



Revised

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MILFORD PERSONNEL BOARD
WEDNESDAY, APRIL 8, 2020 – 7:00 P.M.
REMOTE DIAL-IN: Phone – 857-444-0744 // Code – 666780

AGENDA

- 1. CALL TO ORDER**
- 2. INVITATION TO SPEAK**
- 3. NEW BUSINESS**
 - Scott Harrison Resignation
 - Appointment of Tim Goggins
- 4. APPOINTMENT**
 - Town Counsel Re: Paralegal/Legal Asst. Pay Change
- 5. PAYROLL/BUDGET**
 - Clerk Payroll – March & April 2020
- 6. HR DIRECTOR**
 - Amend By-law 3.10
 - Review Job Descriptions: (1) Facilities Director; (2) Human Resources Coordinator; (3) Director, Information Technology; (4) Assistant Town Administrator; and, (5) Assistant Director of Public Health
 - Staffing Update for Full-Time Article 2 Employees
- 7. FUTURE AGENDA ITEMS**
 - Meetings with Town Department Heads
- 8. OLD BUSINESS**
 - Amendment to Previously Approved Motion for 2.5% COLA
 - Review Article 2 for Town Meeting
 - Continued Review of Personnel By-laws
 - Continued Review of Job Descriptions
- 9. APPROVAL OF MINUTES**
 - Approval of February 2020 Minutes
- 10. ADJOURNMENT**

NB: Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature:
Harold Rhodes, Vice Chairman

Date: 04/06/2020