

MILFORD SELECT BOARD: AGENDA-AMENDED
January 12, 2023 – 4:00 PM, ROOM 03, TOWN HALL

Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE. Please register online here: <http://tiny.cc/4n33vz>

A.) OLD BUSINESS

1. Select Board – Assemble Police Chief Selection Review Committee under Article 32 of the Milford Town Bylaws.

B.) NEW BUSINESS

1. Town Administrator, re: 2023 Seasonal Population Increase Estimation Form

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

A-1
1-12-23

In any matter in which a complaint has been made by a person other than the Building Commissioner, the Building Commissioner shall promptly notify the complainant in advance of all conferences or proceedings concerning resolution of the nuisance complaint or of any enforcement action and the complainant shall be allowed to be present and to be heard.

31.5.3 Removal of Nuisance by Select Board

If the Responsible Party fails to remedy the nuisance upon notice from the Building Commissioner to do so, the Select Board may cause the nuisance to be removed as provided in M.G.L., Ch. 139.

31.5.4 Review by the Town Administrator

Any interested Party who has filed a written complaint of a nuisance with the Building Commissioner upon which complaint the Building Commissioner has determined that the condition is not a nuisance, or has taken other action that the Interested Party claims is inadequate shall have a right to a review of the matter by the Town Administrator. At the request of such an Interested Party, the Town Administrator shall confer with the Building Commissioner and shall recommend appropriate action to the Building Commissioner and to the Select Board.

31.5.5 Reports by Building Commissioner

The Building Commissioner shall file with the Select Board each month a report that shall include all complaints of nuisance made to him during the prior month; all proceedings begun by him under this Bylaw; all pending complaints and all investigations and enforcement actions taken by him or referred to the Board of Health. The report shall state the location of the premises, a summary of the nature of the complaint, the name of the Responsible Party(ies), and the disposition or the status of the matter.

NOTE: Adopted STM October 24, 2011, Article 4
Approved by Atty. Gen. January 24, 2012

ARTICLE 32

POLICE CHIEF SELECTION BY-LAW

1. INITIAL ACTION

When a vacancy in the position of police chief exists, or is anticipated to exist by reason of resignation, retirement, dismissal, permanent total disability, or non-renewal of the incumbent, the Select Board shall cause to be assembled a Police Chief Selection Review Committee, as is set forth in Section 2 of this By-Law, within thirty (30) days of notification of said determination.

2. POLICE CHIEF SELECTION REVIEW COMMITTEE

A Police Chief Selection Review Committee shall be comprised of the following nine (9) members (actually (12) members by the October 20, 1998 vote)”

- A. Chairman of the Select Board, or his/her designee;
- B. Representative of the Milford Police Association, elected by said Association, provided he/she is not a candidate for said chief's position;
- C. Chairman of the Personnel Board, or his/her designee, who shall be a member of the Personnel Board;

- D. Chief of Police, if available, or if unavailable, the senior officer by rank and years of service on the Milford Police Department who is not, also, an applicant for the vacancy;
- E. Chairman of the Finance Committee of the Town of Milford, or his/her designee, who shall be a member of the Finance Committee;
- F. Two (2) Town Meeting members, one to be appointed by the Town Moderator, and one to be appointed by the Select Board;
- G. Two (2) at-large members, selected by the Town Moderator, who shall be residents of the Town of Milford and who also shall be:
 - 1. An active or retired state or federal law enforcement officer; or
 - 2. A personnel administration professional; or
 - 3. A professor or assistant professor of police science or criminal justice at a recognized institution of higher education;
- H. Three residents of Milford, not Town officials or Town Meeting members, appointed by the Select Board.

The Select Board shall notify in writing each member above designated and shall notify the Town Moderator that he is to publicly solicit applications for the two (2) at-large members and the two (2) town meeting members as provided in Sections 2.F. and 2.G. herein by notice published not fewer than twice in the local newspaper. If the Town Moderator receives no such applications, he shall be empowered to appoint the at-large members from among the membership of the Annual Town Meeting, and he shall appoint one additional Town Meeting member, and the Select Board shall appoint one Town Meeting member.

3. DUTIES OF THE POLICE CHIEF SELECTION REVIEW COMMITTEE

It shall be the duty of the Police Chief Selection Committee to:

- A. Establish minimum criteria for the position of police chief, including but not limited to the following:
 - (1) Demonstrated leadership ability
 - (2) Administrative ability, which shall include
 - (a) Budget preparation or financial planning
 - (b) Personnel evaluation and supervision
 - (c) Knowledge of modern police record keeping
 - (3) A minimum of 10 years law enforcement experience, including the following:
 - (a) Patrol
 - (b) Investigative techniques
 - (c) Traffic
 - (d) Crime prevention and control
 - (e) Law enforcement communication systems
 - (f) Public relations
 - (g) Case preparation and prosecutorial function (experience)
 - (h) Good knowledge of computers
 - (4) Minimal Education Requirement
 - (a) Bachelors Degree or the equivalent in police science or criminal justice is preferred
 - (b) Continuing police related education or training
 - (5) Physical and Mental Fitness
 - (a) Good physical condition, including ability to pass physical Examination;

(b) Good mental condition, including ability to pass law enforcement psychological screening tests.

(6) Character - Applicants shall be of good moral character and shall not have been convicted of any criminal offense, other than minor traffic violations.

B. Engage in the following selection process:

- (1) Invite and recruit applications locally and nationally
- (2) Review applications
- (3) Conduct preliminary oral interviews of selected candidates
- (4) Select six (6) finalists and require of each:
 - (a) Physical examination
 - (b) Psychological examination
 - (c) Agility test
- (5) Upon the successful completion of the physical, psychological and agility tests, the Committee shall conduct or cause to be conducted of at least four (4) of the finalists the following:
 - (a) In depth background investigation to be conducted by a recognized professional investigating service
 - (b) Oral interviews
- (6) Select and recommend three (3) to (5) finalists to the Select Board. Such recommendation shall be in writing and shall address all of the above criteria, unranked.
- (7) The Select Board shall appoint a Chief of Police as soon as is reasonably possible after receipt of said recommendations.

4. TERM OF POLICE CHIEF - INITIAL TERM

The Chief of Police appointed in accordance with this By-Law by the Select Board shall serve for a term set by the Board in accordance with law.

5. TERMINATION

The Select Board may remove the Chief of Police from office only for just cause and only after a hearing, at which hearing a stenographic record shall be made of the proceedings. At any such hearing the Chief of Police shall be entitled to be represented by counsel, at his/her own expense, and present evidence on his/her own behalf.

NOTE: Enacted May 18, 1998 ATM, Article 18;
Amended October 20, 1998 STM, Article 24.
Amended October 28, 2019, STM, Article 31 approved by AG January 17, 2020.

ARTICLE 33

WETLANDS ADMINISTRATION BYLAW

SECTION 1. MEMBERSHIP

The Town shall have a Conservation Commission consisting of seven (7) members appointed by the Select Board for a term of three (3) years each.

SECTION 2. PURPOSE

REQUEST FOR EXPRESSIONS OF INTEREST

TOWN OF MILFORD POLICE CHIEF SELECTION REVIEW COMMITTEE

Pursuant to Article 32, section (2) of the General By-Laws of the Town of Milford, Massachusetts the Town of Milford, acting by and through Michelangelo Bon Tempo, Town Moderator seeks expressions of interest from individuals willing to fill four available positions on the Town's Police Chief Selection Committee. Two of the Candidates must be Town Meeting Members and two of the Candidates must be residents of the Town of Milford and shall also be:

1. An active or retired state or federal law enforcement officer; or
2. A personnel administration professional; or
3. A professor or assistant professor of police science or criminal justice at a recognized institution of higher education.

Letters of interest, setting forth your qualifications, shall be delivered to or emailed no later than noontime on January 9, 2023 to:

Michelangelo Bon Tempo

Town Moderator

Town of Milford

52 Main Street

Milford, MA 01757

Email: mbontempo@milfordma.gov

ATTENTION: POLICE CHIEF SELECTION COMMITTEE

Richard Villani

From: Bavosi, Anthony <ABavosi@milfordpolice.org>
Sent: Wednesday, January 4, 2023 5:23 PM
To: Richard Villani
Subject: Re: Police Chief Selection Review Committee

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Villani,

After meeting with the membership today the decision has been made that I, Anthony Bavosi, will serve on the police chief selection committee. As you know, I'm the sitting Milford Police Association President and happy to assist with the process. Please let me know what the next step in the process is.

Regards,

Anthony Bavosi
President
Milford Police Association
MassCop Local 218

On Dec 21, 2022 11:44 AM, Richard Villani <rvillani@townofmilford.com> wrote:
Tony: The Select Board will be assembling and appointing members to the Police Chief Selection Review Committee pursuant to Milford General By-Laws, Article 32 at their next Select Board meeting on January 9, 2023. Please review the attached letter and if you have any questions, please feel free to contact me.

Also attached is a copy of Article 32.

Rick

Richard A. Villani
Town Administrator
Town of Milford
52 Main Street (Room #11)
Milford, MA 01757
508.634.2303 p
508.634.2324 f



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Richard Villani

From: Michelangelo Bon Tempo
Sent: Wednesday, January 4, 2023 11:41 PM
To: Richard Villani
Subject: Fw: Police Chief Selection Committee

E-mail from Richard Heller.

Mike

Michelangelo Bon Tempo
Moderator
Town of Milford
c/o Office of the Town Clerk
52 Main Street (Room 12)
Milford, MA 01757
www.milfordma.gov
mbontempo@milfordma.gov



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From: Richard Heller <...>
Sent: Wednesday, January 4, 2023 4:40 PM
To: Michelangelo Bon Tempo <mbontempo@milfordma.gov>
Subject: Police Chief Selection Committee

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Michelangelo Bon Tempo
Town Moderator

Dear Michelangelo,

This letter is to request that I be appointed to the Police Chief Selection Committee. My experience as a long term Town Meeting member, former member of the previous Police Chief Selection Committee, former Trustee of the Milford Town Library, original member of the Milford Cultural Committee and a present member of the Town Meeting Study and Improvement Committee serve me well to assist as a member of the Police Chief Selection Committee.

Thank you for your consideration,

Richard A. Heller DVM
Precinct 1

Alberto A. Correia

Milford, MA 01757

December 23, 2022

Mr. Rick Villani
Town Administrator
Town of Milford
Town Hall 52 Main Street
Milford, MA 01757

Dear Rick,

Thank you for your invitation to be a member of the Milford Police Chief Selection Committee.

I would be honored to be part of the committee and fulfill its requirements.

Sincerely,

A handwritten signature in blue ink that reads "Alberto A. Correia". The signature is written in a cursive style with a large initial 'A'.



Department of Human Resources

Town of Milford, MA

52 Main Street – Room 17

Milford, MA 01757

KRISTIN MELPIGNANO

HUMAN RESOURCES DIRECTOR

Telephone: (774) 462-3309

Fax: (508) 634-2324

E-mail: Kmelpignano@townofmilford.com

To: Rick Villani, Town Administrator

Date: January 3, 2023

Re: Police Chief Search Committee

As the Town is moving forward with a Police Chief Search, I would like to respectfully submit a request to participate on the selection committee. As the Human Resources Director, recruiting is one of the many aspects of my position and I feel that I would be an asset in that respect. In addition, I am the liaison to the Personnel Board and participate in the union negotiating team for the Police contract and am well versed in Town policies as well as the police collective bargaining agreement. Please consider this a formal request for consideration.

Thank you,

Kristin

Richard Villani

From: Thomas O'Loughlin
Sent: Sunday, January 1, 2023 2:29 PM
To: Richard Villani
Subject: Re: Police Chief Selection Review Committee

Good Afternoon Rick,

I will serve on the Police Chief Search Committee in my capacity as the Chairman of the Select Board.

Tom O'Loughlin

From: Richard Villani <rvillani@townofmilford.com>
Sent: Wednesday, December 21, 2022 11:56 AM
To: Thomas O'Loughlin <toloughlin@townofmilford.com>
Subject: Police Chief Selection Review Committee

Tom: Tony: The Select Board will be assembling and appointing members to the Police Chief Selection Review Committee pursuant to Milford General By-Laws, Article 32 at their next Select Board meeting on January 9, 2023. Please review the attached letter and if you have any questions, please feel free to contact me.

Also attached is a copy of Article 32.

Rick

Richard A. Villani
Town Administrator
Town of Milford
52 Main Street (Room #11)
Milford, MA 01757
508.634.2303 p
508.634.2324 f



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Richard Villani

From: Keith McGrath <
Sent: Wednesday, December 28, 2022 9:15 AM
To: Richard Villani
Subject: Police Chief Selection Committee...

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Dear Administrator Villani,

I hope this correspondence finds you well and you are having a pleasant holiday season.

I would like to put my name in for the Select Board to consider for appointment to the upcoming Police Chief Selection committee. My interest would be for one of the positions earmarked for a resident who is not a Town Meeting Member or a Town Official.

It would be an honor to serve as the Town embarks on this critical process and I hope to be of assistance in helping find the right candidate for recommendation to the Select Board.

Please let me know if you or the Board would like more information on my candidacy.

Thank you,
Keith McGrath

Richard Villani

From: Stacy Darling
Sent: Monday, December 26, 2022 10:46 AM
To: Richard Villani
Subject: Police Chief Selection Committee

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<https://aka.ms/LearnAboutSenderIdentification>]

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Dear Mr. Villani,

Hello, my name is Stacy Darling and I'm reaching out to express my interest in being a member of the police chief selection committee as a resident who is not a town meeting member or town official.

I have been a home owning resident of this town for more than 20 years, a professional in the workplace, and a mother of three children who have attended Milford schools.

I chose this town as a place to raise my kids because it has big town access and small town charm.

I think I will bring a unique perspective to the selection process and would be honored to help select a police chief that recognizes the value of community and important role this town plays in the surrounding area.

I look forward to hearing back from you.

Sincerely,

Stacy Darling

Sent from my iPhone

Richard Villani

From: RONALD MARINO ·
Sent: Thursday, December 22, 2022 8:42 AM
To: Richard Villani
Subject: Police Chief Search Committee

You don't often get email from [ronald.marino@milfordma.gov](#). [Learn why this is important](#)

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Good Morning Rick,

I hope this Holiday Season finds you well.

I respectfully request that my name be added to the list of applicants wanting to serve on Milford's Police Chief Search Committee.

I served with the Milford Police Department for 37 years, and retired as Deputy Chief of Police. Please feel free to contact me if more information is required.

Thanking you in advance for your time and consideration.

Respectfully submitted,

Ron Marino,

Milford, Ma. 01757

Michael P. Visconti, Jr.

Milford, MA 01757

Phone:

E-mail:

12/20/2022

Select Board
Town of Milford, MA
52 Main Street
Milford MA 01757

Re: Police Chief Search Committee

Dear Board Members:

It is my understanding that your Board is the appointing authority for one or more members to the 2023 Milford Police Chief Search Committee.

I am extremely interested in serving on that Committee and would appreciate your thoughtful consideration in appointing me to serve on the Milford Police Chief Search Committee.

I assure you that if appointed, I will work diligently and respectfully to fulfill my duties on the Committee.

If you have any questions or require any additional information regarding this matter, please feel free to contact me at any time.

Sincerely,

Michael P. Visconti Jr.

Michael P. Visconti, Jr.

Cc: Town Administrator

Richard Villani

From: Melanie Soloman <
Sent: Wednesday, December 21, 2022 12:22 PM
To: Richard Villani
Subject: Police Chief Selection Committee

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Good afternoon Mr. Villani,

Please allow this email to serve as my interest in being appointed to the Police Chief Selection Committee by the Select Board as a Town Meeting Member.

Thank you.

Sincerely,
Melanie Soloman, Esq.

Law Office of Melanie Soloman, PLLC

Milford, Massachusetts 01757

Office:

Facsimile:

Legal Assistant: _____

Finance/Accounting:

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N

Richard Villani

From: Spider
Sent: Thursday, January 5, 2023 7:14 PM
To: Richard Villani
Subject: Police Chief Selection Committee

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Attorney Villani,

My name is Greg Allegrezza and I am a resident, property owner, and registered voter in Milford, living at _____
I would like to offer my services and be considered to be a member of the upcoming Police Chief Selection Committee which is soon to be organized. I believe that one or more seats on this committee are not specific to being a Town Meeting Member, which I am not. Professionally, I work in the biotechnology field as a validation/process engineer focused on automation at this time. Personally I am married raising my family here in Milford. If you or your Board have any questions, I can be reached at :

Sincerely,

Greg Allegrezza

Richard Villani

From: jligor@milfordma.com
Sent: Friday, January 6, 2023 11:43 AM
To: Richard Villani
Cc: Liz Fernandes
Subject: Personnel Board Appointment / Police Chief Search Committee

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Rick,

Please be advised that the Milford Personnel Board has assigned Jodie Nosiglia as the designee to the Police Chief search committee pursuant to Milford General By-Laws, Article 32.

Thank you and please let me know if you need anything else.

James Ligor
Chairman
Milford Personnel Board

James Ligor
Director, Transportation / Community Programming
Milford Public Schools
31 W.Fountain Street
Milford MA, 01757
774-804-1810
jligor@milfordma.com

** * * The Milford Public Schools does not discriminate on the basis of race, to include traits historically associated with race, including but not limited to, hair texture, hair type, hair length and protective hairstyles, color, religion or religious creed, ancestry, national or ethnic origin, age, gender, gender-identity, sexual orientation, homelessness, military or veteran status, disability, genetic information, or any other characteristic protected under applicable federal, state or local law in admission to, access to, employment in, or treatment in its programs and activities.*

Richard Villani

From: Falvey, James <jfalvey@milfordpolice.org>
Sent: Friday, January 6, 2023 4:03 PM
To: Richard Villani
Subject: RE: Police Chief Selection Review Committee

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Rick,

I will be available to be part of this committee.

Chief

From: Richard Villani <rvillani@townofmilford.com>
Sent: Wednesday, December 21, 2022 11:46 AM
To: Falvey, James <jfalvey@milfordpolice.org>
Subject: Police Chief Selection Review Committee

Chief: The Select Board will be assembling and appointing members to the Police Chief Selection Review Committee pursuant to Milford General By-Laws, Article 32 at their next Select Board meeting on January 9, 2023. Please review the attached letter and if you have any questions, please feel free to contact me.

Also attached is a copy of Article 32.

Rick

Richard A. Villani
Town Administrator
Town of Milford
52 Main Street (Room #11)
Milford, MA 01757
508.634.2303 p
508.634.2324 f



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1-12-23

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2023 Seasonal Population Increase Estimation Form

City / Town:

Date:

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

Date of Meeting

, estimated that the temporary increased resident population

of

City / Town Name

, as of July 10, 2023 will be

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities