

**MILFORD SELECT BOARD: AGENDA**  
**April 8, 2024 – 6:00 PM, ROOM 03, TOWN HALL**

Remote Public Hearing/Invitation to Speak access now requires advanced registration. Please register online here: <http://tiny.cc/114mxz> Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE and request to speak at the “Public Hearing/Invitation to Speak.”

**REORGANIZATION OF SELECT BOARD**

- A.) SIGNING OF WARRANT**  
**APPROVAL OF REGULAR SESSION Minutes, March 25, 2024**  
**APPROVAL OF EXECUTIVE SESSION Minutes, March 25, 2024**
  
- B.) PUBLIC HEARINGS**
  
- C.) SCHEDULED APPOINTMENTS**
  - 1. Milford Upper Charles Trail Committee, re: Final Report
  
- D.) TOWN ADMINISTRATOR’S REPORT**
  
- E.) OLD BUSINESS**
  - 1. Town Administrator, re: Amendment to Liquor License-Temporary Outdoor Service-Milford Hospitality, LLC, DBA Rail Trail Flatbread Co.
  
- F.) NEW BUSINESS**
  - 1. St. Mary of the Assumption Parish, re: Permit to Obstruct a Public Way-Procession
  - 2. Italian American World War Vets Post 40, re: One Day All Alcohol License
  - 3. Town Administrator, re: Approval of Town Meeting Warrant
  - 4. Tax Collector, re: Retirement
  
- G.) INVITATION TO SPEAK**
  
- H.) CORRESPONDENCE**
  
- I.) EXECUTIVE SESSION**
  - 1. O’Loughlin v Town of Milford et al, Worcester Superior Court Civil Action No. 1885CV01750C to receive Attorney/Client Communication of legal advice regarding reasonably anticipated litigation or legal issues the disclosure of which would compromise the Town’s Position

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

C-1  
4-8-24

**Milford Upper Charles Trail Committee**

March 28, 2024

Select Board  
52 Main Street  
Milford, MA 01757

Dear Board Members:

The Milford Upper Charles Trail Committee has completed its work in developing the 6.5-mile Milford Upper Charles Trail segment of the envisioned 27-mile multi-town Upper Charles Trail.

We are therefore submitting the enclosed Milford Upper Charles Trail Committee - Final Report for your consideration.

Sincerely,

  
Reno DeLuzio, Chairman

CC: Richard A. Villani Esq., Town Administrator

Enclosure: Milford Upper Charles Trail Committee – Final Report (March 2024)

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4-8-24

**LICENSING DECISION**

This decision is entered on the application of **Milford Hospitality, LLC dba Rail Trail Flatbread Co. 223 Main Street, Milford, MA**, pursuant to Governor Healey's Order dated March 23, 2023 extending patios/outdoor expansion and service, and pursuant to the Executive Office of Housing and Economic Development, whereby licensees for on-premises consumption of alcohol may commence outdoor seated service, provided food is prepared on-site under a retail food permit issued by a municipal authority pursuant to 105 CMR 590.000.

Upon receipt of the above application, a public hearing was scheduled for **Thursday, March 28, 2024 at 2:00 P.M.** via remote participation pursuant to Governor Baker's March 12, 2020 Order suspending certain provisions of the Open Meeting Law, G.L. c. 30A, § 18 due to the novel COVID 19 pandemic. Notice of the time, place and subject matter of the petition were given as required by law.

The matter came on for hearing at the time and place set forth above. Present were Richard A. Villani, Town Administrator and Christopher George, Information Technology Director, and Jason Kleinerman, the Applicant.

The Applicant, Jason Kleinerman, **was** present remotely to give evidence in favor of the application. He provided photos showing the owners installed bollards as recommended by the Fire Chief to protect patrons. At the close of the hearing, the licensing authority considered the matter and thereafter granted the temporary license extension based upon the following conditions:

- 1. Applicant to install bollards, or a similar type of vehicle protection, to protect patrons, from vehicles in the adjacent vehicle parking area.**
2. This license is granted and accepted upon the express condition that the license shall, in all respects conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws as amended, and any rules or regulations made thereunder by the Select Board.
3. The outdoor area shall remain fenced or cordoned off area, adequately supervised, having at least 50 % of the perimeter of any covered dining space open and unobstructed by any form of siding or barriers at all times, and operated in conformance with the social-distancing and other guidelines set forth by the Massachusetts Department of Public Health, as submitted in the Application to Amend the License.
4. The outdoors premises shall remain accessible to the disabled with the ground surface firm, stable, and smooth; a width of 36 inches shall be maintained between chairs at their normal position; aisles and passageways shall be kept clear, especially around poles; the licensee shall not remove or reduce the number of handicapped parking spaces; handicapped individuals shall be seated closest to the exits; the outdoor space shall be safe to consumers even during inclement weather.
5. The temporary amended licenses shall expire no later than April 1, 2024, by operation of law.

MILFORD SELECT BOARD

March 28, 2024

BY: Richard A. Villani  
Richard A. Villani, Town Administrator

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# MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts  
01757-2679 508-634-2303 Fax 508-634-2324  
[www.milfordma.gov](http://www.milfordma.gov)

## PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:  
**THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.**
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Select Board Office at least **two weeks prior to date requested below.**

*Detach and retain top section for future use; Complete and submit bottom section to Select Board's Office*

NAME OF ORGANIZATION St Mary's Parish  
 MAILING ADDRESS: 17 WINTER ST  
MILFORD MA 01757

CONTACT PERSON: FR. PETER JOYCE PHONE # 508-475-2000

CHECK ONE:  
 PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5) \$10.00 Fee  
 PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 PER DAY Fee  
 PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 PER DAY Fee

### DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

PROCESSION WITH OUR PORTUGUESE COMMUNITY TO HONOR OUR LADY OF FATIMA. WE WILL LEAVE AFTER MASS FOR THE CANDLELIGHT PROCESSION WITH THE STATUE TO PRAY THE ROSARY. WE WILL RETURN TO CHURCH TO END.

### INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

ON MONDAY, MAY 13, 2024, FOLLOWING THE MASS AT 7PM, WE WILL GET THE CHURCH AROUND 8:15 PM. THEN LEFT ONTO WINTER ST AND TAKE IT TO MAIN ST. TURN RIGHT ONTO MAIN ST AND AGAIN RIGHT ONTO PEARL ST. FROM PEARL ST TAKE A RIGHT TO LINCOLN ST AND ANOTHER RIGHT ONTO WINTER ST TO RETURN TO THE CHURCH

Peter Joyce  
 Signature of person authorized to apply for permit

MAY 4, 2024  
 Date

R. Tusino  
 Police Chief's Signature  
 Comments:

Chief of Police  
 R Tusino  
 APPROVED

4/5/24  
 Date

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4-8-24

### MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679  
508-634-2303 Fax 508-634-2324  
[www.milfordma.gov](http://www.milfordma.gov)

### APPLICATION FOR A ONE DAY LIQUOR LICENSE PER MGL, C138, S14

#### APPLICANT/HOST INFORMATION:

Name or Organization: Italian American WW Veterans Post 40  
Type of Organization (Individual/Non-Profit Corp./For-Profit Corp.) non-profit  
Organization Address: 4 Hayward Field

#### DETAILS OF EVENT:

Type of Event (i.e. banquet/fundraiser/party) Bike Run Fundraiser Fontecchio  
Where will it be held parking lot/grass area  
Who owns the premises ITAM Post 40 Contact Day Time# 508-243-5357  
Date(s) of Event May 18th, 2024  
Hours of Event 9am-9pm  
Expected # of people 100 Admission Charge \$20 tickets  
Type of License: All Alcohol (*Non-Profits Only*) \$100  or Beer & Wine Only \$100   
Alcohol will be sold or given away (check one) Sold  Given Away   
Is the event open to the general public (check one) Yes  No

*I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of*

Applicant Signature: Timothy McDonough <sup>Milford.</sup>

Applicant Cell Phone #: 774-248-6141

Applicant Email Address: timothy.mcdonough@hoerbiger.com

Town Official Signature of Approval (if applicable) \_\_\_\_\_  
(If using a Town Facility)





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4-8-24

Town Of Milford, Massachusetts  
Office of The Tax Collector  
52 Main Street – Room 15  
Milford, Massachusetts 01757

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Phone: 508-634-2305 Fax: 508-634-2324  
Theresa Dias, CMMC Tax Collector- [tdias@townofmilford.com](mailto:tdias@townofmilford.com)  
Jennifer Brown, Deputy Tax Collector- [jbrown@townofmilford.com](mailto:jbrown@townofmilford.com)  
Ryan Mabie, Administrative Specialist- [rmabie@townofmilford.com](mailto:rmabie@townofmilford.com)

Theresa Dias  
16 West Maple Street  
Milford, Ma 01757

April 1, 2024

Richard A. Villani, Esq.  
Town Administrator  
Town of Milford  
Milford, Ma 01757

Dear Mr. Villani,

It is with a heavy heart I am writing to inform you I will be retiring from my position as Tax Collector on July 6, 2024. I would like to thank my staff, Jennifer Brown and Ryan Mabie, for their dedication to me, the office and the taxpayers of Milford.

Sincerely,

Theresa Dias