

MILFORD SELECT BOARD: AGENDA
April 22, 2024 – 6:00 PM, ROOM 03, TOWN HALL

Remote Public Hearing/Invitation to Speak access now requires advanced registration. Please register online here: <http://tiny.cc/y1wsxz> Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE and request to speak at the “Public Hearing/Invitation to Speak.”

- A.) SIGNING OF WARRANT**
APPROVAL OF REGULAR SESSION Minutes, April 8, 2024
APPROVAL OF EXECUTIVE SESSION Minutes, April 8, 2024

- B.) PUBLIC HEARINGS**
6:00 PM Milford Hospitality, LLC dba Rail Trail Flatbread Co., re: Amendment to All Alcohol Beverages License-Alteration of Premises

- C.) SCHEDULED APPOINTMENTS**

- D.) TOWN ADMINISTRATOR’S REPORT**

- E.) OLD BUSINESS**
1. Town Administrator, re: Annual Town Meeting Warrant

- F.) NEW BUSINESS**
1. Town Administrator, re: Renewal of Secondhand, Pool Tables, and Bowling Alley Licenses
2. PayMore, re: Secondhand License
3. Town Administrator, re: Appointment of Part Time Custodian
4. Town Administrator, re: Proclamation-Arbor Day
5. Town Administrator, re: Treasurer/Collector Appointment

- G.) INVITATION TO SPEAK**

- H.) CORRESPONDENCE**

- I.) EXECUTIVE SESSION**

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

B-1
4-22-24

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **Milford Hospitality, LLC dba Rail Trail Flatbread Co.**
2. Address: **223 Main Street**
Assessors ID#: **Map_48__ Block_0__ Lot_385__ Zone_CA__**
3. **Has applied for: Amendment to All Alcohol Beverages License-
Alteration of Premises**
4. Select Board will take action on: **Monday April 22, 2024**
5. Hearing Continued/Postponed/MGL Deadline: _____
6. Abutters Notified: N/A Published: N/A
7. Inquiry Sent To Dept. Heads on: **4/8/2024**
8. Please Respond By: _____
9. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **No issues, the premise has approval, accommodations, and is accessible for permanent outdoor dining**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **Violations exist to zoning/site plan approval, re: Parking lot changes, metal container placement, and dumpster relocation**

Tax Collector: (Outstanding Taxes) **No outstanding taxes**

Town Treasurer: (Outstanding Tax Liens) **None**

Fire Chief: (Information/Comment) **No objections**

Police Chief: (Information/Comment) **Approved**

Criminal Offense Record Info: (CORI) Approved Disapproved

Board of Health: (Information/comment) **Approved**

Dept. Head Signature: _____ **Date:** _____

.....
Owner/Manager: *Karim El-Gamal* **D.O.B.:** **SS#:**

Phone : 617-407-2419 **e-mail :** karim@rtfbco.com



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

AMENDMENT-Change or Alteration of Premises Information

Change of Location

- Payment Receipt
- Monetary Transmittal Form
- Chg of Location/Alteration of Premises Application
- Financial Statement
- Vote of the Entity
- Supporting financial records
- Legal Right to Occupy
- Floor Plan
- Abutter's Notification
- Advertisement

Alteration of Premises

- Payment Receipt
- Monetary Transmittal Form
- Chg of Location/Alteration of Premises Application
- Financial Statement
- Vote of the Entity
- Supporting financial records
- Legal Right to Occupy
- Floor Plan
- Abutter's Notification
- Advertisement

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
Milford Hospitality LLC	Milford	05655-RS-0706

Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

This alter premise application is for updating the current floor plan of the existing restaurant and for the expansion into the front patio, back patio, and some dining room seating on the second floor.

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Karim El-Gamal	Partner	karim@rtfbco.com	

2. ALTERATION OF PREMISES

2A. DESCRIPTION OF ALTERATIONS

Please summarize the details of the alterations and highlight any specific changes from the last-approved premises.

Adding 3,514 sqft of dining area on second floor. Adding two patios of 1650 sqft and 800 sqft. Adding a second bar on the back patio.

2B. PROPOSED DESCRIPTION OF PREMISES

Please provide a complete description of the proposed premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

A three floor full service restaurant with dining areas, two bars, a basement and two patios. At ground level is 7,130 sq ft four rooms; dining room, dish room, kitchen and a bathroom. The 3,514 sqft second floor has six rooms; three dining rooms, two large bathrooms, and an office area. The basement is a prep kitchen with storage. The two patios are 1650 and 800 sqft

Total Sq. Footage	13094	Seating Capacity	270	Occupancy Number	290
Number of Entrances	3	Number of Exits	6	Number of Floors	3

AMENDMENT-Change or Alteration of Premises Information

3. CHANGE OF LOCATION

3A. PREMISES LOCATION

Last-Approved Street Address

Proposed Street Address

3B. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage

Seating Capacity

Occupancy Number

Number of Entrances

Number of Exits

Number of Floors

3C. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises. (E.g. Deed, lease, letter of intent)

Please indicate by what means the applicant has to occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes No

4. FINANCIAL DISCLOSURE

Associated Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):

Associated Cost(s): All associated start up and construction have been completed since Oct 2023 . We plan to purchase some more furniture for the front and back patio totaling \$19,000 including barriers for the front patio.

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Milford Hospitality LLC Checking account	\$25,000
Total:	25,000

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

APPLICANT'S STATEMENT

I, Karim El-Gamal the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of Milford Hospitality LLC
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: 

Date: 04/04/2024

Title: Owner / Partner

ENTITY VOTE

The Board of Directors or LLC Managers of Entity Name
duly voted to apply to the Licensing Authority of City/Town and the
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on Date of Meeting

For the following transactions (Check all that apply):

- Alteration of Licensed Premises
- Change of Location
- Other

"VOTED: To authorize Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

A true copy attest,


Corporate Officer /LLC Manager Signature

Karim El-Gamal
(Print Name)

For Corporations ONLY

A true copy attest,

Corporation Clerk's Signature

(Print Name)

E-1
4-22-24



ANNUAL TOWN MEETING

MAY 20, 2024

MILFORD, MASSACHUSETTS

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS:

To either Constable of the Town of Milford in said County,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of the Town of Milford, qualified by law to vote in town affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 20th day of May, 2024 A.D. at 7:00 P.M.

In accordance with the provisions of General Laws, Chapter 39, Section 10, the Annual Town Meeting shall be held in Milford's Upper Town Hall. For those seeking reasonable accommodations under the Americans with Disabilities Act (ADA) due to incapacity or disability, who provide sufficient proof of such condition, and who pre-register for the Annual Town Meeting at individual locations selected by such members at the time of their pre-registration as part of the reasonable accommodations process, remote participation may be permitted. Instructions for those seeking reasonable accommodations to register to participate at other locations shall be provided by the Town Clerk.

The Annual Town Meeting will, there and then, act upon the following articles:

ARTICLE 1: To hear and act upon reports of all Town officers and committees of the Town.

ARTICLE 2: To see if the Town will vote to amend the Wage and Salary Schedule of the Wage and Salary Administration Plan by establishing new position levels and salary levels, as recommended by the Personnel Board for the Fiscal Year beginning July 1, 2024, as follows:

A GRADE	POSITION LEVELS – SALARIED POSITIONS POSITION TITLE (*denotes contract)
7	Water Operations Manager Paralegal/Office Manager Local Building Inspector Assistant Town Counsel Fleet Maintenance Supervisor Benefits Coordinator HR/Benefits Coordinator Veterans Agent
8	Maintenance Supervisor Community Development Director Network Administrator Systems Administrator Tax Collector* Animal Control Officer
9	Assistant Director of Public Health Community & Economic Development Planner Youth Center Director Senior Center Director IT Manager Stormwater/Environmental Engineer
10	Assessor/Administrator Town Accountant* Town Treasurer*
11	Highway Supervisor Parks & Recreation Administrator Building Commissioner*
12	Town Engineer Town Planner Director of Public Health Facilities Director* Assistant Town Administrator Police Lieutenant Treasurer/Collector
13	Finance Director* Deputy Police Chief Human Resources Director Director of Sewer Operations Director of Water Operations*
14	Police Chief* Fire Chief* Town Counsel* Director of Information Technology
15	Town Administrator*

B**COMPENSATION SCHEDULE – SALARIED POSITIONS**

Steps	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Grade 13	Grade 14	Grade 15
1	65,591	70,511	75,799	90,177	96,939	104,210	112,026	120,428	154,475
2	68,142	73,253	78,747	93,684	100,709	108,262	116,383	125,111	160,483
3	70,693	75,994	81,694	97,190	104,479	112,315	120,739	129,794	166,490
4	73,243	78,737	84,641	100,698	108,249	116,368	125,096	134,478	172,498
5	75,794	81,479	87,590	104,204	112,020	120,420	129,452	139,161	178,505
6	78,345	84,221	90,537	107,711	115,788	124,473	133,809	143,845	184,513
7	80,896	86,963	93,486	111,217	119,559	128,525	138,165	148,528	190,519
8	83,446	89,706	96,433	114,724	123,328	132,579	142,522	153,210	196,527
9	85,998	92,447	99,381	118,231	127,099	136,632	146,878	157,895	202,534
10	88,548	95,190	102,328	121,739	130,869	140,684	151,236	162,577	208,542

C POSITION LEVELS – HOURLY RATED POSITIONS

GRADE	POSITION TITLE
1	Building Custodian Clerk/Receptionist, Senior Center Clerk Community Development PT/FT Health Coordinator PT - Youth Center Planning Assistant Marketing & Communications Assistant – Youth Center Transportation Coordinator/Senior Center Van Driver-Senior Center Volunteer Services Coordinator-Senior Center
2	Legal Secretary Outreach Coordinator-Senior Center PT Program Coordinator-Community Development PT/FT Property Rehab Specialist-Community Development PT
3	Administrative Services Coordinator HR Coordinator Lister/Data Collector Program Coordinator – Youth Center Program Coordinator – Senior Center Public Health Nurse Technology Support Technician Water Office Manager/Accounting
4	Assistant Animal Control Officer Assistant to Police Chief Assistant to Fire Chief Admin. Assistant to Town Administrator Assistant Zoning Enforcement Officer PT/FT Cemetery Administrator PT Client Services Coordinator – Senior Center PT
5	Assistant Director Youth Center Assistant Town Accountant Assistant Treasurer Dispatcher PT Financial Analyst PT
6	Assistant Wiring Inspector Assistant Plumbing/Gas Inspector Health Inspector Plumbing & Gas Inspector Wiring Inspector

D**COMPENSATION SCHEDULE – HOURLY RATED POSITIONS**

Steps	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
1	23.80	25.59	27.51	29.58	31.06	33.39
2	24.73	26.58	28.58	30.72	32.27	34.69
3	25.67	27.58	29.65	31.88	33.49	36.00
4	26.58	28.58	30.72	33.02	34.69	37.29
5	27.51	29.58	31.80	34.19	35.91	38.59
6	28.43	30.56	32.87	35.33	37.11	39.89
7	29.37	31.56	33.93	36.47	38.32	41.19
8	30.29	32.56	35.00	37.63	39.53	42.49
9	31.21	33.56	36.07	38.78	40.74	43.79
10	32.15	34.56	37.14	39.93	41.94	45.09

D1 COMPENSATION SCHEDULE – “OVER MAX” HOURLY RATED POSITIONS

<u>GRADE</u>	<u>HOURLY SALARY</u>	<u>POSITION TITLE</u>
Grade 3	\$51.11	Water Office Manager/Accounting

E	HOURLY NON-RATED POSITIONS	PER HOUR
	Assistant Pool Manager PT	19.47
	Clerks/Seasonal – All Departments	20.64
	Clerks/Substitute – All Departments	20.64
	Dental Health Specialist	20.64
	Highway Seasonal Heavy Equipment Operator	32.65
	Highway Seasonal Light Equipment Operator	27.81
	Laborers/Seasonal PT: Parks, Cemetery, Other	15.45
	Laborers/PPT: Parks, Cemetery, Etc.	20.64
	Matrons/Police	20.64
	Milford Youth Center: Activities Coordinator PT	16.00
	Milford Youth Center: Front Desk Monitor PT	18.50
	Milford Youth Center: Supervising Coordinator PT	21.94
	Milford Youth Center: Camp Counselor	16.00
	Mosquito Spray Applicator/Control	19.91
	Pool Lifeguard PT	17.59
	Pool Manager PT	21.03
	Seasonal Public Health Nurse PT	22.19
	Soil Testing Assistant	18.33
	Student Police Officer	26.98
	Transfer Station Attendant	19.91
	Transfer Station Supervisor	20.64

F	MISCELLANEOUS POSITIONS	ANNUAL
	Assistant Health Agent PT	9023
	Board of Health Physician PT	7893
	Burial Agent	1243
	Board of Registrars Chairperson	3262
	Board of Registrars Members PT (2)	2610
	Fair Housing Director PT	2482
	Foreign Language Translator	675
	Inspector of Animals	2891
	Municipal Hearings Officer	3356
	Pest Control Officer PT	3911
	Sealer of Weights and Measures	10012

G	ELECTION WORKERS	STIPEND
	Wardens and Clerks	237
	Deputies	206
	Checkers Full Day	176
	Checkers ½ Day	117
	Election Custodian (per election)	192

H CLERKS, VARIOUS BOARDS AND COMMITTEES (PT) ANNUAL

Level

1	Ad Hoc Clerk	\$2,175
1	Minutes Recorder/Industrial Development Committee	\$2,175
1	Minutes Recorder/Library Board of Trustees	\$2,175
1	Minutes Recorder/Commission on Disability	\$2,175
1	Minutes Recorder/Select Board	\$2,175
1	Minutes Recorder/Youth Commission	\$2,175
2	Clerk, Planning Board	\$4,350
2	Clerk, Conservation Commission	\$4,350
2	Clerk, Board of Health	\$4,350
2	Clerk, Vernon Grove Cemetery Trustees	\$4,350
3	Clerk, Finance Committee	\$6,525
3	Clerk, Personnel Board	\$6,525
3	Clerk, Park Commission	\$6,525
3	Clerk, Zoning Board of Appeals	\$6,525
	Minutes Recorder/Water Commission	\$4,210

Any Clerk whose rate of pay effective as of June 30, 2024 exceeds the pay authorized for his/her position set forth above shall continue to receive his/her current rate of pay for FY 2025.

I COMPENSATION SCHEDULE – YOUTH WORKS GRANT PROGRAM

YouthWorks Tier 2-Entry Level Placment	\$16.25
YouthWorks Tier 3-Returning Students	\$17.50
YouthWorks Tier 4-Continued Employment	\$18.50

PT: Part Time, FT: Full Time, PPT: Permanent Part Time

Any employee hired on or after 7/1/2022 will have an anniversary/step date of their date of hire. Employees hired before 7/1/2022 will have their step date as July 1 of each year.

or take any other action in relation thereto.

(Personnel Board)

ARTICLE 3: To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as follows:

	FY 25
Assessor (Chair)	\$ 9,140.00
Assessor (Members)	\$ 8,192.00
Board of Health (Chair)	\$ 2,983.00
Board of Health (Members)	\$ 2,606.00
Highway Surveyor	\$118,740.00
Moderator	\$ 2,866.00
Park Commissioner (Chair)	\$ 2,983.00
Park Commissioner (Members)	\$ 2,606.00
Planning Board (Chair)	\$ 2,983.00
Planning Board (Members)	\$ 2,606.00
Select Board (Chair)	\$10,416.00
Select Board (Members)	\$ 9,255.00
Sewer Commissioner (Chair)	\$ 2,983.00
Sewer Commissioner (Members)	\$ 2,606.00
Town Clerk	\$101,147.00
Tree Warden	\$ 7,890.00
Water Commissioners	\$5,729.00

(Select Board)

ARTICLE 4: To see if the Town will vote to raise and appropriate such sum or sums of money as may be necessary to defray expenses for the financial year beginning July 1, 2024, or take any other action in relation thereto.

(Select Board)

ARTICLE 5: To see if the Town will vote to enact certain measures as set forth herein which are presented each year to the Annual Town Meeting:

- A. That the Town vote to authorize the Town Treasurer, with the approval of the Select Board, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2024 in accordance with the provisions of General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; and
- B. That the Town vote to authorize the Select Board to take charge of all legal proceedings for or against the Town; and

- C. That the Town vote to authorize the Select Board to expend from funds received by the Town as fines for parking violations during Fiscal Year 2025, such sum or sums of money as are necessary to pay the costs and expenses of collecting such fines and otherwise complying with the provisions of Section 20A of Chapter 90 of the General Laws during said fiscal year; and
- D. That the Town vote to authorize the Town Treasurer and/or Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2025 pursuant to Chapter 44, Section 53F of the General Laws; and
- E. That the Town vote for Fiscal Year 2025, to authorize any and all departments to utilize, without further appropriation, any amounts received from insurance companies or other third parties as damages or payment for damage to any Town-owned property, for the purpose of repairing or replacing such property, or, as deemed appropriate by the Select Board, directly depositing such funds to the Municipal Building & Property Insurance Fund established by vote under Article 45 of the June 11, 1990 Annual Town Meeting; and
- F. That the Town vote to authorize all persons, boards or agencies of the Town otherwise authorized to contract for or on behalf of the Town, during Fiscal Year 2025 to enter into such contracts or agreements for up to five years, except in the case of contracts or agreements dealing with real estate which may be for up to ten years; and
- G. That the Town vote to authorize the Town Treasurer to accept deeds in lieu of foreclosure, pursuant to Chapter 60, Section 77C of the Massachusetts General Laws, or take any other action in relation thereto.

(Select Board/Town Treasurer)

ARTICLE 6: To see if the Town will vote to transfer a sum of money, consistent with the funds raised from vending machines in the Milford School District, to be spent under the jurisdiction of the School Committee for the purpose of student activities not funded in the School Department budget, or take any other action in relation thereto.

(School Committee)

ARTICLE 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund a collective bargaining agreement between the Town of Milford and the Public Safety Dispatchers unit for fiscal year 2024, or take any other action in relation thereto.

(Select Board)

ARTICLE 8: To see if the Town will vote to amend the Zoning By-Law relating to Brewpub uses as noted hereinafter:

BY AMMENDING in Section 2.3 Use Regulation Schedule references to Manufacturing, procession, research uses as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT												
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC	
<u>INDUSTRIAL USES</u>													
Manufacturing, processing, research ¹	O	O	O	O	O	O	O	O	O	AS	P	P	P

BY ADDING in Section 2.3 Use Regulation Schedule references to Brewpub uses as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>ACCESSORY USES</u>												
Brewpub ¹	O	O	O	O	O	O	S S S P P P					

AND BY ADDING in Section 4.1 Definitions the following new definition for Brewpub:

Brewpub - A small artisanal brewery, distillery, or winery, conducted as an accessory use to a restaurant, that prepares handcrafted beverages intended for direct consumption on the premises by patrons of the restaurant. Such accessory use may occupy up to 30 percent of the gross floor area of the restaurant.

or take any other action relating thereto.

(Planning Board)

ARTICLE 9: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Highway Surveyor for the purpose of undertaking repairs to the Godfrey Brook between West Street and Water Street, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 10: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to replace the Milford Town Library main floor fire suppression system, or take any other action in relation thereto.

(Library Trustees)

ARTICLE 11: To see if the Town will vote to appoint a High School Building Committee authorized to undertake the necessary feasibility study, to provide preliminary plans for the construction, renovation and improvement of the Milford High School at 31 West Fountain Street in Milford, to include a new building(s) and/or additions to the existing building, if necessary, such committee to be composed consistent with the provisions of 963 CMR 2.10: (3) and to consist of 15 members, to include 3 members of the School Committee, a member of the Planning Board, the Superintendent of Schools, a member of the Select Board, the Town Administrator, a member of the Finance Committee, the Milford High School Principal, a member of the faculty at Milford High School to be selected by the Milford Teachers Association, the Milford School Department Facilities Manager, two (2) members to be appointed by the School Committee who shall have experience in project management, architecture, engineering, and/or construction, a resident of Milford with such qualification to be appointed by the Moderator, the Milford Assistant Superintendent of Curriculum; vacancies may be filled as they occur among the members and from the specific categories, and the Senior member of the School Committee shall be authorized and directed to call the first meeting of this Committee for the purpose of organization; the Committee shall report at either a Special or Annual Town Meeting, or take any other action in relation thereto.

(School Committee)

ARTICLE 12: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be expended under the jurisdiction of the Milford High School Building Committee to be utilized for a feasibility study looking toward additions and/or renovations to the Milford High School facilities at 31 West Fountain Street, including all costs incidental or related thereto, for which feasibility study the town may be eligible for a grant from the Massachusetts School Building Authority which grant program is a non-entitlement discretionary program based on need, as determined by the Massachusetts School Building Authority, and any costs the Town should incur in connection with the feasibility study in excess of any grant approved by or received from Massachusetts School Building Authority shall be the sole responsibility of the Town of Milford and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Milford and the MSBA, or take any other action in relation thereto.

(School Committee)

ARTICLE 13: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Select Board to undertake repairs at the Milford Youth Center building in order to correct water infiltration, or take any other action in relation thereto.

(Select Board)

ARTICLE 14: To see if the Town will vote to amend the Zoning Bylaw relating to Residential Sports Court uses as noted hereinafter:

BY AMMENDING in Section 2.3 Use Regulation Schedule references to Residential Sports Court uses as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>ACCESSORY USES</u>												
Residential Sports Court ¹	A ³⁴	A ³⁴	A³⁴	A³⁴	A ³⁴	O	O	O	O	O	O	O

AND BY AMMENDING Section 3.20 Residential Sports Court by deleting Section 3.20.7 in its entirety and adopting in lieu thereof the following new Section 3.20.7:

3.20.7 Residential Sports Court lighting shall be permitted upon the following conditions:

- (a) Lighting fittings must be a minimum of 25 ft. from rear or side lot lines; and
- (b) Such lighting shall be of a type of fixture(s), and shall be located and directed, as not to illuminate adjacent properties; and
- (c) The mounting height of light fixtures shall not exceed fifteen (15) feet (or the height of the principal building, whichever is less); and
- (d) No lighting shall be established or utilized until such lighting has been inspected and certified by the Office of the Building Commissioner in compliance with these provisions and applicable wiring and electrical codes.

or take any other action relating thereto.

(Select Board)

ARTICLE 15: To see if the Town will vote to approve the \$10,000,000 debt authorized by the Blackstone Valley Vocational Regional District School Committee on February 15, 2012 and amended by its actions of March 14, 2024 to pay costs of roof reconstruction and the replacement of energy efficient rooftop HVAC units at the Blackstone Valley Regional Vocational Technical High School, located at 65 Pleasant Street, Upton, MA including the payment of all costs incidental or related thereto, such debt approval by the Town to be contingent upon the District's ability to secure grant approval from the Massachusetts School Building Authority Accelerated Repair grant program, or take any other action in relation thereto.

(Blackstone Valley Vocational School District)

ARTICLE 16: To see if the Town will vote to authorize the Select Board to settle pending litigation between Michael Stone and the Town of Milford, Worcester Superior Court No.: 2185CV00061, by authorizing said Board to return the land and building taken under Order of Taking dated February 12, 2018 recorded with the Worcester District Registry of Deeds at Book 58434, Page 129, said transfer to include a return to the Town of the damages payment of \$270,000, and further to authorize the Select Board to execute all documents necessary to effectuate said settlement and transfer of said real estate back to the prior owner Michael Stone, or take any other action in relation thereto.

(Select Board)

ARTICLE 17: To see if the Town will vote to transfer from a Bond Premium Account or from other available funds, the sum of \$250,000 for engineering necessary to install additional filters at the Godfrey Brook Treatment Plant for removal of PFA's, or take any other action in relation thereto.

(Water Commissioners)

ARTICLE 18: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the School Department budget line item 351 as voted under Article 4 of the May 22, 2023 Annual Town Meeting, said sum to be utilized to fund payments to vocational schools for student out of district placements where the enrollment figures were larger than anticipated, or take any other action in relation thereto.

(School Committee)

ARTICLE 19: To see if the Town will vote to amend Section 2.3 Use Regulation Schedule of the Zoning Bylaw relating to Contractors Yard uses as follows:

Section 2.3 Use Regulation Schedule

	DISTRICT											
ACTIVITY OR USE	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>INDUSTRIAL USES</u>												
Contractors yard ¹	O	O	O	O	O	O	O	O	O	<input checked="" type="checkbox"/>	P	P

or take any other action relating thereto.

(Planning Board)

ARTICLE 20: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Highway Surveyor for replacement of the Central Street Bridge over the Charles River, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 21: To see if the Town will vote to authorize the Select Board to petition the legislature for special legislation in relation to promotions in the Milford Fire Department which legislation would provide, substantially, as follows:

AN ACT RELATIVE TO THE MINIMUM YEARS OF SERVICE REQUIRED TO BE ELIGIBLE FOR A CIVIL SERVICE PROMOTION TO THE POSITION OF FIRE LIEUTENANT IN THE TOWN OF MILFORD.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding chapter 31 of the General Laws or any other general or special law, charter, by-law, rule or regulation to the contrary in order to be eligible for a civil service promotion to the rank of fire lieutenant within the fire department in the Town of Milford, an applicant must have at least 5 years of service in the rank of firefighter or higher within a civil service fire department. A person who does not meet this requirement shall not be eligible to take a promotional examination for the position of fire lieutenant in the Milford fire department. Except as otherwise provided herein, applicants for promotional appointments shall be subject to all applicable provisions of said chapter 31.

SECTION 2. This act shall take effect upon its passage.
or take any other action in relation thereto.

(Fire Chief)

ARTICLE 22: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$25,000 to be utilized by the Board of Assessors for appraisal of real and personal property owned by Milford Power, LLC and/or Milford Power Limited Partnership, on National Street and behind Depot Street, or take any other action in relation thereto.

(Board of Assessors)

ARTICLE 23: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford Geriatric Authority for purposes of supplementing the operating budget and expenses of said authority, said sum being necessary to continue to support the operations of the Milford Countryside Healthcare Facility, or take any other action in relation thereto.

(Geriatric Authority)

ARTICLE 24: To see if the Town will vote to amend the Zoning Bylaw by adding in Section 3.4 Parking Requirements a new Section 3.4.7 relating to Electronic Vehicle Charging Stations as follows:

Section 3.4.7 Electronic Vehicle (EV) Charging Stations: Electronic Vehicle (EV) Charging Stations may be permitted as an accessory use within required off-street parking lots of 20 or more parking spaces subject to the following requirements:

3.4.7.1 EV charging stations may be included in proposed new parking lots provided the number of EV charging stations does not exceed 10% of the total number of parking spaces being proposed, the total number of parking spaces being proposed otherwise complies with the off-street parking requirements of Section 3.4 of this By-Law, and a Site Plan is approved by the Planning Board.

3.4.7.2 EV charging stations may be installed in existing parking lots provided the total number of existing parking spaces complies with the off-street parking requirements of Section 3.4 of this By-Law, the number of EV charging stations does not exceed 10% of the proposed total number of parking spaces being provided, and an amended Site Plan is approved by the Planning Board.

3.4.7.3 Where an existing off-street parking lot is the result of a Shared Parking Special Permit issued by the Planning Board under the requirements of 3.4.1(b)3 of this By-Law, any proposal to include EV charging stations within said parking lot shall require an amendment to the Shared Parking Special Permit granted for that parking lot, and an amended Site Plan approved by the Planning Board.

AND BY ADDING in Section 4.1 Definitions the following new definitions for Electric Vehicle and Electric Vehicle Charging Station:

Electric Vehicle (EV) - A vehicle that uses an electric motor and runs fully or partially on electricity from a rechargeable battery.

Electric Vehicle Charging Station (EVCS) - An electric power supply device that supplies electricity for recharging plug-in electric vehicles. EVCS shall be construed to include the adjacent off-street parking space necessary to accommodate the electric vehicle to be charged.

or take any other action relating thereto.

(Planning Board)

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized with funds previously appropriated, to be spent under the jurisdiction of the Select Board for engineering, consulting, and legal expenses in relation to the cleanup of environmental hazard on town property off the Charles River Trail behind property of Benjamin Moore Company and Sumner Realty Trust, or take any other action in relation thereto.

(Select Board)

ARTICLE 26: To see if the Town will vote to authorize the Select Board to seek special legislation authorizing employment contracts for certain positions, which legislation would provide substantially as follows:

Be it enacted, etc., as follows:

SECTION 1. Notwithstanding sections 108A and 108C of chapter 41 of the General Laws, and any by-law adopted thereunder, the Town of Milford, acting by and through its Select Board, may establish employment contracts with persons serving as Deputy Police Chief upon the same terms and conditions, and subject to the same limitations as contained within section 108O of said Chapter 41, applicable to other municipal employees as designated in that section.

SECTION 2. This Act shall take effect upon its passage.
or take any other action in relation thereto.

(Chief of Police)

ARTICLE 27: To see if the Town will vote to authorize the Select Board to seek special legislation relating to mandatory retirement for certain employees, which legislation would provide substantially as follows:

AN ACT AUTHORIZING THE TOWN OF MILFORD TO CONTINUE LIMITED
EMPLOYMENT OF CERTAIN POLICE OFFICERS ON SUPERANNUATION
RETIREMENT

Be it enacted etc. as follows:

SECTION 1. Notwithstanding chapter 32 of the General Laws or section 2 of chapter 415 of the acts of 1987 or any other general or special law to the contrary, police officers of the Town of Milford Police Department who would be subject to mandatory retirement on the last day of the month in which they turn 65 years old, upon retirement, may continue to serve as special police officers until the age of 70, provided, however, that no deductions from compensation shall be made under said chapter 32 subsequent to the employee reaching the age of 65; and provided further, that the employee is mentally and physically fit and capable of performing the duties of the office. The Town may, at the employee's own expense, before service as a special police officer, require that the employee be examined by an impartial physician designated by the Town to determine such capability.

SECTION 2. This act shall take effect upon its passage.
or take any other action in relation thereto.

(Chief of Police)

ARTICLE 28: To see if the Town will vote to amend the Zoning Bylaw relating to Residential Animals and Beekeeping uses as noted hereinafter:

BY AMENDING in Section 2.3 Use Regulation Schedule references to Residential Animals uses as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>ACCESSORY USES</u>												
Residential animals	<input type="checkbox"/>	A	A	A	O	O	O	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O

AND AMENDING Section 4.1 Definitions by deleting the last sentence of the definition for Residential Animals in its entirety and adopting in lieu thereof the words “Residential Animals shall also include Beekeeping, but shall not include the keeping of three or fewer dogs, three or fewer cats, or any household pet which is normally kept within a dwelling unit.”

or take any other action relating thereto.

(Select Board)

ARTICLE 29: To see if the Town will vote to transfer a sum of money from available funds, to be utilized to supplement the snow and ice removal budget for Fiscal Year 2024, or take any other action in relation thereto.

(Finance Director)

ARTICLE 30: To see if the Town will vote to close out certain Special Article Accounts to the General Funds of the Town, or take any other action in relation thereto.

(Finance Director)

ARTICLE 31: To see if the Town will vote to transfer funds between certain line items voted under Article 4 of the May 22, 2023 Annual Town Meeting for the purpose of making funds available in line-item accounts not sufficiently funded through the end of Fiscal Year 2023, or take any other action in relation thereto.

(Finance Director)

And you are hereby directed to serve this warrant by posting at least fourteen days before said meeting attested copies of this warrant in ten or more public places located in said Milford.

HEREOF, FAIL NOT, and make due return of this warrant with your doings thereon to the Clerk of said Town at the time of said meeting.

Given under our hands at Milford this _____ day of April, 2024

MILFORD SELECT BOARD

Michael K. Walsh, Chairman

Thomas J. O'Loughlin

Paul A. Mazzuchelli

A true copy attest:

Robert Tusino, Chief of Police

Commonwealth of Massachusetts
Worcester, ss.
Milford

Date _____, 2024.

By virtue of this warrant, I notified the legal voters of the Town of Milford to meet at the times and places and for the purposes within named as directed.

Robert Tusino,
Chief of Police of Milford

F-1
4-22-24

2024 LICENSE RENEWALS

RENEWAL OF SECONDHAND/ANTIQUÉ DEALER & PAWNBROKER LICENSES 2024

Baza Jewelry and Gifts	196 East Main Street, Unit 48
Nathans'	157 Main Street
TJ Cafe & Games	146 South Main Street
MV Jewelry and More	124 Main Street

RENEWAL OF POOL TABLE LICENSE 2024

Fun Zone of Milford LLC d/b/a Pinz	110 South Main Street
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RENEWAL OF BOWLING ALLEY LICENSE 2024

Fun Zone of Milford LLC d/b/a Pinz	110 South Main Street
------------------------------------	-----------------------

F-2
4-22-24

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **PayMore**
2. Address: **9 Medway Road, Unit 9E**
Also known as 9 Medway Street
Assessors ID#: **Map 42 Block 0 Lot 335 & 338B Zone CC**

3. Has applied for: **Secondhand License**

4. Current Use: **Vacant**

5. Select Board will take action on: **Monday April 22, 2024**

6. Hearing Continued/Postponed/MGL Deadline: _____

7. Abutters Notified: N/A Published: N/A

8. Inquiry Sent To Dept. Heads on: **4/1/2024**

9. Please Respond By:

10. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **CC Zone, allowable use, building and restrooms accessible**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **Ok-No change of actual use**

Tax Collector: (Outstanding Taxes) **No outstanding taxes**

Town Treasurer: (Outstanding Tax Liens) **None**

Fire Chief: (Information/Comment) **No objections**

Police Chief: (Information/Comment) **Approved**

Criminal Offense Record Info: (CORI) Approved Disapproved

Board of Health: (Information/comment) **No objections**

Dept. Head Signature: _____ **Date:** _____

.....
Owner/Manager: April Hong **D.O.B.:** **SS#:**

Phone : _____ **e-mail** _____



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
508-634-2303 Fax 508-634-2324
www.milfordma.gov

LICENSE APPLICATION (CHECK ONE)

- APPLICATION FOR A NEW LICENSE
- TRANSFER OF AN EXISTING LICENSE
- AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) describe on reverse

- 1. AUCTIONEER
- 2. BOARDING HOUSE
- 3. BOWLING ALLEY(S)
- 4. COMMON VICTUALLER
- 5. FORTUNE TELLER
- 6. HAWKERS/PEDDLERS
- 7. INNHOLDERS
- 8. POOL TABLES
- 9. 2ND HAND/ANTIQUA DEALER
- 10. PAWNBROKER

- 11. LIVE ENTERTAINMENT (describe on reverse)
- 12. AUTOMATIC AMUSEMENT
(Coin-Operated Games)
- 13. TRANSIENT VENDORS
- 14. CARNIVAL/CIRCUS
Location: _____
- 15. CHRISTMAS TREE SALES
- 16. \$ VALUE OF GOODS
- 16. CLASS I (NEW CARS)
- 16. CLASS II (USED CARS)
- 16. CLASS III (JUNK CARS) - Public Hearing Required
(Describe on Reverse)
- 17. WORKERS COMPENSATION IF NEEDED

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: PayMore

BUSINESS ADDRESS: 9 Medway Road, Unit 9E, Milford, MA 01757

DAYS/HOURS OF OPERATION: 8 hours, Mon - Sat
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: April Hong

MAILING ADDRESS: _____

EMAIL ADDRESS: ahong@paymore.com

APPLICANT'S DATE OF BIRTH: _____

Social Security No. (Mandatory) and _____
Federal Identification No. (Mandatory)

APPLICANT'S SIGNATURE: **DATE:** 3/29/2024
(Individual or Corporate Officer)

April Hong
Type or print name on this line Daytime Telephone Number _____

IMPORTANT: Read this section carefully. Provide required information on reverse side. *Additional Information Required:*

- License # Above
- 1 Provide copy of State and/or County Auctioneer's License
- 3, 8, 12 Indicate number of alleys, pool tables and number and types of coin-operated games
- 6, 9, 10, 13 Request Town By Laws, which states applicant's responsibility
- 6, 13 Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale
- 11 Describe in detail: type of live entertainment to be licensed
- 14 Applicant must request and agree to abide by established policy

CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM

TRANSFERS: Proposed new owner should complete application form. Current license holder must sign below, indicating agreement to transfer of license.

I/We, the undersigned, agree to the transfer of existing license(s) to the applicant named on the face of this form.

SIGNATURE _____ DATE: _____

_____ **AMENDMENTS:** specific changes desired should be explained below in detail.
_____ **LIVE ENTERTAINMENT:** explain below, times and location

Pertaining to #9 for 2nd-hand dealer, confirming I have received and have read the town by laws.

Majority of items sit in the following categories: phones, tablets, laptops, gaming personal computers, gaming systems, video games, computer monitors and displays.

Website: <https://shop.paymore.com/>

Paymore does not loan out money for used items, so is not a Pawnshop.

ADDITIONAL REQUIREMENTS:

*** This application must be returned with all required documents at least two weeks prior to a scheduled Selectmen's Meeting**

*License will not be issued unless Tax Certification Clause is signed by the applicant.

*License will not be issued unless all local (Town of Milford) taxes and assessments are paid by the business entity and/or all principals involved in the business activity.

*License will not be issued without Workers Compensation Affidavit

*Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Chapter 62A, Section 49A of the Massachusetts General Laws.

F-4
4-22-24

Proclamation

Whereas: The Commonwealth of Massachusetts celebrates Arbor Day on the last Friday in April of each year; and

Whereas: On April 26, 2024, Massachusetts will observe another Arbor Day, giving its citizens an opportunity to plant trees and celebrate the gifts that community trees give all year long; and

Whereas: The Town of Milford recommits itself to its community streetscapes and forest, and seeks, to become a better steward of its community trees; and

Whereas: Milford establishes trees as a priority for the Town and will endeavor to make good decisions about their care and management; and

NOW THEREFORE, be it resolved that we, Michael K. Walsh, Thomas J. O'Loughlin and Paul A. Mazzuchelli, as Select Board Members of the Town of Milford, Massachusetts, proclaim Arbor Day, April 26, 2024, to be a day of celebration in our Town. On this day we shall be thoughtful of the role trees play in improving the quality of our neighborhoods, streets, yards, and lives and shall respect our trees as a great natural resource that contributes to the cycle of life.

In Witness Whereof, we hereby set our hands and cause the seal of the Town of Milford to be affixed this 22nd day of April in the year of our Lord, Two Thousand Twenty-Four.

Michael K. Walsh, Chairman

Thomas J. O'Loughlin

Paul A. Mazzuchelli