

MILFORD SELECT BOARD: AGENDA
May 8, 2023 – 6:00 PM, ROOM 03, TOWN HALL

Remote Public Hearing/Invitation to Speak access now requires advanced registration. Please register online here: <http://tiny.cc/rmp6vz> Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE and request to speak at the “Public Hearing/Invitation to Speak.”

- A.) SIGNING OF WARRANT, APPROVAL of Minutes, April 24, 2023
EXECUTIVE SESSION Minutes, April 24, 2023, April 27, 2023**

- B.) PUBLIC HEARINGS**
 - 1. 6:00 PM National Grid and Verizon New England, re: Petition for Joint Pole Location-Central Street

- C.) SCHEDULED APPOINTMENTS**
 - 1. JHM Beaver Street, LLC dba DoubleTree by Hilton Hotel, re: Amendment to Entertainment License

- D.) TOWN ADMINISTRATOR’S REPORT**

- E.) OLD BUSINESS**

- F.) NEW BUSINESS**
 - 1. Milford Cultural Council, re: Resignation
 - 2. Milford 4th of July Parade Committee, re: Permit to Obstruct
 - 3. Italian American World War Vets, re: One Day License
 - 4. Italian American World War Vets, re: One Day License
 - 5. Department of Veterans’ Services, re: Permit to Obstruct-Memorial Day Parade
 - 6. Milford Veterans’ Advisory Council, re: Resignation
 - 7. Town Administrator, re: Award of Contract-Executive Search Police Chief Services

- G.) INVITATION TO SPEAK**

- H.) CORRESPONDENCE**
 - 1. Planning Board, re: Update-Comprehensive Plan

- I.) EXECUTIVE SESSION**

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



B-1
5-8-23

MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
Phone 508-634-2303 Fax 508-634-2324

Paul A. Mazzuchelli, Chairman
Michael K. Walsh
Thomas J. O'Loughlin, Esq.

Richard A. Villani
Town Administrator

TOWN OF MILFORD: NOTICE OF PUBLIC HEARING

Notice is hereby given that the Milford Select Board has received the following petition:

PLAN NO. 30638780

RECEIVED FROM: Massachusetts Electric Company DBA National Grid and
Verizon New England

DESCRIPTION: 170 Central Street

Central Street-Install one JO Pole on Central Street. Beginning at a point approximately 240 feet East of the centerline of the intersection of Central Street and Bow Street. Install 45' Class 3 midspan pole +/- 70' West of Pole 15. Install Cap Bank and Comm Unit.

Also, for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

A Select Board meeting will be held on Monday May 8, 2023, 6:00 PM, Room 03 Milford Town Hall to discuss this petition.

Abutters are invited to attend this hearing and participate in the discussion if you wish to do so.

PER ORDER SELECT BOARD

Paul A. Mazzuchelli, Chairman
Michael K. Walsh
Thomas J. O'Loughlin, Esq.

cc: Massachusetts Electric
dba National Grid
Verizon New England
Files
April 27, 2023

Questions contact – Jarad Aker #774-453-2817

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectmen
Milford, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 8th day of March 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Central Street - Milford, Massachusetts.

No.# 30638780

Filed with this order:

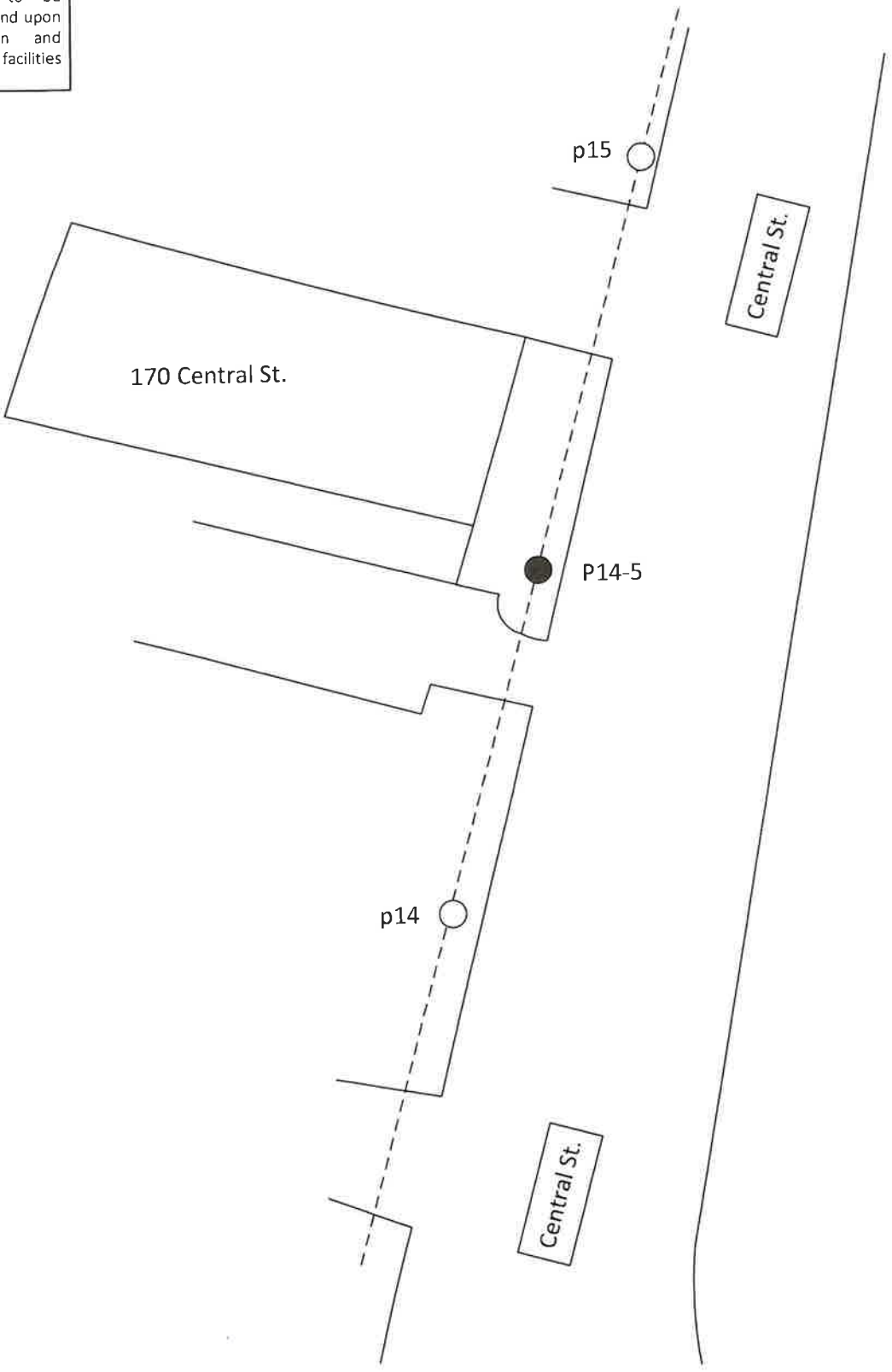
There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Central Street - Install one JO Pole on Central Street. Beginning at a point approximately 240 feet East of the centerline of the intersection of Central Street and Bow Street. Install 45' Class 3 midspan pole +/- 70' West of Pole 15. Install Cap Bank and Comm Unit.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Exhibit "A" - Not to Scale
 The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



Legend

- Proposed Pole
- Existing Pole
- OH Conductors

Reliability
170 Central St. Milford, Ma.

Date: 3/3/23
 Designer: J.A.
 WR: 30638780

Notes: Install 1 midspan pole +/- 70' W of p. 15
 Sheet 1 of 1



C-1
5-8-23

DEPARTMENT HEAD REVIEW FORM

1. Name of Business: **JHM Beaver Street, LLC dba DoubleTree by Hilton**
2. Mailing Address: **11 Beaver Street**
3. Assessors ID#: **Map 31 Block 0 Lot 21 Zone IB**

4. **Has applied for: Amendment to Entertainment License-Add Entertainment to outdoor patio area-Acoustic music and trivia night**

5. **Current use: Current Entertainment license is for Lounge area only**

6. Select Board will act on: **Monday May 8, 2023**

7. Hearing Continued/Postponed/MGL Deadline: _____

8. Abutters Notified: N/A Published: N/A

9. Inquiry Sent to Dept. Heads on: **4/26/2023**

10. Please Respond By: _____

11. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **CB Zone, allowable use, occupant load 176, building and restrooms are accessible**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **Ok-No change of actual use**

Tax Collector: (Outstanding Taxes) **No outstanding taxes**

Town Treasurer: (Outstanding Tax Liens) **None**

Fire Chief: (Information/Comment) **No objections**

Police Chief: (Information/Comment) **No issues**

Criminal Offense Record Info: (CORI) Approved Disapproved

Board of Health: (Information/comment) **No issues**

Dept. Head Signature: _____ **Date:** _____

.....
Contact Name/Manager: *Robert Lowen D.O.B.: SS#:*

Phone: 508-282-4118 **e-mail:** *Robert.loewen@hilton.com*



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303

Fax 508-634-2324

www.milfordma.gov

LICENSE APPLICATION (CHECK ONE)

- APPLICATION FOR A NEW LICENSE
- TRANSFER OF AN EXISTING LICENSE
- AMENDMENT TO EXISTING LICENSE (Change of operating days/hours, change of location, etc.) *describe on reverse*

- | | |
|---|---|
| 1. <input type="checkbox"/> AUCTIONEER | 11. <input checked="" type="checkbox"/> LIVE ENTERTAINMENT (<i>describe on reverse</i>) |
| 2. <input type="checkbox"/> BOARDING HOUSE | 12. <input type="checkbox"/> AUTOMATIC AMUSEMENT
(Coin-Operated Games) |
| 3. <input type="checkbox"/> BOWLING ALLEY(S) | 13. <input type="checkbox"/> TRANSIENT VENDORS |
| 4. <input type="checkbox"/> COMMON VICTUALLER | 14. <input type="checkbox"/> CARNIVAL/CIRCUS
Location: _____ |
| 5. <input type="checkbox"/> FORTUNE TELLER | 15. <input type="checkbox"/> CHRISTMAS TREE SALES |
| 6. <input type="checkbox"/> HAWKERS/PEDDLERS | \$ <input type="checkbox"/> VALUE OF GOODS |
| 7. <input type="checkbox"/> INNHOLDERS | 16. <input type="checkbox"/> CLASS I (NEW CARS) |
| 8. <input type="checkbox"/> POOL TABLES | <input type="checkbox"/> CLASS II (USED CARS) |
| 9. <input type="checkbox"/> 2 ND HAND/ANTIQUA DEALER | <input type="checkbox"/> CLASS III (JUNK CARS) - Public Hearing Required
(Describe on Reverse) |
| 10. <input type="checkbox"/> PAWNBROKER | 17. <input type="checkbox"/> WORKERS COMPENSATION IF NEEDED |

SEE ADDITIONAL INFORMATION REQUIRED BELOW

BUSINESS NAME: JHM Beaver St. LLC

BUSINESS ADDRESS: 11 Beaver St.

DAYS/HOURS OF OPERATION: THURSDAY - SUNDAY 6am - 10pm
(Some Sunday licenses may require approval of State DPS)

I/We, the undersigned, apply for this license in accordance with the provisions of all Statutes relating thereto. I/We further certify, under penalties of perjury, that, to the best of my/our knowledge and belief, I/We have filed all state tax returns and paid all state taxes required under law.

NAME OF APPLICANT: ROBERT LOEWEN

MAILING ADDRESS: 11 BEAVER ST. MILFORD, MA 01757

EMAIL ADDRESS: _____

APPLICANT'S DATE OF BIRTH: _____

_____ and _____
Social Security No. (Mandatory) Federal Identification No. (Mandatory)

APPLICANT'S SIGNATURE: Robert Loewen DATE: 4/24/2012
(Individual or Corporate Officer)

ROBERT LOEWEN Daytime Telephone Number 1
Type or print name on this line

IMPORTANT: Read this section carefully. Provide required information on reverse side. *Additional Information Required:*
License # Above

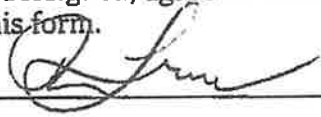
- 1 Provide copy of State and/or County Auctioneer's License
- 3, 8, 12 Indicate number of alleys, pool tables and number and types of coin-operated games
- 6, 9, 10, 13 Request Town By Laws, which states applicant's responsibility
- 6, 13 Describe in detail: type, quantity, and cost (to you) of goods to be offered for sale
- 11 Describe in detail: type of live entertainment to be licensed
- 14 Applicant must request and agree to abide by established policy

CONTINUE APPLICATION PROCESS ON REVERSE SIDE OF THIS FORM

TRANSFERS: Proposed new owner should complete application form. Current license holder must sign below, indicating agreement to transfer of license.

I/We, the undersigned, agree to the transfer of existing license(s) to the applicant named on the face of this form.

SIGNATURE



DATE:

4/24/2023

AMENDMENTS: specific changes desired should be explained below in detail.
 LIVE ENTERTAINMENT: explain below, times and location

We will be featuring live acoustic music and trivia night in our patio area.

ADDITIONAL REQUIREMENTS:

* This application must be returned with all required documents at least two weeks prior to a scheduled Selectmen's Meeting

*License will not be issued unless Tax Certification Clause is signed by the applicant.

*License will not be issued unless all local (Town of Milford) taxes and assessments are paid by the business entity and/or all principals involved in the business activity.

*License will not be issued without Workers Compensation Affidavit

*Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Chapter 62A, Section 49A of the Massachusetts General Laws.

Richard Villani

F-1
5-8-23

From: Geri Eddins <geri@eddins.net>
Sent: Monday, April 24, 2023 11:07 AM
To: MIKE VISCONTI; Paul Mazzuchelli; Thomas O'Loughlin; Richard Villani; Michael K. Walsh; Michael Walsh
Cc: Sandee Buckley
Subject: Re: mcc

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Gentlemen, as a follow-up to this communication from Mike Visconti, I request that you accept his resignation.

Please know that Mike has been a dedicated member of the Milford Cultural Council since he was first appointed back in February 2019. He has served on the Public Art subcommittee since its inception in 2020. It was Mike's idea to install custom game boards on picnic tables at Louisa Lake, which he researched and crafted with the help of artist Patty Salomon. I am sorry to see him move on.

Mike's resignation leaves an empty seat. I respectfully request that you postpone filling the position for the time being, which would give us time to announce the vacancy to see if other residents might be interested in completing a talent bank application. At the moment, we are focused on planning the final details for our upcoming Multicultural Performing Arts Stage at Celebrate Milford on May 20. We hope to provide you with our recommendation in June.

On behalf of all the members of the council, I thank you for your continued support of our work in the community. Please reach out with any questions you may have.

All the best,

Geri

Geri Eddins, Chair

[Milford Cultural Council](#)

On Sat, Apr 22, 2023, at 2:23 PM, MIKE VISCONTI wrote:

4/22/2023

Please see attached correspondence.

Michael P. Visconti

7 Muriel Lane

Milford, MA 01757

Phone: (508) 473-0014

E-mail: 19beachplum@gmail.com

Twitter: @mpvjr2

Town of Milford
Select Board
52 Main Street
Milford MA 01757

April 22, 2023

Dear Board members:

Thank you for the confidence in allowing me to serve on the Milford Cultural Council. I believe I have made positive contributions while serving on the Council. Unfortunately, my philosophical and ideological positions generally seem to be moving father away from those of the other Council members.

Accordingly, I believe it is in the best interests of the Town and the Council if I move on.

Regrettably, to ensure that I do not hamper the great work that the Council does, I feel I have no other option than to submit my resignation from the Cultural Council effective April 30, 2023.

I leave comfortable in knowing that the current hard-working dedicated members, under the leadership of Ms. Geri Eddens will continue to make Milford's Council one of the best in the State.

In the meantime, I will look for other ways to volunteer my services to the Town.

Thank you again for your confidence in me.

Be healthy,

Michael P. Visconti

Michael Visconti

Cc: MCC Members



F2
5-8-23

MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts
01757-2679 508-634-2303 Fax 508-634-2324
www.milfordma.gov

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Select Board Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Select Board's Office

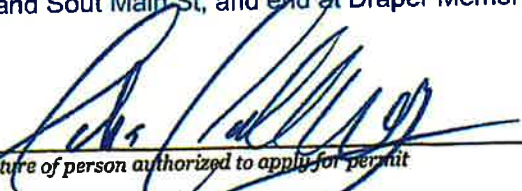
NAME OF ORGANIZATION Milford 4th of July Parade Committee
MAILING ADDRESS: 52 Main Street
Milford MA 01757

CONTACT PERSON: Joe Callery **PHONE #** 774-462-1299

- CHECK ONE:**
- PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5) \$10.00 Fee
 - PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 PER DAY Fee
 - PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 PER DAY Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:
 Annual 4th of July celebration/parade on July 4th 2023.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:
 start at Veterans Memorial Dr. (RTE 109) Medway Rd. Travel to East Main St (RTE 16) to the intersection of Congress St and Sout Main St, and end at Draper Memorial Park.

 4-25-2023
 Signature of person authorized to apply for permit Date

 4-26-2023
 Police Chief's Signature Date

Comments:



Noyes Sheet Metal, Inc

Alpha Millwork

Maine Oxy

Planet Aid - Southern New England

CrossFit Never Doubt

Oliva's Market, Catering & Gourmet Gifts

Fino Field

Cedar Swamp Pond

Unique Smile Dental Associates

Tedeschi Food Shops

Hertz Car Rental - Milford - Main Street...

Massachusetts Registry of Motor Vehicles

Milford Senior Center

Accent Limousine Service

Royal Aesthetic Center

Draper Memorial Park

Galfe Sorrento

BIK Boom Trucks

Hoboken Citizens Club

Audio By Drumm

LADIES PRO CLEANER

Shaju Jacob, CPA

Carpentry Solutions

Audio By Drumm

Verizon Authorized Retailer - Wireless Zone

Sabor de Minas

Mac Med Spa Salon & Medical

Big Y World Class Market

Five Guys

IHOP

Valvoline Instant Oil Change

Milford Center

Arts Way

Imperial Hyundai

Columbus Ave
Genda Ave

85

109

Fells Ave
Ginas Ave
Purchase St
Mechanic St
Winter St
School St

Bible Church
Memorial School
Mother Hubbard Pre-School Center

Luce St
Clark St
Pine St
Jefferson St

Granite St
Winter St
N Bow St
Court St

Front St
Archer St
Beach St

Hayward St
East St
Central St

Parkhurst St
Carroll St
E Walnut St
Manella Dr

Leah Ln
Veterans Memorial Dr
Mt Pleasant St
Carroll Dr

Alden St
Central St

Does Way

F-3
5-8-23

MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679

508-634-2303 Fax 508-634-2324

www.milfordma.gov

APPLICATION FOR A ONE DAY LIQUOR LICENSE PER MGL, C138, S14

APPLICANT/HOST INFORMATION:

Name or Organization: Italian American WW Veterans Club

Type of Organization (Individual/Non-Profit Corp./For-Profit Corp.) Non profit

Organization Address: 4 Hayward Field

DETAILS OF EVENT:

Type of Event (i.e. banquet/fundraiser/party) Independence Day Celebration

Where will it be held Grass Area next to bocce

Who owns the premises ITAM post 40 Contact Day Time# 508-243-5357

Date(s) of Event Sunday July 2nd

Hours of Event 2pm - 10pm

Expected # of people 100 Admission Charge Ø

Type of License: All Alcohol (*Non-Profits Only*) \$100 or Beer & Wine Only \$100

Alcohol will be sold or given away (check one) Sold Given Away

Is the event open to the general public (check one) Yes No

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of

Applicant Signature: *Christa Longo* Milford.

Applicant Cell Phone #: 508-243-5357

Applicant Email Address: Love220K@gmail.com

Town Official Signature of Approval (if applicable) _____
(If using a Town Facility)

F-4
5-8-23

MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
508-634-2303 Fax 508-634-2324
www.milfordma.gov

APPLICATION FOR A ONE DAY LIQUOR LICENSE PER MGL, C138, S14

APPLICANT/HOST INFORMATION:

Name or Organization: Italian American WW Veterans Club
Type of Organization (Individual/Non-Profit Corp./For-Profit Corp.) Non profit
Organization Address: 4 Hayward Field

DETAILS OF EVENT:

Type of Event (i.e. banquet/fundraiser/party) Micky Ward Charities Bike Run BBQ
Where will it be held Grass Area next to bocce
Who owns the premises ITAM post 40 Contact Day Time# 508-243-5357
Date(s) of Event Sept 9th
Hours of Event 8am-10pm
Expected # of people 100 Admission Charge \$ 20
Type of License: All Alcohol (*Non-Profits Only*) \$100 or Beer & Wine Only \$100
Alcohol will be sold or given away (check one) Sold Given Away
Is the event open to the general public (check one) Yes No

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of

Applicant Signature: *Christa Lopez* Milford.

Applicant Cell Phone #: 1 508 243-5357

Applicant Email Address: Lovezzok@gmail.com

Town Official Signature of Approval (if applicable) _____
(If using a Town Facility)



F-5
5-8-23

MILFORD SELECT BOARD

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01757-2679 508-634-2303 Fax 508-634-2324
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PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the **Sign or Banner** itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Select Board Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Select Board's Office

NAME OF ORGANIZATION DEPT OF VETERANS SVC
MAILING ADDRESS: _____

CONTACT PERSON: JOHN A. PILLA PHONE # 508 634-2311

- CHECK ONE:
- PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5) \$10.00 Fee
 - PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 PER DAY Fee
 - PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 PER DAY Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:
Conduct annual Memorial Day Parade

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

Monday, May 29, 2023, at 9:30 AM, assembly of services on Veteran Memorial Drive (beside I Hop Restaurant)
Stop-off @ 10 AM and march up E. Main St. to Calypso Park for brief ceremony.
Continue up Main Street to Draper Memorial Park for 4/26/2023
 Signature of person authorized to apply for permit John A. Pilla VSO *speaking program* Date _____

Police Chief's Signature
Comments:

_____ Date

F-6
5-8-23

To the Town of Milford Selectboard,

RECEIVED
MILFORD TOWN CLERK

I Jason C. Mack am officially resigning from the Milford Veterans' Advisory Council effective May 10, 2023. I appreciate the opportunity to serve as a member of the council over the past year.

Thank you,



Jason Mack

9 Huff Road

Milford, MA 01757

F-7
5-8-23

CONTRACT AWARD

TOWN OF MILFORD

REQUEST FOR PROPOSALS

DESCRIPTION – EXECUTIVE SEARCH POLICE CHIEF SERVICES

AWARDING AUTHORITY – SELECT BOARD

DATE – MAY 8, 2023

BIDDER NAME/ADDRESS	QUOTE AMOUNT
1. BADGEQUEST PO Box 1491, Plymouth, MA 02362	\$19,896.00
2. MUNICIPAL RESOURCES, INC. 66 Main Street, Suite B, Plymouth, NH 03264	\$22,500.00
3. PUBLIC SAFETY CONSULTANTS, LLC 3 Eagles Nest Lane, Boxford, MA 01921	\$15,000.00

Contract Award - After reviewing all three (3) proposals the decision was made to award the Contract to PUBLIC SAFETY CONSULTANTS, LLC, as the most responsible vendor, based upon their quote.



F-8
5-8-23

TOWN ACCOUNTANT

52 Main Street, Milford, MA 01757
Phone: 508-634-2309 * Fax: 508-634-2324

Email to Accountant

Email to Town Admin.

GIFT ACCEPTANCE FORM

Donor Name Milford Permanent Firefighters Address 21 Birch Street
City, State, & Zip Milford, MA Phone _____

Name of Gift Skate Park Project

Purpose _____

Total Amt. of Gift 250.00

Contact Person Milford Firefighters Association

Attached is a copy of correspondence received

There was no written correspondence with this gift

The Board of Selectmen/School Committee have been notified of this gift and have approved of the expenditures for the purpose stated

Board of Selectmen

School Committee

Chairman

Chairman

Contact Person _____

Town Accountant Use

Assigned Account Number _____

Date Received _____

H-1
5-8-23



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET

634-2317

Joseph Calagione
J. Ted DePaolo
Marble Mainini, III
Jose M. Morais
Christopher Wilson

May 2, 2023

Paul Mazzuchelli, Chairman
Milford Select Board
Town Hall, 52 Main Street
Milford, MA 01757

RE: Comprehensive Plan Update – Fall Town Meeting Article

Dear Chairman Mazzuchelli:

The Planning Board is seeking your support in preparing an update to the 2003 Comprehensive Plan. We are hoping to submit a funding article to be placed on the Fall Special Town Meeting Warrant. We have been working with the Metropolitan Area Planning Council (MAPC) planning staff to finalize a scope of work to prepare a 2024 Milford Comprehensive Plan.

MAPC should be able to begin work in the fall of this year, with the majority of the work to occur throughout calendar year 2024. The current cost estimate is \$170,000.00, with a Technical Assistance Program Grant through MAPC likely to be available that would reduce that overall cost as much as \$50-60,000.00.

The Town Planner and I are scheduled to meet with the Finance Committee Capital Subcommittee on 5-10-23 to discuss the funding options. Attached please find correspondence and materials that we provided to the Subcommittee.

The Town Planner and I would be happy to discuss this proposal with you further. Your assistance in this matter is greatly appreciated.

Respectfully Submitted,

Joseph A. Calagione, Chairman
Milford Planning Board

MGL Ch. 41 Sec. 81D

REQUIRED ELEMENTS - OUTLINE

Section 81D. A planning board established in any city or town under section eighty-one A shall make a master plan of such city or town or such part or parts thereof as said board may deem advisable and from time to time may extend or perfect such plan.

Such plan shall be a statement, through text, maps, illustrations or other forms of communication, that is designed to provide a basis for decision making regarding the long-term physical development of the municipality. The comprehensive plan shall be internally consistent in its policies, forecasts and standards, and shall include the following elements:

- (1) Goals and policies statement which identifies the goals and policies of the municipality for its future growth and development. Each community shall conduct an interactive public process, to determine community values, goals and to identify patterns of development that will be consistent with these goals.
- (2) Land use plan element which identifies present land use and designates the proposed distribution, location and inter-relationship of public and private land uses. This element shall relate the proposed standards of population density and building intensity to the capacity of land available or planned facilities and services. A land use plan map illustrating the land use policies of the municipality shall be included.
- (3) Housing element which identifies and analyzes existing and forecasted housing needs and objectives including programs for the preservation, improvement and development of housing. This element shall identify policies and strategies to provide a balance of local housing opportunities for all citizens.
- (4) Economic development element which identifies policies and strategies for the expansion or stabilization of the local economic base and the promotion of employment opportunities.
- (5) Natural and cultural resources element which provides an inventory of the significant natural, cultural and historic resource areas of the municipality, and policies and strategies for the protection and management of such areas.
- (6) Open space and recreation element which provides an inventory of recreational and resources and open space areas of the municipality, and policies and strategies for the management and protection of such resources and areas.
- (7) Services and facilities element which identifies and analyzes existing and forecasted needs for facilities and services used by the public.
- (8) Circulation element which provides an inventory of existing and proposed circulation and transportation systems.
- (9) Implementation program element which defines and schedules the specific municipal actions necessary to achieve the objectives of each element of the master or study plan. Scheduled expansion or replacement of public facilities or circulation system components and the anticipated costs and revenues associated with accomplishment of such activities shall be detailed in this element. This element shall specify the process by which the municipality's regulatory structures shall be amended so as to be consistent with the master plan.



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET

634-2317

Joseph Calagione
J. Ted DePaolo
Marble Mainini, III
Jose M. Morais
Christopher Wilson

April 26, 2023

Alberto Correia, Chairman
Milford Finance Committee
Town Hall, 52 Main Street
Milford, MA 01757

Dear Chairman Correia:

The Planning Board is working with the Metropolitan Area Planning Council (MAPC) staff in finalizing a scope of work to prepare a 2024 Milford Comprehensive Plan. This will update the existing plan, which was adopted in 2003. MAPC should be able to begin work in the fall of this year, with the majority of the work to occur throughout calendar year 2024. Our current cost estimate is \$170,000.00, with a Technical Assistance Program Grant likely to be available that would reduce that overall cost by possibly as much as \$50-60,000.00.

The Planning Board wanted to make the Finance Committee aware of the proposal, and to put the likelihood of a fall town meeting funding article or your committee's radar sooner rather than later. Initial input from the MAPC staff is that the overall cost may actually come in at less than our original estimate, although that has yet to be finalized. Also, since the Technical Assistance Grant amount may not actually be known and/or available until after the fall town meeting, the text of the funding article will obviously be for the total amount.

Please advise regarding how you recommend we proceed. The Town Planner and I would be happy to discuss this proposal with you further. Your assistance in this matter is greatly appreciated.

Respectfully Submitted,

Joseph A. Calagione, Chairman
Milford Planning Board

Milford Finance Committee – Capital Subcommittee

May 10, 2023

Submission Questions & Responses

Proposal: 2024 Milford Comprehensive Plan

1. What the Need (issue) we are addressing is:

The Planning Board intends to prepare a 2024 Milford Comprehensive Plan. Typically, Comprehensive Plan “updates” are recommended approximately every 10 years. Milford’s current plan was done in 2003. Even though it is a long-range plan with a validity in the 20- to 25-year range, it is now time to prepare a new Comprehensive Plan.

2. How we propose to address it:

Milford is a member community of the Metropolitan Area Planning Council (MAPC), and the Planning Board intends to utilize the professional planning services of the MAPC planning staff to prepare the 2024 Comprehensive Plan. You may recall that The Environmental Institute at the Umass-Amherst Graduate Planning Department as well as MAPC were involved in the preparation of the 2003 plan.

3. What alternatives we have:

If the Planning Board does not leverage the Town’s membership to the Technical Assistance Program funding, it will have no other grants available for which its eligible.

4. What steps we have taken (Please list the temp evaluation steps we are taking and that no purchases will be made until we have evaluated them):

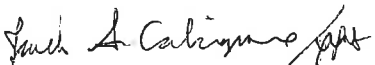
The Planning Board is working with MAPC to develop an acceptable scope of work for the plan elements based on the statutory requirements of MGL Ch.41 Sec. 81 D. MAPC should be able to begin work in the fall of this year, with the majority of the work to occur throughout calendar year 2024. Final adoption by the Planning Board would likely occur in early 2025.


5. Background data such as competitive quotes and cut sheets (catalogs) for the items we propose to buy:

As a member of the MAPC, Milford can utilize the planning services of the MAPC directly, so competitive quotes will not be necessary or required. And as a member community we are eligible for their Technical Assistance Program, which would reduce our overall cost. The current overall cost estimate is \$170,000.00. Funds from the Technical Assistance Program could reduce the that by as much as \$50-60,000.00. Initial input from the MAPC staff is that the overall cost may actually come in at less than our original estimate, although that has yet to be finalized.

The Planning Board wanted to make the Finance Committee aware of the proposal, and to put the likelihood of a fall town meeting funding article or the Committee’s radar sooner rather than later. Also, the actual amount of the Technical Assistance Grant may not be known and/or available until after the fall town meeting.

Respectfully Submitted,


Joseph A. Calagione, Chairman
Milford Planning Board


Larry L. Dunkin, MCRP
Milford Town Planner