

MILFORD SELECT BOARD: AGENDA
October 16, 2023 – 6:00 PM, ROOM 03, TOWN HALL

Remote Public Hearing/Invitation to Speak access now requires advanced registration. Please register online here: <http://tiny.cc/re5cvz> Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE and request to speak at the “Public Hearing/Invitation to Speak.”

**A.) SIGNING OF WARRANT, APPROVAL of Minutes, October 2, 2023,
EXECUTIVE SESSION Minutes, October 2, 2023**

B.) PUBLIC HEARINGS

1. 6:00 PM Sonesta International Hotels Corporation, dba Sonesta Select Boston Milford, re: Amendment to their All Alcohol Innholder License-Change of Officers/Directors/LLC Managers, and Change of Onsite Manager

C.) SCHEDULED APPOINTMENTS

1. Joint meeting with Trustees of Vernon Grove Cemetery, re: Appointment
2. Police Chief, re: Milford Police Command Structure Reconfiguration

D.) TOWN ADMINISTRATOR’S REPORT

E.) OLD BUSINESS

F.) NEW BUSINESS

1. Police Chief, re: Signage at Vassar Drive
2. Milford High School Boosters Club, Inc., re: Permit to Obstruct a Public Way-Turkey Trot, 5K Road Race on Thanksgiving Day
3. Milford High School Boosters Club, Inc., re: One Day Liquor license-Corn Hole Tournament-Fino Field
4. Conservation Commission, re: Appointment
5. Town Administrator, re: Release of Executive Session Minutes
6. Special Town Meeting Warrant, re: Review
7. Milford Youth Center, re: Acceptance of Gift-Imperial Ford Company
8. 4th of July Committee, re: Acceptance of Gift from Dean & Flynn DBA Fiesta Shows
9. Police Chief, re: Handicap Parking Signage

G.) INVITATION TO SPEAK

H.) CORRESPONDENCE

1. Building Commissioner, re: Department Staffing
2. Milford Youth Center Memo, re: Donations

I.) EXECUTIVE SESSION

1. Fire Chief, re: Staffing Plans

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

B-1
10-16-23

DEPARTMENT HEAD REVIEW FORM

- 1. Name of Business: **Sonesta Select Boston Milford**
- 2. Address: **10 Fortune Blvd**
- 3. Assessors ID#: **Map 28 Block 98 Lot 20 Zone IB**

4. Has applied for: **Amendment to Innholder All Alcohol Beverages License
-Change of Officers/Directors/LLC Managers and Change of
Onsite Manager**

5. Use: **Hotel**

6. Select Board will act on: **October 16, 2023**

7. Hearing Continued/Postponed/MGL Deadline: _____

8. Abutters Notified: N/A Published: N/A

9. Inquiry Sent to Dept. Heads on: **9/21/2023**

10. Please Respond By: **Wednesday September 27, 2023**

11. License Approved: _____ Denied: _____ Tabled: _____ On _____

.....
Building Commissioner: (Zoning, Occupancy, Building/Handicap Access, Restroom Handicap Access, etc.) **IB Zone, Allowable use, A3/RI Use and Occupancy, Occupant Load 828, Building is accessible**

Town Planner: (Site Plan/Special Permit; Other Requirements/Stipulations) **Ok-No change of actual use**

Tax Collector: (Outstanding Taxes) **No Outstanding taxes**

Town Treasurer: (Outstanding Tax Liens) **None**

Fire Chief: (Information/Comment) **No objections**

Police Chief: (Information/Comment) **No issues**

Criminal Offense Record Info: (CORI) Approved Disapproved

Board of Health: (Information/comment) **No Issues**

Dept. Head Signature: _____ Date: _____

.....
Manager: Sean M. Wilson D.O.B.: SS#:

Phone: _____ **e-mail:** _____



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
Sonesta International Hotels Corporation	Milford	06218-HT-0706

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Removal of officers Carlos Flores , Stephen Miano & Mark Sherwin. Addition of New Officers Bradford Maxwell, Vera Manoukian and Keith Pierce

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Whitney Gillings	Liquor License Consultant		

2. AMENDMENT-Change of License Classification

<input type="checkbox"/> Change of License Category All Alcohol, Wine and Malt, Wine Malt and Cordials	Last-Approved License Category	
	Requested New License Category	
<input type="checkbox"/> Change of License Class Seasonal or Annual	Last-Approved License Class	
	Requested New License Class	
<input type="checkbox"/> Change of License Type* i.e. Restaurant to Club *Certain License Types CANNOT change once issued*	Last-Approved License Type	
	Requested New License Type	

3. AMENDMENT-Change of Business Entity Information

<input type="checkbox"/> Change of Corporate Name	Last-Approved Corporate Name:	
	Requested New Corporate Name:	
<input type="checkbox"/> Change of DBA	Last-Approved DBA:	
	Requested New DBA:	
<input type="checkbox"/> Change of Corporate Structure LLC, Corporation, Sole Proprietor, etc	Last-Approved Corporate Structure	
	Requested New Corporate Structure	

4. AMENDMENT-Pledge Information

<input type="checkbox"/> Pledge of License	To whom is the pledge being made:	
<input type="checkbox"/> Pledge of Inventory		
<input type="checkbox"/> Pledge of Stock		

5. AMENDMENT-Change of Manager

Change of License Manager

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Date of Birth () SSN

Residential Address

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises Last-Approved License Manager

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* Yes No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition
		N/A	

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
06/2023	presesnt	General Manager	Sonesta Select Boston Milford	Shelly Masterson
06/2019	06/2023	General Manager	Sonesta Simply Suites (fka Candlewood ⁺)	Shelly Masterson
06/2016	06/2019	General Manager	Holiday Inn Express Andover	N/A
07/2013	01/2015	General Manager	Clarion Inn Lakeside	N/A

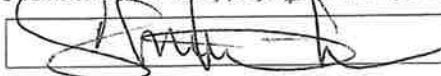
D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation
	N/A			

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature



Date

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

Change of Officers/Directors **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)** **Change of Stock (E.g. New Stockholder/ Transfer or Issuance of Stock)**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal: **Bradford P. Maxwell** Residential Address: _____ SSN: _____ DOB: _____

Title and or Position: **EVP, GC & Chief Compliance Officer** Percentage of Ownership: **-0-** Director/ LLC Manager: Yes No US Citizen: Yes No MA Resident: Yes No

Name of Principal: **Keith J. Pierce** Residential Address: _____ SSN: _____ DOB: _____

Title and or Position: **EVP & Pres. of Franchising & Development** Percentage of Ownership: **-0-** Director/ LLC Manager: Yes No US Citizen: Yes No MA Resident: Yes No

Name of Principal: _____ Residential Address: _____ SSN: _____ DOB: _____

Title and or Position: _____ Percentage of Ownership: _____ Director/ LLC Manager: Yes No US Citizen: Yes No MA Resident: Yes No

Name of Principal: _____ Residential Address: _____ SSN: _____ DOB: _____

Title and or Position: _____ Percentage of Ownership: _____ Director/ LLC Manager: Yes No US Citizen: Yes No MA Resident: Yes No

Name of Principal: _____ Residential Address: _____ SSN: _____ DOB: _____

Title and or Position: _____ Percentage of Ownership: _____ Director/ LLC Manager: Yes No US Citizen: Yes No MA Resident: Yes No

Name of Principal: _____ Residential Address: _____ SSN: _____ DOB: _____

Title and or Position: _____ Percentage of Ownership: _____ Director/ LLC Manager: Yes No US Citizen: Yes No MA Resident: Yes No

Additional pages attached? Yes No

CRIMINAL HISTORY
 Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. Yes No

MANAGEMENT AGREEMENT
 Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement. Yes No

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

6B. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST

List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

Name of Principal	Title/Position	Percentage of Ownership
Sonesta Holdco Corporation	Sole Shareholder	100%
Adam D. Portnoy	Director & Indirect Owner	-0- of Licensee
John G. Murray	Director, President and CEO	-0-
Jennifer Babbins Clark	Director & Secretary	-0-
Vera N. Manoukian	EVP & Chief Operating Officer	-0-

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
See Attached Exhibit A			

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
See Attached Exhibit B			

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation
	N/A		

7. AMENDMENT-Change of Premises Information

Alteration of Premises: (must fill out attached financial information form)

7A. ALTERATION OF PREMISES

Please summarize the details of the alterations and highlight any specific changes from the last-approved premises.

PROPOSED DESCRIPTION OF PREMISES

Please provide a complete description of the proposed premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

Change of Location: (must fill out attached financial information form)

7B. CHANGE OF LOCATION

Last-Approved Street Address

Proposed Street Address

DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises. (e.g. Deed, lease, letter of intent)

Please indicate by what means the applicant has to occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes No

8. AMENDMENT-Management Agreement

Management Agreement: (must fill out all pages in section 8)

Are you requesting approval to utilize a management company through a management agreement?
If yes, please fill out section 8.

Yes No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

IMPORTANT NOTE: A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*

8A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No

8B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 8A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

8. AMENDMENT-Management Agreement

8C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 8A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

8D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 8A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

8E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 8B, 8C or 8D ever been suspended, revoked or cancelled?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

8F. TERMS OF AGREEMENT

- a. Does the agreement provide for termination by the licensee? Yes No
- b. Will the licensee retain control of the business finances? Yes No
- c. Does the management entity handle the payroll for the business? Yes No

d. Management Term Begin Date e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

- \$ per month/year (indicate amount)
- % of alcohol sales (indicate percentage)
- % of overall sales (indicate percentage)
- other (please explain)

ABCC Licensee Officer/LLC Manager

Signature:

Title:

Date:

Management Agreement Entity Officer/LLC Manager

Signature:

Title:

Date:

9. FINANCIAL DISCLOSURE

Required for the following transactions:

- Change of Officers, Stock or Ownership Interest (E.g. New Stockholder/Transfer or Issuance of Stock)
- Change of Premises Information
- Pledge of License, Inventory or Stock

Purchase Price(s):

N/A - officer change only

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total:	N/A - officer change only

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
N/A - officer change only			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

N/A - officer change only

APPLICANT'S STATEMENT

I, John G. Murray the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory
of Sonesta International Hotels Corporation
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: 

Date: 9-13-2023

Title:

Executive VP & COO

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

Please remove Carlos Flores, Stephen Miano and Mark Sherwin from the license record.

Please note that the following officers are already on file with MA ABCC and continue to be corporate officers for Sonesta International Hotels Corp.

- Adam D. Portnoy (Director)
- John G. Murray (Director)
- Jennifer B. Clark (Director & Secretary)
- Vera Manoukian (EVP & Chief Operating Officer)

ENTITY VOTE

The Board of Directors or LLC Managers of Sonesta International Hotels Corporation
Entity Name

duly voted to apply to the Licensing Authority of Milford and the
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 8/31/23
Date of Meeting

For the following transactions (Check all that apply):

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input checked="" type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other | <input type="checkbox"/> Change of DBA | |

"VOTED: To authorize

Vera N. Manoukian & Sean Wilson

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

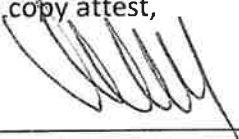
"VOTED: To appoint

Sean Wilson

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,



Corporate Officer / LLC Manager Signature

Vera N. Manoukian

(Print Name)

For Corporations ONLY

A true copy attest,



Corporate Clerk's Signature

Jennifer B. Clark

(Print Name)

C-1
10-16-23



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
Phone 508-634-2303 Fax 508-634-2324

Paul A. Mazzuchelli, Chairman
Michael K. Walsh
Thomas J. O'Loughlin, Esq.

Richard A. Villani
Town Administrator

TO: Paul A. Mazzuchelli, Chairman
Michael K. Walsh
Thomas J. O'Loughlin, Esq.

FROM: Richard A. Villani

RE: Trustees of Vernon Grove Cemetery Vacancies

DATE: October 16, 2023

As the Board knows, there are two (2) vacancies on the Trustees of the Vernon Grove Cemetery. Notice of the Vacancies was posted as required by M.G.L. Chapter 41, section 11. A joint meeting of the Trustees of the Vernon Grove Cemetery and Select Board was posted for Monday, October 2, 2023 at 6 PM.

We received three (3) letters of interest for the position. The interested applicants are Paul Bosclair, Michael Lenza, Charles Skaff and Michael P. Visconti, Jr. Attached are their Letters of Interest and/or Resumes. The vacancies can be filled with a roll call vote of the members of the Trustees of the Vernon Grove Cemetery Vacancies present and the members of the Select Board.

The individuals appointed will serve on the Trustees of the Vernon Grove Cemetery only until April 2, 2024. The positions will be placed on the April 2, 2024 Local Election ballot. **The Board must also VOTE to place these positions on the April 2, 2024 Election Ballot.**

Please let me know if you have any questions.

cc Files

MR. VILLANI
SELECT BOARD
VERNON GROVE CEMETERY TRUSTEES

LETTER OF INTEREST TO SERVE FOR
ONE OF THE VACANCIES ON VERNON
GROVE BOARD OF TRUSTEES

RE - ① FORMER MAIN ST MERCHANT
② RETIRED TOWN EMPLOYEE
③ PRESENT TOWN MEETING MEMBER

THANK YOU FOR YOUR
CONSIDERATION

PAUL A. BOISCLAIR

MA.

H - 3
C - 3

Richard Villani

From: Charlie Skaff <[redacted]@gmail.com>
Sent: Tuesday, September 26, 2023 7:07 AM
To: Richard Villani
Subject: Veron Grove

You don't often get email from skafftown@gmail.com. [Learn why this is important](#)

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Select Board I Charles Skaff am interested in one of the openings on the Vernon Grove Trustee i thank you for your consideration Charlie .

Michael P. Visconti, Jr.

Milford, MA 01757

Phone:

E-mail:

Twitter:

9/14/2023

Select Board
Town of Milford, MA
52 Main Street
Milford MA 01757

Re: Vernon Grove Cemetery

Dear Board Members:

It is my understanding that your Board is seeking volunteers to fill unexpired terms as a Vernon Grove Trustee.

Accordingly, I would like to apply for the term expiring in 2025.

If you have any questions or require any additional information regarding this matter, please feel free to contact me at any time.

Sincerely,

Michael P. Visconti Jr.

Michael P. Visconti, Jr.

Cc: Town Administrator

[Milford MA] TRUSTEE (Sent by Michael J Lenza,)

Contact form at Milford MA <cmsmailer@civicplus.com>

Thu 9/14/2023 8:03 PM

To: Philip Greenstein <pgreenstein@milfordma.gov>

📎 1 attachments (96 KB)

mlenza_bio_090923.pdf;

CAUTION: This email originated from outside the Town of Milford. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello pgreenstein,

Michael J Lenza () has sent you a message via your contact form (<https://www.milfordma.gov/user/5206/contact>) at Milford MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.milfordma.gov/user/5206/edit>.

Message:

I saw an article that you were looking for volunteers to serve on Cemetary board.

I am retired and would be willing to serve if you still need someone.

I have attached my BIO

Michael J Lenza

Consultant

Summary of Qualifications

A finance executive with extensive experience in government and the private sector including business development, structuring outsourcing programs, managing legislative initiatives and managing independent political consultants. Have managed all aspects of PPP projects from due diligence, modeling, risk assessment, credit approval, contract negotiations for large scale government projects.

Professional Experience

Transportation Services Consultants – President/Principal

2011– Present

Provides services to public sector/governments in transportation related programs to develop turnkey programs that will develop transportation infrastructure integrating all aspects of the project including funding and operations to assist governments in utilizing private capital rather than taxpayer dollars in Parking, Tolling and Photo Enforcement.

- Structured privatized citation processing, Providence RI
- Structured photo enforcement, Providence RI
- Structured automated toll conversion RITBA
- Structured Receivable purchases uncollected parking and red light camera citations
- Structured School Zone Speed and red light camera enforcement, Pawtucket RI.
- Structured outsourced parking concession, Chester PA
- *Structuring includes securing funding, credit memo, due diligence, asset valuation, project implementation, managing asset until project terms completed.*

2006-2011

American Traffic Solution – Senior VP – Public Finance

Largest provider of photo enforcement, red light cameras/speed cameras, in the US. Provided solutions to governments using revenue advancing, leases and rental Programs. Business Development and managed legislative initiatives.

Setup consulting network in Florida

Secured legislative approval for Photo Enforcement in New Jersey

Secured second largest Photo Enforcement contract in Nassau County NY

Lockheed IMS (ACS/currently CONDUET) Director - Business Development

2000 – 2006

Direct business development activities relative to backroom technology platforms, revenue enhancement initiatives and BPO services for governments. Lockheed state and local services provided a broad range of technology driven solutions to governments.

Transamerica (Business Credit Corp. Chicago) Vice President

1997 – 2000

Officer of TBCC. Directed activities relative to bulk purchases of tax liens, development, structuring, servicing and client relations.

City of Waltham, MA, Treasurer/Tax Collector/Parking Administrator/Trust Funds Administrators

1970 – 1997

City's Finance officer – Policy-Grants-bank relations-Trust Fund management-borrowing-payroll-investments-bond ratings-accounts receivables-bond issuance. Issued bonds for schools, senior housing,

architect to occupancy.

Education

Bachelor of Science (BS) – Accounting

Bentley College

Control Data Institute – Computer Technology/Computer Programming NASD
series 7 and 63 securities licenses (former)
Massachusetts Real Estate License (former)
Boston University Financial Planners program



C-2
10-16-23

MILFORD POLICE DEPARTMENT

Robert L Tusino
Chief of Police

*250 Main Street * Milford, MA 01757 * Tel. (508) 473-1113 * Fax (508) 634-2346*

The Honorable Select Board
Town of Milford
52 Main St
Milford MA, 01757

To the Honorable Board,

I respectfully request consideration and approval of my proposed Milford Police Command Structure reconfiguration. The Milford Police Department is a Para-Military organization that operates through the chain of command paradigm. The importance of such a structure ensures compliance with directives, dispels ambiguity while fostering core values.

My request would convert two current Sergeant positions to the rank of Lieutenant, and the creation of one Lieutenant position. Thus, having three Lieutenant positions would be assigned to the following duties: Detective Lieutenant, Operations Lieutenant and Administration Lieutenant.

The cost associated with this request: Increasing (2) Sergeant positions to the rank of Lieutenant (\$14,171.53 for each position, total cost for all (3) positions \$181,917.43)

I look forward to discussing these much-needed changes to the police departments current command staff.

My best,
Chief R. Tusino

F-1
10-16-23

Richard Villani

From: Tusino, Robert <rtusino@milfordpolice.org>
Sent: Monday, October 2, 2023 10:59 AM
To: Richard Villani
Subject: Vassar Dr Signs

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. R Villani, Esq.

Could you please ask the Select Board to approve signage on Vassar Dr? The signs would say "Slow Children at Play", I'm requesting (2) to be erected. I will meet the crew to advise on sign placement if approved.

My best,
Chief R Tusino

Robert L Tusino
Chief of Police



milfordpolice.org
508-473-1113 x3526
508-634-2346 fax
508-377-8922 mobile
rtusino@milfordpolice.org

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F-2
10-16-23

MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts
01757-2679 508-634-2303 Fax 508-634-2324
www.milfordma.gov

PERMIT TO OBSTRUCT APPLICATION

- 1) Read appropriate By-Law on reverse side (Article and Section is identified below)
- 2) An Insurance Certificate (\$1,000,000/\$3,000,000) is required, worded as follows:
THE TOWN OF MILFORD IS AN ADDITIONAL INSURED.
- 3) If requesting a Permit to hang a Sign or Banner, first obtain a permit for the Sign or Banner itself from the Building Commissioner. Attach a copy of that permit.
- 4) If a Banner overhanging a public street is to be attached to a building, you must obtain permission from the property owner.
- 5) Applicant shall engage a responsible individual to hang banner: **town employees are prohibited from engaging in this activity.**
- 6) Submit complete application, including Insurance Certificate and any other required documents, to Select Board Office at least **two weeks prior to date requested below.**

Detach and retain top section for future use; Complete and submit bottom section to Select Board's Office

NAME OF ORGANIZATION Milford HS Boosters Club, Inc
MAILING ADDRESS:

P0 Box 71

Milford, MA 01757

CONTACT PERSON: Lillian Pezza **PHONE #** 617-620-4781

CHECK ONE:

- PERMIT TO OVERHANG PUBLIC WAY (Article 13, Section 5) \$10.00 Fee
- PERMIT TO OBSTRUCT A PUBLIC WAY (Article 12, Section 3) \$5.00 PER DAY Fee
- PERMIT TO OBSTRUCT SIDEWALK (MERCHANDISE DISPLAY) (Article 13, Sec. 6) \$5.00 PER DAY Fee

DESCRIBE IN DETAIL WHAT YOU PLAN TO DO:

We are planning to hold a Turkey Trot 5K Road Race on Thanksgiving morning.

INDICATE EXACT LOCATION (Street(s) & Number(s), EXACT DAY(S) AND DATE(S), TIMES OF DAY, AND ALL OTHER RELEVANT INFORMATION:

Our Turkey Trot 5K run will be held on Thanksgiving morning, Thursday, November 23, 2023. The race will begin at 7:30 am and will finish up no later than 9:30 am. The route begins at Milford High School. Participants will take a right out of MHS on to West Fountain Street. They will take a left on to Congress Street and follow that road past Woodland Elementary School, up the "S curve" and back to the top of West Fountain Street. They will turn left on to West Fountain Street and will finish the race back at MHS.

Lillian Pezza
Signature of person authorized to apply for permit

9/14/2023
Date

Chief A. Turano
Police Chief's Signature
Comments:

10/4/23
Date

F-3
10-16-23

MILFORD BOARD OF SELECTMEN

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
508-634-2303 Fax 508-634-2324
www.milfordma.gov

APPLICATION FOR A ONE DAY LIQUOR LICENSE PER MGL, C138, S14

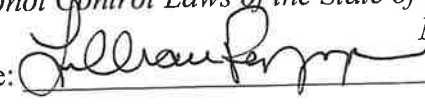
APPLICANT/HOST INFORMATION:

Name or Organization: Milford HS Boosters Club, Inc.
Type of Organization (Individual/Non-Profit Corp./For-Profit Corp.) Non Profit
Organization Address: P.O. Box 71, Milford, MA 01757

DETAILS OF EVENT:

Type of Event (i.e. banquet/fundraiser/party) Cornhole Tournament Fundraiser
Where will it be held Fino Field, Milford
Who owns the premises Town of Milford Contact Day Time# Lillian Pezza, President
617-620,4781
Date(s) of Event 10/21/2023
Hours of Event 10 am - 6pm
Expected # of people 100 Admission Charge \$50/team (2 people)
Type of License: All Alcohol (*Non-Profits Only*) \$100 or Beer & Wine Only \$100 _____
Alcohol will be sold or given away (check one) Sold Given Away _____
Is the event open to the general public (check one) Yes No _____

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Milford.

Applicant Signature: 

Applicant Cell Phone #: 617-620-4781 lillype@gmail.com

Town Official Signature of Approval (if applicable) _____
(If using a Town Facility)

F-4
10-16-23

Lena Pires

From: Joseph Zacchilli
Sent: Tuesday, October 10, 2023 9:08 AM
To: Richard Villani
Cc: Lena Pires
Subject: Conservation commission opening.

Good morning Rick,

After reviewing the current application pool, I would like to recommend Jeffrey Frederick to the open conservation commission position. Please pass this on to the select board for their up coming meeting.

Thank you
Joseph Zacchilli
Conservation Commission Chair



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Jeffrey Frederick

YOUR ADDRESS _____

TELEPHONE NO. FOR WEEKDAYS () _____ & EVENINGS() same

EMAIL ADDRESS _____

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION Keefe Tech High School, Framingham, MA

EXPERIENCE 30+ years in the plumbing and heating industry. Licensed Plumber & Gasfitter. Extensive experience in general contracting in commercial and residential renovation projects. Extensive experience in reading and implementing plans and specifications, and reading, applying, and interpreting Codes, Standards, and Regulations.

INTERESTS Family, snowmobiling, outdoor recreation.

Please indicate below if you are a Town Employee or serve on any Town Board.

No. _____

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|--|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 10-12-23 Recorded 10-12-23 Application Expires 10-12-26
Referred to Board Chair for Review/Comment/Recommendation 10-12-23



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Select Board, please complete this application, providing all information requested, and return to the Select Board at the above address. Your application will remain on file for **three years**. *If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current.* Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Joseph Cuddy

YOUR ADDRESS _____

TELEPHONE NO. FOR WEEKDAYS (_____) & EVENINGS(_____)

EMAIL ADDRESS _____

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION **BS Electronic Engineering Technology**

EXPERIENCE **Over 30 years of Systems Engineering experience at Raytheon Technologies**

INTERESTS **History, travel, foreign languages**

Please indicate below if you are a Town Employee or serve on any Town Board.

Not a Town Employee nor do I currently serve on an Town Board

Please check below the Board(s) on which you are interested in serving:

- | | |
|--|---|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input checked="" type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Industrial Development Commission |
| <input checked="" type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input checked="" type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| | <input checked="" type="checkbox"/> Personnel Board |
| | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 5-26-23 Recorded 5-26-23
Application Expires (3ys) 5-26-26
Referred to Board Chair for Review/Comment/Recommendation 5-30-23



MILFORD BOARD OF SELECTMEN
 Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
 508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME David Claro

YOUR ADDRESS _____

TELEPHONE NO. FOR WEEKDAYS () _____ & EVENINGS() same

EMAIL ADDRESS _____

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION Associates in Engineering at Mass bay community college

EXPERIENCE Home building and land development as of 2005- Claro Construction Corporation
25 years working in the trades
Construction supervisors License
A & B Hydraulics License

INTERESTS Serving the community

Please indicate below if you are a Town Employee or serve on any Town Board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|--|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| | <input type="checkbox"/> Personnel Board |
| | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (Describe Below) |

FOR OFFICE USE ONLY: Date Rec'd 12-23-20 Recorded 12-23-20 Application Expires 12-23-2023
 Referred to Board Chair for Review/Comment/Recommendation _____



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main Street (Route 16), Milford, MA 01757
508-634-2303 Fax 508-634-2324

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

If you would like to serve on any of the local government boards whose members are appointed by the Board of Selectmen, please complete this application, providing all information requested, and return to the Board of Selectmen at the above address. Your application will remain on file for **three years**. If you have not had an opportunity for appointment within that time period, please reapply, so that your application can remain current. Thank you for your interest. (All information required on this form should be typed or printed clearly.)

YOUR NAME Christina Wiech

YOUR ADDRESS 2

TELEPHONE NO. FOR WEEKDAYS (_____) & EVENINGS (_____)

EMAIL ADDRESS _____

PLEASE INDICATE BELOW, INFORMATION PERTINENT TO YOUR EDUCATION, EXPERIENCE, AND/OR INTERESTS WHICH WOULD BE RELEVANT TO THE BOARD(S) YOU HAVE CHOSEN.

EDUCATION BA in English, minors in Economics, Insurance; Project Management Training

EXPERIENCE 12 years working in the insurance industry, 20+ years working as a technical writer, 3 years working as a resource manager, and 5 years working as a project manager. Some of these roles overlap timeframes. Skills: negotiation, project planning, project managing, technical writing, leadership, communication, time management, risk management, mentoring/coaching, critical thinking, team management, scheduling.

INTERESTS Being more involved in my community. Volunteering for local candidates' campaigns. Improving voter turnout for elections.

Please indicate below if you are a Town Employee or serve on any Town Board.

I am not a town employee nor do I serve on any town board.

Please place "x" beside the Board(s) on which you are interested in serving:

- | | |
|---|---|
| <input type="checkbox"/> Cedar Swamp Pond Development Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Industrial Development Commission |
| <input type="checkbox"/> Community School Use Committee | <input type="checkbox"/> Memorial Hall Cultural Center Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Milford Cultural Council |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> (formerly Arts Lottery Council) |
| <input type="checkbox"/> Fair Housing Committee | <input type="checkbox"/> Milford Geriatric Authority |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Milford Youth Commission |
| | <input type="checkbox"/> Personnel Board |
| | <input type="checkbox"/> Zoning Board of Appeals |
| | <input checked="" type="checkbox"/> Other (Describe Below) |

Board of Registrats _____

FOR OFFICE USE ONLY: Date Rec'd 6-23-22 Recorded 6-23-22 Application Expires 6-23-25
Referred to Board Chair for Review/Comment/Recommendation _____

Christina Wiech

Milford, MA 01757

June 19, 2022

Milford Select Board
Town Hall, Room 11
52 Main Street
Milford, MA 017575

Dear Milford Select Board,

My name is Christina Wiech, and I am a 27-year resident of Milford. My husband, Glenn, and I chose to move to Milford because of its sense of community, diversity, and affordability.

Milford means so much to us, and I'd like to give back to our community. As such, I'm asking that you consider my Application for Appointment to Board or Committee for the following committees or boards:

- Board of Registrars
- Industrial Development Commission
- Conservation Commission

Although I've never run for town office, I have volunteered for many town, state, and federal candidates. This past April, I saw that my precinct (5) had several openings with too few candidates running. I worked with friends on a write-in campaign and was elected to Town Meeting. I participated in my first town meeting in May.

Please contact me with any questions you may have. I look forward to hearing from you.

Kind regards,



Christina Wiech

F-6
10-16-23



SPECIAL TOWN MEETING

OCTOBER 30, 2023

MILFORD, MASSACHUSETTS

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS:

To either Constable of the Town of Milford in said County,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of the Town of Milford, qualified by law to vote in town affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 30th day of October, 2023 A.D. at 7:00 P.M.

In accordance with the provisions of General Laws, Chapter 39, Section 10, a Special Town Meeting shall be held in Milford's, Upper Town Hall. For those seeking reasonable accommodations under the Americans with Disabilities Act (ADA) due to incapacity or disability, who provide sufficient proof of such condition, and who pre-register for the Special Town Meeting at individual locations selected by such members at the time of their pre-registration as part of the reasonable accommodation process, remote participation may be permitted. Instructions for those seeking reasonable accommodations to register to participate at other locations shall be provided by the Town Clerk.

The Special Town Meeting will, there and then, act upon the following articles:

ARTICLE 1: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$150,000 to be utilized for the purpose of continuing to address the town wide ADA improvement plan, or for any other ADA improvement project to benefit the Town, said sum to be divided equally among the Park Department, School Department, and overall general government, or take any other action in relation thereto.

(Select Board)

ARTICLE 2: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to establish and/or maintain a regional Substance Abuse Outreach Program in the greater Milford area, or take any other action in relation thereto.

(Select Board)

ARTICLE 3: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford Police Department to implement traffic surveillance infrastructure at locations throughout the Town, or take any other action in relation thereto.

(Police Chief)

ARTICLE 4: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Board of Library Trustees to be utilized to replace the Milford Town Library's main floor fire suppression system, or take any other action in relation thereto.

(Board of Library Trustees)

ARTICLE 5: To see if the Town will vote to amend the Personnel By-Laws of the Town of Milford as Follows:

- A. Section 2.2 – replace the word “it” with the words “The Board” in the first sentence and replace the word "shall" with the word "may" in the second sentence; and
- B. amend Section 5.5 of the Personnel By-Laws by deleting the current section in its entirety and replacing with the following:

“Bereavement leave without loss of pay, not to exceed four (4) days as the Department Head may determine, shall be granted by said Department Head on account of death in an employee's immediate family. For the purpose of this section, immediate family shall mean: mother, father, brothers, sisters, mother-in-law, father-in-law, sons, daughters, wife, husband, sons-in-law, daughters-in-law, grandparents, grandchildren, brother-in-law, sister-in-law, aunts, uncles, nieces and nephews and in the event of the unplanned death, stillbirth, or miscarriage of a fetus, at any time during the pregnancy, for the mother and/or her partner or spouse”; and

- C. amend Section 5.10, Personal Leave, by deleting the entire current section and replacing said section with the following:

“Permanent Full-Time employees may be allowed two (2) days per calendar year of Personal Leave with pay. Such request shall be made to the employee's Department Head at least forty-eight hours in advance. For the purpose of this section, an employee who works 35 hours per week will receive 14 hours and an employee who works 40 hours per week will receive 16 hours”; and

- D. amend Section 5.12 Earned Leave, by replacing the last sentence with the following new sentence:

“For the purpose of this section, three (3) days used shall equal 21 hours or less for a 35 hour per week position or 24 hours or less for a 40 hour per week position. Earned Personal day shall equal 7 hours for an employee who works 35 hours per week or 8 hours for an employee who works 40 hours per week”; and

- E. within the Personnel By-Law as a whole, whenever the phrase “Board of Selectmen” is utilized, replace that phrase with “Select Board” and whenever within the By-Law the words “Town Accountant” are utilized, replace those words with “Finance Director.”

- F. by deleting Section 5.11 “Sick Leave Buy-Back” in its entirety,

or take any other action in relation thereto.

(Personnel Board)

ARTICLE 6: To see if the Town will vote to amend Article 6 of the General By-Laws of the Town of Milford relating to the Industrial Development Commission as follows:

- A. by changing the title of said Article 6 from “Industrial Development Commission” to “Economic Development Commission,” and

- B. by deleting the current Section 1 (Composition, term of office) and replacing it with the following:

“There shall be an Economic Development Commission consisting of seven (7) members appointed by the Select Board for overlapping terms. The terms of the sitting members of the Industrial Development Commission shall continue uninterrupted as members of the Economic Development Commission.” and

- C. strike the current Section 2 and replace that section with the following:

Section 2 (Powers and Duties) – “The Economic Development Commission shall have all of the powers which Development and Industrial Commissions have under Section 8A of Chapter 40 of the General Laws and shall conduct research into industrial conditions, investigate and assist in establishment of educational and commercial projects, including projects involving private enterprise, for the purpose of expanding or strengthening the local economy, and shall seek to coordinate the activities of unofficial bodies organized for said purposes, and may advertise, prepare, print and distribute books, maps, charts

and pamphlets which in its judgment will further the purposes for which it is established and such commission shall exercise such other functions as may, from time to time, be assigned by the Select Board or the Town Meeting. Said Commission shall elect its own officers and adopt Rules and Regulations for its governance as may from time to time be necessary or appropriate.”

or take any other action in relation thereto.

(Industrial Development Commission/Select Board)

ARTICLE 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Board of Library Trustees for the purpose of replacing worn and damaged library furnishings, or take any other action in relation thereto.

(Board of Library Trustees)

ARTICLE 8: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized by the Milford Highway Surveyor for the acquisition and installation of security gates at the Haven Street and Walden Way wood road entrances to the 185-acre Town-owned “Waldenwoods” Planned Residential Development Open Space parcel, or take any other action in relation thereto.

(Conservation Commission)

ARTICLE 9: To see if the Town will vote to amend its vote under Article 39 of the October 24, 2022 Special Town Meeting so that said vote shall include the Milford Town Hall and Memorial Hall as buildings to have their elevator systems upgraded under the appropriation authorized by said Article 39, or take any other action in relation thereto.

(Select Board)

ARTICLE 10: To see if the Town will vote to amend its vote under Article 2 of the May 22, 2023 Annual Town Meeting by changing the Grade for the position of Director of Information Technology from Grade 13 to Grade 14, or take any other action in relation thereto.

(Personnel Board)

ARTICLE 11: To see if the Town will vote to amend Section 5.8(A) of the Personnel By-Laws of the Town as follows:

A. by deleting the first sentence of Section 5.8(A) and inserting in place thereof the following:

“All permanent full-time and permanent benefit eligible part-time employees shall accrue vacation on a monthly basis beginning immediately after hire as per the

following schedule. This accrual will be credited to the employee at the end of each month for actual service;" and

- B. by deleting the 3rd sentence within the paragraph of Section 5.8 entitled "YEAR 1" and replacing it with the following:

"Employees in their first year of employment may begin using accrued vacation days no sooner than three (3) months of their hire date, and only when they have been continuously employed for said period"; and

- C. by changing the title of the second column within Section 5.8(A) to "Year 1 Vacation Day Accrual"; and

- D. change the title of the third column within the chart as part of Section 5.8(A) so that the title thereof will be "First month vacation accrued is available for use;" and

- E. add a new Section 5.8D to the By-Law which will provide as follows:

For the purpose of Section 5.8(A), 5.8(B), and 5.8(C), one day shall equal seven (7) hours for an employee who works thirty-five (35) hours per week, or eight (8) hours for an employee who works forty (40) per week. Part Time benefit eligible employees vacation days will be calculated by taking the number of hours worked per week divided by five (5) days. One week's vacation equals the total hours worked per week,"

or take any other action in relation thereto.

(Personnel Board)

ARTICLE 12: To see if the Town will vote to amend Section 5.6 of the Personnel By-Laws of the Town of Milford by striking the first sentence thereof and replacing said sentence with the following:

"All permanent full-time and permanent benefit eligible part-time employees shall be credited with sick leave with pay at the rate of one and one-quarter (1¼) days for each month of service for up to fifteen (15) days per calendar year. Eligible employees' sick days will be calculated by taking the number of hours worked per week divided by five (5) days and multiply by 1.25 to get ones monthly accrual, and further to see if the Town will vote to replace the last sentence of Section 5.6 with the following:

"Employees may utilize up to five (5) days of accumulated sick leave each year for illness of a member of an employee's immediate family. Immediate family shall be those defined in Section 5.5. One day is equivalent to the employees regularly scheduled work day." or take any other action in relation thereto.

(Personnel Board)

ARTICLE 13: To see if the Town will vote to amend Section 1.6 “Definitions” of the Personnel By-Laws of the Town of Milford by add the following definition:

“Benefit Eligible Employees – refer to M.G.L. c. 32B, §2.”
or take any other action in relation thereto.

(Personnel Board)

ARTICLE 14: To see if the Town will vote, in accordance with Section 12 of Chapter 30B of the General Laws, to authorize the extension of an Agreement dated August 28, 2023 between Milford Power LLC and the Town, acting through its Select Board and Board of Sewer Commissioners, to be made effective for a fifteen (15) year term from its execution; the aforesaid Agreement, among other terms, sets the rates of payment by Milford Power LLC for water purchased from the Sewer Treatment Plant, guarantees the payment to the Town during the term of the extension of a minimum of at least \$1,000,000 per fiscal year in real estate taxes, or take any other action in relation thereto.

(Select Board/Sewer Commissioners)

ARTICLE 15: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$100,000 to be spent under the jurisdiction of the Highway Surveyor for the purpose of purchasing a new truck mounted leaf vacuum, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 16: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for renovation of both Town Park and the Pearl Street Court area which renovations and improvements will include new walkways, fencing, lighting, outdoor fitness court, tennis/pickle ball courts, basketball/street hockey courts, new bathrooms, and other upgrades to those parks, or take any other action in relation thereto.

(Park Commissioners)

ARTICLE 17: To see if the Town will vote to appropriate a sum of money in the amount of \$350,000, said sum to be spent under the jurisdiction of the Board of Sewer Commissioners for replacement of a High Pressure Jet Truck, and to determine how said sum shall be raised, whether by transfer from available fund, by taxation, by borrowing or otherwise, or take any other action in relation thereto.

(Board of Sewer Commissioners)

ARTICLE 18: To see if the Town will vote to dissolve the Town Meeting Study and Improvement Committee, and further vote to rescind the standing vote entitled “Town Meeting Study and Improvement Committee” in its entirety, said vote to take effect on January 25, 2024, or take any other action in relation thereto.

(Town Meeting Study and Improvement Committee)

ARTICLE 19: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to pay an unpaid bill from a prior fiscal year in the amount of \$10,600, or take any other action in relation thereto.

(Finance Director)

ARTICLE 20: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$103,000, said sum to be utilized by the Planning Board for consultant services associated with the preparation of a 2024 Milford Comprehensive Plan, or take any other action in relation thereto.

(Planning Board)

ARTICLE 21: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for the purchase of a 12 to 15 passenger van for use by the Milford Youth Commission, or take any other action in relation thereto.

(Milford Youth Commission)

ARTICLE 22: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized by the Board of Assessors for the purpose of purchasing a vehicle for property inspections, or take any other action in relation thereto.

(Board of Assessors)

ARTICLE 23: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$82,000 to supply and install carpet tiles at the Milford Police Station, or take any other action in relation thereto.

(Select Board)

ARTICLE 24: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for the purpose of upgrading and replacing the audio system in the Upper Town Hall, or take any other action in relation thereto.

(IT Department/Select Board)

ARTICLE 25: To see if the Town will vote to accept the provisions of Chapter 44, Section 54 of the General Laws, as amended by Section 26 of Chapter 28 of the Acts of 2023, which provisions to be accepted pertain to investment of Town Trust Funds, or take any other action in relation thereto.

(Town Treasurer)

ARTICLE 26: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to pay the cost items in a Collective Bargaining Agreement between the Town of Milford and the Milford Permanent Firefighters Association Local 2140, or take any other action in relation thereto.

(Select Board)

ARTICLE 27: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be expended under the jurisdiction of the Fire Chief to repair the training building located behind the Birch Street Fire Station, or take any other action in relation thereto.

(Fire Chief)

ARTICLE 28: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for the purpose of addressing compliance upgrades and replacement for public safety and Town Hall systems, or take any other action in relation thereto.

(IT Department/Police Chief)

ARTICLE 29: To see if the Town will vote to rescind \$2,000,000 of authorized, and unissued bonds for the Field Pond Sewer Project, or take any other action in relation thereto.

(Town Treasurer)

ARTICLE 30: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Fire Chief to replace all exterior and interior lighting at the Birch Street Fire Station, or take any other action in relation thereto.

(Fire Chief)

ARTICLE 31: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford School Committee for the purpose of engineering and replacing the Stacy School boilers, or take any other action in relation thereto.

(School Committee)

ARTICLE 32: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized replenish the Compensated Absences Fund (Fund 245), or take any other action in relation thereto.

(Select Board)

ARTICLE 33: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Fire Chief for the purchase and equipping of a new rescue truck, or take any other action in relation thereto.

(Fire Chief)

ARTICLE 34: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to replace the HVAC system at the Milford Animal Control building, or take any other action in relation thereto.

(Select Board)

ARTICLE 35: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to demolish or replace all three basement locker rooms in the Milford Police Station, or take any other action in relation thereto.

(Police Chief)

ARTICLE 36: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Fire Chief for the purchase of a new staff vehicle, or take any other action in relation thereto.

(Fire Chief)

ARTICLE 37: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford School Committee for the purpose of upgrading the Woodland School turf with a fence and safety net, or take any other action in relation thereto.

(School Committee)

ARTICLE 38: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used for payment of medical bills and other expenses incurred in relation to injuries to police officers or fire fighters, said sum to be deposited in the Special Injury Leave Indemnity Funds to be utilized for the purpose of paying expenses incurred under General Laws Chapter 41, Sections 100 and/or 111F, or take any other action in relation thereto.

(Select Board)

ARTICLE 39: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be combined with funds appropriated under Article 7 of the October 24, 2022 Special Town Meeting, to be expended in accordance with the Massachusetts State-Subdivision for State wide opioid settlement funds; further said funds to be used to supplement and strengthen resources available to communities and families for substance abuse disorder prevention, harm reduction, treatment, and recovery, or take any other action in relation thereto.

(Police Chief)

ARTICLE 40: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for payment for the services of Labor Counsel representing the Town general government in labor negotiations and labor matters with all general government unions, or take any other action in relation thereto.

(Select Board)

ARTICLE 41: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to supply and install carpet tiles to the common area and offices of the Milford Town Hall, or take any other action in relation thereto.

(Select Board)

ARTICLE 42: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized supplement the Town Liability Claims Fund, or take any other action in relation thereto.

(Select Board)

ARTICLE 43: To see if the Town will vote to amend the Zoning Bylaw and Zoning Map by rezoning the following parcels from IA Central Industrial A District and RA General Residential District to BP Business Park District:

- Assessors Map 47 Block 0 Lots 1 and 2.
- Assessors Map 47 Block 82 Lot 4.
- Assessors Map 48 Block 0 Lots 2 thru 30, 30A, 31(pt), 32, 32B and 33A.
- Assessors Map 48 Block 0 Lots 47 and 48.
- Assessors Map 48 Block 82 Lots 1, 2 and 3.
- Assessors Map 52 Block 0 Lots 60 and 389.
- Assessors Map 53 Block 0 Lot 8.

BY rezoning the following parcels from IA Central Industrial A District to RA General Residential District:

- Assessors Map 48 Block 0 Lot 33.
- Assessors Map 52 Block 0 Lots 17 thru 21.
- Assessors Map 52 Block 0 Lots 58 and 59.

BY rezoning the following parcels from IA Central Industrial A District to RB Single Family Residential District:

- Assessors Map 47 Block 0 Lot 4.
- Assessors Map 48 Block 0 Lot 31(pt).
- Assessors Map 53 Block 0 Lots 6 and 7.

AND BY rezoning the balance of the following parcels not already entirely within the RA General Residential District from IA Central Industrial A District to RA General Residential District:

- Assessors Map 48 Block 0 Lots 34, 45, 46 and 51A.
- Assessors Map 52 Block 0 Lots 362 and 362B.

AND BY rezoning the balance of the following parcels not already entirely within the RB Single Family Residential District or the RC Rural Residential C District from IA Central Industrial A District to RB Single Family Residential District:

- Assessors Map 53 Block 0 Lots 3, 7A and 21.

AND IN ADDITION BY rezoning the balance of the following parcels not already entirely within the RC Rural Residential C District from IB Highway Industrial B District to RC Rural Residential C District:

Assessors Map 53 Block 86 Lots 22 thru 26.

AND FURTHER IN ADDITION by replacing in Section 2.1 Establishment of Districts Subsection 2.1.1 the words "Town of Milford Zoning Map, Updated October 2018" with the words "Town of Milford Zoning Map, Updated October 2023".

The 70 parcels or portions thereof referenced herein are generally located south of Central Street, along and in the vicinity of Depot Street and of the Charles River.

or take any other action relating thereto.

(Planning Board)

ARTICLE 44: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for repairs to the Purchase Street Fire House located at 279 Purchase Street, or take any other action in relation thereto.

(Select Board)

ARTICLE 45: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$175,000 to be spent under the jurisdiction of the Highway Surveyor for the purpose of purchasing a new loader mounted snow blower for winter snow removal and clearing operations, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 46: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for renovations within the Fino Field baseball complex, or take any other action in relation thereto.

(Park Commissioners)

ARTICLE 47: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for a feasibility study and for the provision of conceptual design services at various locations to assist in determining a location for a skate park to be constructed in the Town of Milford, or take any other action in relation thereto.

(Park Commissioners)

ARTICLE 48: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for repairs, paving and lining of parking lots and pathways throughout the town parks, or take any other action in relation thereto.

(Park Commissioners)

ARTICLE 49: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Town Stabilization Account, or take any other action in relation thereto.

(Finance Director)

And you are hereby directed to serve this warrant by posting at least fourteen days before said meeting attested copies of this warrant in ten or more public places located in said Milford.


HEREOF, FAIL NOT, and make due return of this warrant with your doings thereon to the Clerk of said Town at the time of said meeting.

Given under our hands at Milford this 20 day of October, 2023

MILFORD SELECT BOARD


Paul A. Mazzuchelli, Chairman


Michael K. Walsh


Thomas J. O'Loughlin, Esq.

A true copy attest:


Robert Tusino, Chief of Police

Commonwealth of Massachusetts
Worcester, ss.
Milford

Date OCTOBER 3, 2023.

By virtue of this warrant, I notified the legal voters of the Town of Milford to meet at the times and places and for the purposes within named as directed.


Robert Tusino, Chief of Police



F-7
10-16-23

TOWN ACCOUNTANT

52 Main Street, Milford, MA 01757
Phone: 508-634-2309 * Fax: 508-634-2324

Email to Accountant

Email to Town Admin.

GIFT ACCEPTANCE FORM

Donor Name Imperial Ford Corporation Address _____

City, State. & Zip _____ Phone _____

Name of Gift N/A

Purpose N/A

Total Amt. of Gift \$1,500.00

Contact Person _____

Attached is a copy of correspondence received

There was no written correspondence with this gift

The Board of Selectmen/School Committee have been notified of this gift and have approved of the expenditures for the purpose stated

Board of Selectmen

School Committee

Chairman

Chairman

Contact Person _____

Town Accountant Use

Assigned Account Number _____

Date Received _____



F-8
10-16-23

TOWN ACCOUNTANT

52 Main Street, Milford, MA 01757
Phone: 508-634-2309 * Fax: 508-634-2324

Email to Accountant

Email to Town Admin.

GIFT ACCEPTANCE FORM

Donor Name Dean & Flynn DBA Fiesta Shows Address PO Box 460

City, State, & Zip Seabrook, NH Phone 603-474-5424

Name of Gift 2023 4th of July Carnival

Purpose 4th of July Committe

Total Amt. of Gift 12,367.00

Contact Person _____

Attached is a copy of correspondence received

There was no written correspondence with this gift

The Board of Selectmen/School Committee have been notified of this gift and have approved of the expenditures for the purpose stated

Board of Selectmen

School Committee

Chairman

Chairman

Contact Person _____

Town Accountant Use

Assigned Account Number 2620-4830

Date Received _____

F-9
10-16-23

Richard Villani

From: Tusino, Robert <rtusino@milfordpolice.org>
Sent: Tuesday, October 10, 2023 2:55 PM
To: Richard Villani
Subject: RE: Residential Handicap Parking Sign

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Rick,
I have read the request, and it makes perfect sense to have the appropriate signage erected in compliance with ADA Regulations.

My best,
Robbie

Robert L Tusino
Chief of Police



milfordpolice.org

508-473-1113 x3526

508-634-2346 fax

508-377-8922 mobile

rtusino@milfordpolice.org

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From: Richard Villani <rvillani@townofmilford.com>
Sent: Tuesday, October 10, 2023 2:51 PM
To: Tusino, Robert <rtusino@milfordpolice.org>
Subject: FW: Residential Handicap Parking Sign

Please review and advise.

Richard A. Villani
Town Administrator
Tel: (508) 634-2303
Fax: (508) 634-2324

Email: rvillani@townofmilford.com

From: Kathleen <rvillani@townofmilford.com>
Sent: Tuesday, October 10, 2023 1:17 PM
To: Richard Villani <rvillani@townofmilford.com>
Subject: Residential Handicap Parking Sign

You don't often get email from evaeve53@yahoo.com. [Learn why this is important](#)

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent from my iPhone

Good afternoon, Mr Villani,

I am formally requesting Residential Parking Signs in front of my residence at ; _____ . Currently there is a non-marked Ramp that I can walk down, that is strategically placed slightly to the right of my residence. However, this ramp leading to the street is often blocked by parked cars and other vehicles.

I have been using a walker four the past 4 years. Maneuvering from my residence to my vehicle, when not parked in front of my home is increasingly becoming more difficult. The neighborhood and street of Mark Dr. has been inundated with more vehicles over that past few years. The larger vans and trucks that park in front of my residence and often park in the non marked ramp zone have increased the difficulty of my accessing my vehicle and maintaining my ability to drive and remain mobile.

I am requesting the installation of the Residential Handicap Parking Signs due to my following health conditions.
a. Walking distances more than 20 feet cause extreme shortness of breath. A

In closing, I am always in fear of moving my vehicle, due to not having a space to park and the ramp being blocked when I return home! I currently process a Massachusetts Handicap Placard .

I appreciate your time and look forward to hearing from you.

Respectfully

Kathleen Y. Evans-Everett

H-1
10-16-23



Town of Milford
Department Of Inspections

52 Main Street, Milford, MA 01757
Tel. (508) 634-2313 Fax (508) 473-2358

John Erickson
Building Commissioner / Zoning Officer
E-mail: Jerickson@Townofmilford.com

MEMORANDUM

To: Atty. Richard Villani, Town Administrator
From: John Erickson, Building Commissioner
RE: Department Staffing
Date: October 7, 2023

As you are aware, we have had vacant full-time Local Building Inspector position posted for over a month. To date, we have only had one qualified applicant apply, who has since withdrawn his application. We have only had (2) other applicants, neither of who have the required State Certification.

As I've stated many times over the years, I feel that part-time positions for construction code inspectors results in an entirely different candidate pool than that seeking a full-time position. As example, our current Wiring Inspector, Plumbing & Gas Inspector, our current part-time Local Inspector and (3) previous Local Building Inspectors (including myself) have indicated numerous times that they would not have been interested in a full-time position, for a variety of reasons. As such, I would like to post the position as part-time, at either 19 or 20 hours per week, with the approval of the Select Board.

While the full-time Local Inspector position was implemented to also fulfill the responsibilities of our former full-time Assistant Zoning Officer position (as the former employee serving that role resigned just over a year ago), this effort was not successful. The complexity of each discipline results in a difficult challenge to find an individual that can excel at both.

Given this challenge, I would also like to advertise for a part-time Assistant Zoning Enforcement Officer at 19 or 20 hours per week, with Board approval. The position was established as a part-time position in 1993, and it wasn't until 2009 that it became a full-time position. I would like to re-establish this as a part-time position, with Board approval.

If approved, there will be no negative impact to the department budget.

I would welcome an opportunity to discuss this with the Select Board, if needed.



H-2
10-16-23

United Way
of Tri-County



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
(508) 381-0759 FAX
www.milfordyouthcenter.org



October 3, 2023

Dear Town Administrator and Select Board,

I am writing to you on behalf of the Milford Youth Commission to inform the Board of grants and/or donations made to the Center since our previous memo in May 2023 until the present:

1. **Summer Camp Scholarship Thank You:** Every year we receive donations that help make our summer camp available for local youth in need! While we thank our donors at the time of receipt of the monetary donations, we thought it was important to recognize and thank them again collectively after such a successful 6 weeks of our camp program this summer. On behalf of the Milford Youth Center, we would like to thank everyone who contributed to our summer camp scholarship campaign this year, which helped us reach almost \$3,350 in donations:
 - a. \$1,000 – UniBank
 - b. \$1,000 – Milford Federal Bank
 - c. \$500 – Milford Lions Club
 - d. \$500 – Ann Ferreira
 - e. \$350 – Stephen and Kerry Pepe
2. **Backpack Thank You:** We would like to thank the United Way of Tri-County for donating 50 new backpacks and the Hockomock Area YMCA for donating 11 backpacks that were full of grade specific school supplies, from crayons to calculators and everything in between!
3. **13th Annual Fundraiser at CraftRoots Thank you:** On behalf of the Milford Youth Commission and staff, we would like to thank everyone who attended, donated and supported to make the 13th Annual Fundraiser successful, raising \$8,000 for Youth Center programs! The Youth Commission selects businesses, individuals and/or organizations each year for our Community and Individual Appreciation Awards! The awardees are recognized for their dedication and support of the Youth Center! The 2023 Individual & Community Appreciation Awards were presented to Maddy and Sam Bonvino, Commonwealth Corporation and The MassHire Central Region Workforce Board! We would also like to recognize some special guests who attended the event and/or gave out citations to the awardees including State Representative Brian W. Murray and Select Board member Paul Mazzuchelli. Thank you to the rail trail flatbread co. for donating 10 flatbreads and salad for the event and Edible Arrangements of Milford for donating a fruit platter! Finally, thank you to the entire CraftRoots staff for your amazing hospitality. We would like to thank every individual, organization and/or businesses that contributed to this fundraiser with a monetary donation and/or raffle prize! Thank you to the following individuals or businesses who made a monetary donation amounting to \$2,000 of donations: CraftRoots Brewing (\$500), John & Darlene Dulude (\$300) and for preparing the majority of the raffle prize baskets, Ariea Bryan (\$300), Butter's House, LLC (\$200), Consigli Design Co. (\$100), Ken Rosa (\$100), Braza & Mancini, Inc. (\$100), Lena Pires (\$100), Paul & Hilda Johnson (\$100); Misc. donations: Donna Rowe, Dale Hava, New Horizons Family Dental, William & Colleen Allen, John Erickson, Joseph D. Early Jr., Worcester County District Attorney's Office, Kim Mu-Chow & Lester Chow and Mary Pratt. Thank you to the following individuals and/or businesses who helped us complete 50 raffles, valued at over \$5,000



United Way
of Tri-County



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
(508) 381-0759 FAX



www.milfordyouthcenter.org

worth of prizes: The Ward Family, Ariea Bryan, Brendan Rickert, Craftroots Brewing, Boston Beer Co. and Dogfish Head, Chuck Calagioni, John and Darlene Dulude, Nutriforia Nutrition, E-Z Way Car Wash, Emily Stienstra, Jay's Classic Barbershop, Ken Rosa, Kimberly Vanderpoel, Christine Crean, Gail Jussaume, Garden Pizza, Kim Mu-Chow and Lester Chow and the Stachowski Family!

4. Misc. donations:

- a. Callahan Family - \$100.00
- b. Sandra Caproni - \$200.00
- c. Troop 314 Milford MA (Boy Scouts) - \$118.41
- d. Nutriforia Nutrition - \$220.00
- e. Robert and June Bianchi - \$100.00
- f. Denise Mastroianni-Costigan - \$10.00

It is due to the generosity of local individuals, organizations and businesses that we are able to continue to offer afterschool programming, an affordable summer camp, and provide a safe and fun environment for the youth of Milford!

Thank you for your time,

Jen Ward
Director