



TOWN OF MILFORD BOARD OF ASSESSORS

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

52 MAIN STREET
MILFORD, MA 01757
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JOSHUA M. LIOCE
CHAIRMAN

PAUL G. SIMAS

STEVEN BORGES

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MINUTES OF REGULAR SESSION – MARCH 9, 2023 4:30 P.M. ROOM 14

PRESENT: Chairman Joshua Lioce, Members Paul Simas and Steven Borges, and Assessor/Administrator Jennifer Sclar.

Mr. Lioce called the meeting to order at 4:30 p.m.

GENERAL BUSINESS

A motion was made by Mr. Simas to approve the minutes of the January 18, 2023 meeting. The motion was seconded by Mr. Borges. The motion passed unanimously.

The following FY2023 bills were reviewed:

Rebecca Alger	\$67.14
Rebecca Alger	\$79.84
CoStar	\$476.45
CoStar	\$476.45
WB Mason	\$79.96
WB Mason	\$79.96
WB Mason	\$36.48
WB Mason	\$7.98
WB Mason	\$52.98
WB Mason	\$19.98
WB Mason	\$14.49
WB Mason	\$49.98
MAAO	\$300.00
LandVest	\$9,500.00
Registry of Deeds	\$2.00
Conway Technology	\$57.62
Conway Technology	\$57.62
Zobrio	\$1,080.00
MAAO	\$140.00
WCAA	\$160.00
Minuteman Press	\$661.65
ESRI	\$840.00

NEW BUSINESS

The Board reviewed the 2022 equalized values determined by the Department of Revenue. 2022 final equalized valuation is 4,423,092,300.

Jennifer asked the Board to support her request for an inspection vehicle similar to what many other communities are using. Currently the Data Lister uses her own vehicle and is reimbursed mileage. A town vehicle would be more official and better identify who is approaching residences without appointment. The Data Lister position will be vacant in June and qualified inspectors may not want to use their own vehicle. The Board asked for annual mileage and suggested the possibility of a lease. The Finance Director's recommendation is to address it with the Finance Sub-Committee at the upcoming budget meeting.



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The Data Lister position will be advertised March 15, 2023 with an estimated start date of May 1, 2023.

The request for proposals for the FY2025-2029 revaluation cycle was posted March 6, 2023 and are due March 23, 2023 by 3:30 p.m.

Jennifer asked the Board to support a request to reclassify the Assistant to the Assessor position from the collective bargaining unit to the wage and salary administration plan. The contract for employees does not adequately compensate for variations in responsibility, qualification, education, or tenure. Upon review of similar positions it would be more equitable to have this position classified under the Personnel Bylaw. Mr. Simas asked if the contract had an opt-out provision and how that worked. Jennifer will review the union contract and find out what the process would be.

A request for the Board of Assessors executive session minutes dating back through 2018 has been received. Copies will be provided to the Town Administrator for review and redaction. Those redacted documents will come back to this Board for review and potentially a vote to release.

SET MEETING DATES

The next Board meeting is scheduled for March 23, 2023 at 5:30 p.m.

ADJOURNMENT

A motion was made by Mr. Lioce at 5:55 p.m. to adjourn the open session and enter executive session pursuant to G.L. c.30A section 21(a) purpose number 7 and the Board will not reconvene to open session. The motion was seconded by Mr. Simas. By roll call, Mr. Simas – yes, Mr. Borges – yes, Mr. Lioce - yes. The motion passed unanimously.

Respectfully submitted,


Jennifer Sclar, Clerk



BOARD OF ASSESSORS

Exhibits: Minutes 1/18/2023
DOR email for final 2022 equalized values
FY2023 bills payable