



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
MILFORD YOUTH COMMISSION  
24 Pearl St., Milford, MA 01757  
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**Milford Youth Commission Minutes**  
**April 13, 2020**

**Members present via teleconference:** Ron Taylor, Jen Ward, John Dulude, Katie Covell, Darlene Dulude, Chuck Calagione, Susan Salamone, Amy Tamagni, Ariea Bryan, Sandra Caproni and Jeff Niro, Finance Committee Liaison.

**Members Absent:** None

- Meeting called to order by Ron Taylor at 6:18 pm.
- Amy Tamagni began the meeting by reading Governor Baker's Order Suspending Certain Provisions of the Open Meeting Law.
- Motion by John Dulude to approve the minutes dated 3/9/2020, seconded by Sandra Caproni and all in favor.
- Jen Ward provided an update on staffing during the program's closure due to COVID-19. Staff are working remotely as well as working split shifts in the program. Staff safety protocols were reviewed.
- The Revolving Account balance as of 3/29/2020 is \$44,358.90 which includes approximately \$20,000 in Telethon funds.
- Discussion of the loss of revenue due to the program's closure resulting in lack of rental income and the cancelled fundraiser.
- Motion by Amy Tamagni to approve the Warrants previously signed, seconded by Ron Taylor and all in favor:
  - 20-40 Maintenance 542-5780 for \$2,905.83
  - 20-40 Revolving Account 2460-5420 for \$417.13
  - 20-41 Revolving Account 2462-20 Orient Trading for \$237.06
  - 20-41 Maintenance/IT Account 542-5420 for \$30.94
  - 20-41 Town Allocation for HVAC 542-5320 & 542-5325 for \$141,845.00
  - 20-42 Revolving Account 2462-5420 for \$722.47

- Motion by Amy Tamagni to accept the resignation letter of Lisa White, seconded by Ron Taylor and all in favor. The board wished to thank Lisa for her many contributions to the program.
- Discussion of the MYC board membership applications of Paige Brown and Steve Sousa. Motion by Susan Salamone to recommend Paige Brown due to her accounting background, seconded by Ron Taylor and all in favor.
- Discussion of the MYC staff's contribution and community involvement during the program's closure:
  - Providing 500 mask kits for the Milford Feeding Program, 100 mask kits to the Senior Center's "Meal on Wheels Program", town employees and Highway Department.
  - Sorting and organizing program donations from Amazon and delivering needed supplies to the Milford Feeding Program (3 trips), pet food to the Milford Humane Society and outreach to the senior volunteers from the Milford tax relief program.
  - Donation of 1,000 masks- 500 to Milford Regional Medical Center & 500 to Dana Farber.
- Discussion of the Summer Camp Program. Staffing and programs are currently on-hold at the recommendation of the BOH and HR.
- Events and programs for March have been cancelled until further notice.
- Building updates:
  - Consigli Construction has completed the dance room floor. Thank you!
  - Water damage follow up taken by Jen Ward
  - AC project estimated completion date has been extended
  - Town Meeting postponed- snow guards
- Thank you to all who have donated to the program in March!
- Motion by Ron Taylor to adjourn at 7:08 pm, seconded by Susan Salamone and all in favor.
- **Next meeting May 4, 2020 at 6:15 pm.**