



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
MILFORD YOUTH COMMISSION  
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**Milford Youth Commission Minutes**  
**June 8, 2020**

**Members present via teleconference and roll call:** Ron Taylor, Jen Ward, John Dulude, Katie Covell, Darlene Dulude, Chuck Calagione, Ariea Bryan, Steve Sousa, Michelle Stokes and Sandra Caproni.

**Members Absent:** Amy Tamagni

- Meeting called to order by Ron Taylor at 6:17 pm.
- Jen Ward read Governor Baker's Order Suspending Certain Provisions of the Open Meeting Law.
- Welcome Michelle Stokes.
- Motion by John Dulude to approve the minutes dated 5/4/2020, seconded by Chuck Calagione and all in favor via roll call- Darlene Dulude, Steve Sousa, Ron Taylor, Ariea Bryan and Sandra Caproni.
- The Revolving Account balance as of 6/5/2020 is \$45,298.48, which includes approximately \$20,000 in Telethon funds.
- Discussion of the loss of revenue due to COVID-19 and strategies for funding:
  - An application was submitted for \$15,000 to an Emergency Summer Grant to cover staffing and programming.
  - Milford TV will host a Telethon on 7/10/2020 to raise funds for the Youth Center, library & Humanitarian Coalition. The program is collecting baskets and items for the raffles.
  - Incoming revenue expected from TDA for \$2,765.00.
  - Working with the IT Department to develop a donation page website and donor database.
  - CraftRoots will donate a \$1.00 for every 32 ounce squeezer for their June "We Need Youth" beer.
  - Staff attended 3 trainings in May for creative fundraising in difficult times.
  - Future fundraising training for the board.
- Staff attended HR trainings on COVID-19 guidelines in preparation for the program's reopening. Staff continue to work split schedules and work remotely. A work log is completed for all activities.
- Motion by Ron Taylor to approve the Warrants previously signed, seconded by Sandra Caproni and all in favor via roll call- Steve Sousa, Darlene Dulude, John Dulude, Chuck Calagione and Ariea Bryan.

- 20-47 Maintenance/IT Account 542-5420: \$205.34
- 20-48 Maintenance/IT Account 542-5420 \$ 51.55
- 20-49 Gift Account 2616-5780 \$181.48
- 20-45 Revolving Account 2462-5785 \$ 28.89
- 20-46 Maintenance/IT Account 542-5421 \$139.99
- 20-50 Accounts 542-5315, 2586-5380 & 2584-5380 \$6,959.00

- Motion by Darlene Dulude to allow Jen Ward, Katie Covell & Kathleen Irwin close the building on 6/16/2020 to help the Town Clerk by working the town elections, second by Ron Taylor, and all in favor via roll call- Steve Sousa, John Dulude, Chuck Calagione, Ariea Bryan and Sandra Caproni.
- Staff provide virtual programs twice daily on the Milford TV app. The June calendar of activities was discussed.
- Motion by Sandra Caproni to accept the recommendation of the Board of Health and supported by the Town Administrator to not run the summer camp program due to safety concerns with COVID-19, seconded by Darlene Dulude, and all in favor via roll call- Ron Taylor, John Dulude, Steve Sousa, Ariea Bryan and Chuck Calagione.
- Motion by Ron Taylor to accept the rental program as supported by the Board of Health and Town Administrator, seconded by Ariea Bryan and all in favor via roll call- Steve Sousa, Chuck Calagione, John Dulude, Darlene Dulude and Sandra Caproni.
- Jen Ward provided building updates the snow guards, water damage follow-up, the AC project and dance room time video.
- Congratulations to Kaitlyn Moblia and Jason Luchini for receiving the Paul F. Seaver Scholarships.
- Chuck Calagione provided an update on the Census.
- Staff continue to be active in the Milford Community.
  - Over 1,000 masks have been distributed.
  - Amazon donations have been sorted and delivered to Milford Food Pantry, Milford Humane Society and the Humanitarian Coalition.
  - Birthday deliveries of kid's clothing, toys and books have been distributed with the Milford Police & Highway Department.
  - Messages have been collected and distributed to seniors, Milford Regional Medical Center and first responders.
  - Cora has been approved for funding for training as a therapy dog.
- Thank you to all who have donated to the program in June, with special thanks to Amazon!
- Motion by Ron Taylor to adjourn at 7:26 pm, seconded by Chuck Calagione and all in favor.

● **Next meeting July 13, 2020 at 6:15 pm.**