



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
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Milford Youth Commission Minutes
May 5, 2020

Members present via teleconference and roll call: Ron Taylor, Jen Ward, John Dulude, Katie Covell, Darlene Dulude, Chuck Calagione, Amy Tamagni, Ariea Bryan, Steve Sousa and Sandra Caproni.

Members Absent: None

- Meeting called to order by Ron Taylor at 6:17 pm.
- Amy Tamagni began the meeting by reading Governor Baker's Order Suspending Certain Provisions of the Open Meeting Law.
- Welcome to the board Steve Sousa!
- Motion by Ron Taylor to approve the minutes dated 4/13/2020, seconded by Darlene Dulude and all in favor via roll call- John Dulude, Chuck Calagione, Ariea Bryan and Sandra Caproni.
- Update on staffing during the program's closure include staff working remotely as well and in split shifts while in the building.
- The Revolving Account balance as of 3/29/2020 is \$44,249.70, which includes approximately \$20,000 in Telethon funds.
- Discussion of the loss of revenue due to COVID-19 from cancelled rentals and cancelled fundraiser.
- Incoming revenue expected from TDA for \$2,765.00 from February.
- Donations and Grants received:
 - \$5,000 grant award from the Foundation of MetroWest's 25th Anniversary Grant Program sponsored by MetroWest MathWorks.
 - \$500 from Harvard Pilgrim Community Spirit 9/11 mini-grant.
 - \$400 - \$500 from Curley Family.
- Staff have been attending trainings for creative ideas to increase revenue and fundraise during the pandemic.

- Motion by Darlene Dulude to approve the Warrants previously signed, seconded by Sandra Caproni and all in favor via roll call- Steve Sousa, Ron Taylor, Amy Tamagni, John Dulude, Chuck Calagione and Ariea Bryan.
 - 20-44 Maintenance/IT Account 542-5780: \$358.20
 - 20-45 Revolving Account 2462-5420 \$ 52.64
 - 20-46 Maintenance/IT Account 542-5420 \$112.94
- The board accepts the resignation letter of Susan Salamone from the Youth Commission. We would like to thank Susan for her many contribution to the program over the years.
- Motion by Amy Tamagni to recommend Michelle Stokes for the open position on the Youth Commission, second by Ron Taylor, and all in favor via roll call- Steve Sousa, Darlene Dulude, John Dulude, Chuck Calagione, Ariea Bryan and Sandra Caproni.
- Staff provide virtual programs twice daily on the Milford TV app. The May calendar of activities was discussed.
- Staff contributions and community involvement during May include:
 - Distributed over 800 mask kits.
 - Provided 110 thank you notes and MYC candles to the nurses at Milford Regional and Dana Farber during Nurse Week.
 - Sorted and delivered donations from Amazon of food, toiletries, pet food to area programs in need.
 - Picked up 130 gifts from the United Way of Tri County’s “Project Toy Box” to be distributed to MYC youth.
 - Promoted the Census through a donation of water bottles and bags.
 - Provided outreach project to Milford seniors.
- Letter from Father Mac to the program: ***It almost seems like you all are working harder now than in pre-CORONA times! It must be a challenge to meet the needs of the community in new and different ways.***
 - The Summer Camp program remain on-hold at the recommendation of the BOH and HR. Jen Ward has been in discussion with the Foundation for MetroWest MA COVID funding to support summer programming.
 - Jen Ward provided building updates the water damage follow-up, the AC project and dance room time video.
 - Thank you to all who have donated to the program in May!
 - Motion by Amy Tamagni to adjourn at 7:09 pm, seconded by Chuck Calagione and all in favor.
 - **Next meeting June 8, 2020 at 6:15 pm.**