



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
WEDNESDAY, JANUARY 8, 2020, ROOM 14 @ 7:00 P.M.**

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1. Present: Scott Harrison, Harold Rhodes, James Dorval, Tarik Miranda, Dennis Carroll, Teresa Persico and Board Clerk Liz Fernandes. Absent: Tarik Miranda. Also, in attendance: HR Director M. Giffin.
2. The meeting was called to order at 7:00p.m. by Scott Harrison.
3. H. Rhodes motioned to approve the December 11, 2019 minutes seconded by D. Carroll.
MOTION CARRIED UNANIMOUSLY
4. H. Rhodes motioned to approve the December 2019 payroll seconded by D. Carroll.
MOTION CARRIED UNANIMOUSLY
5. HR Director, M. Giffin
 - Board of Health will be attending a future meeting regarding step increase for the Health Inspector position.
 - Nancy Potter, Program Coordinator at the Senior Center will be retiring.
 - Building Custodian has been hired to replace Paul Boisclair who is retiring.
6. Future Agenda Items: Review and set COLA. Review of Personnel By-laws.
7. 2020 Priorities: Board discussed what they would like to accomplish in 2020.
D. Carroll would like to continue reviewing salaries with comparable towns or create a new list of towns if necessary. Also, clean up Article 2 positions.
H. Rhodes mentioned reviewing the Parental Leave Act although we are exempt.
J. Dorval would like to see the Board and Board activities more visible. Possibly in Town Crier like other Boards.
S. Harrison would like to be more proactive with Department Heads in terms of reviewing job descriptions and salaries.
8. Police Chief Search Committee: S. Harrison gave an update. Candidates have been narrowed down to 4 and background checks are being done. The Committee will now watch videos and formalize interview questions for the candidates.
9. Adjournment was motioned by J. Dorval at 7:45pm and seconded by D. Carroll.
MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 7:45 p.m.

Scott Harrison, Chairman

Harold Rhodes, Vice Chair

Dennis Carroll

Teresa Persico

Tarik Miranda

Jim Dorval

Liz Fernandes, Clerk