



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
TUESDAY, FEBRUARY 11, 2020, ROOM 03 @ 6:30 P.M.**

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1. Present: Scott Harrison, Harold Rhodes, James Dorval, Tarik Miranda, Dennis Carroll, and Board Clerk Liz Fernandes. Absent: Teresa Persico. Also, in attendance: HR Director M. Giffin.
2. The meeting was called to order at 6:35p.m. by Scott Harrison.
3. H. Rhodes motioned to approve the January 8, 2020 minutes seconded by D. Carroll.
MOTION CARRIED UNANIMOUSLY
4. T. Miranda motioned to approve the January 2020 payroll seconded by J. Dorval.
MOTION CARRIED UNANIMOUSLY
5. Health Agent, Jackie Murphy attended meeting requesting step increase for the newly hired Health Inspector, Joan Clarico, who has over 20 years of food industry experience. Would like the Board to approve increase from Step 1, \$22.23 hourly to Step 6, \$28.25 hourly. T. Miranda motioned to approve the increase seconded by D. Carroll. T. Miranda then motioned to make the step increase retroactive to her start date of February 3, 2020 seconded by J. Dorval.
MOTIONS CARRIED UNANIMOUSLY
6. HR Director, M. Giffin
 - Consultant IT Director has been hired.
 - Facilities Director: will be updating the job description to be reviewed and believes position should be reclassified. All the above will be brought to Town Meeting if approved by the Board.
 - Will be creating 4 additional positions for Board approval. Job descriptions will be ready for review at the next Board Meeting:
 - Permanent IT Director
 - Assistant Town Administrator
 - HR Generalist
 - HR Administrative Coordinator
7. Article 2-COLA: H. Rhodes motioned for a 2 ½ % COLA increase inclusive of non-rated positions. Stipend positions will remain the same. Seconded by T. Miranda
MOTION CARRIED UNANIMOUSLY
8. Police Chief Search Committee: S. Harrison indicated the Committee has provided the Board of Selectmen with the final 3 candidates after 11 months and approximately 60hrs of meetings. Candidates are from Connecticut, Maryland and Massachusetts. Committee has also requested the Police Chief Search Committee By-law be reviewed and amended.
9. Adjournment was motioned by T. Miranda at 7:10pm and seconded by H. Rhodes.
MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 7:10pm

Scott Harrison, Chairman

Harold Rhodes, Vice Chair

Dennis Carroll

Tarik Miranda

Jim Dorval

Liz Fernandes, Clerk