

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE  
(TMSIC)**

**TOWN HALL  
52 MAIN STREET  
MILFORD, MA 01757**

Meeting Minutes

The regular meeting of the Town Meeting Study and Improvement Committee was held on Wednesday, January 15, 2020, in Room 14 of the Town Hall. Renaldo A. DeLuzio being in the chair called the meeting to order at 7:15 p.m.

Present at the meeting were seven members of the Committee: Renaldo A. DeLuzio (Chairman), Michelangelo Bon Tempo (Clerk), Charles M. Clark, Sr., Bartholomew R. Lawless (Vice-chairman), Kathryn L. Mastroianni, Jose M. Morais and Steven J. Trettel. Two members of the Committee were absent: Susan Marie Hastert and Richard A. Heller. One Participating Applicant to the Committee was present: Brian W. Long. Present from the public was Michael P. Visconti, Jr.

Chairman DeLuzio reminded the Committee that the next regular meeting is scheduled for Tuesday, January 21<sup>st</sup>.

1. Approve Previous Meeting Minutes

Chairman DeLuzio moved and the minutes of the regular meeting of December 16, 2019 were accepted as corrected.

2. Invitation to Speak

Mr. Visconti declined an invitation to speak.

3. Proposed Articles for the 2020 Annual Town Meeting

a) Committee Member Term of Office

Pursuant to the vote taken at the regular meeting of December 16, 2019 to submit an article for the 2020 Annual Town Meeting warrant to amend the "Term of Office" for Committee members, Chairman DeLuzio proposed the following changes to the Committee's Standing Vote. Please note that deletions are in "red, strikethrough" font and additions are in "green" font.

*Committee Vacancies.*

When a position on the Committee becomes vacant for any reason the Moderator shall appoint a new member in the following order until the requisite number of members is reached:

~~Re-appoint a member who has been re-elected and is still willing to serve, for not more than two consecutive terms,~~

From amongst those applicants who are on file with the Town Clerk ~~and who are still willing to serve,~~

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From the Town Meeting body.

The Moderator shall appoint a member from each precinct where possible. The term of office shall be as specified in Section (b) *Term of Office*.

*Term of Office.*

Each member shall serve on the committee ~~for the duration of his/her term of office as provided he/she is~~ a town meeting member. Each member's term shall begin upon notification of appointment and swearing in by the Town Clerk. Each member's term shall expire upon the ~~dissolution of the Annual Town Meeting that coincides with the expiration of the member's term of office~~ sixth anniversary of the date sworn in. ~~The Town Clerk shall notify the Moderator and the Committee Chair of a member's term expiration.~~

Mr. Bon Tempo moved to submit the language to Charles D. Boddy, Jr., Esq., Town Counsel, for approval.

The motion was carried 7 in favor; 0 opposed.

b) Committee Budget

Chairman DeLuzio informed the Committee of commitments of \$2,734 to Options Technologies, Inc. for conducting the 2020 Annual Town Meeting using electronic voting and \$384 to purchase SurveyMonkey's Individual Advantage Plan to conduct surveys of Town Meeting members.

Chairman DeLuzio moved to submit an article to the 2020 Annual Town Meeting warrant to raise and appropriate or transfer from available funds an amount of \$3,000 to be added to the Committee's General Expense Account #122-5938 A34. The purpose of this article would be to maintain the General Expense Account at \$5,000.

The motion was carried 7 in favor; 0 opposed.

c) Other Committee Suggestions

No other articles were suggested.

Committee members noted and were impressed by the improvements to the Upper Town Hall's audio/visual system. The Committee requested that the Chair send a note of acknowledgement and gratitude to Richard A. Villani, Esq., Town Moderator, and the Information Technology Department for a job very well done.

The meeting adjourned at 7:35 p.m.

Michelangelo Bon Tempo  
Clerk

Approved

1-21-2020