

TOWN OF MILFORD, MASSACHUSETTS

**RULES OF PROCEDURE OF THE
ZONING BOARD OF APPEALS**

CONDUCT OF THE HEARING.

1. The Chairman of the Board of Appeals shall conduct the hearing. No person shall speak until recognized by the Chair. All questions and comments shall be addressed to the Chair.
2. After opening the hearing, the Chairman shall read any recommendations from other Town Boards or agencies. The Chairman may then, in his discretion, read any written comments received from other interested parties.
3. The Secretary shall record the names and addresses of all interested parties present at the hearing. No person shall address the Board unless and until he or she has been so identified for the record.
4. The petitioner and/or his attorney shall then present evidence in support of the application, including any testimony. Upon completion of the petitioner's presentation, members of the Board will be given an opportunity to question the petitioner. The abutters and other interested parties will then be afforded an opportunity to be heard.
5. Before the commencement of any hearing, the Chairman may remove himself from voting on the petition and designate a duly appointed alternate member to act in his stead. The Chairman shall still conduct the hearing.

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