



TOWN OF MILFORD BOARD OF ASSESSORS

JOSEPH F. NIRO
CHAIRMAN

JOSEPH F. ARCUDI

JOSHUA M. LIOCE

JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

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MEETING MINUTES JANUARY 30, 2018

Present:

Joseph Niro, Chairman
Joseph Arcudi
Joshua Lioce
Jennifer Sclar, Assessor/Administrator

A motion to open the meeting was made by Joe Arcudi and seconded by Joe Niro. The motion passed unanimously and the meeting was called to order at 11:15 a.m. in Room 3. The Board entered executive session prior to open session to accommodate a taxpayer's schedule.

OLD BUSINESS

The Board reviewed the minutes from the January 10 and January 18, 2018 meetings. A motion to accept the minutes was made by Joe Niro and seconded by Joe Arcudi. The motion passed unanimously.

NEW BUSINESS

The Board reviewed the Assessors' Office annual report and balance sheet. Jennifer will submit it.

49 Dilla Street, a tax possession, was auctioned off last week after the Town demolished the structure.

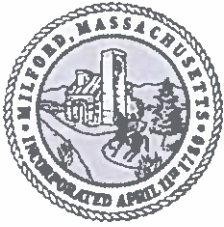
A motion was made by Joe Arcudi to appoint Rebecca Alger as the Assessors' designee on the Neighborhood Task Force. Rebecca has been working with Erika in the Building Department to try to coordinate some property inspections. A memo will be sent to the Town Administrator and the Board of Selectmen.

Jen attended a department meeting last week about the 2019 budget process. Packets will be sent out in February and due back mid-March. A request for proposals will be sent out soon for a new five year revaluation contract. This contract will be budgeted for beginning in FY2019.

The annual notice of payment in lieu of tax has been sent to the Milford Housing Authority totaling \$11,038.12.

The Board signed the 2018 first motor vehicle excise commitment totaling \$3,107,916.25 and the 2017 seventh commitment totaling \$32,260.48.

The Board was notified that Town Meeting will be May 14, 2018 at 7:30 p.m. and the warrant will be open until February 22, 2018.



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Ardagh Group issued a press release stating the glass manufacturing facility location on National Street will close as early as March. Jen contacted the Commonwealth of Massachusetts, Office of Business Development, to notify them. The property has a TIF agreement that will need to be decertified. Jen will also contact the property owner to see if access to the property will be granted prior to close.

Joe Niro suggested the acquisition of two properties abutting the town hall lot. This will be discussed further at an upcoming meeting.

Jen let the Board know that a survey was sent out and completed by all employees regarding security in the Town Hall and parking areas. The results have not been released yet.

Rick Villani will meet with a record storage company on February 6, 2018 to review all storage locations currently used by Town Departments.

Jennifer will meet with the Finance Committee on February 14, 2018 to request approximately \$50,000 be re-designated to digitize the three year old orthophotos. This money was originally budgeted for the Patriot Properties contract. Since the Town reval was changed from FY2019 to FY2020 by the Department of Revenue, no payment will be due during FY2018 freeing up these funds.

Jennifer provided the town auditors with the annual information they requested.

SET MEETING DATES

The next Board Meeting has been scheduled for February 20, 2018 at 10:00 a.m.

A motion was made by Joshua Lioce at 12:10 p.m. to adjourn the open session and not go back into executive session pursuant to G.L. c.30A section 21(a) purpose number 7. The Board will not return to open session. By roll call, Joe Arcudi – Yes, Joe Niro – Yes, Joshua Lioce – Yes.

Respectfully submitted,

Jennifer Sclar, Clerk

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