

ANNUAL TOWN MEETING

May 19, 2014

Milford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS:

To either Constable of the Town of Milford in said County,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the Inhabitants of the Town of Milford, qualified by law to vote in Town Affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 19th day of May, 2014 A.D. at 7:30 P.M. and then and there to act upon the following articles:

ARTICLE 1: To hear and act upon reports of all Town Officers and Committees of the Town.

ARTICLE 2: To see if the Town will vote to amend the Wage and Salary Schedule of the Wage and Salary Administration Plan by establishing new position grades and salary levels, as recommended by the Personnel Board for the Fiscal Year beginning July 1, 2014, as follows:

A. Position Grades – Salaried Positions

<u>GRADE</u>	<u>POSITION TITLE</u>
8	Town Counsel
7	Police Chief
7	Fire Chief
6	Deputy Police Chief
6	Information Technology Director
6	Town Engineer
5	Police Lieutenant
5	Town Planner
5	Director of Sewer Operations
5	Assessor/Administrator
4	Health Agent
4	Building Commissioner
4	Town Accountant
3	Parks/Recreation Administrator
3	Community Development Director
2	Senior Center Director
2	Asst. Town Counsel

B. Compensation Schedule – Salaried Positions

<u>GRADE:</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>
8	98219	101605	104991	108380	111763
7	91445	94831	98219	101605	104991
6	77895	81284	84671	88058	91445
5	71122	74511	77895	81284	84671
4	64349	67739	71122	74511	77895
3	58929	62316	65704	69092	72478
2	50802	54189	57575	60964	64349
1	37253	40643	44031	47418	50802

C. Position Grades - Hourly Rated Positions

<u>GRADE</u>	<u>POSITION TITLE</u>
8	Asst. Town Treasurer
8	Director, Milford Youth Center
7	Asst. Town Accountant
7	Paralegal/Legal Assistant
7	Director, Tobacco Control Prog. PT
6	Technology Support Technician
6	Animal Control Officer
6	Plumbing/Gas Inspector
6	Wiring Inspector
6	Local Building Inspector PT
6	Deputy Plumbing/Gas Inspector PT
6	Deputy Wiring Inspector PT
6	Health Inspector FT
6	Property Rehab Specialist PT
6	Assistant Town Treasurer
6	Admin. Assistant/Town Administrator
6	Assistant Director, Milford Youth Center
6	Lister/Data Collector, Board of Assessors
5	Senior Building Custodian
5	Legal Assistant
5	Financial Analyst PT
5	Client Services Coordinator PT
5	Program Coordinator/Comm. Development Office PT/FT
5	Admin. Assistant/Board of Health
4	Dispatcher/Police PT
4	Asst. Animal Control Officer
4	Asst. Zoning Enforce. Officer PT/FT
4	Assistant to Fire Chief
4	Assistant to Police Chief
3	Program Coordinator PT
3	Outreach Coordinator PT
3	Van Driver
3	Legal Secretary

3	Confidential Clerk/Parking Clerk
3	Planning Assistant
2	Volunteer Services Coordinator PT
2	Junior Building Custodian
1	Clerk, Community Development Office PT/FT
1	Senior Ctr. Reception Clerk PT
1	Transportation Coordinator PT

D. Compensation Schedule - Hourly Rated Positions

<u>GRADE</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>
8	22.99	24.34	25.70	27.07	28.40
7	22.33	23.65	25.02	26.36	27.73
6	21.63	22.99	24.34	25.70	27.07
5	20.29	21.63	22.99	24.34	25.70
4	19.60	20.95	22.33	23.65	25.02
3	18.93	20.29	21.64	22.99	24.34
2	17.56	18.93	20.29	21.63	22.99
1	16.23	17.56	18.93	20.29	21.63

E. Hourly Non-Rated Positions

<u>POSITION TITLE</u>	<u>HOURLY RATE</u>
Assistant Pool Manager PT	16.16
Call Firefighter PT \$1200 stipend (plus)	13.63
Cemetery Groundskeeper	17.12
Cemetery Working Foreman	23.53
Clerk of Works/Senior Ctr. PT (temp.)	25.77
Clerk, Tobacco Control Program PT	17.12
Clerks/Seasonal – all Departments	17.12
Clerks/Substitute – all Departments	17.12
Dental Health Specialist PT	17.12
Highway Heavy Equipment Operator (temp.)	21.57
Highway Light Equipment Operator (temp.)	19.36
Highway Seasonal Snow Plow Operator	21.57
Laborers/PPT: Park, Cemetery, etc.	16.50
Laborers/Seasonal/PT: Park Cemetery, etc.	10.77
Matron/Police	17.12
Milford Youth Ctr. Activities Supervisor PT	9.69
Milford Youth Ctr. Athletic Facilitator PT	12.12
Milford Youth Ctr. Concession/Equip. Monitor PT	8.78
Milford Youth Ctr. Front Desk Monitor PT	9.69
Milford Youth Ctr. Health Coordinator	19.66
Milford Youth Ctr. Program Coordinator FT	18.19
Milford Youth Ctr. Program Facilitator PT	12.12
Milford Youth Ctr. Summer Camp Counselor	9.69
Mosquito Spray Applicator PT	16.50

Pool Lifeguard PT	14.58
Pool Manager PT	17.43
School Nurse PT	18.38
Seasonal Workers/Tobacco Control Prog. PT	10.11
Soils Testing Assistant PT	15.20
Student Police Officer	22.36
Transfer Station Attendant PT	16.50
Transfer Station Supervisor PT	17.12
Veterans Agent FT	34.29

F MISCELLANEOUS POSITIONS ANNUAL RATE

Assistant Health Agent PT	\$7479
Board of Health Physician PT	6542
Board of Registrars/Chairperson PT	2703
Board of Registrars/Members PT (2)	2162
Burial Agent PT	1021
Fair Housing Director PT	2058
Foreign Language Translator	557
Inspector of Animals PT	2397
Municipal Hearings Officer	2782
Pest Control Officer PT	3242
Sealer of Weights and Measures PT	8298

ELECTION WORKERS:

Election Wardens	14.28 hr.
Election Clerks	14.28 hr.
Election Deputies	12.24 hr.
Election Checkers	10.20 hr.
Election Custodian	\$159.57 per election

CLERKS TO VARIOUS COMMITTEES AND BOARDS (PT)

CLASS	POSITION	ANNUAL RATE
8	Clerk, Finance Committee	\$7703
7	Unclassified	6740
6	Minutes Recorder/Board of Selectmen	5778
5	Clerk, Planning Board	4815
5	Clerk, Personnel Board	4815
4	Clerk, Conservation Commission	3851
4	Clerk, School Building Committee (temp.)	3851
4	Minutes Recorder/Library Bldg. Committee	3851
3	Clerk, Board of Health	2888
3	Clerk, Vernon Grove Cemetery Trustees	2888
3	Clerk, Capital Improvement Committee	2888
2	Clerk, Park Commission	1925
2	Clerk, Board of Registrars of Voters	1925

2	Clerk, Zoning Board of Appeals	1925
2	Minutes Recorder/Capital Improvement Committee	1925
2	Minutes Recorder/ Industrial Development Comm.	1925
1	Minutes Recorder/Library Board of Trustees	963

An employee in a salaried or hourly rated position, whose base rate of pay effective as of June 30, 2014, exceeds the maximum pay authorized for his/her position set forth above, shall continue to receive his/her current rate of pay for Fiscal Year 2015, but increased by a factor of two percent (2.0%). An employee in an hourly non-rated or miscellaneous position, or an election worker, whose base rate of pay effective as of June 30, 2014, exceeds the maximum pay authorized for his/her position set forth above, shall continue to receive his/her current rate of pay for Fiscal Year 2015, but increased by a factor of one percent (1.0%). An employee in a position of clerk to various committees and boards, whose base rate of pay effective as of June 30, 2014, exceeds the maximum pay authorized for his/her position set forth above, shall continue to receive his/her current rate of pay for Fiscal 2015, but increased by a factor of one percent (1.0%).

PT - Part Time

FT - Full Time

PPT - Permanent Part Time

MILFORD PERSONNEL BOARD

ARTICLE 3: To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as follows:

FY 15

Town Clerk	77,896
Tax Collector	77,896
Assessor (Chairman)	7,428
Assessor (Members)	6,658
Highway Surveyor	91,444
Tree Warden	6,411
Selectmen (Chairman)	8,465
Selectmen (Members)	7,521
Vernon Grove Trustee (Clerk)	3,601
Board of Health (Chairman)	2,423
Board of Health (Members)	2,117
Sewer Commissioner (Chairman)	2,423
Sewer Commissioner (Members)	2,117
Park Commissioner (Chairman)	2,423
Park Commissioner (Members)	2,117
Planning Board (Chairman)	2,423
Planning Board (Members)	2,117

ARTICLE 4: To see if the Town will vote to raise and appropriate such sum or sums of money as may be necessary to defray expenses for the financial year beginning July 1, 2014, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2014 in accordance with the provisions of General Laws, Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action in relation thereto.

(Town Treasurer)

ARTICLE 6: To see if the Town will vote to authorize the Board of Selectmen to take charge of all legal proceedings for or against the Town, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 7: To see if the Town will vote to authorize the Board of Selectmen to expend from funds received by the Town as fines for parking violations during Fiscal Year 2015, such sum or sums of money as are necessary to pay the costs and expenses of collecting such fines and otherwise complying with the provisions of Section 20A of Chapter 90 of the General Laws during said fiscal year, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 8: To see if the Town will vote to authorize the Town Treasurer and/or Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2015 pursuant to Chapter 44, Section 53F of the General Laws, or take any other action in relation thereto.

(Town Treasurer)

ARTICLE 9: To see if the Town will vote for Fiscal Year 2015, to authorize any and all departments to utilize, without further appropriation, any amounts received from insurance companies or other third parties as damages or payment for damage to any Town-owned property, for the purpose of repairing or replacing such property, or, as deemed appropriate by the Board of Selectmen, directly depositing such funds to the Municipal Building & Property Insurance Fund established by vote under Article 45 of the June 11, 1990 Annual Town Meeting, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 10: To see if the Town will vote to authorize all persons, boards or agencies of the Town otherwise authorized to contract for or on behalf of the Town, during Fiscal Year

2015 to enter into such contracts or agreements for up to five years, except in the case of contracts or agreements dealing with real estate which may be for up to ten years, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 11: To see if the Town will vote for Fiscal Year 2015, pursuant to Section 4 of Chapter 73 of the Acts of 1986, to approve an additional exemption of up to 100% of the currently allowed exemptions for all eligible real estate tax exemptions under G.L. c.59, Section 5, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 12: To see if the Town will vote to authorize the Town Treasurer to accept deeds in lieu of foreclosure, pursuant to Chapter 60, Section 77C of the Massachusetts General Laws, or take any other action in relation thereto.

(Town Treasurer)

ARTICLE 13: To see if the Town will vote to transfer a sum of money, consistent with the funds raised from vending machines in the Milford School district, to be spent under the jurisdiction of the School Committee for purposes of Student Activities not funded in the School Department budget, or take any other action in relation thereto.

(School Committee)

ARTICLE 14: To see if the Town will vote to authorize revolving funds for certain Town Departments which departments have been previously authorized, under M. G.L. c. 44, Section E ½ for the fiscal year beginning July 1, 2014, or take any other action in relation thereto.

(Various Departments)

ARTICLE 15: To see if the Town will vote to transfer a sum of money in the amount of \$45,000 to the Fiscal Year 2014 Veterans Department Budget, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 16: To see if the Town will vote to amend Section 1.15 of the Zoning Bylaw relating to Site Plans as follows:

BY DELETING Sections 1.15.3, 1.15.4, and 1.15.5 in their entirety and by adopting in lieu thereof the following:

“1.15.3 Application Procedures - Every application for site plan approval as specified in Section 1.15.2, above, shall be submitted with nine copies of the application and nine copies of the required site plan to the Office of Planning and Engineering.

1.15.4 Transmittal Requirements - Upon receipt of any such application, the Office of Planning and Engineering shall forthwith transmit a copy of the application and accompanying site plan to each of the following: Town Planner, Town Engineer, Building Commissioner, Highway

Surveyor, Fire Department, Sewer Department, Milford Water Company, Conservation Commission, and Commission on Disabilities. No building permit or Certificate of Zoning Compliance shall be issued in response to any such application unless such application and accompanying plan have been approved by the Planning Board, or 65 days have elapsed since the date on which such application was submitted to the Office of Planning and Engineering, and the Planning Board has not filed its report on such application, as required by Section 1.15.6, below.

1.15.5 Review by the Planning Board - Within 65 days of the date on which any such application is filed with the Office of Planning and Engineering, the Planning Board shall schedule a meeting thereon at which time the Planning Board shall review said application and plan and shall accept comments thereon.”

AND IN ADDITION by amending Section 1.15.8 Site Plan Time Limit by replacing the words “shall expire within one year” with the words “shall expire within three years”, or take any other action in relation thereto.

(Planning Board)

ARTICLE 17: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following five Town-owned parcels to the Milford Conservation Commission:

<u>Assessors Map</u>	<u>Block</u>	<u>Lot</u>	<u>Area/Acres</u>
19	0	14	14.1
20	0	11	10.4
20	63	1	11.91
27	0	15	42.2
34	0	93	0.14

AND IN ADDITION to authorize the Board of Selectmen or Conservation Commission as appropriate, to enter a Conservation Restriction Agreement pursuant to G.L. c. 184 §§ 31-33 on behalf of the Town with the Trustees of Reservations, a 501(c)(3) nonprofit organization established under Chapter 352 of the Acts of 1891, with an address of 572 Essex Street, Beverly, Massachusetts 01915, or other appropriate charitable corporation or trust, in relation to the following eight Town-owned parcels:

<u>Assessors Map</u>	<u>Block</u>	<u>Lot</u>	<u>Area/Acres</u>
19	0	14	14.1
20	0	11	10.4
20	63	1	11.91
27	0	15	42.2
34	0	93	0.14
19	0	13	9.4
20	0	6	78.5
27	0	16	33.26

the total area of which comprise approximately 200.11 acres, the purpose of said Conservation Restriction being to preserve said parcels exclusively for conservation purposes in perpetuity.

AND FURTHER, to see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money, to be utilized by the Town for costs associated with establishing said Conservation Restriction, or take any other action in relation thereto.

(Board of Selectmen/Conservation Commission)

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$25,000.00 to be utilized by the Board of Selectmen for consultant services to produce engineering drawings, plans, and specifications along with grant writing associated with the FY 2015 CDBG Grant Applications, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 19: To see if the Town will vote to accept a gift of the following parcels of land:

A parcel of land, off the easterly side of Cedar Street in Milford, Worcester County, being shown as Proposed Parcel 15-0-22A on a plan of land entitled "151 Cedar Street, Plan of Land in Milford, MA, Scale: 40 Feet to an Inch, Date: October 15, 2013, Guerriere & Halnon, Inc., 333 West Street, Milford, Mass 01757." Said Proposed Parcel 15-0-22A containing 56,500+/- square feet or 1.3+/- acres of land, according to said plan; Together with

A parcel of land, off the easterly side of Cedar Street in Milford, Worcester County, being shown as Proposed Parcel 15-0-10A on plan of land entitled "151 Cedar Street, Plan of Land in Milford, MA, Scale: 40 feet to an inch, Date: October 15, 2013, Guerriere & Halnon, Inc., 333 West Street, Milford, Mass 01757." Said Proposed Parcel 15-0-10A containing 114,000 +/- square feet or 2.6 +/- acres of land, according to said plan, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 20: To see if the Town of Milford will vote to approve the total \$2.9 million debt authorized by the Blackstone Valley Vocational Regional District School Committee on April 17, 2014 for costs of adding to, equipping, reconstructing and making extraordinary repairs to the regional school, including all costs incidental and related thereto, with the Town's apportioned share of debt payments computed in accordance with the Regional Agreement and commencing in fiscal year 2016, or take any other action in relation thereto.

(Blackstone Valley Vocational Regional School District)

ARTICLE 21: To see if the Town will vote to amend the Zoning Bylaw relating to Life Science and Scientific Research uses as noted hereinafter:

BY ADDING in Section 2.3 Use Regulation Schedule references to Life Sciences Research and Development, and Scientific Research and Development uses as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>BUSINESS USES</u>												
Life Sciences Research & Development ¹	O	O	O	O	O	P	O	O	O	P	P	P
Scientific Research & Development ¹	O	O	O	O	O	P	O	O	O	P	P	P
<u>ACCESSORY USES</u>												
Light manufacturing, fabrication, production, processing, assembly, and testing. ¹	O	O	O	O	O	P	O	O	O	P	P	P
Scientific Research ⁸	A	A	A	A	A	P	A	A	A	P	P	P

or take any other action in relation thereto.

(Planning Board)

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in the amount of \$15,000 to be utilized by the Board of Selectmen for consultant services associated with a Needs Assessment and Plan for the Town-wide Geographic Information System project, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 23: To see if the Town will vote to amend Section 3.2 Accessory Buildings and Uses of the Zoning Bylaw as follows:

BY DELETING in Section 3.2.3 Swimming Pools the second paragraph thereof relating to Swimming Pool fences, or take any other action in relation thereto.

(Planning Board)

ARTICLE 24: To see if the Town will vote to appropriate a sum of money, said sum to be utilized for construction and related activity for full renovations of the Milford Youth Center and its facilities, including handicap accessibility; and further to see how said sum shall be raised, whether from the current tax levy, by transfer from available funds, by borrowing or otherwise, or take any other action in relation thereto.

(Milford Armory Renovation Committee)

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized to fund the terms of collective bargaining agreement between the Town of Milford and Milford Town Library Staff Association, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be utilized to demolish the Town owned property at 11 Temple Street, or take any other action in relation thereto.

(Board of Selectmen)

ARTICLE 27: To see if the Town will vote to amend Section 2.3 Use Regulation Schedule of the Zoning Bylaw by prohibiting Gasoline Stations in the CA Central Commercial District as noted hereinafter:

2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>COMMERCIAL USES</u>												
Gasoline Stations/Attendant-Service ¹	O	O	O	O	O	O	O	A	A	A	A	A

or take any other action in relation thereto.

(Planning Board)

ARTICLE 28: To see if the Town will vote to appropriate or transfer from available funds a sum of money to be spent under the jurisdiction of the Milford Upper Charles Committee to be utilized for the purpose of design, procurement, and installation of a flashing beacon signal at the Milford Upper Charles Trail Hayward Street crossing, or take any other action in relation thereto.

(Milford Upper Charles Trail Committee)

ARTICLE 29: To see if the Town will vote to amend Article 37 (Occupancy of Buildings) of the by-laws to replace the existing Section 4 with the following:

Section 4. Fee.

There shall be a fee of Fifty (\$50) Dollars to procure a Certificate of Registration for each unit. Said Certificate shall remain valid until there is a change of ownership, change of use or change of zoning status, revocation of permit (c.f. Section 5, below) or substantial remodeling of the unit

altering the dimensions of the living quarters. Subsequent to any of the aforementioned events, a new Certificate of Registration for each affected unit must be procured at a fee of Fifty (\$50) Dollars. Failure to obtain and pay for a Certificate of Registration within thirty (30) days of notice from the Board of Health of the obligation to obtain such a certificate for a unit will subject the person obligated under this chapter to fines of not more than Three Hundred (\$300) Dollars (c.f. Section 6, below) per violation per day, or take any other action in relation thereto.

(Christian Lavallie)

ARTICLE 30: To see if the Town will vote to amend Article 37 (Occupancy of Buildings) of the bylaws to replace the existing Section 2 with the following:

Section 2. Certificate of Registration Required; Posting.

No person shall rent or lease, offer to rent or lease, or make available for rent or lease any building or any portion of a building to be used for human habitation without first registering with the Board of Health, which shall determine the number of persons such building or portion of a building may lawfully accommodate under the provisions of the Massachusetts State Sanitary Code and applicable Board of Health Regulations, and without first also conspicuously posting within such building or portion of a building a Certificate of Registration provided by the Board of Health specifying the number of persons such building or portion of a building may lawfully accommodate. This provision shall not apply to units or portions of buildings which are occupied by the record owner thereof, or take any other action in relation thereto.

(Christian Lavallie)

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from General Funds a sum of money utilized to purchase electronic tablet devices to be used by all committee and board members to access reports and data during scheduled meetings, or take any other action in relation thereto.

(Finance Committee)

ARTICLE 32: To see if the Town will vote to amend Article 18 – Capital Improvement Committee of the General By-Laws of the Town as follows:

1. Replace the first word of **Section One-Paragraph (a)** as follows:

“In accordance with the Massachusetts General Laws, specifically Part I-Title VII-Chapter 41-Section 106B, there”

2. Replace the last sentence of **Section One-Paragraph (b)** as follows:

“For purposes of this By-Law, no person shall be considered a Town official neither for serving as a Town Meeting Member or as a Constable nor for performing any specific service authorized by Town Meeting.”

3. Change the title of **Section Two** as follows:

“Section Two: Term of Service; Selection of Members; Vacancies”

4. To **Section Two**, add a new **Paragraph (d)** as follows:

(d) Whenever a vacancy occurs on the Committee, it shall be filled by the appointing authority that appointed the member whose position has become vacant. Any person appointed to fill a vacancy shall hold office for the unexpired term of the person succeeded.”

5. Change the title of **Section Three** as follows:

“Section Three: Committee Resources; Offices & Governance; Compensation”

6. To **Section Three**, replace **Paragraph (a)** as follows:

(a) The Committee shall be allowed technological & office resources, support staff, and a budget suitable for staff compensation and general expenses, consistent with established Town policies for use of the Town’s technological resources & office space, personnel, and budgeting, subject to Town Meeting approval.”

7. Replace the entirety of **Section Four** as follows:

“Section Four: Definitions”

(a) For the purpose of this By-Law, a “Capital Improvement” is defined as:

- (1) any acquisition, disposition, lease, or transfer of land or private property; or
- (2) any acquisition, disposition, lease, or transfer of a motor vehicle; or
- (3) any acquisition or lease of any single item of equipment, or group of similar or related items or equipment to be used for a common purpose, with a total cost of twenty thousand dollars (\$20,000) or more, and a substantial useful life as determined by the Committee; or
- (4) any construction, reconstruction, replacement, extension, or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installations, playgrounds, parks, or substantially similar public works, or for a facility, structure, or a utility appurtenant to any of the same, with a total cost of twenty thousand (\$20,000) dollars or more.

(b) For the purpose of this By-Law, a “Capital Expenditure” is defined as any expenditure, financed in whole or in part by Town funds, for a Capital Improvement. However, this does not include Capital Improvements to be paid entirely with funds from departmental budgets or bond issues.”

8. Change the title of **Section Five** as follows:

“Section Five: Duties of Committee; Submittals & Deliverables; Town Meetings”

9. To **Section Five**, replace **Paragraph (a)** as follows:

- (a) In making its determinations, the Committee shall consult with such officers of the Commonwealth of Massachusetts or of the Town and its various boards, commissions, or committees, as in its discretion it shall deem appropriate and beneficial. The Committee may also consult with any other person, subject to the available funds in its budget.”

10. To **Section Five**, replace **Paragraph (b)** as follows:

- (b) The Committee shall ascertain annually what Capital Expenditures will be required by the Town during the current fiscal year, plus the subsequent five (5) fiscal years. In addition, the Committee shall ascertain any potentially significant capital expenditures outside the scope of the aforementioned six (6) fiscal years. Department heads and chairpersons of all boards, commissions, and committees of the Town, whether elected or appointed, shall submit to the Committee, not later than the end of February of each year, recommendations and statements of needs and/or proposed plans involving capital expenditure requirements for the subsequent five (5) fiscal years. By that same deadline, the Department heads and Chairpersons shall also submit a Capital Improvement Worksheet for each capital project to be presented to Town Meeting within that current calendar year. For the purpose of this By-Law, the Town Administrator may represent any appointed department head or chairperson before the Committee.”

11. At the end of the last sentence of **Section Five-Paragraph (c)** add following clause:

“, with any assistance from the Finance Committee of the Town that may be required.”

12. Insert a new second sentence to **Section Five-Paragraph (d)** as follows:

As such, the Committee shall report to the Town Moderator at least two (2) weeks prior to any Town Meeting as to the overall status of all capital improvement articles requiring action by that Town Meeting.”

13. To **Section Five**, replace **Paragraph (e)** as follows:

- (e) The Committee shall compare all capital improvement proposals to the goals and policies of the most recent Comprehensive Plan for the Town as adopted by the Planning Board. The Committee shall report the level of consistency of each proposed capital improvement with said Comprehensive Plan as part of the Committee’s evaluation process of Capital Improvement Worksheets and subsequent recommendations to Town Meeting.”

or take any other action in relation thereto.

(Capital Improvement Committee)

ARTICLE 33: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in the amount of \$125,000, said sum to be spent under the jurisdiction of the Highway Surveyor for the purpose of continued storm water management compliance and mapping, or take any other action in relation thereto.

(Highway Surveyor)

ARTICLE 34: To see if the Town will vote to amend the Personnel By-Laws of the Town as follows:

Effective July 1, 2014, Sections 5.13(a) and 5.13(b) shall be deleted, and replaced by the following new Section 5.13.

Longevity Pay shall be granted to permanent, full time personnel in Salaried and Hourly Rated positions, based upon cumulative years of experience in the Town of Milford.

\$350 per year (years 10-14)

\$450 per year (Years 15-19)

\$650 per year (yea 20 and thereafter).

Individuals employed as permanent part-time in Salaried and Hourly Rated positions prior to January 1, 2014, shall be granted Longevity Pay on a prorated basis, so long as continuously employed, or take any other action in relation thereto.

(Personnel Board)

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Account, or take any other action in relation thereto.

(Finance Committee)

ARTICLE 36: To see if the Town will vote to transfer a sum of money from available funds to offset the snow and ice deficit in the current fiscal year, or take any other action in relation thereto.

(Finance Committee)

ARTICLE 37: To see if the Town will vote to transfer funds between certain line items voted under Article 4 of the May 20, 2013 Annual Town Meeting for the purpose of making funds available in line item accounts not sufficiently funded through the end of Fiscal Year 2014, or take any other action in relation thereto.

(Town Accountant)

ARTICLE 38: To see if the Town will vote to close out certain Special Article Accounts to the General Funds of the Town, or take any other action in relation thereto.

(Town Accountant)

And you are hereby directed to serve this warrant by posting at least fourteen days before said meeting attested copies of this warrant in ten or more public places located in said Milford.

HEREOF, FAIL NOT, and make due return of this warrant with your doings thereon to the Clerk of said Town at the time of said meeting.

Given under our hands at Milford this day of , 2014

MILFORD BOARD OF SELECTMEN

Dino B. DeBartolomeis, Chairman

William D. Buckley

Atty. Brian W. Murray

A true copy attest:

Thomas J. O'Loughlin, Chief of Police