

**Town of Milford Clerk's Office
Amy E. Hennessy Neves, Town Clerk
TownClerksOffice@townofmilford.com
52 Main Street, Room 12
Milford, MA 01757
(508) 634-2307**

Dear Town Meeting Member:

**A Town Meeting is scheduled for
Monday, May 23, 2022
starting at 7:00 p.m. in Upper Town Hall.**

**The Warrant will be mailed to each Town Meeting Member and will
also available for review on the Town of Milford website.**

www.milfordma.gov

ALL TOWN MEETING MEMBERS WILL BE SWORN IN AS A GROUP BEFORE THE TOWN MEETING BEGINS ON MONDAY MAY 23RD. PLEASE ARRIVE BEFORE 7:00 PM AND CHECK IN TO YOUR PRECINCT. IF YOU ARE UNABLE TO ATTEND, PLEASE LET US KNOW SO WE CAN MAKE A NOTE YOU NEED TO BE SWORN IT AT A LATER DATE.

***PLEASE NOTE:**

AS A RESULT OF THE 2020 FEDERAL CENSUS ALL TOWN MEETING MEMBERS WILL NEED TO BE RE-ELECTED (TO REFLECT ANY CHANGES TO YOUR ADDRESS/PRECINCT DESIGNATION) IN 2023, THERE WERE NO CHANGES MADE THIS CURRENT YEAR AS THE STATE DID NOT MAKE THE PRECINCT CHANGES UNTIL AFTER OUR NOMINATION PERIOD FOR OUR TOWN ELECTION.



Town Clerk's Office

Town Hall Room 12

52 Main Street • Milford, MA 01757

Ph: (508) 634-2307 • Fax: (508) 634-2324

TownClerksOffice@townofmilford.com

Amy E. Hennessy Neves, Town Clerk

Dear Town Meeting Member:

In efforts to provide you with important Town Meeting information as quickly as possible, we are asking you to please provide our office with a current email address and contact information.

Name: _____

Address: _____

Precinct: _____

Email Address: _____

Phone Number: _____

Commonwealth of Massachusetts

Worcester, SS.

Milford, MA

Date: April 25, 2022

Pursuant to the within warrant, I have notified the inhabitants of the Town of Milford to meet at the time and place for the purpose within mentioned, by posting attested copies of this warrant in ten or more public places in Milford.

Mark Calzaloia, Constable

RECEIVED
MILFORD TOWN CLERK
2022 APR 20 PM 12:11

ANNUAL TOWN MEETING

MAY 23, 2022

MILFORD, MASSACHUSETTS

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS:

To either Constable of the Town of Milford in said County,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of the Town of Milford, qualified by law to vote in town affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 23rd day of May, 2022 A.D. at 7:00 P.M.

In accordance with the provisions of General Laws, chapter 39, Section 10, the Annual Town Meeting shall be held in one or more places, to wit, Upper Town Hall, and for those seeking reasonable accommodations due to incapacity or disability who pre-register for the Annual Town Meeting at the individual locations selected by such members at the time of their pre-registration as part of the reasonable accommodation process. Instructions for those seeking reasonable accommodations to register to participate at other locations shall be provided by the Town Clerk. All locations shall be inter-connected by means of a public address system, loud speaker, or other audio-visual technology similar to that used for remote participation so that the proceedings in all such places may be heard and participated in by all the voters present therein.

The Annual Town Meeting will, there and then, act upon the following articles:

ARTICLE 1: To hear and act upon reports of all Town officers and committees of the Town.

ARTICLE 2: To see if the Town will vote to amend the Wage and Salary Schedule of the Wage and Salary Administration Plan by establishing new position levels and salary levels, as recommended by the Personnel Board for the Fiscal Year beginning July 1, 2022, as follows:

A POSITION LEVELS – SALARIED POSITIONS

GRADE	POSITION TITLE (*denotes contract)
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7	Water Operations Manager Paralegal/Office Manager Local Building Inspector Assistant Town Counsel Fleet Maintenance Supervisor Benefits Coordinator HR/ Benefits Coordinator Veterans Agent
---	--

8	Maintenance Supervisor Community Development Director IT Manager Network Administrator Systems Administrator Tax Collector* Animal Control Officer
---	--

9	Assistant Director of Public Health Youth Center Director Senior Center Director
---	--

10	Assessor/Administrator Town Accountant* Town Treasurer*
----	---

11	Highway Supervisor Parks & Recreation Administrator Building Commissioner Town Planner
----	---

12	Town Engineer Director of Public Health Facilities Director Assistant Town Administrator Police Lieutenant
----	--

13	Director of Information Technology Finance Director* Deputy Police Chief Human Resources Director Director of Sewer Operations Director of Water Operations*
14	Police Chief* Fire Chief* Town Counsel*
15	Town Administrator*

B COMPENSATION SCHEDULE – SALARIED POSITIONS

Salary Steps	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Grade 13	Grade 14	Grade 15
1	61,826	66,463	71,448	85,000	91,375	98,228	105,595	113,515	145,608
2	64,230	69,048	74,226	88,306	94,928	102,048	109,702	117,929	151,271
3	66,635	71,632	77,005	91,611	98,482	105,868	113,808	122,344	156,933
4	69,039	74,217	79,783	94,917	102,035	109,688	117,915	126,758	162,596
5	71,443	76,802	82,562	98,222	105,589	113,508	122,021	131,173	168,258
6	73,848	79,386	85,340	101,528	109,142	117,328	126,128	135,587	173,921
7	76,252	81,971	88,119	104,833	112,696	121,148	130,234	140,002	179,583
8	78,656	84,556	90,897	108,139	116,249	124,968	134,341	144,416	185,246
9	81,061	87,140	93,676	111,444	119,803	128,788	138,447	148,831	190,908
10	83,465	89,725	96,454	114,750	123,356	132,608	142,554	153,245	196,571

C**POSITION LEVELS – HOURLY RATED POSITIONS**

GRADE	POSITION TITLE
1	Building Custodian Clerk/Receptionist, Senior Center Clerk Community Development PT/FT Health Coordinator PT - Youth Center Planning Assistant Marketing & Communications Assistant – Youth Center Transportation Coordinator/Senior Center Van Driver-Senior Center Volunteer Services Coordinator-Senior Center Water Receptionist/Customer Service Rep
2	Assistant to Senior Center Director Legal Secretary Outreach Coordinator-Senior Center PT Program Coordinator-Community Development PT/FT Property Rehab Specialist-Community Development PT Water Clerk/HR Rep
3	Administrative Services Coordinator HR Coordinator Lister/Data Collector Program Coordinator – Youth Center Program Coordinator – Senior Center Technology Support Technician Water Office Manager/Accounting Water Treatment Plant Operator Water Distribution Crew Water Distribution/Treatment Crew Water Meter Reader Water Machine Operator/Foreman
4	Assistant Animal Control Officer Assistant to Police Chief Assistant to Fire Chief Admin. Assistant to Town Administrator Assistant Zoning Enforcement Officer PT/FT Cemetery Administrator PT Client Services Coordinator – Senior Center PT
5	Assistant Director Youth Center Assistant Town Accountant Assistant Treasurer Dispatcher PT Assistant Plumbing/Gas Inspector Financial Analyst PT
6	Assistant Wiring Inspector Health Inspector Plumbing & Gas Inspector Wiring Inspector

D**COMPENSATION SCHEDULE – HOURLY RATED POSITIONS**

Hourly Steps	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
1	22.44	24.12	25.93	27.88	29.28	31.48
2	23.31	25.06	26.94	28.96	30.42	32.70
3	24.19	26.00	27.95	30.05	31.56	33.93
4	25.06	26.94	28.96	31.13	32.70	35.15
5	25.93	27.88	29.97	32.22	33.84	36.38
6	26.80	28.81	30.98	33.30	34.98	37.60
7	27.68	29.75	31.98	34.38	36.12	38.83
8	28.55	30.69	32.99	35.47	37.26	40.05
9	29.42	31.63	34.00	36.55	38.40	41.27
10	30.30	32.57	35.01	37.64	39.53	42.50

E**HOURLY NON-RATED POSITIONS****PER HOUR**

Assistant Pool Manager PT	18.35
Call Firefighter \$100 Stipend (plus)	15.51
Cemetery Groundskeeper	19.46
Cemetery Working Foreman	26.80
Clerk of Works/Senior Center PT (temporary)	29.30
Clerks/Seasonal – All Departments	19.46
Clerks/Substitute – All Departments	19.46
Dental Health Specialist	19.46
Highway Seasonal Heavy Equipment Operator	30.78
Highway Seasonal Light Equipment Operator	26.66
Laborers/Seasonal PT: Parks, Cemetery, Other	14.25
Laborers/PPT: Parks, Cemetery, Etc.	19.46
Matrons/Police	19.46
Milford Youth Center: Activities Supervisor Coordinator PT	14.25
Milford Youth Center: Activities Facilitator PT	14.25
Milford Youth Center Concession Equipment Monitor PT	14.25
Milford Youth Center: Front Desk Monitor PT	14.25
Milford Youth Center: Program Supervising Coordinator PT	20.68
Milford Youth Center: Program Facilitator PT	14.25
Milford Youth Center: Seasonal Camp Counselor	14.25
Milford Youth Center: Summer Camp Counselor	18.76
Mosquito Spray Applicator/Control	18.77
Pool Lifeguard PT	16.58
Pool Manager PT	19.83
Seasonal Public Health Nurse PT	20.91
Soil Testing Assistant	17.28
Student Police Officer	25.43
Transfer Station Attendant	18.77
Transfer Station Supervisor	19.46
Veterans Agent	39.00

F	MISCELLANEOUS POSITIONS	ANNUAL
	Assistant Health Agent PT	8505
	Board of Health Physician PT	7440
	Burial Agent	1172
	Board of Registrars Chairperson	3075
	Board of Registrars Members PT (2)	2460
	Fair Housing Director PT	2340
	Foreign Language Translator	636
	Inspector of Animals	2725
	Municipal Hearings Officer	3163
	Pest Control Officer PT	3686
	Sealer of Weights and Measures	9437

G	ELECTION WORKERS	STIPEND
	Wardens and Clerks	220
	Deputies	194
	Checkers Full Day	166
	Checkers ½ Day	111
	Election Custodian (per election)	181

H CLERKS, VARIOUS BOARDS AND COMMITTEES (PT) ANNUAL

Level

1	Ad Hoc Clerk	\$2,050
1	Minutes Recorder/Industrial Development Committee	\$2,050
1	Minutes Recorder/Library Board of Trustees	\$2,050
1	Minutes Recorder/Commission on Disability	\$2,050
1	Minutes Recorder/Board of Selectmen	\$2,050
1	Minutes Recorder/Youth Commission	\$2,050
2	Clerk, Planning Board	\$4,100
2	Clerk, Conservation Commission	\$4,100
2	Clerk, Board of Health	\$4,100
2	Clerk, Vernon Grove Cemetery Trustees	\$4,100
3	Clerk, Finance Committee	\$6,150
3	Clerk, Personnel Board	\$6,150
3	Clerk, Park Commission	\$6,150
3	Clerk, Zoning Board of Appeals	\$6,150

I COMPENSATION SCHEDULE – WATER DEPARTMENT

	<u>Annual</u>
Minutes Recorder Stipend	\$3,968
Commission Member	\$5,400

PT: Part Time, FT: Full Time, PPT: Permanent Part Time

Upon the effective date hereof, salaried or hourly rated employees shall be placed on such step within the foregoing schedules as equals or exceeds, but is closest to, the rate of compensation applicable to such employee as of June 30, 2022. Thereafter, step movements shall be on an annual basis.

Any employee whose base rate of pay effective as of June 30, 2022 meets or exceeds the maximum pay authorized for his/her level set forth above shall continue to receive his/her current rate of pay for Fiscal Year 2023;

Any employee whose base rate of pay effective as of June 30, 2022 is below the minimum pay authorized for his/her level set forth above shall be placed at Step 2 of his/her respective classification for Fiscal Year 2023;

Any employee hired on or after 7/1/2022 will have an anniversary/step date of his/her date of hire. Employees hired before 7/1/2022 will have his/her step date as July 1 of each year; or take any other action in relation thereto.

(Personnel Board)

ARTICLE 3: To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as follows:

FY 22

Town Clerk	\$95,341.00
Assessor (Chairman)	\$ 8,616.00
Assessor (Members)	\$ 7,722.00
Highway Surveyor	\$111,924.00
Tree Warden	\$ 7,437.00
Select Board (Chairman)	\$ 9,819.00
Select Board (Members)	\$ 8,724.00
Board of Health (Chairman)	\$ 2,812.00
Board of Health (Members)	\$ 2,457.00
Sewer Commissioner (Chairman)	\$ 2,812.00
Sewer Commissioner (Members)	\$ 2,457.00
Park Commissioner (Chairman)	\$ 2,812.00
Park Commissioner (Members)	\$ 2,457.00
Planning Board (Chairman)	\$ 2,812.00
Planning Board (Members)	\$ 2,457.00
Moderator	\$ 2,702.00

(Select Board)

ARTICLE 4: To see if the Town will vote to raise and appropriate such sum or sums of money as may be necessary to defray expenses for the financial year beginning July 1, 2022, or take any other action in relation thereto.

(Select Board)

ARTICLE 5: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum a money to address the impact of the passage of the Personnel Board's new Wage and Salary Administration Plan on the operational budget, or take any other action in relation thereto.

(Finance Director)

ARTICLE 6: To see if the Town will vote to enact certain measures as set forth herein which are presented each year to the Annual Town Meeting:

- A. That the Town vote to authorize the Town Treasurer, with the approval of the Select Board, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2022 in accordance with the provisions of General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; and
- B. That the Town vote to authorize the Select Board to take charge of all legal proceedings for or against the Town; and
- C. That the Town vote to authorize the Select Board to expend from funds received by the Town as fines for parking violations during Fiscal Year 2022, such sum or sums of money as are necessary to pay the costs and expenses of collecting such fines and otherwise complying with the provisions of Section 20A of Chapter 90 of the General Laws during said fiscal year; and
- D. That the Town vote to authorize the Town Treasurer and/or Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2023 pursuant to Chapter 44, Section 53F of the General Laws; and
- E. That the Town vote for Fiscal Year 2023, to authorize any and all departments to utilize, without further appropriation, any amounts received from insurance companies or other third parties as damages or payment for damage to any Town-owned property, for the purpose of repairing or replacing such property, or, as deemed appropriate by the Select Board, directly depositing such funds to the Municipal Building & Property Insurance Fund established by vote under Article 45 of the June 11, 1990 Annual Town Meeting; and
- F. That the Town vote to authorize all persons, boards or agencies of the Town otherwise authorized to contract for or on behalf of the Town, during Fiscal Year 2023 to enter into such contracts or agreements for up to five years, except in the case of contracts or agreements dealing with real estate which may be for up to ten years; and
- G. That the Town vote to authorize the Town Treasurer to accept deeds in lieu of foreclosure, pursuant to Chapter 60, Section 77C of the Massachusetts General Laws, or take any other action in relation thereto.

(Select Board/Town Treasurer)

ARTICLE 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to supplement the Liability Claims Fund, or take any other action in relation thereto.

(Select Board)

ARTICLE 8: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to offset snow and ice deficit in the current fiscal year, or take any other action in relation thereto.

(Finance Committee)

ARTICLE 9: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for repair work to be performed at Plains Park, or take any other action in relation thereto.

(Park Commissioners)

ARTICLE 10: To see if the Town will vote to adopt June 19th (Juneteenth) as a legal holiday for all town employees, personnel, and union members, or take any other action in relation thereto.

(Select Board)

ARTICLE 11: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody, and jurisdiction of the following three (3) Town-owned parcels, totaling 12.89 acres, to the Milford Conservation Commission:

Assessors			
Map	Block	Lots	Area/Acres
12	0	3	5.1
12	0	14	3.6
12	0	15	4.19

The purpose thereof is to preserve said parcels that are located south of Camp Street, for open space and wetlands protection, and for conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

ARTICLE 12: To see if the Town will vote to appropriate \$4,400,000, said sum to be expended under the jurisdiction of the Board of Sewer Commissioners, for replacement of the Field Pond Pumping Station and Forced Main, and further to determine how said funds shall be raised, whether by transfer from available funds, by borrowing, or otherwise, or take any other action in relation thereto.

(Sewer Commissioners)

ARTICLE 13: To see if the Town will vote to amend Section 2.3 Use Regulation Schedule of the Zoning Bylaw relating to Residential Uses within the CB Neighborhood Commercial District as follows:

2.3 Use Regulation Schedule.

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
RESIDENTIAL USES												
Dwelling/ Single-family	P	P	P	P	P	O	O	O	O	O	O	O
Dwelling/ Two-family	A ²¹	O	O	O	A ²¹	O	O	O	O	O	O	O

or take any other action related thereto.

(Planning Board)

ARTICLE 14: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Select Board to supplement the funds for operating Countryside Health Care of Milford, said sum to be repaid by the Milford Geriatric Authority under terms and conditions to be agreed upon by the Select Board, or take any other action in relation thereto.

(Select Board)

ARTICLE 15: To see if the Town will vote to amend the Personnel By-Laws of the Town by adding a new section 5.14 as follows:

WATER DEPARTMENT

5.14 Hours of work for Water Department employees shall regularly be forty (40) hours per week.

Operator License Increment. Water Department employees may be paid an hourly increment for achievement of state Operator License Grades 1 through 4. The increment is \$.50 per Grade, per hour, with a maximum increment not to exceed \$2.00 per hour in total. Said increment may be raised by the Board of Water Commissioners, upon approval by the Personnel Board.

On Call Status Stipend. Certain Water Department employees may, at times, be required to remain in the community and available for emergency response. Employees so designated shall be paid a stipend of \$25.75 for each day of such designation. Such stipend may be increased by the Board of Water Commissioners, upon approval by the Personnel Board.

or take any other action in relation thereto.

(Board of Water Commissioners)

ARTICLE 16: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used for payment for Labor Counsel to represent the Town in labor negotiations and labor matters with all Unions, or take any other action in relation thereto.

(Select Board)

ARTICLE 17: To see if the Town will vote to amend the Zoning Bylaw relating to Supplemental Apartments as follows:

BY REPLACING in Section 2.3 Use Regulations Schedule Accessory Uses the term "Supplemental Apartment⁹" with the term "Supplemental Suite⁹", and by replacing the text of footnote # 9 with the words "Subject to the requirements of Section 3.19 herein.",

AND BY ADOPTING a new Section 3.19 Supplemental Suite as follows:

"3.19 Supplemental Suite – All Supplemental Suites require a special permit. In making its determination, the special permit granting authority must find that all of the following standards are being met:

3.19.1 A Supplemental Suite may only be created within an owner-occupied detached single-family dwelling that is the year-round primary residence of the owner(s), and only as an integral part thereof, and shall remain accessory to the occupancy of the residence as a single-family dwelling.

3.19.2 A Supplemental Suite shall have access only from inside the residence, shall have no direct access to the outside, unless otherwise required by the State Building Code.

3.19.3 The creation of a Supplemental Suite shall not alter the exterior appearance of the dwelling as a single-family residence, shall not provide separate utility services for the Supplemental Suite, and shall be limited to no more than one Supplemental Suite established within the dwelling.

3.19.4 A Supplemental Suite shall not exceed 720 sq.ft. of gross floor area, and shall be limited to one bedroom, one bathroom, one kitchen, and one other room that is not a bedroom.

3.19.5 A Supplemental Suite shall be occupied as the primary residence by not more than two persons, one of whom must be either a grandparent, parent, sibling or child of the owner-occupant of the single-family dwelling in which such Supplemental Suite is located, or of the spouse of such owner-occupant, and shall not be sublet or subleased at any time.

3.19.6 The application for a Supplemental Suite special permit shall include a sworn affidavit executed by the owner-occupant of the subject dwelling, reciting the names and family relationship among all of the parties residing in said dwelling and attesting that the property is the year-round primary residence of the property owner and of the family member(s) residing in the Supplemental Suite.

3.19.7 Subsequent to the receipt of an occupancy certificate for a Supplemental Suite, additional sworn affidavits similar in content to that required in Section 3.19.6 herein shall be executed annually thereafter by the owner-occupant and submitted to the Building Commissioner to confirm continued compliance therewith.

3.19.8 Any Supplemental Suite special permit issued shall lapse in the event that title to the dwelling in which the Supplemental Suite is created is transferred from the original applicant(s) to any other person.

3.19.9 For any Supplemental Suite being proposed within a dwelling not connected to the municipal sanitary sewer system, compliance with DEP 310 CMR 15.000: The State Environmental Code, Title 5, shall be a condition of the Special Permit.

3.19.10 Within sixty (60) days from the date the authorized family member(s) vacate the Supplemental Suite, the owner or their agent shall remove any kitchen facilities in the Supplemental Suite and notify the Building Commissioner to inspect the premises.”

AND IN ADDITION by deleting in Section 4.1 Definitions the term “Supplemental Apartment” and its definition, and adopting in lieu thereof the following new definition for “Supplemental Suite”:

“Supplemental Suite – Accessory living quarters within a detached single-family dwelling intended to provide shelter and personal support for an immediate relative of the owner-occupants of the dwelling, creation of which shall be in accordance with the requirements of Section 3.19 herein.”

or take any other action related thereto.

(Planning Board)

ARTICLE 18: To see if the Town will vote to appropriate a sum of money, to be spent under the jurisdiction of the Board of Water Commissioners, for purposes of rehabilitation of the Congress Street water tank and related facilities, and to determine how such sum shall be raised, whether from the current tax levy, by transfer from available funds, or by borrowing pursuant to the provisions of G.L. c. 44, or any other Act enabling, or take any other action in relation thereto.

(Board of Water Commissioners)

ARTICLE 19: To see if the Town will vote to amend, replace or repeal Article 32 of the Milford Town By-Laws – Police Chief Selection Review Committee, or take any other action in relation thereto.

(Select Board)

ARTICLE 20: To see if the Town will amend the Town By-Laws with a new by-law to appoint Ad-Hoc Committees for Town Appointments. There shall be an Ad-Hoc Appointments Committee for appointments to all boards, commissions, committees, other decision-making units, and advisory units. The Ad-Hoc Appointments Committee shall recommend to the Appointing Authority the three best candidates for appointment from which the Appointing Authority shall make its appointment. Each Ad-Hoc Appointments Committee shall consist of three members: the chairman of committee for which the appointment is being made; the Town Manager; and, one Milford resident who has demonstrated expertise in the committee’s authority. No person shall be recommended by an Ad-Hoc Appointments Committee who, in any manner, may have a conflict-of-interest or might demonstrate the appearance of a conflict-of-interest.

(Harold Rhodes, et al.)

ARTICLE 21: To see if the Town will vote to amend Article 32 by striking the following existing section and inserting a new section in its stead:

2. **POLICE CHIEF SELECTION REVIEW COMMITTEE.** A Police Chief Selection Review Committee shall be comprised of the following seven (9) members, as follows:

- A. Chairman of the Select Board, or his/her designee;
- B. Representative of the Milford Police Association, elected by said Association, provided he/she is not a candidate for said chief's position;
- C. Chief of Police, if available, or if unavailable, the senior officer by rank and years of service on the Milford Police Department who is not, also, an applicant for the vacancy; and,
- D. Six (4) residents of the Town of Milford to be selected from a pool of volunteer candidates, who are not municipal or special municipal employees, by a committee that includes a representative of the Select Board, a representative of the School Committee, a representative of the Personnel Board, and the Director of Human Resources.

(Harold Rhodes, et al.)

ARTICLE 22: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody, and jurisdiction of the following Town-owned parcel, totaling 12.0 acres, to the Milford Conservation Commission:

Assessors			
Map	Block	Lots	Area/Acres
37	0	14	12.0

The purpose thereof is to preserve said parcel located in the Mill River corridor on Fiske Mill Road for wetlands and open space protection, stormwater management, and conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

ARTICLE 23: To see if the Town will amend the Milford Town By-Laws by deleting Section 3 and replacing Section 3 with the following:

Section 3. Any representative town meeting held under the provisions of this Act, except as otherwise provided herein, shall be limited to the voters elected under section two. The Town Clerk shall notify the town meeting members of the time and place at which representative town meetings are to be held, the notices to be sent by mail at least seven days before the meeting. The town meeting members, as aforesaid, shall be judges of the election and qualifications of their members. A majority of the town meeting members shall constitute a quorum for doing business, but a less number may organize temporarily and may adjourn from time to time, but no town meeting shall adjourn over the date of an election of town meeting members. All town meetings shall be public. The town meeting members as such shall receive no compensation. Subject to such conditions as may be determined from time to time by the members of the representative town meeting, any registered voter of the town who is not a town meeting member may speak at any representative town meeting, but shall not vote. A town meeting member may resign by filing a written resignation with the Town Clerk, and such registration shall take effect upon the

date of filing. A town meeting member who removes from the town shall cease to be a town meeting member and an elected town meeting member who removes from one precinct to another or is so removed by revision of precincts shall not retain membership after the next annual election.

(Jerry Hiatt, et al.)

ARTICLE 24: To see if the Town will vote to authorize the Select Board to petition the General Court for Special Legislation to authorize the appointment of Water Commissioners in Milford, which Legislation would provide substantially as follows:

Be it enacted, etc., as follows:

Section 1. Notwithstanding the provisions of section 39A of the General Laws, Chapter 127 of the Acts of 2017, or any other special or general law to the contrary, at such time as this Act shall take effect, The Town of Milford Water Department shall be under the control and direction of a 3 person Board of Water Commissioners, the members of which shall be appointed by the Select Board of Milford and which appointed board shall exercise all of the rights and obligations placed upon municipal water commissioners under G.L. c. 40, sections 39A; 42B through 42F, or any other applicable provision of law. The Select Board shall initially, upon this Act becoming effective, appoint three persons, one (1) for a term of one (1) year, one for a term of two (2) years, and one for a term of three (3) years. Upon expiration of each of those initial terms, further appointments shall be for three (3) year terms. Any vacancy shall be filled by said Select Board for the remaining balance of the vacant term in accordance with the provisions of General Laws Chapter 41, Section 11.

Section 2. This Act shall take effect upon its passage.

(Select Board)

ARTICLE 25: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following Town-owned parcel totaling 6.5 acres, to the Milford Conservation Commission:

Assessors				
Map	Block	Lots	Area/Acres	
53	0	7	6.5	

The purpose thereof is to preserve said parcel located easterly off of Charles River Street along the Charles River, for aquifer and water resource protection, open space and wetlands protection, and for conservation and drinking water supply purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

ARTICLE 26: To see if the Town vote to amend Article 1 of the General By-Laws of the Town of Milford, "Annual Town Meeting", by striking the words "first Tuesday in April" and inserting the words in their place and stead. "second Tuesday in June".

(Jerry Hiatt, et al.)

ARTICLE 27: To see if the Town will vote to authorize the expenditure of the available balance in fund 2696 Comcast Verizon PEG access, under the jurisdiction of the School Committee, for purposes of performing upgrades in accordance with the PEG Access Agreement, or take any other action in relation thereto.

(School Committee)

ARTICLE 28: To see if the Town will allocate \$100,000 to conduct an initial in-depth internal audit by an audit firm that specializes in municipal finance under the direction of Milford Audit Board, whose members shall include one member of the Finance Committee, one member of Milford's Finance Department, and three residents, each (1) having a Masters in Business Administration with at 20 years of experience in the private section, or equivalent, or (2) being a Certified Public Accountant with expertise in internal audit procedures, or equivalent, to be appointed by the Select Board.

(Harold Rhodes, et al.)

ARTICLE 29: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody, and jurisdiction of the following three (3) Town-owned parcels, totaling 16.65 acres, to the Milford Conservation Commission:

Assessors			
Map		Block	Lots Area/Acres
58	0	10	0.85
58	139	13	13.80
60	0	3	2.0

The purpose thereof is to preserve said parcels located off of Howard Street and adjacent to the Charles River, for aquifer and water resource protection, stormwater management, wetlands and open space protection, and conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

ARTICLE 30: To see if the Town will increase the number of Select Board members to five (5):

At the first annual town election for Select Board following acceptance of this article by Town Meeting members, but not before the 2023 annual town election, five (5) members shall be elected. Each voter in the annual town election may cast up to two votes. The two candidates receiving the first and second highest number of votes in that election shall serve a 3-year term; the two candidates receiving the third and fourth highest number of votes shall serve a 2-year term; and, the candidate receiving the fifth highest number of votes shall serve a 1-year term. Thereafter, as the terms of the members of the Select Board expire, successors shall be elected for terms of 3 years.

(Jerry Hiatt, et al.)

ARTICLE 31: To see if the Town will increase the number of Select Board members to seven (7):

At the first annual town election for Select Board following acceptance of this article by Town Meeting members, but not before the 2023 annual town election, seven (7) members shall be elected. Each voter in the annual town election may cast up to three votes. The three candidates receiving the first, second, and third highest number of votes in that election shall serve a 3-year term; the two candidates receiving the fourth and fifth highest number of votes shall serve a 2-year term; and, the two candidates receiving the sixth and seventh highest number of votes shall serve a 1-year term. Thereafter, as the terms of the members of the Select Board expire, successors shall be elected for terms of 3 years.

(Jerry Hiatt, et al.)

ARTICLE 32: To see if the Town will vote to authorize the Select Board to seek special legislation authorizing said Board to establish employment contracts for certain positions, which legislation would provide substantially as follows:

Be it enacted, etc., as follows:

SECTION 1. Notwithstanding sections 108A and 108C of chapter 41 of the General Laws, and any by-law adopted thereunder, the Town of Milford, acting by and through its Select Board, may establish employment contracts with the person serving as Building Commissioner and the person serving as Facilities Director upon the same terms and conditions, and subject to the same limitations as contained within section 108N of said chapter 41, applicable to other municipal employees as designated in that section.

SECTION 2. This Act shall take effect upon its passage.

or take any other action in relation thereto.

(Select Board)

ARTICLE 33: To see if the Town will amend <<...>> to require the amount of total tax collections that is greater than the total budget spent and amount paid to the stabilization funds to be exclusively used to lower the residential tax rate in the following fiscal year.

(Jerry Hiatt, et al.)

ARTICLE 34: To see if the Town will vote to authorize the Select Board to petition the Legislature for special legislation to provide for the grant of an additional license for the sale of all alcoholic beverages not to be consumed on the premises, which legislation will provide substantially as follows:

Be it enacted, etc. as follows:

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Milford may grant 1 additional license for the sale of all alcoholic beverages not to be drunk on the premises (pursuant to section 15 of said chapter 138) to CT MARKET BW, LLC d/b/a Central Market located at 64 Central Street in the town of Milford. The license shall be subject to all of said chapter 138 except section 17.

(b) The licensing authority shall not approve the transfer of the license granted pursuant to this act to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the licensee is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a license issued pursuant to this act is cancelled, revoked or no longer in use, it shall be returned physically with all of the legal rights, privileges and restrictions pertaining thereto to the licensing authority and the licensing authority may grant the license to a new applicant at the same location under the same conditions as specified in this act.

(d) The initial license authorized to be granted pursuant to subsection (a) shall be issued within 1 year after the effective date of this act, if so issued, it shall be subject to reissuance pursuant to subsection (b) or (c) thereafter.

SECTION 2. This act shall take effect upon its passage.

(CT MARKET BW, LLC)

ARTICLE 35: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used to retain a consultant to provide a report regarding the repairs of the water infiltration issue at the Milford Youth Center, or take any other action in relation thereto.

(Select Board)

ARTICLE 36: To see if the Town will vote to amend the Zoning By-Law to include the following provisions relating to Residential Sports Courts as follows:

BY AMENDING Section 2.3 Use Regulation Schedule as follows:

Section 2.3 Use Regulation Schedule

	DISTRICT											
ACTIVITY OR USE	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
<u>ACCESSORY USES</u>												
Residential Sports Court ¹	A ³⁴	A ³⁴	P ³⁴	P ³⁴	A ³⁴	O	O	O	O	O	O	O

³⁴ Subject to the requirements of Section 3.20 herein.

AND BY ADOPTING a new Section 3.20 Residential Sports Court as follows:

“3.20 Residential Sports Court – Residential Sports Courts shall comply with all of the following standards:

3.20.1 A Residential Sports Court shall be used only for recreational purposes that are accessory to the principal residential use on the same lot.

3.20.2 Only one Residential Sports Court shall be permitted on any residential lot.

3.20.3 Residential Sports Courts located on any vacant lot or parcel shall be prohibited.

3.20.4 The use of a Residential Sports Court for any commercial purposes shall be prohibited. For the purposes of this Section 3.20.4, commercial purposes shall include, but are not limited to, the access, use, or occupancy of a Residential Sports Court for any fare, fee, rate, barter, exchange, charge, or other consideration, betting, wagering, or directly or indirectly in connection with any business, or other undertaking intended for profit.

3.20.5 The use of a Residential Sports Court for animal or foul competitions or blood sports shall be prohibited.

3.20.6 Residential Sports Court wind screening shall be prohibited.

3.20.7 Residential Sports Court lighting shall be prohibited.

3.20.8 A Residential Sports Court shall meet the full building setback requirements of Section 2.5 Intensity of Use Schedule herein, for all yards in the Zoning District in which it is located.

3.20.9 A Residential Sports Court shall be considered a building for purposes of calculating the maximum lot coverage requirements of Section 2.5 Intensity of Use Schedule herein, for the Zoning District in which it is located.

3.20.10 The requirements of Section 3.16 Individual Lot Drainage shall be met.

AND IN ADDITION by adding in Section 4.1 Definitions the term “Residential Sports Court” and its definition as follows:

“Residential Sports Court – A residential accessory use characterized by a surfaced area exceeding 250 square feet in area, whether paved or otherwise, maintained for leisure purposes including, but not limited to, basketball, handball, pickle ball, racquetball, tennis, and volleyball, but not to include swimming pools and driveways.”

or take any other action related thereto.

(Select Board)

ARTICLE 37: To see if the Town will vote to authorize the Select Board to petition the Legislature for special legislation to provide for the grant of an additional license for the sale of all alcoholic beverages not to be consumed on the premises, which legislation shall provide substantially as follows:

“Section 1. Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Milford may, upon receipt of a completed application, payment of any applicable fees, after a public hearing and all due process, and in its sole discretion grant one (1) additional license for the sale of all alcoholic beverages not to be consumed on the premises, under Section 12 of said Chapter 138 to Constandinos Giokas d/b/a Charlie’s Mini Mart, 36 School Street, Milford, MA; said license to be subject to said chapter 138, except Section 17.

Section 2. This act shall take effect upon its passage.”

or take any other action in relation thereto.

(Constandinos Giokas d/b/a Charlie’s Mini Mart)

ARTICLE 38: To see if the town will amend the Town By-Laws with a new by-law to provide for meetings to promote good government.

Section 1. All public meetings of all boards, commissions, committees, other decision-making units, and other advisory units shall allow for an Invitation to Speak at the beginning of each meeting. Speakers may speak for a maximum of five minutes, unless extended by the meeting chairman. The chairman of the meeting, or their designee, shall provide a substantive response to the speaker.

Section 2. All public materials provided or presented to members of all boards, commissions, committees, other decision-making units, and advisory units shall be made publicly available through the Town of Milford’s web site at least 48 hours in advance of the meeting. Materials not made publicly available shall not be reviewed or presented at that meeting.

Section 3. All public meetings shall be required to be presented via an interactive, electronic methodology.

(Bryan Cole, et al.)

ARTICLE 39: To see if the Town will vote to close out certain Special Article Accounts to the General Funds of the Town, or take any other action in relation thereto.

(Finance Director)

ARTICLE 40: To see if the Town will vote to transfer funds between certain line items voted under Article 4 of the May 24, 2021 Annual Town Meeting for the purpose of making funds available in line-item accounts not sufficiently funded through the end of Fiscal Year 2022, or take any other action in relation thereto.

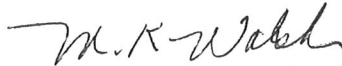
(Finance Director)

And you are hereby directed to serve this warrant by posting at least fourteen days before said meeting attested copies of this warrant in ten or more public places located in said Milford.

HEREOF, FAIL NOT, and make due return of this warrant with your doings thereon to the Clerk of said Town at the time of said meeting.

Given under our hands at Milford this 4th day of April, 2022

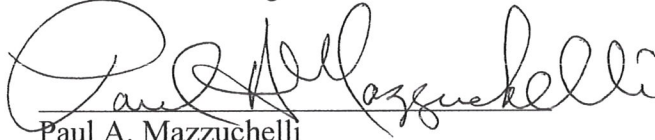
MILFORD SELECT BOARD



Michael K. Walsh, Chairman

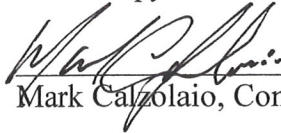


Thomas J. O'Loughlin



Paul A. Mazzuchelli

A true copy attest:

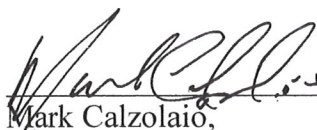


Mark Calzolaio, Constable

Commonwealth of Massachusetts
Worcester, ss.
Milford

Date APRIL 4, 2022.

By virtue of this warrant, I notified the legal voters of the Town of Milford to meet at the times and places and for the purposes within named as directed.



Mark Calzolaio,
Constable of Milford



S

Milford
Massachusetts



ANNUAL TOWN MEETING

May 23, 2022

Milford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS

FINANCE COMMITTEE REPORT

Alberto Correia, Chairman

Robert DeVita
Brant Hornberger
Joyce Lavigne
Andy Lizotte
Chris Morin
Mitchell Ruscitti
Vincenzo Valastro

Jerry Hiatt
Carly Kearnan
David Levine
Charles Miklosovich
Mike Nicholson
John Tennaro, Esq.
Peter Wish

WORCESTER, SS: To either Constable of the Town of Milford in said County, GREETINGS:

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of the Town of Milford, qualified by law to vote in town affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 23rd day of May, 2022 A.D. at 7:00 P.M.

In accordance with the provisions of General Laws, chapter 39, Section 10, the Annual Town Meeting shall be held in one or more places, to wit, Upper Town Hall, and for those seeking reasonable accommodations due to incapacity or disability who pre-register for the Annual Town Meeting at the individual locations selected by such members at the time of their pre-registration as part of the reasonable accommodation process. Instructions for those seeking reasonable accommodations to register to participate at other locations shall be provided by the Town Clerk. All locations shall be inter-connected by means of a public address system, loud speaker, or other audio-visual technology similar to that used for remote participation so that the proceedings in all such places may be heard and participated in by all the voters present therein.

The Annual Town Meeting will, there and then, act upon the following articles:

ARTICLE 1: To hear and act upon reports of all Town Officers and Committees of the Town.

INFO: Recurring annual vote that allows reports to be presented to the town meeting
FINCOM: no discussion required.

ARTICLE 2: Personnel Board

To see if the Town will vote to amend the Wage and Salary Schedule of the Wage and Salary Administration Plan by establishing new position levels and salary levels, as recommended by the Personnel Board for the Fiscal Year beginning July 1, 2022, as follows:

A POSITION LEVELS – SALARIED POSITIONS

GRADE POSITION TITLE (* denotes contract)

- | | |
|----|--|
| 7 | Water Operations Manager
Paralegal/Office Manager
Local Building Inspector
Assistant Town Counsel
Fleet Maintenance Supervisor
Benefits Coordinator
HR/ Benefits Coordinator
Veterans Agent |
| 8 | Maintenance Supervisor
Community Development Director
IT Manager
Network Administrator
Systems Administrator
Tax Collector*
Animal Control Officer |
| 9 | Assistant Director of Public Health
Youth Center Director
Senior Center Director |
| 10 | Assessor/Administrator
Town Accountant*
Town Treasurer* |
| 11 | Highway Supervisor
Parks & Recreation Administrator
Building Commissioner
Town Planner |

- 12 Town Engineer
Director of Public Health
Facilities Director
Assistant Town Administrator
Police Lieutenant
- 13 Director of Information Technology
Finance Director*
Deputy Police Chief
Human Resources Director
Director of Sewer Operations
Director of Water Operations*
- 14 Police Chief*
Fire Chief*
Town Counsel*
- 15 Town Administrator*

B COMPENSATION SCHEDULE – SALARIED POSITIONS

Salary

Steps	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Grade 13	Grade 14	Grade 15
1	61,826	66,463	71,448	85,000	91,375	98,228	105,595	113,515	145,608
2	64,230	69,048	74,226	88,306	94,928	102,048	109,702	117,929	151,271
3	66,635	71,632	77,005	91,611	98,482	105,868	113,808	122,344	156,933
4	69,039	74,217	79,783	94,917	102,035	109,688	117,915	126,758	162,596
5	71,443	76,802	82,562	98,222	105,589	113,508	122,021	131,173	168,258
6	73,848	79,386	85,340	101,528	109,142	117,328	126,128	135,587	173,921
7	76,252	81,971	88,119	104,833	112,696	121,148	130,234	140,002	179,583
8	78,656	84,556	90,897	108,139	116,249	124,968	134,341	144,416	185,246
9	81,061	87,140	93,676	111,444	119,803	128,788	138,447	148,831	190,908
10	83,465	89,725	96,454	114,750	123,356	132,608	142,554	153,245	196,571

C POSITION LEVELS – HOURLY RATED POSITIONS

GRADE

POSITION TITLE

- 1 Building Custodian
Clerk/Receptionist, Senior Center
Clerk Community Development PT/FT
Health Coordinator PT - Youth Center
Planning Assistant
Marketing & Communications Assistant - Youth Center
Transportation Coordinator/Senior Center
Van Driver-Senior Center
Volunteer Services Coordinator-Senior Center
Water Receptionist/Customer Service Rep

- 2 Assistant to Senior Center Director
 Legal Secretary
 Outreach Coordinator-Senior Center PT
 Program Coordinator-Community Development PT/FT
 Property Rehab Specialist-Community Development PT
 Water Clerk/HR Rep
- 3 Administrative Services Coordinator
 HR Coordinator
 Lister/Data Collector
 Program Coordinator - Youth Center
 Program Coordinator - Senior Center
 Technology Support Technician
 Water Office Manager/Accounting
 Water Treatment Plant Operator
 Water Distribution Crew
 Water Distribution/Treatment Crew
 Water Meter Reader
 Water Machine Operator/Foreman
- 4 Assistant Animal Control Officer
 Assistant to Police Chief
 Assistant to Fire Chief
 Admin. Assistant to Town Administrator
 Assistant Zoning Enforcement Officer PT/FT
 Cemetery Administrator PT
 Client Services Coordinator - Senior Center PT
- 5 Assistant Director Youth Center
 Assistant Town Accountant
 Assistant Treasurer
 Dispatcher PT
 Assistant Plumbing/Gas Inspector
 Financial Analyst PT
- 6 Assistant Wiring Inspector
 Health Inspector
 Plumbing & Gas Inspector
 Wiring Inspector

D COMPENSATION SCHEDULE - HOURLY RATED POSITIONS

Hourly Steps	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
1	22.44	24.12	25.93	27.88	29.28	31.48
2	23.31	25.06	26.94	28.96	30.42	32.70
3	24.19	26.00	27.95	30.05	31.56	33.93
4	25.06	26.94	28.96	31.13	32.70	35.15
5	25.93	27.88	29.97	32.22	33.84	36.38
6	26.80	28.81	30.98	33.30	34.98	37.60
7	27.68	29.75	31.98	34.38	36.12	38.83
8	28.55	30.69	32.99	35.47	37.26	40.05
9	29.42	31.63	34.00	36.55	38.40	41.27
10	30.30	32.57	35.01	37.64	39.53	42.50

E HOURLY NON-RATED POSITIONS

PER HOUR

Assistant Pool Manager PT	18.35
Call Firefighter \$100 Stipend (plus)	15.51
Cemetery Groundskeeper	19.46
Cemetery Working Foreman	26.80
Clerk of Works/Senior Center PT (temporary)	29.30
Clerks/Seasonal - All Departments	19.46
Clerks/Substitute - All Departments	19.46
Dental Health Specialist	19.46
Highway Seasonal Heavy Equipment Operator	30.78
Highway Seasonal Light Equipment Operator	26.66
Laborers/Seasonal PT: Parks, Cemetery, Other	14.25
Laborers/PPT: Parks, Cemetery, Etc.	19.46
Matrons/Police	19.46
Milford Youth Center: Activities Supervisor Coordinator PT	14.25
Milford Youth Center: Activities Facilitator PT	14.25
Milford Youth Center Concession Equipment Monitor PT	14.25
Milford Youth Center: Front Desk Monitor PT	14.25
Milford Youth Center: Program Supervising Coordinator PT	20.68
Milford Youth Center: Program Facilitator PT	14.25
Milford Youth Center: Seasonal Camp Counselor	14.25
Milford Youth Center: Summer Camp Counselor	18.76
Mosquito Spray Applicator/Control	18.77
Pool Lifeguard PT	16.58
Pool Manager PT	19.83
Seasonal Public Health Nurse PT	20.91
Soil Testing Assistant	17.28
Student Police Officer	25.43
Transfer Station Attendant	18.77
Transfer Station Supervisor	19.46
Veterans Agent	39.00

F	MISCELLANEOUS POSITIONS	ANNUAL
	Assistant Health Agent PT	\$8,505
	Board of Health Physician PT	\$7,440
	Burial Agent	\$1,172
	Board of Registrars Chairperson	\$3,075
	Board of Registrars Members PT (2)	\$2,460
	Fair Housing Director PT	\$2,340
	Foreign Language Translator	\$636
	Inspector of Animals	\$2,725
	Municipal Hearings Officer	\$3,163
	Pest Control Officer PT	\$3,686
	Sealer of Weights and Measures	\$9,437

G	ELECTION WORKERS	STIPEND
	Wardens and Clerks	220
	Deputies	194
	Checkers Full Day	166
	Checkers 1/2 day	111
	Election Custodian (per election)	181

H CLERKS, VARIOUS BOARDS AND COMMITTEES (PT) ANNUAL

Level

1	Ad Hoc Clerk	\$2,050
1	Minutes Recorder/Industrial Development Committee	\$2,050
1	Minutes Recorder/Library Board of Trustees	\$2,050
1	Minutes Recorder/Commission on Disability	\$2,050
1	Minutes Recorder/Board of Selectmen	\$2,050
1	Minutes Recorder/Youth Commission	\$2,050
2	Clerk, Planning Board	\$4,100
2	Clerk, Conservation Commission	\$4,100
2	Clerk, Board of Health	\$4,100
2	Clerk, Vernon Grove Cemetery Trustees	\$4,100
3	Clerk, Finance Committee	\$6,150
3	Clerk, Personnel Board	\$6,150
3	Clerk, Park Commission	\$6,150
3	Clerk, Zoning Board of Appeals	\$6,150

I COMPENSATION SCHEDULE - WATER DEPARTMENT

	Annual
Minutes Recorder Stipend	\$3,968
Commission Member	\$5,400

PT: Part Time, FT: Full Time, PPT: Permanent Part Time

Upon the effective date hereof, salaried, or hourly rated employees shall be placed on such step within the foregoing schedules as equals or exceeds, but is closest to, the rate of compensation applicable to such employee as of June 30, 2022. Thereafter, step movements shall be on an annual basis.

Any employee whose base rate of pay effective as of June 30, 2022 meets or exceeds the maximum pay authorized for his/her level set forth above shall continue to receive his/her current rate of pay for Fiscal Year 2023;

Any employee whose base rate of pay effective as of June 30, 2022 is below the minimum pay authorized for his/her level set forth above shall be placed at Step 2 of his/her respective classification for Fiscal Year 2023;

Any employee hired on or after 7/1/2022 will have an anniversary/step date of his/her date of hire. Employees hired before 7/1/2022 will have his/her step date as July 1 of each year;

or take any other action in relation thereto.

INFO: This is a new comprehensive study that addresses all of the Town's non-union employees. The study tabulated, summarized, and analyzed comparative compensation information obtained from the comparable communities (Ashland, Bellingham, Dedham, Easton, Franklin, Grafton, Hudson, Marlborough, Shrewsbury, Walpole, Westborough and others. Towns were rated by points for multiple attributes, with Milford rated as 100 points. Towns with 80 points or greater were considered comparable. It is recommended that the matrix be updated every year to keep current and should be increased by approximately 2% per year. This survey is a standard evaluation tool that has been use across the country. Many towns in the survey have median incomes 30% higher.

FINCOM: This survey is much more comprehensive than the previous studies. It is expected to last many years. There is a 35% spread from step #1 to Step #10. The person will be placed in an appropriate step when hired and then move up one step per year. The towns compared seem to be much more comparable to Milford and the study seems much more comprehensive. Adopting this proposal will have a \$81,932 impact on the budget.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 3: Select Board

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as follows:

	FY15/16	FY16/17	F17/18	F18/19	F19/20	F20/21	F21/22	F22/23	Increase
Town Clerk	\$79,454	\$81,044	\$82,655	\$84,318	\$86,426	\$86,426	\$90,801	\$95,341	4.76%
Assessor (Chairman)	\$7,577	\$7,853	\$7,806	\$7,962	\$8,161	\$8,161	\$8,365	\$8,616	2.91%
Assessor (Members)	\$6,791	\$6,859	\$6,996	\$7,136	\$7,314	\$7,314	\$7,497	\$7,722	2.91%
Highway Surveyor	\$93,273	\$95,139	\$97,042	\$98,983	\$101,458	\$101,458	\$106,594	\$111,924	4.76%
Tree Warden	\$6,539	\$6,605	\$6,737	\$6,872	\$7,044	\$7,044	\$7,220	\$7,437	2.92%
SelectBoard (Chairman)	\$8,634	\$8,721	\$8,895	\$9,073	\$9,300	\$9,300	\$9,533	\$9,819	2.91%
SelectBoard (Members)	\$7,671	\$7,748	\$7,903	\$8,061	\$8,263	\$8,263	\$8,470	\$8,724	2.91%
Vernon Grove Trustee (Clerk)	\$3,673	\$3,710	\$3,784	\$3,860	\$3,957	\$3,957	\$4,056		
Board of Health (Chairman)	\$2,471	\$2,497	\$2,547	\$2,598	\$2,663	\$2,663	\$2,730	\$2,812	2.92%
Board of Health (Members)	\$2,159	\$2,181	\$2,225	\$2,270	\$2,327	\$2,327	\$2,385	\$2,457	2.93%
Sewer Commissioner (Chairman)	\$2,471	\$2,497	\$2,547	\$2,598	\$2,663	\$2,663	\$2,730	\$2,812	2.92%
Sewer Commissioner (Members)	\$2,159	\$2,181	\$2,225	\$2,270	\$2,327	\$2,327	\$2,385	\$2,457	2.93%
Park Commissioner (Chairman)	\$2,471	\$2,497	\$2,547	\$2,598	\$2,663	\$2,663	\$2,730	\$2,812	2.92%
Park Commissioner (Members)	\$2,159	\$2,181	\$2,285	\$2,270	\$2,327	\$2,327	\$2,385	\$2,457	2.93%
Planning Board (Chairman)	\$2,471	\$2,497	\$2,547	\$2,598	\$2,663	\$2,663	\$2,730	\$2,812	2.92%
Planning Board (Members)	\$2,159	\$2,181	\$2,225	\$2,270	\$2,327	\$2,327	\$2,385	\$2,457	2.93%
Moderator	\$2,376	\$2,400	\$2,448	\$2,497	\$2,559	\$2,559	\$2,623	\$2,702	2.92%

INFO: Recurring annual vote that fixes the salary and compensation of all elected officers of the town.

FINCOM: There are two full time elected officials on this list. These salaries were adjusted more than the 2.9% that all others were increased.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 4: Select Board

To see if the Town will vote to raise and appropriate such sum or sums of money as may be necessary to defray expenses for the financial year beginning July 1, 2022 or take any other action in relation thereto.

INFO: This a recurring annual vote through which the Finance Committee proposes an annual budget to Town Meeting.

FINCOM: The total budget for the year is being proposed by the Financial Group and the Fincom at \$131 million. This includes a one-year extension on the library contract. This includes maintaining the snow & ice budget at \$600K.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 5: Town Treasurer / Select Board

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to address the impact of the passage of the Personnel Board's new Wage and Salary Administration Plan on the operational budget, or take any other action in relation thereto.

INFO: This adds the funds necessary to the budget to implement the new wage structure proposed by the Personnel Board

FINCOM: Discussion is noted in Article 2. This adds the funds necessary if the salary changes are adopted.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 6: Select Board & Town Treasurer

To see if the Town will vote to enact certain measures as set forth herein which are presented each year to the Annual Town Meeting:

- A. That the Town vote to authorize the Town Treasurer, with the approval of the Select Board, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2022 in accordance with the provisions of General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; and
- B. That the Town vote to authorize the Select Board to take charge of all legal proceedings for or against the Town; and
- C. That the Town vote to authorize the Select Board to expend from funds received by the Town as fines for parking violations during Fiscal Year 2022, such sum or sums of money as are necessary to pay the costs and expenses of collecting such fines and otherwise complying with the provisions of Section 20A of Chapter 90 of the General Laws during said fiscal year; and
- D. That the Town vote to authorize the Town Treasurer and/or Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2023 pursuant to Chapter 44, Section 53F of the General Laws; and
- E. That the Town vote for Fiscal Year 2023, to authorize any and all departments to utilize, without further appropriation, any amounts received from insurance companies or other third parties as damages or payment for damage to any Town-owned property, for the purpose of repairing or replacing such property, or, as deemed appropriate by the Select Board, directly depositing such funds to the Municipal Building & Property Insurance Fund established by vote under Article 45 of the June 11, 1990 Annual Town Meeting; and
- F. That the Town vote to authorize all persons, boards or agencies of the Town otherwise authorized to contract for or on behalf of the Town, during Fiscal Year 2023 to enter into such contracts or agreements for up to five years,

except in the case of contracts or agreements dealing with real estate which may be for up to ten years; and

G. That the Town vote to authorize the Town Treasurer to accept deeds in lieu of foreclosure, pursuant to Chapter 60, Section 77C of the Massachusetts General Laws,

or take any other action in relation thereto.

INFO: This is a series of articles that are required to fund the town

FINCOM: These articles were consolidated into one as they are reoccurring each year and required.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 7: Select Board

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to supplement the Liability Claims Fund or take any other action in relation thereto.

INFO: This allows us to be self-insured. Over the years this has saved the town a substantial amount of money as we pay out substantially less than the insurance premiums we were paying.

FINCOM: It is recommended that we add \$300,000 to have sufficient funds to cover any claim.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 8: Finance Committee

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to offset snow and ice deficit in the current fiscal year or take any other action in relation thereto.

INFO: This is a normal article when the snow and ice expenses are in excess of the budget

FINCOM: This is the only budget that the town is allowed to overspend and pay the next year. There is a requirement that the budget can only be increased and never lowered. This is the reason that we do not increase the budget to the potential largest spending expectation and take care of it at the Annual Spring or in arrears at the special fall meeting. The amount that was spent was \$847,000 versus a budget of \$600,000 thus we need \$247,000 and the Fincom recommends an extra \$3,000 in case of any late bills for a total of \$250,000.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 9: Parks Department

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized for repair work to be performed at Plains Park, or take any other action in relation thereto.

INFO: Plains Park was built on a land fill site. As the fill decomposes the surface of the field lowers. There has been an area which is depressed and would fill with water causing issues with people walking in between fields. This has been getting worse over the years. This winter had an extra ordinary effect and made the area a safety hazard. It was reported that a resident tried going around the water that accumulated and the scooter tipped over. While addressing the area the walkway will also be expanded and reinforced to allow the Parks Department trucks to travel on the walkway without causing damage.

FINCOM: Normally the \$90,000 cost would not be taken up at the Spring meeting. However, since there was an incident, it is felt that the safety issue makes this a special circumstance that can be taken up in the Spring.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 10: Select Board

To see if the Town will vote to adopt June 19th (Juneteenth) as a legal holiday for all town employees, personnel, and union members, or take any other action in relation thereto.

INFO: Juneteenth commemorates the effective end of slavery in the United States. Juneteenth (short for "June Nineteenth") marks the day when federal troops arrived in Galveston, Texas in 1865 to take control of the state and ensure that all enslaved people be freed

FINCOM: This is now a Federal and State Holiday

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 11: Conservation Commission

To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody, and jurisdiction of the following three (3) Town-owned parcels, totaling 12.89 acres, to the Milford Conservation Commission:

Assessors

Map	Block	Lots	Area/Acres
12	0	3	5.1
12	0	14	3.6
12	0	15	4.19

The purpose thereof is to preserve said parcels that are located south of Camp Street, for open space and wetlands protection, and for conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

INFO: No further explanation required

FINCOM: No discussion is required by the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 12: Sewer Commission

To see if the Town will vote to appropriate \$4,400,000, said sum to be expended under the jurisdiction of the Board of Sewer Commissioners, for replacement of the Field Pond Pumping Station and Forced Main, and further to determine how said funds shall be raised, whether by transfer from available funds, by borrowing, or otherwise, or take any other action in relation thereto.

INFO: The Field Pond pumping station has been troublesome over the past years. Many interim service actions have been taken. This station is one of the most troublesome stations as it is at the lowest point in the area and has to pump waste all the way up to Highland Street.

FINCOM: This overhaul is overdue and critical. It is not known at this time whether it is better to bond the \$4.4 Million it will cost or use the Sewer Enterprise fund as a source of funding. The key is that the payments will be made by the rate payers and not the general taxpayers of Milford.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 13: Planning Board

To see if the Town will vote to amend Section 2.3 Use Regulation Schedule of the Zoning Bylaw relating to Residential Uses within the CB Neighborhood Commercial District as follows:

2.3 Use Regulation Schedule.

ACTIVITY OR USE	RA	RB	RC	RD	OR	BP	CA	CB	CC	DISTRICT		
										IA	IB	I
RESIDENTIAL USES												C
Dwelling/ Single-	P	P	P	P	P	O	O	<input type="radio"/>	O	O	O	O
Dwelling/ Two-family	A ²¹	O	O	O	A ²¹	O	O	<input type="radio"/>	O	O	O	O

or take any other action related thereto

INFO: no additional information available

FINCOM: no financial impact

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 14: Select Board

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Select Board to supplement the funds for operating Countryside Health Care of Milford, said sum to be repaid by the Milford Geriatric Authority under terms and conditions to be agreed upon by the Select Board, or take any other action in relation thereto.

INFO: Countryside has made good progress in cutting the deficit they have been facing. Countryside relies on rehab patients to generate extra revenue as these patients typically bring in \$600+ / day vs for \$250 / day long term care. Since the COVID pandemic, elective surgeries have been dramatically reduced and thus no rehab patients and no excess revenue generated. There is also a trend to shorten rehab time. Countryside has also had to increase the pay of the staff to compete.

FINCOM: With all the pressures, Countryside has reduced the loss from \$250,000/month to \$125,000/month and April appears to be on track to be better. They have a few months of cash on hand. This money should allow the completion of the year, (assuming no change in the loss rate). This will allow the trustees to continue exploring all options. It is likely that Countryside will need an additional infusion before the end of the year.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 15: Board of Water Commissioners

To see if the Town will vote to amend the Personnel By-Laws of the Town by adding a new section 5.14 as follows:

WATER DEPARTMENT

5.14 Hours of work for Water Department employees shall regularly be forty (40) hours per week.

Operator License Increment. Water Department employees may be paid an hourly increment for achievement of state Operator License Grades 1 through 4. The increment is \$.50 per Grade, per hour, with a maximum increment not to exceed \$2.00 per hour in total. Said increment may be raised by the Board of Water Commissioners, upon approval by the Personnel Board.

On Call Status Stipend. Certain Water Department employees may, at times, be required to remain in the community and available for emergency response. Employees so designated shall be paid a stipend of \$25.75 for each day of such designation. Such stipend may be increased by the Board of Water Commissioners, upon approval by the Personnel Board.

or take any other action in relation thereto.

INFO: This is required to transfer the Water Company employees into the Milford Water Department.

FINCOM: This keeps the pay at the same level as previously. Issue is that we need to have employees on weekend duty so we need a manner to pay a stipend. This allows the Water Department to pay a stipend and establish a system for periodic increases of minor amounts."

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 16: Select Board

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used for payment for Labor Counsel to represent the Town in labor negotiations and labor matters with all Unions or take any other action in relation thereto.

INFO: In the past, the town was represented by the Town Attorney. This became too large of a task to dedicate the required amount of time.

FINCOM: It seems like we should have the best person we can get who has adequate time to represent the town.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 17: Planning Board

To see if the Town will vote to amend the Zoning Bylaw relating to Supplemental Apartments as follows:

BY REPLACING in Section 2.3 Use Regulations Schedule Accessory Uses the term "Supplemental Apartment⁹" with the term "Supplemental Suite⁹", and by replacing the text of footnote # 9 with the words "Subject to the requirements of Section 3.19 herein.",

AND BY ADOPTING a new Section 3.19 Supplemental Suite as follows:

"3.19 Supplemental Suite – All Supplemental Suites require a special permit. In making its determination, the special permit granting authority must find that all of the following standards are being met:

- 3.19.1 A Supplemental Suite may only be created within an owner-occupied detached single-family dwelling that is the year-round primary residence of the owner(s), and only as an integral part thereof, and shall remain accessory to the occupancy of the residence as a single-family dwelling.
- 3.19.2 A Supplemental Suite shall have access only from inside the residence, shall have no direct access to the outside, unless otherwise required by the State Building Code.
- 3.19.3 The creation of a Supplemental Suite shall not alter the exterior appearance of the dwelling as a single-family residence, shall not provide separate utility services for the Supplemental Suite, and shall be limited to no more than one Supplemental Suite established within the dwelling.
- 3.19.4 A Supplemental Suite shall not exceed 720 sq.ft. of gross floor area, and shall be limited to one bedroom, one bathroom, one kitchen, and one other room that is not a bedroom.
- 3.19.5 A Supplemental Suite shall be occupied as the primary residence by not more than two persons, one of whom must be either a grandparent, parent, sibling or child of the owner-occupant of the single-family dwelling in which such Supplemental Suite is located, or of the spouse of such owner-occupant, and shall not be sublet or subleased at any time.
- 3.19.6 The application for a Supplemental Suite special permit shall include a sworn affidavit executed by the owner-occupant of the subject dwelling, reciting the names and family relationship among all of the parties residing in said dwelling and attesting that the property is the year-round primary residence of the property owner and of the family member(s) residing in the Supplemental Suite.
- 3.19.7 Subsequent to the receipt of an occupancy certificate for a Supplemental Suite, additional sworn affidavits similar in content to that required in Section 3.19.6 herein shall be executed annually thereafter by the owner-occupant and submitted to the Building Commissioner to confirm continued compliance therewith.
- 3.19.8 Any Supplemental Suite special permit issued shall lapse in the event that title to the dwelling in which the Supplemental Suite is created is transferred from the original applicant(s) to any other person.

- 3.19.9 For any Supplemental Suite being proposed within a dwelling not connected to the municipal sanitary sewer system, compliance with DEP 310 CMR 15.000: The State Environmental Code, Title 5, shall be a condition of the Special Permit.
- 3.19.10 Within sixty (60) days from the date the authorized family member(s) vacate the Supplemental Suite, the owner or their agent shall remove any kitchen facilities in the Supplemental Suite and notify the Building Commissioner to inspect the premises."

AND IN ADDITION by deleting in Section 4.1 Definitions the term "Supplemental Apartment" and its definition, and adopting in lieu thereof the following new definition for "Supplemental Suite":

"Supplemental Suite – Accessory living quarters within a detached single-family dwelling intended to provide shelter and personal support for an immediate relative of the owner-occupants of the dwelling, creation of which shall be in accordance with the requirements of Section 3.19 herein."

or take any other action related thereto.

INFO: no additional information was disclosed.

FINCOM: No additional discussion was required by the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 18: Board of Water Commissioners

To see if the Town will vote to appropriate a sum of money, to be spent under the jurisdiction of the Board of Water Commissioners, for purposes of rehabilitation of the Congress Street water tank and related facilities, and to determine how such sum shall be raised, whether from the current tax levy, by transfer from available funds, or by borrowing pursuant to the provisions of G.L. c. 44, or any other Act enabling, or take any other action in relation thereto.

INFO: The water tanks are used primarily as storage units in case there is a large fire. The pumping system could not keep up with the demand during a large fire. Every 5 years a full engineering inspection is undertaken. It has been determined that a full refurbishment is required as there are issues with the rivets in the bottom section. This is the same process as was performed on the Highland Street tank last year.

FINCOM: This is obviously required to maintain the tank and set up the tank operation for the next 20-30 years. The funds would come from the bond premium we earned when we purchased the Water Company assets.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 19: Select Board

To see if the Town will vote to amend, replace or repeal Article 32 of the Milford Town By-Laws – Police Chief Selection Review Committee, or take any other action in relation thereto.

INFO: The article notes “amend, replace or repeal” the process.

FINCOM: It appears that passing this would only allow for the repeal of the process as no alternatives are proposed at this time. If the article is repealed, there would be under the state general selection guidelines in place as to the process until a new procedure is proposed and approved.

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 20: Harold Rhodes et. al

To see if the Town will amend the Town By-Laws with a new by-law to appoint Ad-Hoc Committees for Town Appointments. There shall be an Ad-Hoc Appointments Committee for appointments to all boards, commissions, committees, other decision-making units, and advisory units. The Ad-Hoc Appointments Committee shall recommend to the Appointing Authority the three best candidates for appointment from which the Appointing Authority shall make its appointment. Each Ad-Hoc Appointments Committee shall consist of three members: the chairman of committee for which the appointment is being made; the Town Manager; and, one Milford resident who has demonstrated expertise in the committee’s authority. No person shall be recommended by an Ad-Hoc Appointments Committee who, in any manner, may have a conflict-of-interest or might demonstrate the appearance of a conflict-of-interest.

INFO: This article strives to have a process set and followed for appointments

FINCOM: Issue was brought up by Town Counsel that this conflicts with Mass General Law. It was recommended that the article be passed over and rewritten before being brought to the town meeting. Town Counsel offered to review the article while it is in draft form as once a citizen’s petition is presented it is not modified by placed on the warrant in the form presented.

Finance Committee Recommendation is the article be passed over

ARTICLE 21: **Harold Rhodes et. al**

To see if the Town will vote to amend Article 32 by striking the following existing section and inserting a new section in its stead:

2. POLICE CHIEF SELECTION REVIEW COMMITTEE. A Police Chief Selection Review Committee shall be comprised of the following seven (9) members, as follows:

- A. Chairman of the Select Board, or his/her designee;
- B. Representative of the Milford Police Association, elected by said Association, provided he/she is not a candidate for said chief's position;
- C. Chief of Police, if available, or if unavailable, the senior officer by rank and years of service on the Milford Police Department who is not, also, an applicant for the vacancy; and,
- D. Six (4) residents of the Town of Milford to be selected from a pool of volunteer candidates, who are not municipal or special municipal employees, by a committee that includes a representative of the Select Board, a representative of the School Committee, a representative of the Personnel Board, and the Director of Human Resources.

INFO: There is a question by the citizens on how well the process works and how it should be modified. The current litigation over this process would not be affected.

FINCOM: If article #19 passes this could be in conflict and we recommend it is passed over.

Finance Committee Recommendation is the article be passed over

ARTICLE 22: **Conservation Committee**

To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody, and jurisdiction of the following Town-owned parcel, totaling 12.0 acres, to the Milford Conservation Commission:

Assessors

<u>Map</u>	<u>Block</u>	<u>Lots</u>	<u>Area/Acres</u>
37	0	14	12.0

The purpose thereof is to preserve said parcel located in the Mill River corridor on Fiske Mill Road for wetlands and open space protection, stormwater management, and conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

INFO: No additional information presented

FINCOM: There is no need for discussion at the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 23: Jerry Hiatt et. al.

To see if the Town will amend the Milford Town By-Laws by deleting Section 3 and replacing Section 3 with the following:

Section 3. Any representative town meeting held under the provisions of this Act, except as otherwise provided herein, shall be limited to the voters elected under section two. The Town Clerk shall notify the town meeting members of the time and place at which representative town meetings are to be held, the notices to be sent by mail at least seven days before the meeting. The town meeting members, as aforesaid, shall be judges of the election and qualifications of their members. A majority of the town meeting members shall constitute a quorum for doing business, but a less number may organize temporarily and may adjourn from time to time, but no town meeting shall adjourn over the date of an election of town meeting members. All town meetings shall be public. The town meeting members as such shall receive no compensation. Subject to such conditions as may be determined from time to time by the members of the representative town meeting, any registered voter of the town who is not a town meeting member may speak at any representative town meeting, but shall not vote. A town meeting member may resign by filing a written resignation with the Town Clerk, and such registration shall take effect upon the date of filing. A town meeting member who removes from the town shall cease to be a town meeting member and an elected town meeting member who removes from one precinct to another or is so removed by revision of precincts shall not retain membership after the next annual election.

INFO: This eliminates the "Members At Large" as many of them are not from Milford. These voting rights were set up by a Special Act in 1933.

FINCOM: This is not legitimate as it suggests changes to a by-law that does not exist. The article is not properly notice to the Town Meeting.

Finance Committee Recommendation is the article be passed over

ARTICLE 24: Select Board

To see if the Town will vote to authorize the Select Board to petition the General Court for Special Legislation to authorize the appointment of Water Commissioners in Milford, which Legislation would provide substantially as follows:

Be it enacted, etc., as follows:

Section 1. Notwithstanding the provisions of section 39A of the General Laws, Chapter 127 of the Acts of 2017, or any other special or general law to the contrary, at such time as this Act shall take effect, The Town of Milford Water Department shall be under the control and direction of a 3 person Board of Water Commissioners, the members of which shall be appointed by the Select Board of Milford and which appointed board shall exercise all of the rights and obligations placed upon municipal water commissioners under G.L. c. 40, sections 39A; 42B through 42F, or any other applicable provision of law. The Select Board shall initially, upon this Act becoming effective, appoint three persons, one (1) for a term of one (1) year, one for a term of two (2) years, and one for a term of three (3) years. Upon expiration of each of those initial terms, further appointments shall be for three (3) year terms. Any vacancy shall be filled by said Select Board for the remaining balance of the vacant term in accordance with the provisions of General Laws Chapter 41, Section 11.

Section 2. This Act shall take effect upon its passage.

INFO: This permanently establishes commissioners as appointed members of the management group of the Water Department.

FINCOM: This is necessary to manage the Water Department with the assistance of available qualified people.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 25: Conservation Commission

To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following Town-owned parcel totaling 6.5 acres, to the Milford Conservation Commission:

Assessors

<u>Map</u>	<u>Block</u>	<u>Lots</u>	<u>Area/Acres</u>
53	0	7	6.5

The purpose thereof is to preserve said parcel located easterly off of Charles River Street along the Charles River, for aquifer and water resource protection, open space and wetlands protection, and for conservation and drinking water supply purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

INFO: No additional information presented

FINCOM: There is no need for discussion at the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 26: Jerry Hiatt et. al.

To see if the Town vote to amend Article 1 of the General By-Laws of the Town of Milford, "Annual Town Meeting", by striking the words "first Tuesday in April" and inserting the words in their place and stead. "second Tuesday in June".

INFO: This change is proposed to save money by not paying facilities charges on voting locations. Moving the date away from April may make the voting days weather better and increase participation.

FINCOM: The article refers to the "Annual Town Meeting" due to the wording governing the election

The 2nd Tuesday does not work as an election date as school is typically still in session. Having the date set as the Tuesday after school is closed is too confusing as it varies each year. Moving the election to the end of June or July may pose issues with vacation schedules.

The Fincom contacted the Italian Vets organization and they confirmed they do not charge the town for use of their facility since the town waives the annual property tax. The town expects to pay less than \$6,000 total each year for election location rental space. It was recommended that the issue be further studied and rewritten.

Finance Committee Recommendation is the article be passed over

ARTICLE 27: School Committee

To see if the Town will vote to authorize the expenditure of the available balance in fund 2696 Comcast Verizon PEG access, under the jurisdiction of the School Committee, for purposes of performing upgrades in accordance with the PEG Access Agreement, or take any other action in relation thereto.

INFO: Each cable subscriber in Milford pays a monthly fee (noted on the monthly bill as "Cost of Franchise") to support local cable operations. Recently the laws have changed and for the school to access the amount allocated to them the town meeting must approve the money being made available to the School Department.

FINCOM: This allocation has been in place for decades. This is just a formality we must go through. The cost is borne by the cable subscribers and not the town.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 28: Harold Rhodes et. al.

To see if the Town will allocate \$100,000 to conduct an initial in-depth internal audit by an audit firm that specializes in municipal finance under the direction of Milford Audit Board, whose members shall include one member of the Finance Committee, one member of Milford's Finance Department, and three residents, each (1) having a Masters in Business Administration with at 20 years of experience in the private section, or equivalent, or (2) being a Certified Public Accountant with expertise in internal audit procedures, or equivalent, to be appointed by the Select Board.

INFO: The town has an annual audit to provide reasonable assurance that there are no material weaknesses. The present audit is an overall review against state guidelines by a group of 10 people for a period of 1-2 weeks. The cost is typically \$30,000. The state recommends that auditors are changed every 5 years. The \$100K would allow focused attention on specific areas and provide a more detailed view of specific operations.

FINCOM: Although we have not changed auditors in decades, the finance director requests different partners to have a different perspective. It was felt that we do not understand the problem this is trying to fix and that for far less money we could expand the present audit. Creating a new town committee was not also understood.

FINANCE COMMITTEE RECOMMENDATION IS UNFAVORABLE

ARTICLE 29: Conservation Commission

To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody, and jurisdiction of the following three (3) Town-owned parcels, totaling 16.65 acres, to the Milford Conservation Commission:

Assessors

<u>Map</u>	<u>Block</u>	<u>Lots</u>	<u>Area/Acres</u>
58	0	10	0.85
58	139	13	13.80
60	0	3	2.0

The purpose thereof is to preserve said parcels located off of Howard Street and adjacent to the Charles River, for aquifer and water resource protection, stormwater management, wetlands and open space protection, and conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

INFO: no additional information was presented

FINCOM: There is no need for discussion at the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 30: **Jerry Hiatt et. al.**

To see if the Town will increase the number of Select Board members to five (5):
At the first annual town election for Select Board following acceptance of this article by Town Meeting members, but not before the 2023 annual town election, five (5) members shall be elected. Each voter in the annual town election may cast up to two votes. The two candidates receiving the first and second highest number of votes in that election shall serve a 3-year term; the two candidates receiving the third and fourth highest number of votes shall serve a 2-year term; and, the candidate receiving the fifth highest number of votes shall serve a 1-year term. Thereafter, as the terms of the members of the Select Board expire, successors shall be elected for terms of 3 years.

INFO: The idea of this article is that the town is large enough that we should have a larger board. This would promote diversity and eliminate the number of 2-1 votes

FINCOM: This is not a legal way to change the basic form of our governing body, Milford's charter would have to be changed. There are specific legal steps required to form a charter commission and make changes. Any deviation to the process is not allowed. This is set up to assure thoughtful deliberation and strong citizen support is obtained before changes are made.

Finance Committee Recommendation is the article be passed over

ARTICLE 31: **Jerry Hiatt et. al.**

To see if the Town will increase the number of Select Board members to seven (7):
At the first annual town election for Select Board following acceptance of this article by Town Meeting members, but not before the 2023 annual town election, seven (7) members shall be elected. Each voter in the annual town election may cast up to three votes. The three candidates receiving the first, second, and third highest number of votes in that election shall serve a 3-year term; the two candidates receiving the fourth and fifth highest number of votes shall serve a 2-year term; and, the two candidates receiving the sixth and seventh highest number of votes shall serve a 1-year term. Thereafter, as the terms of the members of the Select Board expire, successors shall be elected for terms of 3 years.

INFO: More people like a board of 7 than 5.

FINCOM: Identical issues to article #30

Finance Committee Recommendation is the article be passed over

ARTICLE 32: Select Board.

To see if the Town will vote to authorize the Select Board to seek special legislation authorizing said Board to establish employment contracts for certain positions, which legislation would provide substantially as follows:

Be it enacted, etc., as follows:

SECTION 1. Notwithstanding sections 108A and 108C of chapter 41 of the General Laws, and any by-law adopted thereunder, the Town of Milford, acting by and through its Select Board, may establish employment contracts with the person serving as Building Commissioner and the person serving as Facilities Director upon the same terms and conditions, and subject to the same limitations as contained within section 108N of said chapter 41, applicable to other municipal employees as designated in that section.

SECTION 2. This Act shall take effect upon its passage.

or take any other action in relation thereto.

INFO: This would allow two key people in Milford's government to be covered under a contract

FINCOM: The pay bands would follow the new classification study. This would add security to these employees and increase the potential to maintain them as employees.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 33: Jerry Hiatt et. al.

To see if the Town will amend <<...>> to require the amount of total tax collections that is greater than the total budget spent and amount paid to the stabilization funds to be exclusively used to lower the residential tax rate in the following fiscal year.

INFO: This article would control how money not spent is allocated. The thought is that if we have extra money at the end of the year we taxed too much and it should be returned in its entirety. There is an impression that we should be more accurate in how we set the taxes we collect so we do not have an excess.

FINCOM: This proposal, if approved, would be in serious violation of municipal finance laws. At present we have a budget of \$141M with a typical free cash (money not spent that was budgeted) of \$3,000,000. This is an efficiency rate of 98%. It is felt that trying to budget any tighter may place the departments at risk. Each department head must have a balanced budget at the end of the year. If we budgeted at 99-100% of expected versus 98% then at the end of the year, changes may have to be made that effect staff and programs.

We also budget capital based on the absolute minimum needed and supplement capital spending depending on how much free cash we end up having. The safeguard is that any proposed spending has to go to town meeting for approval. We have been allocating \$1.8-\$2M on a typical year for tax relief already. It is also an option that when reviewing the budget at town meeting if it is felt that not enough is allocated to taxpayer relief an amendment may be made by the town meeting members.

FINANCE COMMITTEE RECOMMENDATION IS UNFAVORABLE

ARTICLE 34: CT Market BW, LLC

To see if the Town will vote to authorize the Select Board to petition the Legislature for special legislation to provide for the grant of an additional license for the sale of all alcoholic beverages not to be consumed on the premises, which legislation will provide substantially as follows:

Be it enacted, etc. as follows:

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Milford may grant 1 additional license for the sale of all alcoholic beverages not to be drunk on the premises (pursuant to section 15 of said chapter 138) to CT MARKET BW, LLC d/b/a Central Market located at 64 Central Street in the town of Milford. The license shall be subject to all of said chapter 138 except section 17.

(b) The licensing authority shall not approve the transfer of the license granted pursuant to this act to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the licensee is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a license issued pursuant to this act is cancelled, revoked or no longer in use, it shall be returned physically with all of the legal rights, privileges and restrictions pertaining thereto to the licensing authority and the licensing authority may grant the license to a new applicant at the same location under the same conditions as specified in this act.

(d) The initial license authorized to be granted pursuant to subsection (a) shall be issued within 1 year after the effective date of this act, if so issued, it shall be subject to reissuance pursuant to subsection (b) or (c) thereafter.

SECTION 2. This act shall take effect upon its passage.

INFO: This is following the normal procedure for obtaining a liquor license from the state when the town is at the legal maximum number of licenses. This license is non-transferrable. A full Liquor license is \$2,000 and a partial is \$1,000.

FINCOM: There is no need for discussion at the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 35: Select Board

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used to retain a consultant to provide a report regarding the repairs of the water infiltration issue at the Milford Youth Center or take any other action in relation thereto.

INFO: We continue to have issues with water infiltration into the front of the Youth Center. If allowed to continue this will eventually cause deterioration in the building. The culverts have worked well to divert the water flowing under the building. This has resulted in no water issues in the "GYM" section of the center. We are in litigation to determine if the specifications were inadequate or the implementation was the issue. Proceeding with the study and then the implementation will not hinder our litigation. This project will result in bid ready documents and proper estimates. SGH Engineering are specialists in this field

FINCOM: We do not seem to have any choice but to move forward with this \$420,000 request to understand what it will cost. It should be noted that the effort on the gym cost approximately \$800K and this will be at least as large or more.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 36: Select Board

To see if the Town will vote to amend the Zoning By-Law to include the following provisions relating to Residential Sports Courts as follows:

BY AMENDING Section 2.3 Use Regulation Schedule as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE ACCESSORY USES	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
Residential Sports Court ¹	A ³⁴	A ³⁴	P ³⁴	P ³⁴	A ³⁴	O	O	O	O	O	O	O

³⁴ Subject to the requirements of Section 3.20 herein.

AND BY ADOPTING a new Section 3.20 Residential Sports Court as follows:

“3.20 Residential Sports Court – Residential Sports Courts shall comply with all of the following standards:

- 3.20.1 A Residential Sports Court shall be used only for recreational purposes that are accessory to the principal residential use on the same lot.
- 3.20.2 Only one Residential Sports Court shall be permitted on any residential lot.
- 3.20.3 Residential Sports Courts located on any vacant lot or parcel shall be prohibited.
- 3.20.4 The use of a Residential Sports Court for any commercial purposes shall be prohibited. For the purposes of this Section 3.20.4, commercial purposes shall include, but are not limited to, the access, use, or occupancy of a Residential Sports Court for any fare, fee, rate, barter, exchange, charge, or other consideration, betting, wagering, or directly or indirectly in connection with any business, or other undertaking intended for profit.
- 3.20.5 The use of a Residential Sports Court for animal or foul competitions or blood sports shall be prohibited.
- 3.20.6 Residential Sports Court wind screening shall be prohibited.
- 3.20.7 Residential Sports Court lighting shall be prohibited.
- 3.20.8 A Residential Sports Court shall meet the full building setback requirements of Section 2.5 Intensity of Use Schedule herein, for all yards in the Zoning District in which it is located.
- 3.20.9 A Residential Sports Court shall be considered a building for purposes of calculating the maximum lot coverage requirements of Section 2.5 Intensity of Use Schedule herein, for the Zoning District in which it is located.
- 3.20.10 The requirements of Section 3.16 Individual Lot Drainage shall be met.

AND IN ADDITION by adding in Section 4.1 Definitions the term “Residential Sports Court” and its definition as follows:

“Residential Sports Court – A residential accessory use characterized by a surfaced area exceeding 250 square feet in area, whether paved or otherwise, maintained for leisure

purposes including, but not limited to, basketball, handball, pickle ball, racquetball, tennis, and volleyball, but not to include swimming pools and driveways."

or take any other action related thereto.

INFO: There have been some complaints due to home owners paving large areas of their yards and making sports courts out of them. These courts can be used late in the night and causing noise issues for neighbors

FINCOM: There is no need for discussion at the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 37: Constandinos Giokas d/b/a Charlie's Mini Mart

To see if the Town will vote to authorize the Select Board to petition the Legislature for special legislation to provide for the grant of an additional license for the sale of all alcoholic beverages not to be consumed on the premises, which legislation shall provide substantially as follows:

"Section 1. Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Milford may, upon receipt of a completed application, payment of any applicable fees, after a public hearing and all due process, and in its sole discretion grant one (1) additional license for the sale of all alcoholic beverages not to be consumed on the premises, under Section 12 of said Chapter 138 to Constandinos Giokas d/b/a Charlie's Mini Mart, 36 School Street, Milford, MA; said license to be subject to said chapter 138, except Section 17.

Section 2. This act shall take effect upon its passage."

or take any other action in relation thereto.

INFO: This is following the normal procedure for obtaining a liquor license from the state when the town is at the legal maximum number of licenses. This license is non-transferrable. A full Liquor license is \$2,000 and a partial is \$1,000.

FINCOM: There is no need for discussion at the Finance Committee

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 38: Bryan Cole, et. al.

To see if the town will amend the Town By-Laws with a new by-law to provide for meetings to promote good government.

Section 1. All public meetings of all boards, commissions, committees, other decision-making units, and other advisory units shall allow for an Invitation to Speak at the beginning of each meeting. Speakers may speak for a maximum of five minutes, unless extended by the meeting chairman. The chairman of the meeting, or their designee, shall provide a substantive response to the speaker.

Section 2. All public materials provided or presented to members of all boards, commissions, committees, other decision-making units, and advisory units shall be made publicly available through the Town of Milford's web site at least 48 hours in advance of the meeting. Materials not made publicly available shall not be reviewed or presented at that meeting.

Section 3. All public meetings shall be required to be presented via an interactive, electronic methodology.

INFO: Section #1 would mandate the ability of visitors to speak at committee meetings. Currently many departments are already providing an invitation to speak.
Section #2 would mandate that materials on items that are being discussed at least 48 hours prior to the meeting.
Section #3 would mandate that all public meetings have remote access

FINCOM: Section #1 is a concept that we applaud however it conflicts with Mass General Law which states that the chairman of the committee must have the ability to control what is discussed at meetings. A visitor may speak, but discussion cannot be held if it is not listed on the posted agenda or it may violate the Open Meeting Law. It is recommended that someone who wants to discuss an issue contact the chair and get the item on the agenda.
Section #2 is a concept that we support. However, it may not be practical as many times materials are not available on critical or emergency issues until the day before the meeting and this would stop the ability to discuss items.
Section #3 is a concept that we support. There have been legal issues raised about ADA mandated access. Discussion was not around the legal issues but the fact that we should want to assist Milfordians with disabilities. However, it may not be practical to offer this service this year as the town is not staffed to support this effort and many locations do not have the infrastructure in place.

It was recommended that the article be rewritten as three separate articles and deal with the legal and practical issues before coming to the town meeting.

FINANCE COMMITTEE RECOMMENDATION IS TO PASS OVER

ARTICLE 39: Finance Director

To see if the Town will vote to close out certain Special Article Accounts to the General Funds of the Town, or take any other action in relation thereto.

- INFO: The Town Meeting must approve every dollar spent and returned to the town. When a project is completed and has funds remaining, the town meeting is asked to close the account by reclaiming the remaining funds.
- FINCOM: These articles (see below) represent \$499,837 coming back to the town that was not spent.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

**Town of Milford
Article 39 - Close Out Special Articles
ATM 5/23/2022**

Article 39: To see if the Town will vote to close out certain Special Article Accounts to the General Funds of the Town, or take any other action in relation thereto.

<u>Town Meeting</u>	<u>Purpose</u>	<u>Balance to be Closed</u>
Fire: Article 35 10/2021 STM	Purchase Breathing Apparatus	\$ 4,596.90
Library: Article 39 10/2021 STM	Install LED Fixtures & Lighting	\$ 7,308.00
Vernon Grove: Article 47 10/2021 STM	Purchase Leaf Blower	\$ 968.82
Highway: Article 19 5/2016 ATM	Louisa Lake Rehab	\$ 131,690.50
Highway: Article 1 10/2017 STM	Dilla Street Bridge Repair	\$ 34,759.63
Highway: Article 12 1/2021 STM	Replace Plow Truck	\$ 8,083.34
School: Article 9 1/2021 STM	Purchase Passenger Bus	\$ 17,405.00
School: Article 7 5/2021 ATM	Memorial Roof Repairs	\$ 25,100.00
School: Article 20 5/2021 ATM	Purchase Plow Vehicle	\$ 8,338.00
Select Board: Article 10 10/2018 STM	Downtown Revit. Architech	\$ 10,000.00
Select Board: Article 39 10/2019 STM	Replace Floor Sr Center	\$ 18,378.40
Select Board: Article 12 6/2020 ATM	Demolition of 72 Depot St	\$ 232,926.72
Select Board: Article 20 1/2021 STM	Paint Exterior TH	\$ 282.14
Total Special Articles to be Closed for 5/23/22		\$ 499,837.45

(Finance Director)

ARTICLE 40: Finance Director

To see if the Town will vote to transfer funds between certain line items voted under Article 4 of the May 24, 2021 Annual Town Meeting for the purpose of making funds available in line-item accounts not sufficiently funded through the end of Fiscal Year 2022, or take any other action in relation thereto.

INFO: Each department must have a balanced budget. The department budget is broken into personnel and expenses. The funds cannot be moved from one to the other without Town Meeting permission.

FINCOM: The Town Meeting members under this article allow funds to be moved within a department to balance the budget. No additional funds are sought.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

Article 40: To see if the Town will vote to transfer funds between certain line items voted under Article 4 of the May 24, 2021 Annual Town Meeting for the purpose of making funds available in line item accounts not sufficiently funded through the end of the fiscal year 2022, or take any other action in relation thereto

<u>Department</u>	<u>Transfer From</u>	<u>Amount</u>	<u>Transfer To</u>
220: Fire	Salaries & Wages 220-5110	19,000.00	Repair/Maint: Equipment 220-5410
220: Fire	Salaries & Wages 220-5110	21,000.00	General Expenses 220-5300
171: Conservation Comm	Fringe: Health Insurance 914-5173	200.00	Salaries & Wages 171-5110
174: Town Planner	Fringe: Health Insurance 914-5173	200.00	Salaries & Wages 174-5110
422: Highway	General Expenses 422-5300	10,000.00	Repair/Maint: Vehicles/Equip 422-5240
292: Animal Control	Fringe: Health Insurance 914-5173	1,500.00	Salaries & Wages 292-5110
491: Vernon Grove	Salaries & Wages 491-5110	5,000.00	General Expenses 491-5300

Prepared by Alberto Correia

Article		Description	Department	Amount \$
1	👤	Town Meeting Format	Moderator	\$0
2	👤	Compensation for Salaried Employees	Select Board	Article #4
3	👤	Compensation for Full Time Elected Officers	Select Board	Article #4
4	👤	Annual Budget	Select Board	Article #4
5	👤	Funds needed to implement Personnel Board Survey	Treasurer / SelectBoard	\$81,932
6	👤	Annual Articles	Treasurer / SelectBoard	\$0
7	👤	Self-Insurance Fund	SelectBoard	\$300,000
8	👤	Snow & Ice	Finance Committee	\$250,000
9	👤	Plains Park	Park Department	\$90,000
10	👤	Juneteenth Holiday	SelectBoard	\$UNK
11	👤	Transfer of land to the Conservation Committee	Conservation Comm	\$0
12	👤	Field Pond Pumping Station	Sewer Department	\$4,400,000
13	👤	Zoning Article	Planning Board	\$0
14	👤	Countryside	SelectBoard	\$1,000,000
15	👤	Amend Bylaws to accept Water Department Employees	Water Department	\$0
16	👤	Hire a negotiator for Union Contracts	SelectBoard	\$100,000
17	👤	By-Laws on Supplemental Apartments	Planning Board	\$0
18	👤	Water Department Tank Refurbishment	Water Department	\$1,100,000
19	👤	Police Selection Committee	SelectBoard	\$0
20	◆	Ad Hoc Committees	Harold Rhodes	\$0
21	◆	Police Selection Review Committee	Harold Rhodes	\$0
22	👤	Transfer of land to the Conservation Committee	Conservation Comm	\$0
23	◆	Members at Large	Jerry Hiatt	\$0
24	👤	Appointment of Water Commissioners	SelectBoard	\$0
25	👤	Transfer of land to the Conservation Committee	Conservation Comm	\$0
26	◆	Change of Election date	Jerry Hiatt	\$0
27	👤	Cable Funds for the School	School Committee	\$0
28	⊗	Funds for Specific Audit areas	Harold Rhodes	\$100,000
29	👤	Transfer of land to the Conservation Committee	Conservation Comm	\$0
30	◆	Increase the Select Board to 5	Jerry Hiatt	\$0
31	◆	Increase the Select Board to 7	Jerry Hiatt	\$0
32	👤	Building Commissioner Contract	SelectBoard	\$0
33	⊗	Allocating free cash exclusively to Tax relief	Jerry Hyatt	\$0
34	👤	CT Market Liquor License	CT Market	\$0
35	👤	Youth Center Water Infiltration Study	SelectBoard	\$420,000
36	👤	Zoning change for Private sports areas	SelectBoard	\$0
37	👤	Charlie's Mini Mart Liquor License	Charlie's Mini Mart	\$0
38	◆	Meeting Accessibility	Bryan Cole	\$0
39	👤	Return of unspent Article Funding	Finance Director	-\$499,837
40	👤	Balancing of the budgets	Finance Director	\$0

ARTICLE 5: I move that the Town vote to appropriate a sum of money in the amount of \$99,408 to be utilized to address the impact of the passage of the Personnel Board's new wage and Salary Administration Plan on the operations budget as set forth below; and further, of the total of \$99,408, \$1,651 shall be transferred from the Sewer Enterprise fund; \$15,825 shall be transferred from the Water Enterprise Fund with the balance of \$81,932 to be raised by taxation:

Dept #	Dept Name	Supplement to Article 4
131.5110	Finance Committee	\$ 1,809
141.5110	Assessors	\$ 1061
145.5110	Treasurers	\$ 1,069
148.5110	General Government	\$ 4,195
151.5110	Legal	\$ 1,558
153.5110	Human Resources	\$ 7,774
155.5110	Technology	\$ 4,201
174.5110	Town Planner	\$ 1,171
192.5110	Public Buildings and Property	\$ 12,232
210.5110	Police	\$ 8,875
240.5110	Inspections	\$ 6417
292.5110	Anima Control	\$ 1,439
411.5110	Engineering	\$ 1,351
421.5110	Highway	\$ 574
425.5110	Parking	\$ 1,486
440.5110	Sewer	\$ 1,651
450.5110	Water	\$ 15,825
510.5110	Board of Health	\$ 17,344
541.5110	Senior Center	\$ 4,785
542.5110	Youth Center	\$ 2,697
543.5110	Veterans	\$ 104
650.5110	Parks	\$ 1,790
	Total	\$99,408

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
GENERAL GOVERNMENT	4,424,088	4,265,054	4,715,051	5,166,774	5,290,344	2.4%
PUBLIC SAFETY	12,138,676	12,046,811	12,715,255	13,701,874	12,944,664	-5.5%
EDUCATION	50,335,808	52,140,868	53,784,767	57,930,228	63,725,403	10.0%
PUBLIC WORKS AND FACILITIES	9,086,124	8,992,311	9,863,396	14,530,727	18,256,411	25.6%
HUMAN SERVICES	868,537	875,980	896,728	1,102,106	1,459,530	32.4%
CULTURE AND RECREATION	1,993,835	1,986,593	2,090,781	2,215,536	2,229,648	0.6%
DEBT SERVICE	5,134,287	4,978,315	4,780,280	4,707,882	4,335,170	-7.9%
EMPLOYEE BENEFITS	17,755,024	18,154,677	19,053,230	20,916,318	22,741,237	8.7%
TOTALS	101,736,379	103,440,609	107,899,488	120,271,445	130,982,407	8.9%

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
114 MODERATOR						
5110 PERSONAL SERVICES	2,497	2,559	2,559	2,623	2,702	3.0%
TOTAL MODERATOR	2,497	2,559	2,559	2,623	2,702	3.0%
122 SELECT BOARD						
5110 PERSONAL SERVICES	136,685	146,363	169,122	177,256	182,243	2.8%
5300 GENERAL EXPENSES	33,207	36,960	9,690	19,110	39,860	108.6%
TOTAL SELECT BOARD	169,892	183,323	178,812	196,366	222,103	13.1%
131 FINANCE COMMITTEE						
5110 PERSONAL SERVICES	33,201	34,254	36,191	37,916	38,615	1.8%
5300 GENERAL EXPENSES	345	1,103	1,073	1,800	1,800	0.0%
TOTAL FINANCE COMMITTEE	33,546	35,357	37,264	39,716	40,415	1.8%
132 RESERVE FUND						
5300 GENERAL EXPENSES	-	-	-	125,000	125,000	0.0%
TOTAL RESERVE FUND	-	-	-	125,000	125,000	0.0%
135 TOWN ACCOUNTANT/FINANCE DIR.						
5110 PERSONAL SERVICES	184,927	190,514	212,911	223,750	232,751	4.0%
5300 GENERAL EXPENSES	7,544	3,858	3,424	8,700	6,700	0.0%
TOTAL TOWN ACCOUNTANT	192,471	194,372	216,335	230,450	239,451	3.9%
141 ASSESSORS						
5110 PERSONAL SERVICES	289,153	268,899	285,486	302,262	318,807	5.5%
5300 GENERAL EXPENSES	140,698	67,307	101,443	116,330	116,850	0.4%
TOTAL ASSESSORS	429,851	336,206	386,929	418,592	435,657	4.1%
145 TOWN TREASURER						
5110 PERSONAL SERVICES	181,864	189,353	205,594	226,432	233,320	3.0%
5300 GENERAL EXPENSES	19,803	8,649	13,357	16,300	27,300	67.5%
TOTAL TOWN TREASURER	201,667	198,002	218,951	242,732	260,620	7.4%
146 TAX COLLECTOR						
5110 PERSONAL SERVICES	194,540	175,442	192,931	227,324	234,033	3.0%
5300 GENERAL EXPENSES	22,782	20,568	18,939	28,300	27,300	-3.5%
TOTAL TAX COLLECTOR	217,322	196,010	211,870	255,624	261,333	2.2%

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
147 BENEFITS						
5110 PERSONAL SERVICES	126,369	133,310	145,070	152,120	133,908	-12.0%
5300 GENERAL EXPENSES	2,890	2,759	2,448	5,300	5,300	0.0%
TOTAL BENEFITS	129,259	136,069	147,518	157,420	139,208	-11.6%
148 OTHER GENERAL GOVT.						
5110 PERSONAL SERVICES	730,698	721,833	762,226	863,466	455,000	-47.3%
5300 GENERAL EXPENSES	146,067	134,979	134,922	142,700	162,700	14.0%
TOTAL OTHER GENERAL GOVT.	876,765	856,812	897,148	1,006,166	617,700	-38.6%
151 LAW DEPARTMENT						
5110 PERSONAL SERVICES	122,469	125,529	131,179	149,104	241,117	61.7%
5300 GENERAL EXPENSES	2,835	6,132	15,023	16,200	16,200	0.0%
TOTAL LAW DEPARTMENT	125,304	131,661	146,202	165,304	257,317	55.7%
152 PERSONNEL BOARD						
5110 PERSONAL SERVICES	6,000	6,150	6,150	6,150	6,150	0.0%
5300 GENERAL EXPENSES	19	-	-	500	500	0.0%
TOTAL PERSONAL BOARD	6,019	6,150	6,150	6,650	6,650	0.0%
153 HUMAN RESOURCES						
5110 PERSONAL SERVICES	74,074	87,699	82,106	94,972	102,599	8.0%
5300 GENERAL EXPENSES	3,512	2,272	4,875	13,600	17,600	29.4%
TOTAL HUMAN RESOURCES	77,586	89,971	86,981	108,572	120,199	10.7%
155 INFORMATION TECHNOLOGY						
5110 PERSONAL SERVICES	107,988	93,881	199,175	213,936	269,063	25.8%
5110-3 PERSONAL SERVICES	175,338	169,777	180,000	180,000	0	-100.0%
5300 GENERAL EXPENSES	131,765	153,533	163,250	183,100	349,628	90.9%
5300-3 GENERAL EXPENSES	114,643	110,000	110,000	110,000	0	-100.0%
TOTAL INFORMATION TECH	529,734	527,191	652,425	687,036	618,691	-9.9%
158 TAX TITLE/FORECLOSURE						
5300 GENERAL EXPENSES	12,582	13,540	17,544	25,000	25,000	0.0%
TOTAL TAX TITLE/FORECLOSURE	12,582	13,540	17,544	25,000	25,000	0.0%
161 TOWN CLERK						
5110 PERSONAL SERVICES	196,692	215,604	226,825	230,178	237,841	3.3%
5300 GENERAL EXPENSES	6,156	7,014	7,072	7,296	7,656	4.9%
TOTAL TOWN CLERK	202,848	222,618	233,897	237,474	245,497	3.4%

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
162 ELECTIONS						
5110 PERSONAL SERVICES	39,452	28,196	46,994	37,861	49,792	31.5%
5300 GENERAL EXPENSES	39,884	25,991	69,642	47,605	62,884	32.1%
TOTAL ELECTIONS	79,336	54,187	116,636	85,466	112,676	31.8%
163 REGISTRATIONS						
5110 PERSONAL SERVICES	7,387	7,572	6,795	7,761	7,995	3.0%
5300 GENERAL EXPENSES	9,048	9,161	9,161	11,461	11,861	3.5%
TOTAL REGISTRATIONS	16,435	16,733	15,956	19,222	19,856	3.3%
171 CONSERVATION COMMISSION						
5110 PERSONAL SERVICES	4,000	4,100	4,100	4,100	4,100	0.0%
5300 GENERAL EXPENSES	1,998	2,236	2,173	2,600	2,750	5.8%
TOTAL CONSERVATION COMM.	5,998	6,336	6,273	6,700	6,850	2.2%
174 TOWN PLANNER						
5110 PERSONAL SERVICES	91,385	93,658	95,988	98,576	101,589	3.1%
5300 GENERAL EXPENSES	21,889	16,581	18,617	21,750	22,250	2.3%
TOTAL TOWN PLANNER	113,274	110,239	114,605	120,326	123,839	2.9%
175 PLANNING BOARD						
5110 PERSONAL SERVICES	17,429	17,866	13,445	18,474	16,739	1.6%
5300 GENERAL EXPENSES	1,462	557	1,005	3,400	3,800	11.8%
TOTAL PLANNING BOARD	18,891	18,423	14,450	19,874	20,539	3.3%
182 INDUSTRIAL COMMISSION						
5300 GENERAL EXPENSES	6,000	2,834	1,500	3,000	3,000	0.0%
TOTAL INDUSTRIAL COMMISSION	6,000	2,834	1,500	3,000	3,000	0.0%
186 FAIR HOUSING						
5110 PERSONAL SERVICES	2,163	2,217	2,217	2,273	2,341	3.0%
5300 GENERAL EXPENSES	-	-	-	200	200	0.0%
TOTAL FAIR HOUSING	2,163	2,217	2,217	2,473	2,541	2.7%
189 WATER TRANSFER						
5300 GENERAL EXPENSES	-	-	-	-	260,000	0.0%
TOTAL WATER TRANSFER	-	-	-	-	260,000	0.0%

**TOWN OF MILFORD
ARTICLE 4
'May 2022**

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
192 PUBLIC PROP & BLDGS						
5110 PERSONAL SERVICES	324,692	320,507	329,093	347,380	444,232	27.9%
5300 GENERAL EXPENSES	324,348	317,751	352,210	319,960	303,620	-5.1%
5400 REPAIR/MAINT: BLDG/GRNDS	229,629	189,400	227,225	240,148	240,148	0.0%
5410 REPAIR/MAINT: EQUIPMENT	5,276	6,000	3,779	6,000	6,000	0.0%
TOTAL PUBLIC PROP & BLDGS	883,945	833,658	912,307	913,488	994,000	8.8%
194 OTHER INSURANCE						
5300 GENERAL EXPENSES	87,000	87,000	87,000	87,000	125,000	43.7%
TOTAL OTHER INSURANCE	87,000	87,000	87,000	87,000	125,000	43.7%
195 TOWN REPORT						
5300 GENERAL EXPENSES	3,703	3,586	3,522	4,500	4,500	0.0%
TOTAL TOWN REPORT	3,703	3,586	3,522	4,500	4,500	0.0%
TOTAL GENERAL GOVERNMENT	4,424,088	4,265,054	4,715,051	5,166,774	5,290,344	2.4%
210 POLICE DEPARTMENT						
5110 PERSONAL SERVICES	6,019,815	5,760,658	6,056,850	6,515,276	6,370,588	-2.2%
5300 GENERAL EXPENSES	615,242	374,605	428,464	470,916	699,139	48.5%
5420 REPAIR/MAINT: VEHICLES	74,731	76,135	78,510	78,545	78,545	0.0%
5410 REPAIR/MAINT: EQUIPMENT	64,599	64,591	79,749	79,599	80,000	0.5%
TOTAL POLICE DEPARTMENT	6,774,387	6,275,989	6,643,573	7,144,336	7,228,272	1.2%
220 FIRE DEPARTMENT						
5110 PERSONAL SERVICES	3,845,078	4,155,311	4,448,888	4,823,771	4,836,482	0.3%
5300 GENERAL EXPENSES	128,166	132,685	138,545	138,558	138,558	0.0%
5400 REPAIR/MAINT: BLDG/GRNDS	10,232	10,236	21,732	10,232	10,232	0.0%
5410 REPAIR/MAINT: EQUIPMENT	150,134	118,886	120,135	120,135	120,135	0.0%
TOTAL FIRE DEPARTMENT	4,133,610	4,417,118	4,729,300	5,092,696	5,105,407	0.2%
240 DEPARTMENT OF INSPECTIONS						
5110 PERSONAL SERVICES	201,013	260,163	262,774	303,977	464,430	52.8%
5300 GENERAL EXPENSES	12,978	12,537	16,287	16,341	16,341	0.0%
TOTAL DEPT. OF INSPECTIONS	213,991	272,700	279,061	320,318	480,771	50.1%
244 SEALER OF WGHT/MEAS.						
5110 PERSONAL SERVICES	8,721	8,939	8,939	9,163	9,438	3.0%
5300 GENERAL EXPENSES	700	-	-	460	460	0.0%
TOTAL SEALER OF WGHT/MEAS.	9,421	8,939	8,939	9,623	9,898	2.9%

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
291 EMERGENCY MANAGEMENT						
5110 PERSONAL SERVICES						
5300 GENERAL EXPENSES	3,362	3,362	3,362	3,362	3,362	0.0%
TOTAL EMERGENCY MNGMNT.	3,362	3,362	3,362	3,362	3,362	0.0%
292 ANIMAL CONTROL						
5110 PERSONAL SERVICES	82,467	112,517	92,417	89,397	97,667	9.3%
5300 GENERAL EXPENSES	6,704	5,403	7,820	14,075	15,600	10.8%
TOTAL ANIMAL CONTROL	89,171	117,920	100,237	103,472	113,267	9.5%
296 HYDRANT SERVICE						
5300 GENERAL EXPENSES	914,734	950,783	950,783	1,024,488	0.00	-100.0%
TOTAL HYDRANT SERVICE	914,734	950,783	950,783	1,024,488	0.00	-100.0%
299 INSECT CONTROL						
5110 PERSONAL SERVICES	-	-	-	3,579	3,687	3.0%
TOTAL INSECT CONTROL	-	-	-	3,579	3,687	3.0%
TOTAL PUBLIC SAFETY	<u>12,138,676</u>	<u>12,046,811</u>	<u>12,715,255</u>	<u>13,701,874</u>	<u>12,944,664</u>	-5.5%
300 SCHOOL DEPARTMENT						
5110 PERSONAL SERVICES	39,375,613	41,290,171	51,905,492	55,975,378	61,693,532	10.2%
5320 VOCATIONAL PRGM TUITION	-	-	-	-	-	0.0%
5331 TRANSPORTATION	-	-	-	-	-	0.0%
5440 MAINTENANCE	-	-	-	-	-	0.0%
5510 EDUCATION EXPENSE	9,063,216	9,036,810	-	-	-	0.0%
5520 NET SPED TUITION	-	-	-	-	-	0.0%
5530 UTILITIES	-	-	-	-	-	0.0%
TOTAL SCHOOL DEPARTMENT	48,438,829	50,326,981	51,905,492	55,975,378	61,693,532	10.2%
350 BLACKSTONE VALLEY REGIONAL						
5300 PURCHASE OF SERVICE	1,626,077	1,574,732	1,523,778	1,554,850	1,624,871	4.5%
TOTAL BLACKSTONE VALLEY REG.	1,626,077	1,574,732	1,523,778	1,554,850	1,624,871	4.5%
351 VOCATIONAL TUITION						
5300 PURCHASE OF SERVICE	249,150	211,302	332,089	370,000	377,000	1.9%
TOTAL VOCATIONAL TUITION	249,150	211,302	332,089	370,000	377,000	1.9%

**TOWN OF MILFORD
ARTICLE 4
'May 2022**

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
352 MEDICAID RECOVERY EXP.						
5300 PURCHASE OF SERVICE	21,752	27,853	23,408	30,000	30,000	0.0%
TOTAL MEDICAID RECOVERY	21,752	27,853	23,408	30,000	30,000	0.0%
TOTAL EDUCATION	50,335,808	52,140,868	53,784,767	57,930,228	63,725,403	10.0%
411 TOWN ENGINEER						
5110 PERSONAL SERVICES	92,380	99,101	106,110	108,890	112,157	3.0%
5300 GENERAL EXPENSES	5,468	4,737	5,011	7,100	7,100	0.0%
TOTAL TOWN ENGINEER	97,848	103,838	111,121	115,990	119,257	2.8%
421 HIGHWAY ADMINISTRATION						
5110 PERSONAL SERVICES	1,117,204	1,176,187	1,197,066	1,307,984	1,307,984	0.0%
5300 GENERAL EXPENSES	78,923	63,167	84,353	77,162	77,162	0.0%
TOTAL HIGHWAY ADMINISTRATION	1,196,127	1,239,354	1,281,419	1,385,146	1,385,146	0.0%
422 HIGHWAY CONTRUCT. & MAINT.						
5300 GENERAL EXPENSES	423,405	389,455	441,021	413,475	458,960	11.0%
5420 REPAIR/MAINT:VEHIC/EQUIP	147,000	139,988	125,646	130,000	130,000	0.0%
5430 REPAIR/MAINT:MJR ST PRJ	442,019	451,707	494,708	500,485	500,000	-0.1%
TOTAL HWY CONSTUCT. & MAINT.	1,012,424	981,150	1,061,375	1,043,960	1,088,960	4.3%
423 SNOW AND ICE REMOVAL						
5110 PERSONAL SERVICES	215,545	135,718	202,435	90,000	90,000	0.0%
5300 GENERAL EXPENSES	589,075	448,502	638,246	510,000	510,000	0.0%
TOTAL SNOW AND ICE REMOVAL	804,620	584,220	840,681	600,000	600,000	0.0%
424 STREET LIGHTING						
5300 GENERAL EXPENSES	273,470	287,771	300,057	306,301	306,301	0.0%
TOTAL STREET LIGHTING	273,470	287,771	300,057	306,301	306,301	0.0%
425 ON STREET PARKING						
5110 PERSONAL SERVICES	50,755	55,856	57,919	60,733	62,556	3.0%
5300 GENERAL EXPENSES	2,085	2,097	1,680	4,950	4,950	0.0%
TOTAL ON STREET PARKING	52,840	57,953	59,599	65,683	67,506	2.8%

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
431 WASTE COLLECTIONS						
5110 PERSONAL SERVICES	-	-	63,586	-	-	0.0%
5300 GENERAL EXPENSES -	1,863,250	1,911,486	2,445,732	2,650,000	2,520,000	-4.9%
5340 GENERAL EXPENSES - WASTE EVENTS	-	-	85,906	40,000	41,000	2.5%
TOTAL WASTE COLLECTIONS	1,863,250	1,911,486	2,595,224	2,690,000	2,561,000	-4.8%
432 TRANSFER STATION						
5110 PERSONAL SERVICES	51,929	51,348	-	95,044	99,426	4.6%
5300 GENERAL EXPENSES -	-	-	-	3,101	2,100	-32.3%
5330 GENERAL EXPENSES - OTH DISPOSAL	61,197	34,846	-	30,000	105,000	250.0%
5340 METAL & APPLIANCES	10,100	11,513	-	12,000	12,000	0.0%
TOTAL TRANSFER STATION	123,226	97,707	-	140,145	218,526	55.9%
440 SEWER DEPARTMENT						
5110 PERSONAL SERVICES	1,297,227	1,339,763	1,308,128	1,589,628	1,613,432	1.5%
5300 GENERAL EXPENSES	1,486,821	1,485,039	1,363,219	1,645,191	1,648,846	0.2%
5310 PLANT REPLACEMENT FUND	115,862	72,098	48,070	372,846	372,846	0.0%
5440 REPAIR.MAINT: SWR STAT	245,768	322,335	393,093	393,093	393,093	0.0%
5900 MATURING DEBT	235,000	232,000	227,000	214,000	201,000	-6.1%
5910 SHORT/LONG TERM INTEREST	50,897	43,791	36,624	58,111	45,607	-21.5%
TOTAL SEWER DEPARTMENT	3,431,575	3,495,026	3,376,134	4,272,869	4,274,824	0.0%
450 WATER DEPARTMENT						
5110 PERSONAL SERVICES	-	-	-	712,098	1,145,594	60.9%
5300 GENERAL EXPENSES	-	-	-	1,805,300	2,249,000	24.6%
5900 MATURING DEBT	-	-	-	-	1,650,000	0.0%
5910 SHORT/LONG TERM INTEREST	-	-	-	1,150,000	2,305,250	100.5%
TOTAL SEWER DEPARTMENT	-	-	-	3,667,398	7,349,844	100.4%
491 CEMETERY DEPARTMENT						
5110 PERSONAL SERVICES	115,967	122,089	129,159	131,333	145,810	11.0%
5300 GENERAL EXPENSES	21,865	22,182	22,181	22,182	49,300	122.3%
TOTAL CEMETERY DEPARTMENT	137,832	144,271	151,340	153,515	195,110	27.1%
495 TREE WARDEN DEPARTMENT						
5110 PERSONAL SERVICES	5,727	7,044	7,044	7,220	7,437	3.0%
5300 GENERAL EXPENSES	87,185	82,491	79,402	82,500	82,500	0.0%
TOTAL TREE WARDEN DEPT	92,912	89,535	86,446	89,720	89,937	0.2%
TOTAL PUBLIC WORKS/FACILITIES	9,086,124	8,992,311	9,863,396	14,530,727	18,256,411	25.6%
510 HEALTH DEPARTMENT						
5110 PERSONAL SERVICES	247,274	233,145	281,430	322,752	333,583	3.4%
5300 GENERAL EXPENSES	22,200	22,827	10,475	27,700	27,200	-1.8%
TOTAL HEALTH DEPARTMENT	269,474	255,972	291,905	350,452	360,783	2.9%

**TOWN OF MILFORD
ARTICLE 4
'May 2022**

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
522 VISITING NURSES ASSOCIATION						
5110 PERSONAL SERVICES	55,000	55,500	70,500	71,863	80,000	11.3%
5300 GENERAL EXPENSES	-	-	-	-	-	0.0%
TOTAL VISITING NURSES ASSOC.	55,000	55,500	70,500	71,863	80,000	11.3%
524 DENTAL CLINIC						
5110 PERSONAL SERVICES	7,120	5,750	-	7,739	7,739	0.0%
5300 GENERAL EXPENSES	-	-	-	-	-	0.0%
TOTAL DENTAL CLINIC	7,120	5,750	-	7,739	7,739	0.0%
528 INSPECTOR OF ANIMALS						
5110 PERSONAL SERVICES	2,518	2,581	2,473	2,646	2,725	3.0%
5300 GENERAL EXPENSES	-	-	-	-	-	0.0%
TOTAL INSPECTOR OF ANIMALS	2,518	2,581	2,473	2,646	2,725	3.0%
541 COUNCIL ON AGING						
5110 PERSONAL SERVICES	-	-	-	-	298,790	0.0%
5300 GENERAL EXPENSES	64,116	59,555	59,555	79,555	79,555	0.0%
TOTAL COUNCIL ON AGING	64,116	59,555	59,555	79,555	378,345	375.6%
542 YOUTH SERVICES						
5110 PERSONAL SERVICES	119,154	128,899	125,245	172,312	208,047	20.7%
5300 GENERAL EXPENSES	17,000	15,331	19,000	19,000	19,000	0.0%
TOTAL YOUTH SERVICES	136,154	144,230	144,245	191,312	227,047	18.7%
543 VETERANS SERVICES						
5110 PERSONAL SERVICES	34,923	35,787	36,897	37,809	42,161	11.5%
5300 GENERAL EXPENSES	299,232	316,605	291,153	359,600	359,600	0.0%
TOTAL VETERANS SERVICES	334,155	352,392	328,050	397,409	401,761	1.1%
549 COMMISSION ON DISABILITY						
5300 GENERAL EXPENSES	-	-	-	1,130	1,130	0.0%
TOTAL DISABILITY COMMISSION	-	-	-	1,130	1,130	0.0%
TOTAL HUMAN SERVICES	868,537	875,980	896,728	1,102,106	1,459,530	32.4%

TOWN OF MILFORD
ARTICLE 4
'May 2022

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
610 LIBRARY						
5110 PERSONAL SERVICES	998,510	997,624	1,124,511	1,113,701	1,119,944	0.6%
5300 GENERAL EXPENSES	243,100	239,206	256,287	274,850	293,400	6.7%
5400 REPAIR/MAINT: BLDG/GRNDS	8,500	8,483	8,481	8,500	9,000	5.9%
TOTAL LIBRARY	1,250,110	1,245,313	1,389,279	1,397,051	1,422,344	1.8%
650 PARKS AND RECREATION						
5110 PERSONAL SERVICES	512,642	523,247	487,841	589,939	578,778	-1.9%
5300 GENERAL EXPENSES	197,448	187,560	179,961	193,072	193,052	0.0%
5400 REPAIR/MAINT: EQUIPMENT	30,750	28,311	31,978	33,063	33,063	0.0%
TOTAL PARKS AND RECREATION	740,840	739,118	699,780	816,074	804,893	-1.4%
691 HISTORICAL COMMISSION						
5300 GENERAL EXPENSES	2,885	2,162	1,722	2,411	2,411	0.0%
TOTAL HISTORICAL COMMISSION	2,885	2,162	1,722	2,411	2,411	0.0%
TOTAL CULTURE & RECREATION	1,993,835	1,986,593	2,090,781	2,215,536	2,229,648	0.6%
710 MATURING DEBT						
5900 DEBT SERVICE	3,450,809	3,438,809	3,383,809	3,286,809	3,059,809	-6.9%
TOTAL MATURING DEBT	3,450,809	3,438,809	3,383,809	3,286,809	3,059,809	-6.9%
751 LONG TERM INTEREST						
5910 DEBT SERVICE	1,668,358	1,531,506	1,395,121	1,271,073	1,125,361	-11.5%
TOTAL LONG TERM INTEREST	1,668,358	1,531,506	1,395,121	1,271,073	1,125,361	-11.5%
752 SHORT TERM INTEREST						
5920 INTEREST	15,120	8,000	1,350	150,000	150,000	0.0%
TOTAL SHORT TERM INTEREST	15,120	8,000	1,350	150,000	150,000	0.0%
TOTAL DEBT SERVICES	5,134,287	4,978,315	4,780,280	4,707,882	4,335,170	-7.9%

**TOWN OF MILFORD
ARTICLE 4
'May 2022**

	FY2019 EXPENDED	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 FINAL ARTICLE 4 BUDGET	FY2023 PROPOSED BUDGET	PERCENTAGE INCREASE/ DECREASE
911 RETIREMENT/PENSIONS CONTRIB.						
5110 PERSONAL SERVICES	4,807,244	5,130,808	5,527,657	5,921,318	6,354,237	7.3%
TOTAL RETIRE/PENSION CONTRIB.	4,807,244	5,130,808	5,527,657	5,921,318	6,354,237	7.3%
912 WORKERS COMPENSATION						
5110 PERSONAL SERVICES	354,997	380,364	351,553	400,000	400,000	0.0%
TOTAL WORKERS COMPENSATION	354,997	380,364	351,553	400,000	400,000	0.0%
913 UNEMPLOYMENT COMPENSATION						
5110 PERSONAL SERVICES	46,461	25,623	188,064	200,000	200,000	0.0%
TOTAL UNEMPLOYMENT COMP.	46,461	25,623	188,064	200,000	200,000	0.0%
914 EMPLOYEE HEALTH INSURANCE						
5110 PERSONAL SERVICES	12,546,322	12,617,882	12,985,956	14,395,000	15,787,000	9.7%
TOTAL EMPLOYEE HEALTH INS.	12,546,322	12,617,882	12,985,956	14,395,000	15,787,000	9.7%
TOTAL EMPLOYEE BENEFITS	17,755,024	18,154,677	19,053,230	20,916,318	22,741,237	8.7%
TOTAL ALL DEPT. BUDGETS	101,736,379	103,440,609	107,899,488	120,271,445	130,982,407	8.9%

And further of the total of \$130,982,407 as above, \$4,274,824 shall be raised from the Sewer Enterprise Fund; \$7,349,844 shall be raised from the Water Enterprise Fund as follows:

Department Receipts	\$ 6,908,620
General Fund Transfer	\$ 260,000
Retained Earnings	<u>\$ 128,448</u>
Total Revenue	\$ 7,349,844

And further the following amounts be transferred from certain line items above to the accounts listed as set forth below:

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>AMOUNT</u>
Other Insurance 194-5740	Liability Claims 8501-4971	\$ 87,000
Sewer Liability Insurance 440-5740	Liability Claims 8501-4975	\$ 49,901
On-Street Parking 425-5740	Municipal Building Fund 8500-4971	\$ 400
Employee Health Liability 914-5176	OPEB Liability Fund 8475-4971	\$ 600,000
Water Liability Insurance 450-5710	Liability Claims 8501-4975	\$ 20,000
Water Transfer 189-5965	Water Department OFS 450-4975	\$260,000



TOWN OF MILFORD
52 MAIN STREET, MILFORD, MASSACHUSETTS
508-634-2317 FAX 508-473-2394

CONSERVATION COMMISSION

April 21, 2022

RE: Warrant Articles 11, 22, 25, & 29.

Dear Town Meeting Member:

Enclosed please find information relating to the four Articles in this year's 5-23-2022 Annual Town Meeting Warrant that the Milford Conservation Commission has sponsored. These Articles will transfer several Town-owned parcels to the Conservation Commission's jurisdiction.

To provide you with accurate information, attached for each Article is the text of the Article itself, and a brief commentary which describes its relative importance. Also attached are maps locating the parcels and showing pertinent locational and environmental aspects such as wetlands, floodplains, water courses or topography as appropriate.

The Conservation Commission and Town Meeting have consistently relied on the recommendations of the Milford Comprehensive Plan as a guide for protecting open spaces and environmentally sensitive areas. To date approximately 990 acres of open space are under the jurisdiction and protection of the Conservation Commission. The Commission is seeking your continued support to preserve these additional parcels.

Respectfully Submitted,
Milford Conservation Commission

ARTICLE 11: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following 3 Town-owned parcels, totaling 12.89 acres, to the Milford Conservation Commission:

Assessors			
Map	Block	Lots	Area/Acres
12	0	3	5.1
12	0	14	3.6
12	0	15	4.19

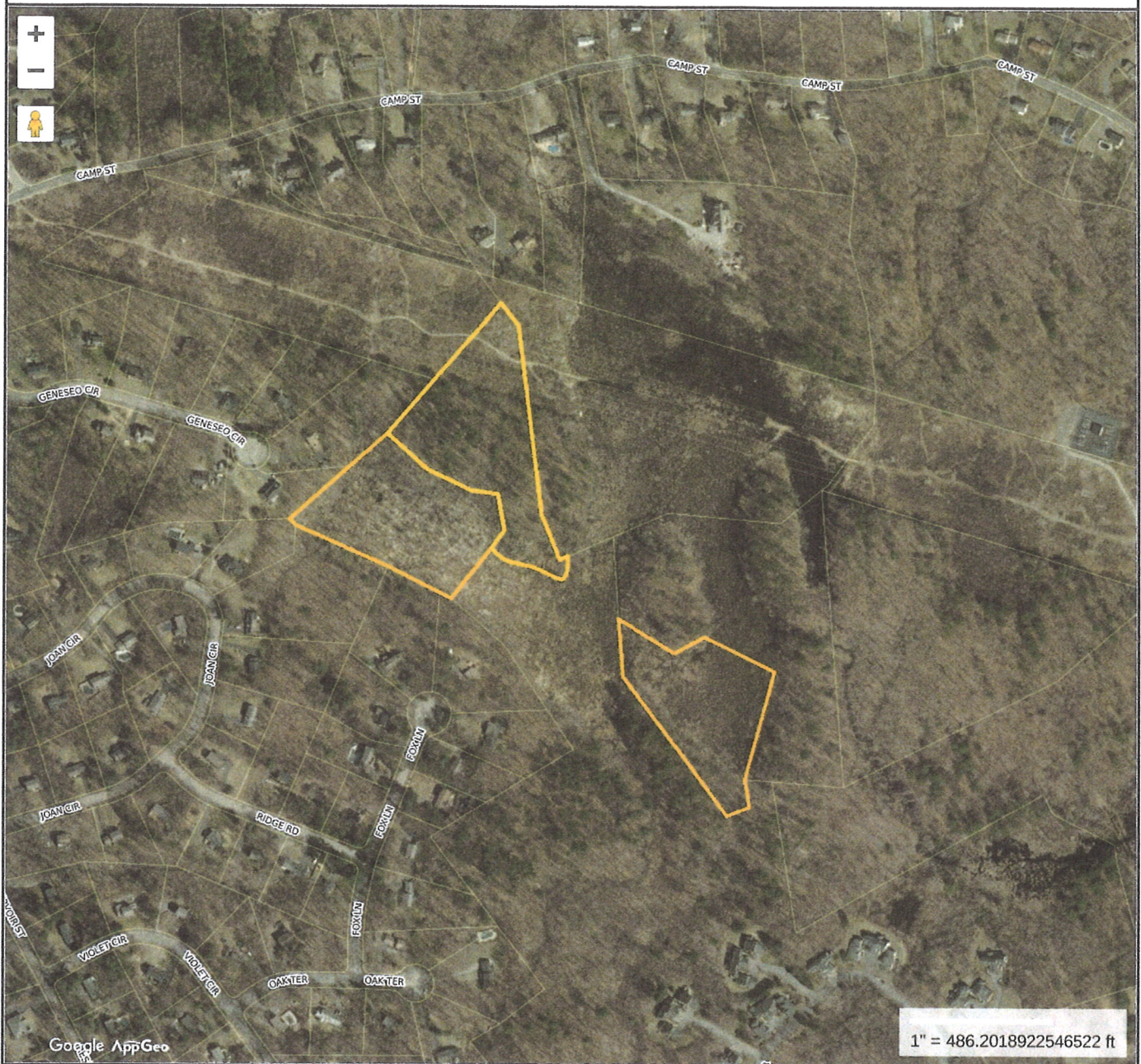
The purpose thereof is to preserve said parcels that are located south of Camp Street, for open space and wetlands protection, and for conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

Commentary:

These three parcels are remotely located, being from 640' to 1,780' south of Camp Street, and lying easterly off of Geneseo Circle, near the New England Power Co. power line easement. They are also located within the Ivy Brook corridor, and are adjacent to the permanent open space associated with the Village at Silver Hill Planned Residential Development. Protecting these three parcels will establish a large contiguous interior open space corridor of woods and wetlands extending over 3,600' in overall length.

Camp Street / Ivy Brook Corridor Parcels



Property Information

Property ID 12-0-3
Location REAR CAMP ST
Owner TOWN OF MILFORD



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

Town of Milford, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 4/2/2021
Data updated 11/16/2018

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

Map Theme Legends

Water Features

- LAKES, PONDS, AND RESERVOIRS
- RIVER
- CONCRETE DRAIN
- MARSH/SWAMP
- BRIDGE
- EARTHEN DAM
- PIER
- DAM
- WALL
- STREAM/CREEK
- DITCH

Wetlands

- Shoreline
- Hydrologic Connection
- Mean Low Water Line
- Wetland Limit
- Closure Line
- Reservoir (with PWSID)
- Marsh/Bog
- /// Wooded Marsh
- Cranberry Bog
- /// Salt Marsh
- Tidal Flats
- Beach/Dune

MassDEP Wetlands

Town of Milford 2015

ARTICLE 22: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following Town-owned parcel, totaling 12.0 acres, to the Milford Conservation Commission:

Assessors			
Map	Block	Lots	Area/Acres
37	0	14	12.0

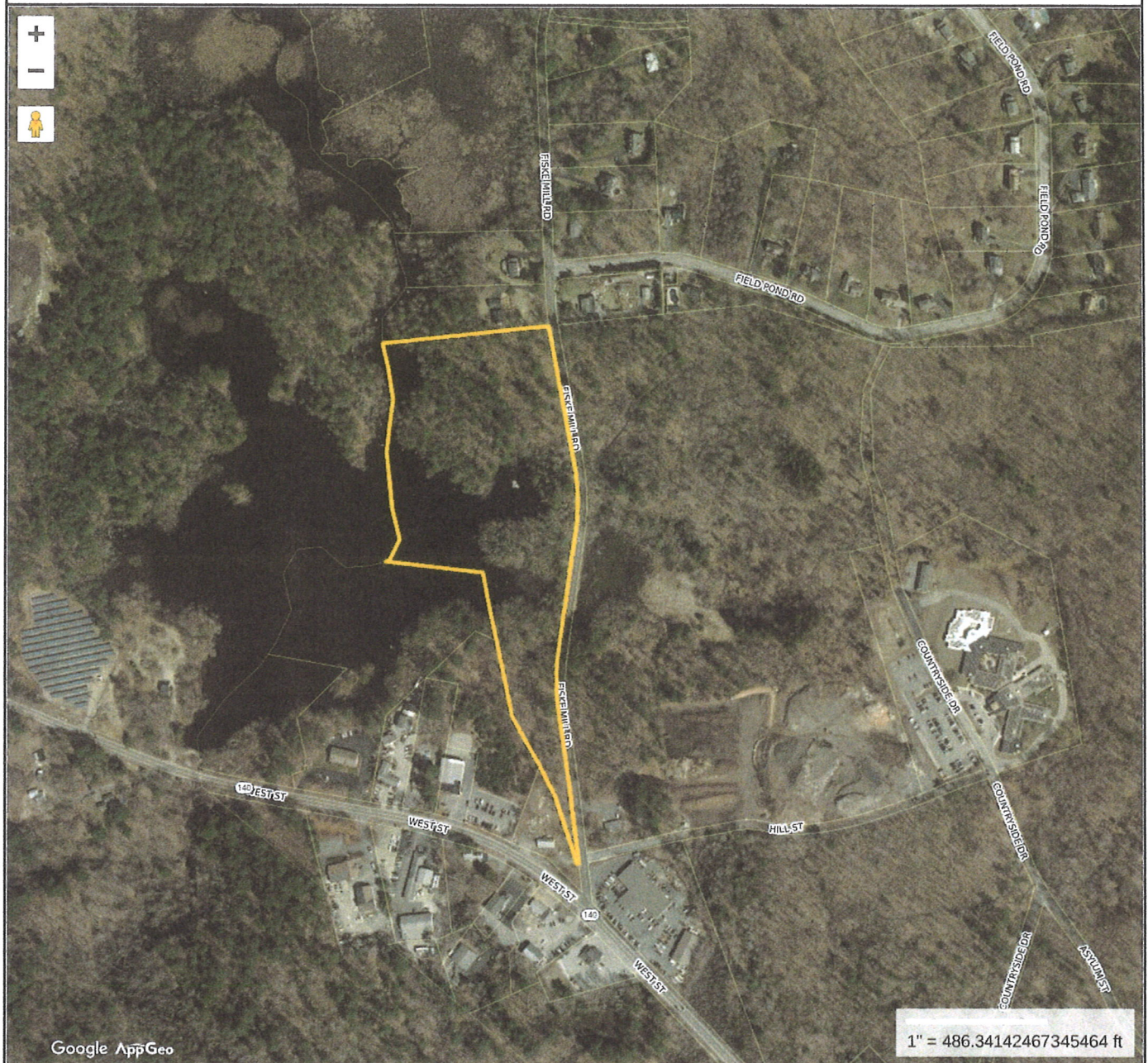
The purpose thereof is to preserve said parcel located in the Mill River corridor on Fiske Mill Road for wetlands and open space protection, stormwater management, and conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

Commentary:

This wooded 12-acre Mill River corridor parcel is on the west side of Fiske Mill Road. It is located between the road and the Mill River, and includes a portion of Mill Pond itself. It is one of the older undeveloped land holdings of the Town, with the deed having been recorded in 1825. This property is constrained by wetlands, and is within the 100-year floodplain associated with the Mill River. It could potentially support stormwater Best Management Practices (BMPs) associated with run-off from Fiske Mill Road.

Fiske Mill Road / Mill River Corridor Parcel



Property Information

Property ID 37-0-14
Location FISKE MILL RD
Owner TOWN OF MILFORD

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

Town of Milford, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 4/2/2021
Data updated 11/16/2018

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

Map Theme Legends

Water Features

- LAKES, PONDS, AND RESERVOIRS
- RIVER
- CONCRETE DRAIN
- MARSH/SWAMP
- BRIDGE
- EARTHEN DAM
- PIER
- DAM
- WALL
- STREAM/CREEK
- DITCH

Wetlands

- Shoreline
- Hydrologic Connection
- Mean Low Water Line
- Wetland Limit
- Closure Line
- Reservoir (with PWSID)
- Marsh/Bog
- /// Wooded Marsh
- Cranberry Bog
- /// Salt Marsh
- Tidal Flats
- Beach/Dune

MassDEP Wetlands

Town of Milford 2015

ARTICLE 25: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following Town-owned parcel totaling 6.5 acres, to the Milford Conservation Commission:

Assessors			
<u>Map</u>	<u>Block</u>	<u>Lots</u>	<u>Area/Acres</u>
53	0	7	6.5

The purpose thereof is to preserve said parcel located easterly off of Charles River Street along the Charles River, for aquifer and water resource protection, open space and wetlands protection, and for conservation and drinking water supply purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

Commentary:

This partially wooded 6.5-acre parcel is located along the west side of the Charles River and off the easterly end of Charles River Street. This property is constrained by wetlands, and is entirely within the 100-year floodplain associated with the Charles River. It is also located in the Charles River aquifer directly north of the Godfrey Brook wellfield, and in the WR-1 Water Resource Protection zoning district. It could also potentially support stormwater Best Management Practices (BMPs) such as Bioretention Areas associated with run-off into the Charles River.

Charles River Street Parcel



Property Information

Property ID 53-0-7
Location CHARLES RIVER ST
Owner TOWN OF MILFORD

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Geometry updated 4/2/2021
Data updated 11/16/2018

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Article 25

Water Features

● LAKES, PONDS, AND RESERVOIRS
● RIVER

CONCRETE DRAIN

● MARSH/SWAMP

● BRIDGE

● EARTHEN DAM

● PIER

● DAM

● WALL

● STREAM/CREEK

● DITCH

Town of Milford 2015

Wetlands

Shoreline

Hydrologic Connection

Mean Low Water Line

Wetland Limit

Closure Line

Reservoir (with PWSID)

Marsh/Bog

Wooded Marsh

Cranberry Bog

Salt Marsh

Tidal Flats

Beach/Dune

MassDEP Wetlands

FEMA Flood Zones

Flood Hazard Zones

1% Annual Chance Flood Hazard

Regulatory Floodway

Special Floodway

Area of Undetermined Flood Hazard

0.2% Annual Chance Flood Hazard

Future Conditions 1% Annual Chance Flood Hazard

Area with Reduced Risk Due to Levee

Area with Risk Due to Levee

Cross-Sections

Base Flood Elevations

Limit of Moderate Wave Action

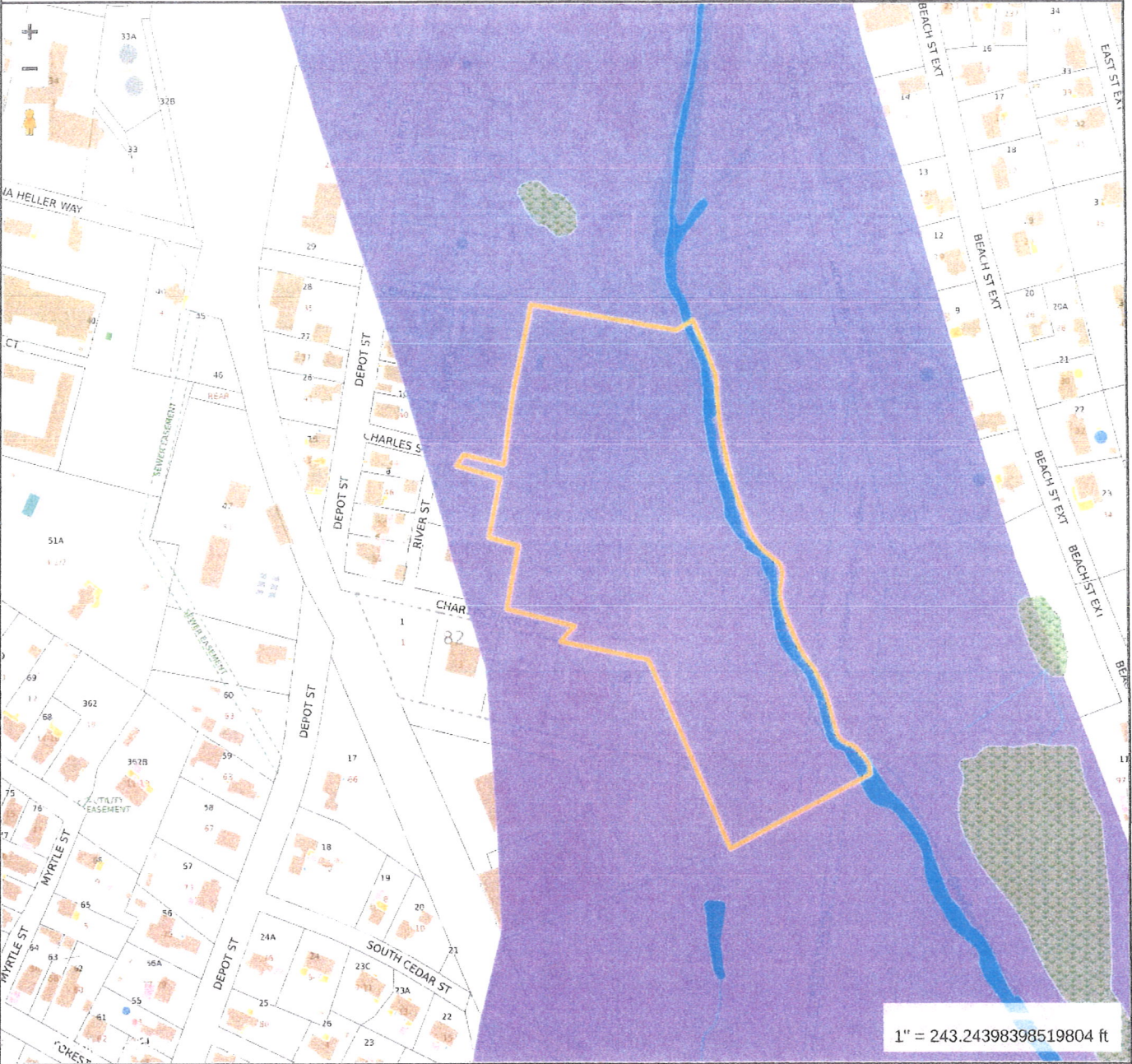
Flood Hazard Boundaries


Limit Lines

SFHA / Flood Zone Boundary

FEMA Map Service Center, Effective Date 7/16/2014

Charles River Street Parcel



<p>Property Information</p> <p>Property ID 53-0-7 Location CHARLES RIVER ST Owner TOWN OF MILFORD</p>	<p></p> <p>MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT</p> <p>Town of Milford, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.</p> <p>Geometry updated 4/2/2021 Data updated 11/16/2018</p>	<p>Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.</p>
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Map Theme Legends

Water Features

- LAKES, PONDS, AND RESERVOIRS
- RIVER
- CONCRETE DRAIN
- MARSH/SWAMP
- BRIDGE
- EARTHEN DAM
- PIER
- DAM
- WALL
- STREAM/CREEK
- DITCH

Town of Milford 2015

Water Resource Protection

- Watershed
- Zone II Wellhead Protection Areas
- Interim Wellhead Protection Area
- Surface Water Protection Zones
 - ZONE A
 - ZONE B
 - ZONE C

Massachusetts Geographic Information System (MassGIS) - [Download PDF Here](#)

ARTICLE 29: To see if the Town will vote pursuant to M.G.L. c. 40 § 15 to transfer the care, custody and jurisdiction of the following 3 Town-owned parcels, totaling 16.65 acres, to the Milford Conservation Commission:

Assessors			
Map	Block	Lots	Area/Acres
58	0	10	0.85
58	139	13	13.80
60	0	3	2.0

The purpose thereof is to preserve said parcels located off of Howard Street and adjacent to the Charles River, for aquifer and water resource protection, stormwater management, wetlands and open space protection, and conservation purposes, as recommended in the Milford Comprehensive Plan, or take any other action in relation thereto.

(Conservation Commission)

Commentary:

These three wooded parcels in the vicinity of Howard Street are constrained by wetlands, and are entirely within the 100-year floodplain associated with the Charles River. Parcels 58-0-10 & 58-139-13 are located in the Charles River aquifer, and in the WR-1 Water Resource Protection zoning district. Parcel 60-0-3 is directly across the Charles River from the Milford waste water treatment facility.

Howard Street / Charles River Corridor Parcels



Property Information
Property ID 58-0-10
Location HOWARD ST
Owner TOWN OF MILFORD



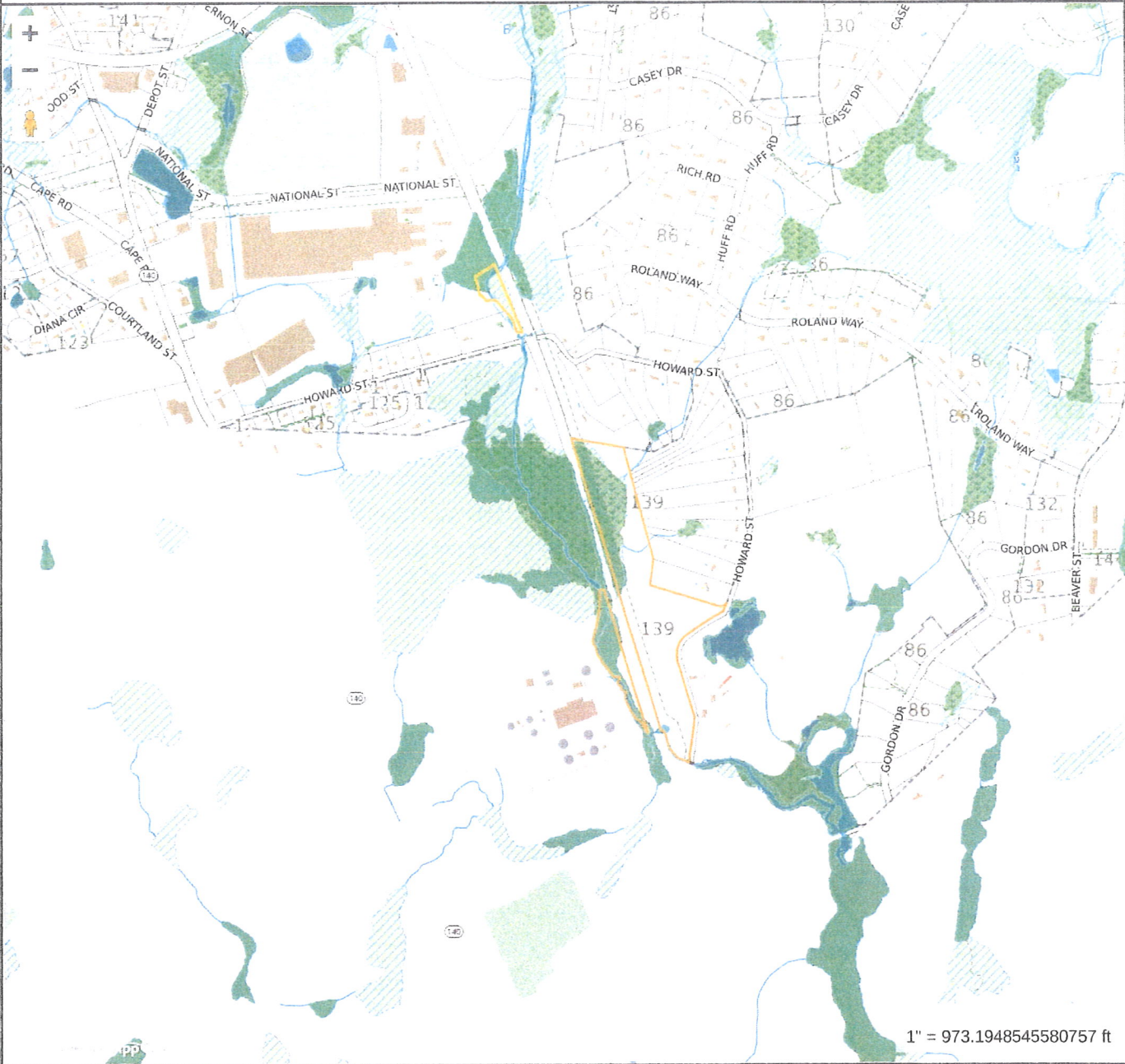
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Geometry updated 4/2/2021
Data updated 11/16/2018

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Howard Street / Charles River Corridor Parcels



Property Information

Property ID 58-0-10
Location HOWARD ST
Owner TOWN OF MILFORD



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Geometry updated 4/2/2021
Data updated 11/16/2018

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Map Theme Legends

Water Features

- LAKES, PONDS, AND RESERVOIRS
- RIVER
- CONCRETE DRAIN
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- EARTHEN DAM
- PIER
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- WALL
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Wetlands

- Shoreline
- Hydrologic Connection
- Mean Low Water Line
- Wetland Limit
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- Wooded Marsh
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- Tidal Flats
- Beach/Dune

MassDEP Wetlands

Town of Milford 2015



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
Bryan Cole
Patrick J. Kennelly
Marble Mainini, III
Jose M. Morais

M E M O R A N D U M

TO: Town Meeting Members
FROM: Milford Planning Board
DATE: May 4, 2022
SUBJECT: **Planning Board Reports: Warrant Articles 13, 17 & 36**
5-23-22 Annual Town Meeting

Enclosed please find the Planning Board Reports relating to the three Zoning Bylaw Amendment Articles in this year's 5-23-2022 Annual Town Meeting Warrant. Articles 13 & 17 are sponsored by the Planning Board, and Article 36 is sponsored by the Select Board.

As you know, M.G.L. Chapter 40A, Section 5, requires not only that the Planning Board conduct timely Public Hearings on all Zoning Bylaw amendments, but that it formally reports to the Town Meeting regarding the outcome of those hearings.

This packet of Planning Board Reports has been compiled for distribution with the Warrant to ensure Town Meeting members receive the proper information.



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
Bryan Cole
Patrick J. Kennelly
Marble Mainini, III
Jose M. Morais

Planning Board Report on Article 13 May 23, 2022 Annual Town Meeting

TO: Town Meeting Members
FROM: Planning Board
DATE: May 4, 2022
SUBJECT: **Article 13:** Zoning Bylaw amendment – Residential Uses in CB Zones

Pursuant to M.G.L. Chapter 40A, Section 5, the Milford Planning Board on March 15, 2022 remotely conducted a duly posted and noticed Public Hearing regarding the subject of Article 13, at which time the Planning Board voted four in favor one opposed to make a favorable recommendation to Town Meeting.

Article 13 is the application of the Planning Board to amend Section 2.3 Use Regulation Schedule of the Zoning Bylaw relating to eliminating future residential developments Residential Uses within the CB Neighborhood Commercial B Zoning District.

The Planning Board recommends Article 13 be adopted as printed in the warrant.

Article 13 Background & Narrative

This amendment will eliminate future residential developments within the CB Neighborhood Commercial Zoning District in order to reserve those properties for commercial development. Residential uses are currently not permitted in any of the other non-residential zoning districts, and given the relative scarcity of CB parcels, it is incumbent on the Town to ensure any new development or redevelopment will be for business and commercial purposes. Obviously, any residential uses already lawfully in existence within a CB Zone will be protected as legal non-conforming uses going forward.

The Planning Board urges your support on Article 13.



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
Bryan Cole
Patrick J. Kennelly
Marble Mainini, III
Jose M. Morais

Planning Board Report on Article 17 May 23, 2022 Annual Town Meeting

TO: Town Meeting Members
FROM: Planning Board
DATE: May 4, 2022
SUBJECT: **Article 17:** Zoning Bylaw amendment – Supplemental Apartment/Supplemental Suite.

Pursuant to M.G.L. Chapter 40A, Section 5, the Milford Planning Board on March 15, 2022 remotely conducted a duly posted and noticed Public Hearing regarding the subject of Article 17, at which time the Planning Board voted unanimously to make a favorable recommendation to Town Meeting.

Article 17 is the application of the Planning Board to amend Section 2.3 Use Regulation Schedule and Section 4.1 Definitions of the Zoning Bylaw relating to Supplemental Apartments, and to amend the Zoning Bylaw by adopting a new Section 3.19 Supplemental Suite.

Therefore, the Planning Board recommends Article 17 be adopted as printed in the warrant.

Article 17 Background & Narrative

Article 17 will provide for accessory living quarters within a detached single-family dwelling intended to provide shelter and personal support for an immediate relative of the owner-occupants of the dwelling, creation of which shall be in accordance with the clear, specific standards under the new Section 3.19 included in the amendment. This will improve the somewhat vague requirements currently in the zoning bylaw for supplemental apartments.

The Planning Board urges your support on Article 17.



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
Bryan Cole
Patrick J. Kennelly
Marble Mainini, III
Jose M. Morais

Planning Board Report on Article 17 May 23, 2022 Annual Town Meeting

TO: Town Meeting Members
FROM: Planning Board
DATE: May 4, 2022
SUBJECT: **Article 17:** Zoning Bylaw amendment – Supplemental Apartment/Supplemental Suite.

Pursuant to M.G.L. Chapter 40A, Section 5, the Milford Planning Board on March 15, 2022 remotely conducted a duly posted and noticed Public Hearing regarding the subject of Article 17, at which time the Planning Board voted unanimously to make a favorable recommendation to Town Meeting.

Article 17 is the application of the Planning Board to amend Section 2.3 Use Regulation Schedule and Section 4.1 Definitions of the Zoning Bylaw relating to Supplemental Apartments, and to amend the Zoning Bylaw by adopting a new Section 3.19 Supplemental Suite.

Therefore, the Planning Board recommends Article 17 be adopted as printed in the warrant.

Article 17 Background & Narrative

Article 17 will provide for accessory living quarters within a detached single-family dwelling intended to provide shelter and personal support for an immediate relative of the owner-occupants of the dwelling, creation of which shall be in accordance with the clear, specific standards under the new Section 3.19 included in the amendment. This will improve the somewhat vague requirements currently in the zoning bylaw for supplemental apartments.

The Planning Board urges your support on Article 17.



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
Bryan Cole
Patrick J. Kennelly
Marble Mainini, III
Jose M. Morais

Planning Board Report on Article 36 May 23, 2022 Annual Town Meeting

TO: Town Meeting Members
FROM: Planning Board
DATE: May 4, 2022
SUBJECT: **Article 36:** Zoning Bylaw amendment – Sports Courts

Pursuant to M.G.L. Chapter 40A, Section 5, the Milford Planning Board on May 3, 2022 remotely conducted a duly posted and noticed Public Hearing regarding the subject of Article 36, at which time the Planning Board voted three in favor two opposed to make a favorable recommendation to Town Meeting.

Article 36 is the application of the Select Board to amend Section 2.3 Use Regulation Schedule and Section 4.1 Definitions of the Zoning Bylaw relating to Residential Sports Courts, and further to amend the Zoning Bylaw by adopting a new Section 3.20 Residential Sports Court.

The Planning Board recommends Article 36 be adopted as printed in the warrant.

Article 36 Background & Narrative

Article 36 is a proposed Zoning Bylaw amendment sponsored by the Select Board that has been crafted to strictly regulate the development of sports courts in residential areas. The proposed provisions seek to ensure that a sports court within a neighborhood will only be used for recreational purposes that are accessory to the residential use it serves, will not be used for commercial purposes, and will not create adverse effects upon the quiet enjoyment of abutting properties.

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE
MILFORD, MA**

**GUIDELINES
FOR SPEAKING AT TOWN MEETING**

**(IN THE COVID-19 ERA)
REV. 2**

**When there is opportunity to communicate your thoughts and ideas
there is an obligation to assure your words are
heard and understood by the audience.**

**The quality of the audio experience is the result of the sound system
and the way the human voice is projected into the system.**

**These guidelines are intended to improve the input to the sound
system and the resulting audio experience.**

1. Position yourself close to the podium.
2. Position the microphone to point it directly toward the mouth,
about 6-8 inches from the chin.

(The distance from the tip of the thumb to the tip of the little finger
of an outstretched hand is about the right distance.).
4. Always keep your mouth pointed at the microphone.
5. Project your voice with sufficient volume. Do not speak softly
(especially if wearing a mask).
6. Do not mumble.
7. Pronounce your words clearly.
8. Speak slowly.

TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE

Report to the May 23, 2022 Annual Town Meeting
(Reporting Period: February 27, 2021 through February 22, 2022)

The Town Meeting Study and Improvement Committee (the “Committee”) was established by Article 15 of the October 30, 2017 Special Town Meeting. The Committee was organized in January 2018.

The following is a summary of the Committee’s progress and activities over the reporting period as governed by Committee by-law. The Committee continues to be guided by the 2017 Milford Town Meeting Survey.

During this reporting period, the Committee continued to pursue its initiatives despite the challenges brought about by COVID-19 restrictions.

Committee Accomplishments and Activities

1. Pre-Town Meeting Forums

May 2021 ATM - TMSIC proceeded to organize the Forum for either in-person or Remote (Zoom) Town Meeting formats. The Forum was subsequently cancelled for a number of reasons (e.g., uncertain availability of the warrant, shortened time for Town Meeting members to submit articles, low participation experience to date, etc.).

Oct. 2021 ATM – TMSIC proceeded to organize the Forum for a remote Town meeting via Zoom. It was subsequently cancelled due to an insufficient number of Town Meeting members submitting articles for consideration. The committee is in the process of developing a survey of Town Meeting members to get their opinion on whether or not the Pre-Town Meeting Forum should be continued.

2. Twice Reading of Main Motions

The Committee’s study of the twice reading of main motions, first by the sponsor of a warrant article and again by the Moderator, concluded that Milford is in the minority for the twice reading of main motions and time is saved if main motions are read only once. Since the publication of that study, four town meetings have been held, of which two read the main motions twice and two read the main motions once.

The Committee’s considered opinion is that the once reading of main motions is preferable and this preference is reflected in the procedural guide: the Moderator states the main motion followed by the sponsor of the article affirming that statement is the motion for consideration.

3. Milford Town Meeting Procedural Guide

A final draft of the procedural guide was submitted by Michelangelo Bon Tempo, Moderator, for the Committee’s review on February 14, 2022. (Mr. Bon Tempo serves as a consultant to and was a previous member of the Committee.) After a Committee review and incorporation of any revisions, the draft will be submitted for review to a select group of town meeting members. This group will include a number of members at large and elected town meeting members with various years of town meeting experience. The Committee hopes to have a finished procedural guide available the third quarter of 2022.

4. Electronic Voting

It came to the Committee’s attention that the Town purchased handsets for electronic voting for in-person Town Meetings when it acquired the system for the Remote (Zoom) Town Meetings. Christopher George (Director of Information Technology) briefed the Committee on the Town’s system and its capabilities. A number of issues raised were addressed at a follow up meeting amongst Moderator Michael Bon Tempo, Christopher George, and Reno DeLuzio. The Committee voted to

TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE

conduct the October 25, 2021 Special Town Meeting utilizing E-Voting if it is an in- person meeting. Unfortunately this town meeting was held remotely due to Covid-19 restrictions. Coordination with the IT Department and implementation plans that were put on hold will resume to conduct the May 23, 2022 ATM utilizing E-Voting if it will be an in-person meeting.

5. Asking Questions at Town Meeting

The Committee conducted research on how other towns with representative town meeting deal with this issue of asking questions at town meetings. The results of the study were inconclusive. The Committee's recommendation, formulated for the procedural guide, is currently under review: briefly, all questions must be asked through the Moderator to a specifically named individual and must be limited to requests for material information. Questions asked to a Town official or administrator must be answered to the best knowledge of that individual. Elected Town Meeting members who are sponsors of an article or makers of motions are not obligated to answer questions.

6. Town Meeting Member Survey 2022

The first survey of Town Meeting Members was conducted by the Citizens for Milford Town Meeting Working Group and was published in 2017. The Committee felt it was time for a new survey given its experiences since its formation. The survey initiative was launched on Dec. 13, 2021. The Committee is currently developing a questionnaire which will address a number of topics including the Pre-Town Meeting Forum, Asking Questions at Town Meeting, the Warrant, Town Meeting Member Attendance, and Incentivizing Citizens to Seek Election to Town Meeting.

Committee Administration

The nine member Committee was established for the sole purpose of improving, and thereby preserving, our Town Meeting. Town Meeting Members are encouraged to take advantage of its potential by participating in one of three ways:

1. By submitting an application form to be considered for Committee membership.
2. As an applicant, by requesting to be designated a Participating Applicant (all Committee Member privileges except for voting on motions).
3. By requesting to be considered a Volunteer Consultant to offer your expertise as the Committee may require.

Application Forms can be found on the Town Website under Town Meeting Study and Improvement Committee.

Committee Membership

There has been turnover in membership. Four applicants have filled vacancies as a result of the death of one member and three resignations.

Financial Report

October 15, 2018 Appropriation	\$5,000.00
Expenditures to date	958.75
Account Balance	\$4,041.25

Finally, the Committee extends its appreciation for the support and cooperation it has received from Richard A. Villani, Esq., Town Administrator, and all Town Boards, Departments, Committees, and Commissions that it has called upon over this reporting period.

Respectfully submitted,

Reno DeLuzio

Reno DeLuzio, Chairman