



Town Clerk's Office

Town Hall Room 12

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What's Happening at the Town Clerk's Office:

The Annual Street Listing (also known as your "Annual Census") have been mailed to all households and we have listed some answers to the frequently asked questions that we have been asked below:

Why do I need to answer my Annual Street Listing (Annual Census)?

The Annual Street Listing is governed under M.G.L. (Ch. 51 S. 4). If you have not answered your Annual Street Listing (Annual Census) this year or in past years this may cause your voting status to be changed to "Inactive". Failure to respond to your census for (2) two consecutive years may result in removal from the voter registration rolls. Please know that "Inactive" voters will still be allowed to vote at the polls after they show a valid photo I.D. and complete an Affidavit of Continuous Residence with the Warden in their Voting Precinct. It is very important to keep your information current for voting and residency required purposes. The Annual Census was mailed to each household in Milford in January.

What do I do with the Annual Street Listing (Annual Census) when I receive it?

The following information will need to be answered and/or verified on your Census form within **(10) ten** days of receiving your form:

- * Full names of everyone living in the household; ALL adults and children are to be listed.
- * Birth dates of everyone living in the household.
- * The "eldest" person in the household will be listed as "Y" for the "Head of Household" unless you designate another person.
- * Current occupations of those living in household should be listed (you can also list "retired", "student" or "none" if applicable).
- * Nationality (if not a U.S. Citizen)
- * A valid phone number for the household. You can indicate if number is "unpublished" in the box next to the phone number.
- * You must indicate if anyone in the household has since passed ("D" deceased) or has moved ("M" please provide us their new address, even if out of State). For changes of address we cannot remove a voter without their signature, so a forwarding address is required for us to mail them a removal form or a voter registration form if they moved within MA.
- * Do not remove college age children if Milford is their legal address.
- * You can indicate on the document if you are a Veteran.
- * If you have a dog, you can send in the appropriate documents needed to register the dog (proof of spay/neutering if procedure has been done since last year and a valid rabies certificate if

previous one has expired). Both documents are required if registering a NEW dog in Milford for the first time.

* If you notice a letter before your name, this is an indication that you are listed as a registered voter and the party you are currently registered under. “U” is Unenrolled (formerly known as “Independent”).

* Your census form should not be used as a Voter Registration form. If you need to register to vote, please contact us for a form or you can register online or in person at the Town Clerk Office.

* Please make any changes to your Census by printing legibly. You can make changes more noticeable by using a different color of ink other than black ink.

*If NO changes need to be made on the form, any adult in the household can sign, date and return the form to the Town Clerk’s Office.

*If any changes on registered voters on the form have been made the specific registered voter will need to sign and date the form and return it to the Town Clerk’s Office as soon as possible with the envelope provided. There will also be a drop-off box at the Town Clerk’s Office.

*If you do not receive a form, please contact our office.

If you do not complete and return your Census, you will be made “Inactive” and an “” will appear near your name on the next voting list and possibly removed from future lists (MGL Ch.51, Sec.4c). If “Inactive” you will also be required to produce and show a valid form of ID along with completing an Affirmation of Continuous Residence with your Precinct Warden if/when you were to go vote.

Upcoming Town Elections:

- Special Town Election: Tuesday March 6th (Marijuana Referendum Question), Polls will be open from 8:00 am until 8:00 pm. Absentee ballots are now available for this election in the Town Clerk’s Office. There is NO Early Voting for this election.
- Local Town Election: Tuesday, April 3rd, Polls will be open 8:00 am until 8:00 pm.
- State Primary: Tuesday, September 4th, Polls will be open 7:00 am until 8:00 pm.
- State Election: Tuesday, November 6th, Polls will be open 7:00 am until 8:00 pm.

Absentee Voting:

If you are unable to vote at your Precinct during normal polling hours on Election Day for one of the following three (3) reasons:

1. Absence from Milford during normal polling hours; or
2. Physical disability preventing you from going to the polling place; or
3. Religious belief, you would be eligible to vote by Absentee Ballot. Please apply as soon as possible to ensure sufficient time for receiving a ballot by mail and also sufficient time to mail the ballot back to the Town Clerk’s Office before 8:00 p.m. on Election Day. The deadline to apply for an absentee is 12:00 noon the day before the election, but that will not allow sufficient time for a ballot to be mailed to you. Those wishing to vote Absentee at the Town Clerk’s Office can do so in person up until the deadline which is 12:00 noon the day before the election. Please contact our office if you need an application or if you have any questions.

How do I become a “Permanent Absentee” Voter?

If you are physically unable to go to your polling location to vote for our elections, you could request to be placed on our “permanent” absentee list each year by providing us a letter from your physician’s office stating that you are unable to vote at your polling location due to illness or physical disability. Applications for permanent absentee voters would be automatically sent to you each year to ensure you still intend to vote by permanent absentee. If you do not return the application we would remove you from the permanent list.

Our Website:

We will provide links to most of our forms online and also offer a link to order Vital Records so customers have access even when we are closed. Our website information is below.

<https://www.milfordma.gov/> (Main page)

<https://www.milfordma.gov/town-clerk> (Town Clerk’s page)