

**TOWN OF MILFORD  
Milford, Massachusetts**

**NOTICE OF MEETING**

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MILFORD TOWN CLERK

2021 JUL 16 AM 8:04 Sheet 1 of 2

Board, Commission, or Committee **Town Meeting Study and Improvement Committee**

Date and Time of Meeting **Tuesday, July 20, 2021, at 7:15 P.M.**

Place of Meeting: Town Hall – Room 14

Matters Anticipated being subject of discussion:

**AGENDA**

1. Approve previous meeting minutes.
2. Invitation to speak.
3. Electronic Voting at Town Meeting – Briefing by Christopher George ( Director of Information Technology).

*Reno DeLuzio*

Dated: 7/14/21

Reno DeLuzio, Chairman

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Attachment:

OTI Electronic Voting – Decision Points – June 2021: Reference for Keypoint System consideration.

OTI Electronic Voting Decision Points - - June 2021 (TMSIC Chairman's Comments) :

Reference for Keypoint System consideration for a Town Meeting Demonstration.

Option Technologies Inc.

Voting Handset	Notes:	Recommendation or Best Practice	
OptionFinder G Series	14 button device - two way messaging and superior range ("YES" Received)	G3 Handsets. Newer and simpler models available in 2021.	Yes
OptionFinder K4	6 button device on a lanyard with Green/Red/Yellow buttons.		
OptionFinder K5	14 button device on a lanyard		
OptionFinder K5B (Braille)	Device with Braille labels and Green/Red/Yellow buttons	If Appropriate for Visually Impaired Voters	Yes

Voting Procedures			
EVoting on All or Some Items	Use electronic voting on all votes or only certain items	On motions involving \$, more than a majority vote, or if requested by the Moderator or by TBD TM members	Yes
Recorded Vote Record	Store and report votes by name for all or only certain items	Record all votes by name precinct	Yes
Electronic Voting Light	Can be placed near the moderator - illuminates when voting is underway	Use voting light so members know when to vote	Yes
On Screen Display of Title	Voting slides may be displayed with the title of the Article or Motion	Display slides and titles	Yes
On Screen Display of Timer	Use of on-screen timer and timer length	Timer with 20 second voting period	Yes
On Screen Display of Names	Display a rotating grid with the names of TM Members - up to 45 at a time	Display names in Precinct Order	No
Display Individual Votes	Display YES/NO/Abstain results next to the names	Display votes by precinct	Yes
Label Handsets	Label Handsets with voter name/precinct/handset #	Label Handsets	Yes
Handset Distribution	Place handsets in slotted foam for distribution	Distribute by Precinct and Last Name	Yes
Report of Votes	Various digital and printed report formats	Report by name precinct and vote - emailed to Clerk	Yes
Request to Speak	Software tool equipping voters to use G3 to signal their desire to speak	Use if signaling has been an issue	Yes
Take Attendance		Report and display Present, Absent, and Quorum	Yes

#### ISSUES

ANONOMOUS OR BY NAME VOTING DISPLAY

RECORDED VOTE RECORD

SECURITY & FRAUD

OTI Lease or Purchase ( Can IT Dept. and Town Hall personnel provide support for either option?)

Keypoint – System Purchased (Can IT Dept. and Town Hall personnel provide support?)

UPPER HALL FLOOR PLAN UNTESTED