

# **TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE (TMSIC)**

**TOWN HALL  
52 MAIN STREET MILFORD, MA 01757**

## **Meeting Minutes**

The regular meeting of the Town Meeting Study and Improvement Committee was held on Monday, November 26, 2018, in Room 14 of the Town Hall. Renaldo A. DeLuzio being in the chair called the meeting to order at 7:15 p.m.

Present at the meeting were eight members of the Committee: Renaldo A. DeLuzio (Chairman), Bartholomew R. Lawless (Vice-chairman), Michelangelo Bon Tempo (Clerk), Susan Marie Hastert, Richard A. Heller, Jose M. Morais, Kathryn L. Mastroianni and Steven J. Trettel. One member of the Committee was absent: Richard A. Morrison. One Participating Applicant to the Committee was present: Charles M. Clark, Sr. No one from the public was present.

Atty. Michael J. Noferi, Town Moderator, informed Chairman DeLuzio of the appointment of Jose M. Morais to the Committee. Mr. Morais has been duly sworn in as a member by Amy Hennessy Neves, Town Clerk.

1. The minutes of the regular meeting of October 29, 2018 were read and, by unanimous consent, were approved as corrected.
2. Mr. Bon Tempo informed the Committee that the minutes for Pre-Town Meeting Forum were still being prepared and should be available at the next regular meeting.
3. The status report of Sub-committee #4 (Town Meeting Procedural Guide/Handbook) by Mr. Bon Tempo was received by the Committee. Following discussion and comments, the report was placed on file.
4. The status report of Sub-committee #6 (Electronic Voting Study) by Mr. Trettel was received by the Committee. Following discussion and comments, the report was placed on file. Mr. Trettel moved to invite a representative from Option Technologies International to give a presentation of their electronic voting system at the December 17th regular meeting. The motion was carried unanimously.
5. The status report of Sub-committee #1 (Educational Videos, Electronic Presentations Guidelines, TMSIC Web Page):
  - Electronic Presentation Guidelines status report by Chairman DeLuzio was received by the Committee. Following discussion and comments, the report was placed on file.
  - TMSIC Web Page status report by Ms. Hastert was received by the Committee. Following discussion and comments, the report was placed on file.

Chairman DeLuzio will follow up with the Information Technology Department to see if

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE  
(TMSIC)**

the Town's web site is structured to implement the web page architecture concepts illustrated in the report.

6. The status report of Sub-committee #8 (Audio System) by Chairman DeLuzio was received by the Committee. Following discussion and comments, the report was placed on file.

7. No other Sub-committee reports were presented.

8. No one from the public was present.

The meeting adjourned at 9:20 pm

Michelangelo Bon Tempo  
Clerk

Approved  
12/17/2018