

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE
(TMSIC)**

**TOWN HALL
52 MAIN STREET
MILFORD, MA 01757**

Meeting Minutes

The regular meeting of the Town Meeting Study and Improvement Committee was held on Monday, April 22, 2019, in Room 14 of the Town Hall. Renaldo A. DeLuzio being in the chair called the meeting to order at 7:15 p.m.

Present at the meeting were seven members of the Committee: Renaldo A. DeLuzio, Michelangelo Bon Tempo, Charles M. Clark, Sr., Susan Marie Hastert, Kathryn L. Mastroianni, Jose M. Morais and Steven J. Trettel. Two members of the Committee were absent: Richard A. Heller and Bartholomew R. Lawless. One Participating Applicant to the Committee was present: B. Gregory Johnson. Present from the public was Henry Shahnmanian.

1. Mr. DeLuzio opened the floor to nominations for Chairman of the Committee. Mr. Bon Tempo nominated Renaldo DeLuzio. No other nominations were forthcoming. Mr. DeLuzio was unanimously chosen Chairman.

Mr. DeLuzio opened the floor to nominations for Vice-chairman of the Committee. Mr. DeLuzio nominated Bartholomew R. Lawless. No other nominations were forthcoming. Mr. Lawless was unanimously chosen Vice-chairman.

Mr. DeLuzio opened the floor to nominations for Clerk of the Committee. Ms. Hastert nominated Mr. Bon Tempo. No other nominations were forthcoming. Mr. Bon Tempo was unanimously chosen Clerk.

2. Chairman DeLuzio reminded all Committee members of the Open Meeting Law compliance requirement.

3. Chairman DeLuzio moved and the minutes of the regular meeting of March 18, 2019 were accepted as read.

4. Chairman DeLuzio has scheduled a Special Meeting for May 13th to approve the Committee's Annual Report to Town Meeting.

5. Chairman DeLuzio presented the plan for the Pre-Town Meeting Forum.

- a) Status – updated the timeline for the forum
- b) Articles for consideration ranking – ten articles will be presented with two more if time permits. Ms. Mastroianni moved to accept the ranking. The motion was carried unanimously.
- c) Post-Forum evaluation form – a draft was discussed; final approval of the evaluation form at the May 13th Special Meeting.

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- d) Logistics – a separate table will be made available for Committee officers; the seating for the Town Moderator will be a standard or high-back stool; microphones will be placed in each aisle for audience members to ask questions; tape will be used to cordon
- e) off area seating for Article sponsors; and Mr. Clark, Ms. Mastroianni and Mr. Trettel have volunteered to assist with the aisle microphones.

[Mr. Trettel left the meeting at 7:40 p.m. to attend the Board of Selectmen's meeting.]

6. Chairman DeLuzio gave reports for Sub-committee #7 (Pre-Town Meeting Forum) and Sub-committee #8 (Audio Experience).

Sub-committee #7 met on April 4, 2019 and reviewed the planned events in preparation for the May 15, 2019 Pre-Town Meeting Forum. All were on schedule. However, the response to requests for Articles to be addressed at the Forum from the Town Meeting Members and the public has been disappointing. The Sub-Committee approved extending the response deadline from April 10th to April 17th.

Sub-committee #8 had discussions with Richard A. Villani, Town Administrator, Andrew Diorio, Information Technology Manager, and Zachary Taylor, Finance Director. Mr. Diorio will consult with the Milford Public School Information Technology Department.

7. Chairman DeLuzio shared an e-mail correspondence with Charles Boddy, Town Counsel, with respect to a Conflict of Interest by-law. Mr. Boddy stated that "it follows the general language of G.L. c. 268A, the so-called Conflict of Interest law. The General Law applies, so enacting something locally is unnecessary. Nonetheless, such a By-law might remind people of the provisions of the Conflict of Interest Law, so, although unnecessary for legal purposes, it may have a secondary value for promoting transparency and avoiding nepotism."

Mr. Bon Tempo moved that the Committee sponsor an article on a Conflict of Interest by-law. The motion was carried unanimously. Chairman DeLuzio will request Mr. Boddy to draft a by-law for submission as an article in the October Special Town Meeting Warrant.

8. There was no change to the status of the Committee's Recruitment Program.

9. Mr. Shahnmanian declined an invitation to speak.

[Mr. Trettel returned to the meeting at 8:30 p.m.]

The meeting adjourned at 8:30 p.m.

Michelangelo Bon Tempo
Clerk

Approved
6/17/2019