

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE
(TMSIC)**

**TOWN HALL
52 MAIN STREET
MILFORD, MA 01757**

Meeting Minutes

The regular meeting of the Town Meeting Study and Improvement Committee was held on Monday, June 15, 2020, via a Vast conference call. Renaldo A. DeLuzio being in the chair called the meeting to order at 7:05 p.m.

Present at the meeting were seven members of the Committee: Renaldo A. DeLuzio (Chairman), Michelangelo Bon Tempo (Clerk), Charles M. Clark, Sr., Richard A. Heller, Bartholomew R. Lawless (Vice-chairman), Jose M. Morais, and Steven J. Trettel. Two members of the Committee were absent: Susan Marie Hastert and Kathryn L. Mastroianni. One Participating Applicant to the Committee was present: Brian W. Long.

Administrative Items

Chairman DeLuzio took a roll call of members of the Committee present. Present for the roll call were Chairman DeLuzio, Mr. Bon Tempo, Mr. Clark, Dr. Heller, Mr. Lawless, and Mr. Morais.

Chairman DeLuzio read a statement from Charles D. Boddy, Jr., Esq., Town Counsel, regarding the conduct of public meetings via remote participation post COVID-19 under Governor Charlie Baker's March 12, 2020 Executive Order modifying certain requirements of the Open Meeting Law.

1. Approve Previous Meeting Minutes

Chairman DeLuzio moved and the minutes of the regular meeting of May 20, 2020 were accepted as read.

2. Communications from the Public

No questions, concerns or ideas were received by the Committee from members of the public in advance of the meeting.

3. Committee 2020 Annual Report

Chairman DeLuzio presented the Committee's 2020 Annual Report to Town Meeting to the members. Mr. Lawless moved to accept and then submit the Annual Report of the Committee to the 2020 Annual Town Meeting.

Chairman DeLuzio took a voice vote, and then a roll call vote.

Chairman DeLuzio	aye	Dr. Heller	aye
Mr. Bon Tempo	aye	Mr. Lawless	aye

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE
(TMSIC)**

Mr. Clark	aye	Mr. Morais	aye
-----------	-----	------------	-----

The motion was carried unanimously, 6 in favor; 0 opposed.

The 2020 Annual Report to Town Meeting was placed on file.

Chairman DeLuzio informed the Committee that the Report would be included in the mailing of the Warrant to Town Meeting members rather than being read at the 2020 Annual Town Meeting. This is the preferred mode of delivery given the efforts of the Town Moderator and Town Administrator to shorten the duration of the Annual Town Meeting due to the COVID-19 pandemic.

4. Twice Reading of Main Motions at Town Meeting

Chairman DeLuzio reviewed the changes made to a memo that is being prepared for Michael A. Noferi, Esq., Town Moderator. These changes are based on input from Messrs. Lawless and Long at the regular meeting of May 20th.

[Mr. Trettel entered the meeting at 7:13 p.m.]

Chairman DeLuzio commented that the memo is not yet complete as an edit to the attachments has yet to be incorporated and all the data on the town meetings being surveyed has not been compiled. Chairman DeLuzio concluded that the memo would not be sent to Atty. Noferi until after the 2020 Annual Town Meeting.

On a related matter, Chairman DeLuzio had requested that Mr. Long investigate how many other towns with representative town meetings have a twice reading of main motions. Mr. Long requested the help of other Committee members as the list includes more than 30 towns. Chairman DeLuzio, Mr. Bon Tempo and Mr. Morais volunteered to assist.

On a matter related to the 2020 Annual Report, Chairman DeLuzio informed the Committee that mention of the New Town Meeting Member Mentor Sub-committee was omitted from the report. Chairman DeLuzio informed the Committee of a discussion he had with Mr. Bon Tempo while editing the report. Mr. Bon Tempo opined that the task assigned to the Mentor sub-committee would have a fair amount of overlap with the task assigned to the New Town Meeting Member Orientation Sub-committee. Chairman DeLuzio noted that the Mentor sub-committee was without a chair.

Mr. Trettel moved to dissolve the New Town Meeting Member Mentor Sub-committee and assign its task to the New Town Meeting Member Orientation Sub-committee.

Chairman DeLuzio took a voice vote, and then a roll call vote.

Chairman DeLuzio	aye	Mr. Lawless	aye
Mr. Bon Tempo	aye	Mr. Morais	aye

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE
(TMSIC)**

Mr. Clark	aye	Mr. Trettel	aye
Dr. Heller	aye		

The motion was carried unanimously, 7 in favor; 0 opposed.

The meeting adjourned at 7:36 p.m.

Michelangelo Bon Tempo
Clerk

Approved
7-20-2020