

**TOWN MEETING STUDY AND IMPROVEMENT COMMITTEE  
(TMSIC)**

**TOWN HALL  
52 MAIN STREET MILFORD, MA 01757**

Meeting Minutes

The regular meeting of the Town Meeting Study and Improvement Committee was held on Monday, April 30, 2018, in Room 14 of the Town Hall. Renaldo A. DeLuzio being in the chair called the meeting to order at 7:15 p.m.

Present at the meeting were six members of the Committee: Renaldo A. DeLuzio (Chairman), Michelangelo Bon Tempo (Clerk), Joanne Dillon, Richard A. Heller, Bartholomew R. Lawless, Kathryn L. Mastroianni, Richard A. Morrison and Steven J. Trettel. Andrea Wexler, member of the Committee, was absent. Four Participating Applicants to the Committee were present: Charles M. Clark, Sr., Susan Marie Hastert, B. Gregory Johnson and Michael A. Mancini. Present from the public was Michael P. Visconti, Jr.

1. Chairman DeLuzio moved to accept the minutes of the regular meeting of March 26, 2018 as read.

The motion was carried unanimously.

Chairman DeLuzio moved to accept the minutes of the special meeting of April 20, 2018 as read.

The motion was carried unanimously.

2. Chairman DeLuzio opened the floor for nominations for Vice-chairman of the Committee. Dr. Heller nominated Bartholomew R. Lawless. No other nominations were forthcoming. Mr. Lawless was unanimously chosen Vice-chairman.

3. Chairman DeLuzio opened the floor to the Committee to offer input on the TMSIC web page content. The following was suggested:

- a statement of “who we are”
- posting the section of the Standing Votes of the Town Meeting that enumerates the Committee’s duties
- post TMSIC Articles that are passed at Town Meeting
- list of current members and respective precincts
- TMSIC Application Form
- Town Meeting Working Group Survey Final Report and Addendum
- link to Town Meeting Handbook (once completed)
- link to the Secretary of the Commonwealth *Citizen’s Guide to Town Meetings*
- future meeting schedule
- list of Sub-committees
- Annual Report to Town Meeting

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4. A revised Topic of Assignments Matrix was received and placed on file. Chairman DeLuzio informed the Committee that revisions to the Scope of Work Statements would be sent to all Participating Applicants.

5. The status report of Sub-committee #1 on Topics 9 and 17 by Chairman DeLuzio was received and placed on file. Chairman DeLuzio stated that the minutes of the Sub-committee would be submitted to the Committee at the next regular meeting.

Ms. Mastroianni as Chair of Sub-committee #3 Topic 11 stated that the minutes would be submitted, and a status report would be presented to the Committee at the next regular meeting.

Mr. Bon Tempo as Chair of Sub-committee #4 Topic 10 stated that the minutes would be submitted, and a status report would be presented to the Committee at the next regular meeting.

Mr. Trettel as Chair of Sub-committee #6 Topic 6 stated that the minutes would be submitted, and a status report would be presented to the Committee at the next regular meeting.

Mr. Morrison as Chair of Sub-committee # 7 Topic 8 stated that the minutes would be submitted, and a status report would be presented to the Committee at the next regular meeting. Mr. Morrison informed the Committee that the Sub-committee is looking into a program for new Town Meeting Members to be mentored by experienced Members.

Chairman DeLuzio as Chair of Sub-committee # 8 Topic 1 stated that the minutes would be submitted, and a status report would be presented to the Committee at the next regular meeting.

Chairman DeLuzio informed the Committee that Andrea Wexler, member of the Committee and Chair of Sub-committee #2, was in the process of resigning from the Committee.

6. Mr. Clark, Participating Applicant, suggested that meeting dates of the Committee could be published in the Milford Town Crier.

Mr. Johnson, Participating Applicant, with regards to Item 3 of the Agenda, stated that a template exists for website content.

He also voiced his concern with the negative impression of the Annual Town Meeting article on Speaker Time. Rather than encourage Members to rise to debate motions, a strict time limit may dissuade Members from expressing their views.

7. No Non-participating Applicants were present.

8. Mr. Visconti had a question on the 7:00 p.m. start time, as well as the posting of the Committee's agendas and meeting minutes.

The meeting adjourned at 8:25 p.m.

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Michelangelo Bon Tempo  
Clerk

Approved  
5/21/2018