

Vernon Grove Board of Trustees

Meeting Minutes

September 30, 2020

Location: Town Hall Meeting Room #14 Time 5.30pm

Present: Ronald Gray, Scott Vecchiolla, Scott Crisafulli, Henry Shahnamian, Maryann Fiske, Kristen Gardner, Cemetery Foreman Albano Morais

Meeting called to order 5.35pm

Signing of Meeting Minutes from August 26, 2020 Meeting

Signing of Bills

Albano went over items of concern. Three trees that are dangerous, needs help doing the administration part of job, would like a town computer, would like restrictions to be written on the plot contracts, updating the outside lights and a new leaf vacuum.

Mr. Gray has already been in contact with Nstar regarding the lights.

Scott will send Highway Department leaf machine twice a week to help out with leaf clean up.

Albano also presented the outdated data system that he is using. Kristen priced a new program and present trustees with some pricing \$9,999.00 to create data base and \$2,988.00 yearly fee. Scott C. would like a presentation on the program first. Kristen to set up a presentation for the board at next meeting. Kristen also looking into other data programs. Kristen offered to help with the data input once the system is chosen and Mr. Gray talked about having High School kids do the data entry to help. Albano left meeting at 6.30pm

Mr. Gray has been in touch with Verizon and looking to have the bill cut in half with a bundle package.

Scott C. suggested putting together a rules & regulations book, motion by Scott V. 2nd by Scott C. All in favor.

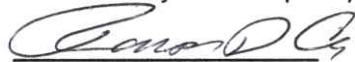
Kristen passed out sample of new contract and deed she created with Albano. Asked Albano to read over contract and make suggestions in regards to cemetery operations. Scott C. to discuss with town counsel, motion by Scott C. 2nd by Scott V. All in favor

Trustees going to be working with Albano on the best way to sell and collect funds for plots and burials.

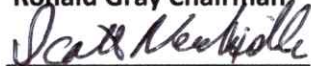
Working out a process to get the contracts and payments for plots and burials to Maria for processing motion by Scott C. 2nd by Scott V. all in favor

Next Meeting October 21, 2020

Motion to adjourn 7.25pm by Scott C. 2nd by Scott V all in favor



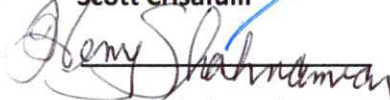
Ronald Gray Chairman




Scott Vecchiolla




Scott Crisafulli



Henry Shahnamian



Maryann Fiske



Kristen Gardner