

Vernon Grove Board of Trustees

Meeting Minutes

March 17, 2021

Present: Ronald Gray, Kristen Gardner, Henry Shahnmanian, Scott Crisafulli,

Location: Town Hall Meeting Room #3

Time: 5:30pm

Meeting called to order at 5:30pm

Approved and signed minutes from February 17, 2021

Signing of the bills

Discussion on how to handle lot sales, Kristen will meet with clients, Scott C. going to speak with Town Accountant about getting a stipend for this position, Scott C. asked what should the stipend be, Kristen talked about how much time will be spent with family, Kristen also spoke about how most documents can be done electronically, Scott C. suggested that all request should be done on a work order.

Union Contract Scott C. suggested that Albano and Dustin be placed on the Highway and Parks Department Union makes more sense than having a two men union contract, Kristen concerned about them joining Highway and Parks union, Scott C. clarified that that some items in the contract would be specific to the cemetery only. Mr. Gray questioned positions and possible licensing for foreman, Scott C. explained that Albano is a working foreman and that additional licensing would require that his pay would come under the steps pay schedule. Kristen to check with foreman where she works to see how to obtain pesticide licenses. Mr. Gray suggested to invite union representative to a meeting. Meeting scheduled for March 31, 2021 at 5.30pm in room 3 of Town Hall.

Discussion on when to have part-timer start, Mr. Gray asked if the part timer is needed, Kristen feels that there should always be two people for safety reasons and to cover vacations. Scott C. said there have always been 2 ½ men at the cemetery, Scott C. suggested have Albano come in and explain the need for the part-timer. Also, Scott questioned who is responsible for Purchase Street Cemetery upkeep. Decided to have part-timer start April 5, 2021 Scott C. motion to speak with Albano regarding the need for the part-timer 2nd by Kristen all in favor.

Scott C. informed that all road work will began in April and should be completed by May, Scott C. explained chip seal is the best choice due to current road conditions and this would last 20 years. All roads will be brought up and leveled, Scott C. has quote that will be within the budget. Motion by Harry to chip seal 2nd by Kristen all in favor.

Highway Department to work with tree warden in the next week on best way to remove the roots. Scott C. also mentioned that there are two more trees that need to be taken down. Scott C. recommended that no trees be planted along the road way, Kristen suggested that planting should be around the pond area. Kristen also suggested that flowers should be planted thru out the year.

Discussion on GPS Kristen received quotes looks like will start at \$15,000.00 and go to \$20,000.00 for a complete database and mapping Kristen feels that two people should be able to get into the database. Mr. Gray commented that Batesville has many features that Vernon Grove really doesn't need and that Cemsites is a better pick for Vernon Grove. Scott C. spoke about the Beta Company that the highway department currently is using with no annual fee, this company will provide whatever is needed for Vernon Grove specific. Kristen explained that she is comfortable with Batesville, Scott C. suggested to continue this so that all information can be reviewed also have time as this will need to go to town meeting in October.

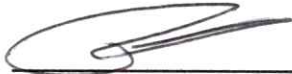
Scott C. gave update on bids for burials no bids have been received, Superior Construction did call with some questions, however have not sent in a bid. Mr. Gray asked how many bids are needed Scott C. explained that 5 are needed.

Kristen updated that the vaults have been ordered and will be delivered on Monday. Kristen brought to the attention that a pre burial payment needs to be refunded cannot accept prepayments for burials Scott C. going to check with Treasurer's office on how to proceed with this.

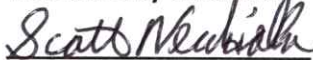
Scott C. explained budget process

Motion to adjourn by Harry at 7.30 pm 2nd by Kristen.

Next meeting is March 31, 2021 5.30pm.



Ronald Gray Chairman



Scott Vecchiolla



Scott Crisafulli



Henry Shahnamin



Maryann Fiske



Kristen Gardner