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TOWN OF MILFORD, MASSACHUSETTS MILFORD YOUTH CENTER

MILFORD YOUTH COMMISSION 24 Pearl St., Milford, MA 01757 (508) 473-1756 Phone (508) 473-4388 FAX



Milford Youth Commission NOTICE OF MEETING

In-Person Meeting

Date: May 14, 2024 **Time:** 6:30pm

Location: Milford Youth Center - Conference Room, 2nd Floor

24 Pearl St., Milford, MA 01757

Agenda

A.) Invitation to Speak:

- 1. Lt. Jay Brennan, Co-Founder of Synergy Solutions
- 2. Javier Gutierrez, Director of Community Engagement for Metropolitan Area Planning Council

B.) New Business

- 1. Welcome Christina Weich!
- 2. Annual Reports printed!
- 3. Approve Meeting Minutes:
 - i. 1/9/24
 - ii. 2/27/24 (Executive Session)
 - iii. 4/9//24
- 4. Fund Balance as of 4/30/24: \$130,982.77
- 5. Signing of warrants:
 - i. 24-42 Revolving Account: \$132.78
 - ii. 24-43 Town Budget: \$1,860.63
 - iii. 24-44 Town Budget: \$166.38
 - iv. 24-45 Revolving Account: \$120.00
 - v. 24-46 Revolving Account: \$28.01
- 6. Scholarship Fund transfer vote: \$1,224.52 currently in account
- 7. Town Meeting- May 20th @ 7PM:

https://www.milfordma.gov/sites/g/files/vyhlif3466/f/uploads/warrant_final_4-8-24_signed.pdf

- i. Annual Reports mailed to all Town Meeting Members
- ii. Article 13 to correct water infiltration
- 8. Re-organization vote

C.) Directors Report:

- 1. After School Program:
 - a. April program update: Attendance and food #'s see attachment
 - b. May program calendar and additional fliers
- 2. Building Updates:
 - a. Drop sink for boiler room \$4,500.00
 - b. Elevator lobby floor: \$1,189.49

Donation/Grant Updates: See newsletter for monthly updates for misc. donations:

https://conta.cc/3TWxNuP

- 3. Other Events/Programs:
 - a. MYC staff and youth participated in Milford Beautification Day on Saturday, 4/27!

- b. MYC 2nd Annual Golf Fundraiser Friday, May 10, 2024 Update!
- c. End of the Year Party Thursday, June 13th from 2:15- 6 PM Invited Sandra Caproni and Steve Manguso to be there for scholarship presentation!
- d. CraftRoots Fundraiser Friday, September 13th with Pub Kings
- 4. MYC Summer Camp 2024: 7/8/2024 8/16/2024 50 registrations as of 5/8/24!
- 5. Rentals:
 - a. Current and future rentals/MYC programs: https://tinyurl.com/MYCrentals:
 - i. May MYC programs: Senior Walking (mornings), Last month of MYC Kids Play (morning) until October, Adult Open Gym Basketball
 - ii. Other March rentals: Respite Center, Aaron Anniballi Basketball, B-day Party
 - iii. Looking to return in June:
 - a. Pickleball
 - b. Volleyball?
- 6. Recommendation for hire:
 - a. Front Desk Position: (pause interviews until position rate increases?)
 - i. Ladd-Patrick Fagerson
 - ii. Julia Psuik
 - b. Summer Camp Counselors:
 - i. Julia Psuik (will transition to summer camp)
 - ii. Anthony Mastroianni
 - iii. Chloee Peirce
 - iv. Gabriel Santos
 - v. Siena DiPietrantonio
 - c. YouthWorks New Hires:
 - i. Israel Pons
 - ii. Gustavo Pereira
- 7. Other: New Radio received from Milford Police
- 8. Upcoming Meeting: Tuesday, June 11, 2024 @ 6:30 pm

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Bush Pribat	5/8/24	
Name	Dated	



TOWN OF MILFORD, MASSACHUSETTS MILFORD YOUTH CENTER

MILFORD YOUTH COMMISSION

24 Pearl St., Milford, MA 01757 (508) 473-1756 Phone (508) 473-4388 FAX



Location: Milford Youth Center - Conference Room, 2nd Floor

In-Person Meeting

Date: January 9, 2024

Time: 6:30 pm

Minutes

Members Present: Chair, Brendan Rickert; Chuck Calagione, John Capece, Christine Crean,

Darlene Dulude, John Dulude, Gail Jussaume, William Farrell, Jason Vaz

Members Absent: Ariea Bryan, Stacy Darling

Staff Present: Dale Michaud, Emily Stienstra, Jen Ward

Call to Order

At 6:32 pm, Chair Rickert called the meeting to order and performed the roll call.

A. Invitation to Speak: None.

B. New Business

1. Approve Meeting Minutes

i. Approve Regular Session Meeting Minutes of 12/5/23

ii. Approve Executive Session Meeting Minutes of 12/5/23

Motion: B. Rickert moved to approve Regular Session minutes of 12/5/2023.

Seconded: W. Farrell

Abstained: J. Capece was not present on 12/5/23.

Roll-Call Vote: B. Rickert, aye; A. Calagione, aye; C. Crean, aye; D. Dulude, aye; J. Dulude,

aye; W. Farrell, aye; G. Jussaume, aye; J. Vaz, aye.

Motion Carries: 8-0-1

Motion: B. Rickert moved to approve Executive Session minutes of 12/5/2023.

Seconded: J. Vaz

Abstained: J. Capece was not present on 12/5/23.

Roll-Call Vote: B. Rickert, aye; A. Calagione, aye; C. Crean, aye; D. Dulude, aye; J. Dulude,

aye; W. Farrell, aye; G. Jussaume, aye; J. Vaz, aye.

Motion Carries: 8-0-1

2. Fund Balance as of 12/31/23: \$87,441.08

J. Ward expects funds will increase from Summer Camp and fundraisers. Possible uses from Paypal and other account reconciliations include a photo booth. Members discussed commitments to spend the balance such as the Golf fundraiser.

3. Signing of warrants:

i. 24-24 Town Budget \$151.00 - Fish tank expenses

ii. 24-24 Revolving Account \$133.90 - Mileage, nutrition program supplies

- iii. 24-25 Town Budget \$139.00 Repair clothes dryer
- iv. 24-25 Revolving Account \$875.00 Annual sweatshirts for full time staff, tee shirts for part-time staff to identify staff in the Gym. State requirement for AmeriCorps.
- v. 24-26 Revolving Account \$932.30 Milford Pizza Palace and bags
- vi. 24-28 Town Budget \$3,795.44 Second installment for one AmeriCorps member, water bubblers
- vii. 24-28 Revolving Account \$53.45 December mileage

Members discussed forecasting for capital expenditures.

Motion: B. Rickert moved to approve signing the following warrants:

 24-24 Town Budget \$151.00
 24-24 Revolving Account \$133.90

 24-25 Town Budget \$139.00
 24-25 Revolving Account \$875.00

 24-26 Revolving Account \$932.30
 24-28 Town Budget \$3,795.44

24-28 Revolving Account \$53.45

Seconded: J. Dulude
Roll-Call Vote: Unanimous

Motion Carries: 9-0

4. CORI Process Update

The Board previously voted to process all CORIs through Town Human Resources. The job description for Program Coordinator, J. Abrantes, includes processing CORIs for volunteers; however, the Town has not granted her access to the server folder. To compensate, Program Directors will have the burden to process CORIs for volunteers.

5. Staff Training:

- i. UMass/Collins Center Supervisory sessions This is a comprehensive in-person training program that will meet the minimum requirements for Anti-Harassment/Sexual Harassment and Discrimination training (J. Ward & E. Stienstra)
 - J. Abrantes will take a shorter training session in February.
 - a. Wednesday, January 17, 9:30 a.m. to 4 p.m.
 - b. Wednesday, January 31, 9:00 a.m. to noon
 - c. Thursday, February 15, 9:00 a.m. to noon
- ii. De-escalation and Stress Reduction training (J. Ward, E. Stienstra, J. Abrantes,
 I. Gonzales, L. Johnson) Wednesday, 1/24/24, 10:30 am to 12:30 pm
 Three full-time staff and AmeriCorps members will attend in-depth training.
 Directors will train part-time staff who are in school and unavailable to attend.

Members were reminded to complete Conflict of Interest training on-line.

C. Directors Report:

- 1. After School Program:
 - a. December program update: Attendance and food #'s see attachment
 - b. January program calendar
 - c. Upcoming programs see fliers prepared by new Marketing personnel

- d. Youth Council updates- see Cricut example produced by I. Gonzales and L. Johnson. J. Ward will train staff to use the Cricut machine.
- 2. Building Updates:
 - a. Music/Multipurpose Media Center discussion J. Ward reached out to Scott
 Tomlinson, P.E, Associate Principal, Simpson Gumpertz & Heger (SGH) See response
 J. Vaz and W. Farrell spoke to contractors doing the work who recommend holding
 off renovating the Media Center. Work will be performed from exterior to interior.
 - b. Review quotes and approve:
 - i. MYC Van

MYC Directors met with the Town Assistant Treasurer.

- \$54,000 Colonial Ford quote per MYC specifications does not include add-ons.
- \$55,765 National Van Builders' quote does not include add-ons or upgrades. Extra costs are incurred for the high roof and 15-passenger option.

National Van Builders custom build vans. Directors toured the facility. A \$70,000 revised quote includes fold-up seats with seatbelts rather than seat removal, a heavy duty floor and accessories but does not include recording cameras. Van options include high or medium roof (long wheelbase), low (regular wheelbase). Members suggested extra keys. The van will have the MYC logo.

Motion: B. Rickert moved to approve the quote from National Van Builders for a 13

passenger van with additional appropriation for keys, a camera, medium

size roof and length up to \$75,000.

Seconded: D. Dulude
Roll-Call Vote: Unanimous

Motion Carries: 9-0

- J. Ward will secure a Gym PA system quote. Members discussed a PA system for the building. The electrical outlet next to the vending machine needs upgrading.
- ii. Update flooring in second floor Hall and Weight Room/elevator basement entrance J. Vaz and Carlos obtained quotes for removal of carpet square flooring and installation of floating vinyl since wood floors are painted; includes Basement and rug squares outside the Weight Room.
 - Milford Hardwood \$7,000 for Lobby and Hallway; \$1,800 add-on for Basement Gym floor
 - Business Floors \$10,000 includes \$1,000 for the Basement

Motion: B. Rickert moved to approve the Milford Hardwood quote to remove

carpet squares and install floating vinyl over painted wood floors in the lobby and hallway to include the basement Gym floor and rug squares

outside the Weight Room.

Seconded: J. Vaz

Roll-Call Vote: Unanimous

Motion Carries: 9-0

iii. Paint Music Room ceiling - \$9,750 quote from Quintela Painting
The ceiling is complicated due to windows and exposed piping. Insulation and
a sound barrier are needed.

Motion: B. Rickert moved to approve the \$9,750 quote from Quintela Painting to

paint the Basement ceiling.

Seconded: G. Jussaume Roll-Call Vote: Unanimous

Motion Carries: 9-0

3. Donation/Grant Updates:

a. See newsletter for monthly updates for misc. donations: https://conta.cc/3RXgM46

i. \$5,000 donation from Alavi + Braza, P.C. (unsolicited)

ii. New Activity Proposal - Gel gun donation

Motion: B. Rickert moved to accept a donation of gel guns for Staff teambuilding.

Seconded: J. Vaz

Roll-Call Vote: Unanimous

Motion Carries: 9-0

- b. Youthworks Program: Summer Camp budget
 - J. Ward shared the Budget spreadsheet. Sumer Camp expenses are \$26,000. YouthWorks brings in \$36,000 to fund field trips, scholarships, CPR and pool transportation.
- c. Holiday gifts: Estimated \$30,000 distributed to 200 youth! \$20,000 toys donated by BarBell (sea of toys); 12-13 businesses partnered with them
- d. Secured Milford Cultural Council grant, \$1,800

4. Other Events/Programs:

- a. Fashion Show Friday, March 15, 2024 with a runway.

 This is a Capstone project for AmeriCorps members and includes a disc jockey and photobooth. It is Landon Johnson's idea to have flags representing cultures of MYC youth. Fashion Show admission of \$5 pp, \$10 per family will cover the cost of flags.
 - Partnering with: Jackie's Boutique (high school) and A Touch of Class Formalwear Asked owner to conduct a Lifeskills program; he teaches young men how to dress for interviews, etc.
 - ii. Reaching out to local barbers, hair salons and Blackstone Valley Tech
 - J. Ward will contact Kohls to participate.
- b. MYC second Annual Golf Fundraiser Friday, May 10, 2024
- c. Central One Bank returns as primary sponsor. Add new sponsors and committee members including Central One Bank.

5. Rentals:

- a. Current and future rentals/MYC programs: https://tinyurl.com/MYCrentals:
 - i. January MYC programs: Senior Walking (mornings), MYC Kids Play (morning), Adult Open Gym (pickleball and basketball). Milford programs have returned.
 - ii. Other January rentals: Respite Center, Volleyball, Baseball, Softball, Kitchen

- iii. Town rentals: MYC Police Department, Planning and Engineering Department: Stormwater Technical Assistance in the Boston Area Watersheds
- iv. Future discussion- Review Rental policies
 E. Stienstra will review Rental policies during February school vacation break.
 She contacted the Town to review. We cannot rent to religious organizations.
 Review the Refund policy. A. Calagione suggested a "no opt out" clause.
 The Rental contract prohibits arriving at the MYC prior to 6:30 pm. R. Villani will

communicate in writing to complaining renters to confirm the policy.

6. Other:

- a. Marketing & Communications Assistant Update
 - i. Lauren Kay fliers and social media
 - ii. Diane Rose Annual Report and golf packet drafts (Golf tournament).Members were pleased to review new marketing materials.
 - E. Stienstra will secure family testimonials for the Annual Report.
- b. Third MHS Equity Audit Meeting 1/17/24. School Committee will present results.
- c. Vacation J. Ward February break
- 7. Thank you, Board Members photo!
- 8. Upcoming Meeting: Tuesday, February 13, 2024 @ 6:30 pm

Motion: B. Rickert moved to adjourn the meeting at 8:16 pm.

Seconded: J. Capece Roll-Call Vote: Unanimous

Motion Carries: 9-0

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Respectfully submitted,	
Dale Michaud Recording Secretary	
 Name	

Documents Used

- MYC Agenda 1/9/24
- ➤ MYC Executive Session Minutes 12/5/23
- MYC Regular Session Minutes 12/5/23
- MYC Funds Report and Budget
- Flooring quotes
- ➤ Simpson Gumpertz & Heger 12/12/23 Letter
- YouthWorks Program
- MYC January Calendar
- ➤ All Monthly Program Fliers
- Annual Report
- Van quotes

Number of Youth Members utilizing the After-School, Snack and Dinner Progra

April	2024
APH	2024

Date	Attendance	Snacks	Dinner	
1-Apr	67	19	30	
2-Apr	75	22	30	
3-Apr	81	41	25	
4-Apr	86	31	30	
5-Apr	71	31	25	
6-Apr	x	x	Х	
7-Apr	x	x	Х	
8-Apr	69	22	26	4 left over
9-Apr	51	22	24	6 left over
10-Apr	67	26	26	Heritage week
11-Apr	49	29	20	
12-Apr	58	26	20	
13-Apr	х	х	Х	
14-Apr	x	х	Х	
15-Apr	Closed	х	Х	school
16-Apr	21	12	Х	vacation
17-Apr	22	13	Х	
18-Apr	14	4	Х	
19-Apr	18	1	х	
20-Apr	x	х	Х	
21-Apr	х	х	х	
22-Apr	81	25	30	
23-Apr	69	29	25	
24-Apr	79	28	25	
25-Apr	68	28	25	
26-Apr	73	19	25	
27-Apr	х	Х	Х	
28-Apr	х	Х	х	
29-Apr	78	13	25	
30-Apr	65	25	25	

1262 466 436

* We did not have the snack and/or dinner program.

Monthly Average Snacks: 22.19047619 x = No After-School Program.

Monthly Average Attendance:60.0952381Monthly Average Dinner:25.64705882



ATUOY OF











USE OR CODE FOR MONTHLY UPDATES





*MYC fishing program is offsite and weather permitting

The Youth Center also offers a free snack and dinner program, due to the collaboration of CACFP,

Hockomock Area YMCA and the Milford School Food & Nutrition Services department.

We also have a commercial washer and dryer where youth can do their laundry for free.



The Milford Youth Center is open to youth ages 8 to 18 (who attend Milford schools or reside in Milford), free of charge, from 2:15 to 6:00pm Monday through Friday (unless otherwise noted on our calendar).

MYC registration and emergency contact info, must be submitted on the start date by 1:00pm and on half days by 10:00am.

You can find these forms online, at www.milfordyouthcenter.org (Available in English, Spanish and Portuguese).

Dates and times are subject to change. Registration, discipline, weather, health, and traffic policies are on the website!



MYGGORING PROGRAM

JOIN VOLUNTEER, PAMELA, AND AND MAKE LASAGNA!





MONDAY, MAY 6, 2024



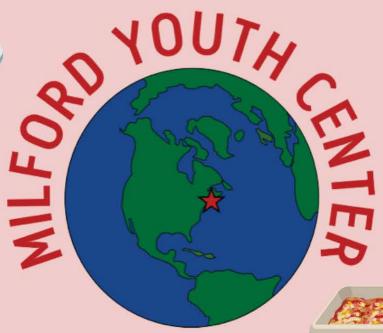
3:30PM-5:00PM





IF YOUR CHILD HAS KNOWN FOOD ALLERGIES, PLEASE REACH OUT FOR SPECIFIC INGREDIENTS.







LIMITED SPOTS, RESPOND TO JOANNA TO RESERVE YOUR CHILD'S SPOT BY 5/1/24

CONTACT JOANNA AT JABRANTES@MILFORDMA.GOV TO RESERVE YOUR CHILD'S SPOT!



THIS PROGRAM IS RUN BY VOLUNTEER, DR. GILMORE.

WHEN:



For registered after-school members only. Children will be accompanied by an MYC staff member.

*This is an off-site program, weather permitting.

To register your child or if you have any questions contact info: Joanna Abrantes jabrantes@milfordma.gov

MYC PUTTING CHALLENGE





WEDNESDAYS IN MAY! MAY 8TH AND 29TH 3:00PM

LEARN THE GOLF BASICS!



ICE CREAM SOCIAL WITH CORNERSTONE

MYC INTERGENERATIONAL PROGRAM

WHEN: WEDNESDAY, MAY 1ST

TIME: 3:30PM





A SENIOR LIVING RESIDENCE (SLR)



SIGN UP BY MONDAY APRIL 29TH AT 1:00PM





YOUR CHILD OR IF YOU HAVE ANY OUESTIONS CONTACT INFO: JOANNA ABRANTES JABRANTES@MILFORDMA.GOV



JOIN ALLIE OF NEW HUMAN

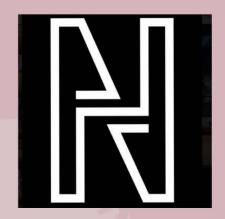


FRIDAY MAY 3TH, 17TH & 31ST



3:30PM

SIGN UP BEFORE OR DAY OF!







TO REGISTER YOUR CHILD OR IF YOU HAVE ANY QUESTIONS CONTACT INFO: JOANNA ABRANTES

JABRANTES@MILFORDMA.GOV

MYC BAKING PROGRAM WITH CONNECTED AND INSPIRED

JOIN NADINE AND MAKE YOUR OWN ICE CREAM!

TUESDAY MAY 14, 2024



3:30 PM - 5:00 PM









LIMITED SPOTS! RESPOND TO JOANNA TO RESERVE YOUR CHILD'S SPOT BY 5/9/24 AT 1:00PM CONTACT JOANNA AT JABRANTES@MILFORDMA.GOV TO RESERVE YOUR CHILD'S SPOT!

Sewing with Vicki









PROJECT: ANIMAL EMBROIDERY PROJECT!

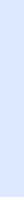


WHEN: MAY 8TH TIME: 4:00PM-5:00PM



SIGNUPS IN ADVANCE ARE NECESSARY, LIMITED SPOTS!











DEADLINE TO SIGN UP: MONDAY, 05/06/24 BY 1:00 PM

TO REGISTER YOUR CHILD OR IF YOU HAVE ANY QUESTIONS CONTACT INFO: JOANNA ABRANTES

JABRANTES@MILFORDMA.GOV

MYC SOCIAL EMOTIONAL PROGRAM

CHECK OUT OUR MONTHLY CALENDARS FOR SCHEDULED DATES

THIS PROGRAM IS DESIGNED TO HELP OUR YOUTH LEARN ABOUT AND MANAGE THEIR EMOTIONS AND INTERACTIONS WITH OTHERS. THEY WILL BUILD THE FOLLOWING CORE SOCIAL AND EMOTIONAL COMPETENCIES THEY NEED TO SUCCEED IN SCHOOL AND THRIVE IN LIFE.



- SELF-AWARENESS
- SELF-MANAGEMENT
- RESPONSIBLE DECISION-MAKING
- SOCIAL AWARENESS
- RELATIONSHIP SKILLS

CONTACT PROGRAM COORDINATOR, JOANNA ABRANTES AT JABRANTES@MILFORDMA.GOV TO RESERVE YOUR CHILD'S SPOT



THIS PROGRAM IS POSSIBLE DUE TO THE COMMUNITY GRANT FROM THE GREATER MILFORD COMMUNITY HEALTH NETWORK.

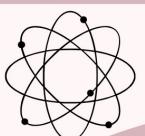
SCIENCE

TECHNOLOGY

ENGINEERING

ARTS

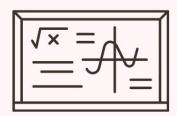
MATHEMATICS











STEAM PROGRAM







"PEARLY WHITES"
CHILDREN WILL MAKE TOOTH PASTE AND LEARN
WHAT EACH INGREDIENT IS SPECIFICALLY USED FOR



RESERVE YOUR CHILDS SPOT BY 1:00 ON 5/28/24

TO REGISTER YOUR CHILD OR IF YOU HAVE ANY QUESTIONS CONTACT INFO:

JOANNA ABRANTES JABRANTES@MILFORDMA.GOV



HOCKOMOCK AREA YMCA



The Y's Food Access Program works collectively with our community partners to help alleviate food insecurity.

We are proud to partner with the Milford Youth Center to provide a Mobile Food Pantry.

When: Tuesday, 5/14/24

Time: 4:30pm -6:00 pm

Where: Parking lot across from the Youth Center, food will be handed

out at the truck!

The Y will provide a grocery bag of non perishables to any household. There is no sign up or registration

foodaccess@hockymca.org or 508-643-5277

For more information, contact us at





www.hockymca.orq/food-access





Spring Senior Walking Tuesdays and Thursdays at the MYC!

11:30AM to 1:00PM (10-11:30AM on 4/16 & 4/18)

This is for Milford Residents only!
Please complete online Individual Use
and Liability Form prior to entry with
QR code.



Masks are now OPTIONAL; Rulings are subject to Change.

24 Pearl Street, Milford MA

Come walk laps as the weather gets cooler!

Coffee and tea provided!

Please visit our Website and Social Media for the dates!

*Cancellation due to weather will be posted on our facebook, website, and email.

www.milfordyouthcenter.org 508-473-1756







Adult Open Gym is an 18+ program only (no children or spectators allowed)! Please note that there will be no instructors and/or lessons during these peograms and it's first come, first serve! Please bring your own equipment (nets will be provided). See website and social media for dates. Waiver must be completed prior to entry!



