Milford Youth Commission NOTICE OF MEETING<br>In-Person Meeting<br>Date: May 14, 2024<br>Time: 6:30pm<br>Location: Milford Youth Center - Conference Room, 2nd Floor<br>24 Pearl St., Milford, MA 01757

Agenda

## A.) Invitation to Speak:

1. Lt. Jay Brennan, Co-Founder of Synergy Solutions
2. Javier Gutierrez, Director of Community Engagement for Metropolitan Area Planning Council

## B.) New Business

1. Welcome Christina Weich!
2. Annual Reports printed!
3. Approve Meeting Minutes:
i. $\quad 1 / 9 / 24$
ii. $2 / 27 / 24$ (Executive Session)
iii. $4 / 9 / / 24$
4. Fund Balance as of $4 / 30 / 24$ : $\$ 130,982.77$
5. Signing of warrants:
i. $\quad 24-42$ Revolving Account: $\$ 132.78$
ii. 24-43 Town Budget: $\$ 1,860.63$
iii. 24-44 Town Budget: $\$ 166.38$
iv. $\quad 24-45$ Revolving Account: $\$ 120.00$
v. 24-46 Revolving Account: $\$ 28.01$
6. Scholarship Fund transfer vote: $\$ 1,224.52$ currently in account
7. Town Meeting- May $20^{\text {th }}$ @ 7 PM :
https://www.milfordma.gov/sites/g/files/vyhlif3466/f/uploads/warrant_final_4-8-24_signed.pdf
i. Annual Reports mailed to all Town Meeting Members
ii. Article 13 to correct water infiltration
8. Re-organization vote
C.) Directors Report:
9. After School Program:
a. April program update: Attendance and food \#'s - see attachment
b. May program calendar and additional fliers
10. Building Updates:
a. Drop sink for boiler room - $\$ 4,500.00$
b. Elevator lobby floor: $\$ 1,189.49$

Donation/Grant Updates: See newsletter for monthly updates for misc. donations:
https://conta.cc/3TWxNuP
3. Other Events/Programs:
a. MYC staff and youth participated in Milford Beautification Day on Saturday, 4/27!
b. MYC $2^{\text {nd }}$ Annual Golf Fundraiser - Friday, May 10, 2024 Update!
c. End of the Year Party - Thursday, June $13^{\text {th }}$ from 2:15- 6 PM - Invited Sandra Caproni and Steve Manguso to be there for scholarship presentation!
d. CraftRoots Fundraiser - Friday, September $13^{\text {th }}$ with Pub Kings
4. MYC Summer Camp 2024: 7/8/2024-8/16/2024-50 registrations as of 5/8/24!
5. Rentals:
a. Current and future rentals/MYC programs: https://tinyurl.com/MYCrentals:
i. May MYC programs: Senior Walking (mornings), Last month of MYC Kids Play (morning) until October, Adult Open Gym Basketball
ii. Other March rentals: Respite Center, Aaron Anniballi Basketball, B-day Party
iii. Looking to return in June:
a. Pickleball
b. Volleyball?
6. Recommendation for hire:
a. Front Desk Position: (pause interviews until position rate increases?)
i. Ladd-Patrick Fagerson
ii. Julia Psuik
b. Summer Camp Counselors:
i. Julia Psuik (will transition to summer camp)
ii. Anthony Mastroianni
iii. Chloee Peirce
iv. Gabriel Santos
v. Siena DiPietrantonio
c. YouthWorks New Hires:
i. Israel Pons
ii. Gustavo Pereira
7. Other: New Radio received from Milford Police
8. Upcoming Meeting: Tuesday, June 11, 2024 @ 6:30 pm

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone (508) 473-4388 FAX

Location: Milford Youth Center - Conference Room, 2nd Floor
In-Person Meeting
Date: January 9, 2024
Time: 6:30 pm
Minutes

| Members Present: | Chair, Brendan Rickert; Chuck Calagione, John Capece, Christine Crean, <br> Darlene Dulude, John Dulude, Gail Jussaume, William Farrell, Jason Vaz |
| :--- | :--- |
| Members Absent: | Ariea Bryan, Stacy Darling |
| Staff Present: | Dale Michaud, Emily Stienstra, Jen Ward |

## Call to Order

At 6:32 pm, Chair Rickert called the meeting to order and performed the roll call.
A. Invitation to Speak: None.
B. New Business

1. Approve Meeting Minutes
i. Approve Regular Session Meeting Minutes of $12 / 5 / 23$
ii. Approve Executive Session Meeting Minutes of $12 / 5 / 23$

Motion: B. Rickert moved to approve Regular Session minutes of 12/5/2023.
Seconded:
W. Farrell

Abstained: J. Capece was not present on 12/5/23.
Roll-Call Vote: B. Rickert, aye; A. Calagione, aye; C. Crean, aye; D. Dulude, aye; J. Dulude, aye; W. Farrell, aye; G. Jussaume, aye; J. Vaz, aye.
Motion Carries: 8-0-1

Motion: B. Rickert moved to approve Executive Session minutes of 12/5/2023.
Seconded: J. Vaz
Abstained: J. Capece was not present on 12/5/23.
Roll-Call Vote: B. Rickert, aye; A. Calagione, aye; C. Crean, aye; D. Dulude, aye; J. Dulude, aye; W. Farrell, aye; G. Jussaume, aye; J. Vaz, aye.
Motion Carries: 8-0-1
2. Fund Balance as of $12 / 31 / 23: \$ 87,441.08$
J. Ward expects funds will increase from Summer Camp and fundraisers. Possible uses from Paypal and other account reconciliations include a photo booth. Members discussed commitments to spend the balance such as the Golf fundraiser.
3. Signing of warrants:
i. 24-24 Town Budget $\$ 151.00$ - Fish tank expenses
ii. 24-24 Revolving Account $\$ 133.90$ - Mileage, nutrition program supplies
iii. 24-25 Town Budget \$139.00-Repair clothes dryer
iv. 24-25 Revolving Account $\$ 875.00$ - Annual sweatshirts for full time staff, tee shirts for part-time staff to identify staff in the Gym. State requirement for AmeriCorps.
v. 24-26 Revolving Account \$932.30-Milford Pizza Palace and bags
vi. 24-28 Town Budget $\$ 3,795.44$ - Second installment for one AmeriCorps member, water bubblers
vii. 24-28 Revolving Account \$53.45-December mileage

Members discussed forecasting for capital expenditures.

## Motion: B. Rickert moved to approve signing the following warrants:

24-24 Town Budget \$151.00
24-25 Town Budget \$139.00
24-26 Revolving Account \$932.30
24-28 Revolving Account \$53.45

Seconded: J. Dulude
Roll-Call Vote: Unanimous
Motion Carries: 9-0
4. CORI Process Update

The Board previously voted to process all CORIs through Town Human Resources. The job description for Program Coordinator, J. Abrantes, includes processing CORIs for volunteers; however, the Town has not granted her access to the server folder. To compensate, Program Directors will have the burden to process CORIs for volunteers.
5. Staff Training:
i. UMass/Collins Center Supervisory sessions - This is a comprehensive in-person training program that will meet the minimum requirements for AntiHarassment/Sexual Harassment and Discrimination training (J. Ward \& E. Stienstra)
J. Abrantes will take a shorter training session in February.
a. Wednesday, January 17, 9:30 a.m. to 4 p.m.
b. Wednesday, January 31, 9:00 a.m. to noon
c. Thursday, February 15, 9:00 a.m. to noon
ii. De-escalation and Stress Reduction training (J. Ward, E. Stienstra, J. Abrantes, I. Gonzales, L. Johnson) - Wednesday, 1/24/24, 10:30 am to 12:30 pm Three full-time staff and AmeriCorps members will attend in-depth training. Directors will train part-time staff who are in school and unavailable to attend.

Members were reminded to complete Conflict of Interest training on-line.

## C. Directors Report:

1. After School Program:
a. December program update: Attendance and food \#'s - see attachment
b. January program calendar
c. Upcoming programs - see fliers prepared by new Marketing personnel
d. Youth Council updates- see Cricut example produced by I. Gonzales and L. Johnson. J. Ward will train staff to use the Cricut machine.
2. Building Updates:
a. Music/Multipurpose Media Center discussion - J. Ward reached out to Scott Tomlinson, P.E, Associate Principal, Simpson Gumpertz \& Heger (SGH) - See response J. Vaz and W. Farrell spoke to contractors doing the work who recommend holding off renovating the Media Center. Work will be performed from exterior to interior.
b. Review quotes and approve:
i. MYC Van MYC Directors met with the Town Assistant Treasurer.

- \$54,000 Colonial Ford quote per MYC specifications does not include add-ons.
- $\$ 55,765$ National Van Builders' quote does not include add-ons or upgrades. Extra costs are incurred for the high roof and 15 -passenger option. National Van Builders custom build vans. Directors toured the facility. A \$70,000 revised quote includes fold-up seats with seatbelts rather than seat removal, a heavy duty floor and accessories but does not include recording cameras. Van options include high or medium roof (long wheelbase), low (regular wheelbase). Members suggested extra keys. The van will have the MYC logo.

Motion: $\quad$ B. Rickert moved to approve the quote from National Van Builders for a 13 passenger van with additional appropriation for keys, a camera, medium size roof and length up to $\$ 75,000$.

## Seconded: D. Dulude <br> Roll-Call Vote: Unanimous <br> Motion Carries: 9-0

J. Ward will secure a Gym PA system quote. Members discussed a PA system for the building. The electrical outlet next to the vending machine needs upgrading.
ii. Update flooring in second floor Hall and Weight Room/elevator basement entrance J. Vaz and Carlos obtained quotes for removal of carpet square flooring and installation of floating vinyl since wood floors are painted; includes Basement and rug squares outside the Weight Room.

- Milford Hardwood \$7,000 for Lobby and Hallway; \$1,800 add-on for Basement Gym floor
- Business Floors $\$ 10,000$ includes $\$ 1,000$ for the Basement

Motion: B. Rickert moved to approve the Milford Hardwood quote to remove carpet squares and install floating vinyl over painted wood floors in the lobby and hallway to include the basement Gym floor and rug squares outside the Weight Room.

| Seconded: | J. Vaz |
| :--- | :--- |
| Roll-Call Vote: | Unanimous |
| Motion Carries: | $9-0$ |

iii. Paint Music Room ceiling - $\$ 9,750$ quote from Quintela Painting The ceiling is complicated due to windows and exposed piping. Insulation and a sound barrier are needed.

## Motion: B. Rickert moved to approve the $\$ 9,750$ quote from Quintela Painting to

 paint the Basement ceiling.
## Seconded: G. Jussaume <br> Roll-Call Vote: Unanimous <br> Motion Carries: 9-0

3. Donation/Grant Updates:
a. See newsletter for monthly updates for misc. donations: https://conta.cc/3RXgM46
i. \$5,000 donation from Alavi + Braza, P.C. (unsolicited)
ii. New Activity Proposal - Gel gun donation

| Motion: | B. Rickert moved to accept a donation of gel guns for Staff teambuilding. |
| :--- | :--- |
| Seconded: | J. Vaz |
| Roll-Call Vote: | Unanimous |
| Motion Carries: | $9-0$ |

b. Youthworks Program: Summer Camp budget
J. Ward shared the Budget spreadsheet. Sumer Camp expenses are \$26,000. YouthWorks brings in $\$ 36,000$ to fund field trips, scholarships, CPR and pool transportation.
c. Holiday gifts: Estimated $\$ 30,000$ distributed to 200 youth! $\$ 20,000$ toys donated by BarBell (sea of toys); 12-13 businesses partnered with them
d. Secured Milford Cultural Council grant, $\$ 1,800$
4. Other Events/Programs:
a. Fashion Show - Friday, March 15, 2024 with a runway.

This is a Capstone project for AmeriCorps members and includes a disc jockey and photobooth. It is Landon Johnson's idea to have flags representing cultures of MYC youth. Fashion Show admission of $\$ 5 \mathrm{pp}, \$ 10$ per family will cover the cost of flags.
i. Partnering with: Jackie's Boutique (high school) and A Touch of Class Formalwear Asked owner to conduct a Lifeskills program; he teaches young men how to dress for interviews, etc.
ii. Reaching out to local barbers, hair salons and Blackstone Valley Tech J. Ward will contact Kohls to participate.
b. MYC second Annual Golf Fundraiser - Friday, May 10, 2024
c. Central One Bank returns as primary sponsor. Add new sponsors and committee members including Central One Bank.
5. Rentals:
a. Current and future rentals/MYC programs: https://tinyurl.com/MYCrentals:
i. January MYC programs: Senior Walking (mornings), MYC Kids Play (morning), Adult Open Gym (pickleball and basketball). Milford programs have returned.
ii. Other January rentals: Respite Center, Volleyball, Baseball, Softball, Kitchen
iii. Town rentals: MYC Police Department, Planning and Engineering Department: Stormwater Technical Assistance in the Boston Area Watersheds
iv. Future discussion- Review Rental policies
E. Stienstra will review Rental policies during February school vacation break. She contacted the Town to review. We cannot rent to religious organizations. Review the Refund policy. A. Calagione suggested a "no opt out" clause. The Rental contract prohibits arriving at the MYC prior to $6: 30 \mathrm{pm}$. R. Villani will communicate in writing to complaining renters to confirm the policy.
6. Other:
a. Marketing \& Communications Assistant Update
i. Lauren Kay - fliers and social media
ii. Diane Rose - Annual Report and golf packet drafts (Golf tournament).

Members were pleased to review new marketing materials.
E. Stienstra will secure family testimonials for the Annual Report.
b. Third MHS Equity Audit Meeting $1 / 17 / 24$. School Committee will present results.
c. Vacation - J. Ward - February break
7. Thank you, Board Members - photo!
8. Upcoming Meeting: Tuesday, February 13, 2024 @ 6:30 pm

```
Motion: B. Rickert moved to adjourn the meeting at 8:16 pm.
Seconded: J.Capece
Roll-Call Vote: Unanimous
Motion Carries: 9-0
```

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Respectfully submitted,
Dale Michaud
Recording Secretary

Name

## Documents Used

$>$ MYC Agenda 1/9/24 $>$ YouthWorks Program
$>$ MYC Executive Session Minutes 12/5/23 $>$ MYC January Calendar
$>$ MYC Regular Session Minutes 12/5/23 $>$ All Monthly Program Fliers
$>$ MYC Funds Report and Budget $>$ Annual Report
$>$ Flooring quotes $>$ Van quotes
> Simpson Gumpertz \& Heger 12/12/23 Letter

## Date

Number of Youth Members utilizing the After-School, Snack and Dinner Progra

April
2024

| Date | Attendance | Snacks | Dinner |  |
| :---: | :---: | :---: | :---: | :---: |
| 1-Apr | 67 | 19 | 30 |  |
| 2-Apr | 75 | 22 | 30 |  |
| 3-Apr | 81 | 41 | 25 |  |
| 4-Apr | 86 | 31 | 30 |  |
| 5-Apr | 71 | 31 | 25 |  |
| 6-Apr | x | X | x |  |
| 7-Apr | x | X | x |  |
| 8-Apr | 69 | 22 | 26 | 4 left over |
| 9-Apr | 51 | 22 | 24 | 6 left over |
| 10-Apr | 67 | 26 | 26 | Heritage week |
| 11-Apr | 49 | 29 | 20 |  |
| 12-Apr | 58 | 26 | 20 |  |
| 13-Apr | $x$ | x | $x$ |  |
| 14-Apr | x | x | x |  |
| 15-Apr | Closed | X | $x$ | school |
| 16-Apr | 21 | 12 | $x$ | vacation |
| 17-Apr | 22 | 13 | $x$ |  |
| 18-Apr | 14 | 4 | $x$ |  |
| 19-Apr | 18 | 1 | $x$ |  |
| 20-Apr | x | X | x |  |
| 21-Apr | $x$ | X | $x$ |  |
| 22-Apr | 81 | 25 | 30 |  |
| 23-Apr | 69 | 29 | 25 |  |
| 24-Apr | 79 | 28 | 25 |  |
| 25-Apr | 68 | 28 | 25 |  |
| 26-Apr | 73 | 19 | 25 |  |
| 27-Apr | $x$ | $x$ | $x$ |  |
| 28-Apr | x | X | $\times$ |  |
| 29-Apr | 78 | 13 | 25 |  |
| 30-Apr | 65 | 25 | 25 |  |
|  | 1262 | 466 | 436 | * vve aia not nave the snack and/or dinner program. |

## Monthly Average Snacks: <br> Monthly Average Attendance: <br> Monthly Average Dinner:

22.19047619 x = No After-School Program.
60.0952381
25.64705882

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
| :---: | :---: | :---: | :---: | :---: |
|  |  | CORNERSTONE ICE CREAM SOCIAL 3:15 |  |  |
|  | OUIET ZONE - 3:00 MYC YOUTH COUNCIL - 4:00 | PUTTING GREEN 8 <br> CHALLENGE - 3:30 <br> SEWING <br> WI VIKKI-4:00 웅 |  |  |
|  | CONNECTED \& 14 <br> INSPIRED - 3:30 <br> YMCA POPUP <br> PANTRY- 4:30-6:00 |  | $16$ $\text { BOXING - } 3: 15$ | (2) 17 |
|  | 21 GARDENING - $3: 30$ OUIET ZONE |  |  | HALF DAY 24 <br> OPEN GYM FOR REGISTERED AFTER SCHOOL MEMBERS ONLY 10:30AM - 3:00PM |
| $\underset{\text { MEMORIAL DAY }}{\substack{\text { MYC } \\ \text { CLOSED }}}$ | $\begin{aligned} & \because 28 \\ & \because \begin{array}{c} \text { ART - 3:30 } \\ \text { MYC YOUTH } \\ \text { COUNCIL - } 4: 00 \end{array} \end{aligned}$ |  | $30$ <br> QUIET ZONE - 3:00 <br> BOXING - 3:15 | $\text { YOGA-3:30 } 31$ |


*MYC fishing program is offsite and weather permitting
The Youth Center also offers a free snack and dinner program, due to the collaboration of CACFP, Hockomock Area YMCA and the Milford School Food \& Nutrition Services department. We also have a commercial washer and dryer where youth can do their laundry for free.

USE OR CODE FOR MONTHLY UPDATES


## MYC COOKING



## JOIN VOLONTEER, PAMELA, AND AND MAKE LASAENA!


MONDAY, MAY 6, 2024


3:30PM-5:00PM

IF YOUR CHILD HAS KNOWN FOOD ALLERGIES. PLEASE REACH OUT FOR SPECIFIC INGREDIENTS.


LIMITED SPOTS, RESPOND TO JOANNA TO RESERVE YOUR CHILD'S SPOT BY 5/1/24

# MYE PUTTINGGHALLENGE <br>  

HOUTM

## WEDNESDAYS IN MAY! MAY 8TH AND 29TH 3:00PM

TO REGISTER YOUR CHILD OR IF YOU HAVEANYQUESTIONS CONTACT INFO: JOANNA ABRANTES JABRANTES@MILFORDMA.GOV

# ICE CREAM SOCIAL WITH 

## CORNERSTONE

## MYC INTERGENERATIONAL PROGRAM

## WHEN: WEDNESDAY, MAY 1ST

TIME: 3:30PM

ornerstone AT MILFORD A SENIOR LIVING RESIDENCE SLR

## SIGN UP BY MONDAY APRIL 29TH AT 1:00PM






## JOIN ALLIE OF NEW HUMAN

## 



TO REGISTER YOUR CHLD OR IF YOU HAVE ANY OUESTIONS CONTACT INFO: JOANNA ABRANTES JABRANTES@MLFORDMA.GOV

## MYC BAKING PROGRAM WITH CONNECTEDAND I N S P I RED

## JOIN NADINE AND MAKE YOUR OWN ICE CREAM!

TUESDAY MAY 14, 2024


3:30 P M - 5: 0 0 P M


LIMITED SPOTS! RESPOND TO JOANNA TO RESERVE YOUR CHILD'S SPOT BY 5/9/24 AT 1:OOPM CONTACT JOANNA AT JABRANTES@MILFORDMA.GOV TO RESERVE YOUR CHILD'S SPOT!

# Sewing with Nicki <br>  

BRODDERY PROJECT!

## PROJECT: ANIMAL EMBROIDERY PROJECTI.

#  

SIGNUPS IN ADVANCE ARE NECESSARY, LIIITED SPOTS!


## DEADLINE TO SIGN UP: MONDAY, 05/06/24 BY 100 PM

TO REGISTER YOUR CHLLD OR IF YOU HAVE ANY QUESTIONS CONTACT INFO: JOANNA ABRANTES JABRANTES@MLFORDMA.GOV

# MTC <br> <br> S(CCDAL <br> <br> S(CCDAL EMOTIONAL PROGRAM 

 PROGRAM}

## CHECK OUT OUR MONTHLY CALENDARS FOR SCHEDULED DATES

THIS PROGRAM IS DESIGNED TO HELP OUR YOUTH LEARN ABOUT AND MANAGE THEIR EMOTIONS AND INTERACTIONS WITH OTHERS. THEY WILL BUILD THE FOLLOWING CORE SOCIAL AND EMOTIONAL COMPETENCIES THEY NEED TO SUCCEED IN SCHOOL AND THRIVE IN LIFE.


- SELF-AWARENESS
- SELF-MANAGEMENT
- RESPONSIBLE DECISION-MAKING
- SOCIAL AWARENESS
- RELATIONSHIP SKILLS

CONTACT PROGRAM COORDINATOR, JOANNA ABRANTES AT JABRANTESAMILFORDMA.GOV TO RESERVE YOUR CHILD'S SPOT


THIS PROGRAM IS POSSIBLE DUE TO THE COMMUNITY GRANT FROM THE GREATER MILFORD COMMUNITY HEALTH NETWORK.


## WHEN: WEDNESDAY, MAY 29TH TIME: 4:00PM

## ACTIVITY:

## "PEARLY WHITES"

CHILDREN WILL MAKE TOOTH PASTE AND LEARN WHAT EACH INGREDIENT IS SPECIFICALLY USED FOR


## RESERVE YOUR CHILDS SPOT BY 1:OO ON 5/28/24

TOREGISTER YOUR CHILD OR IF YOU HAVE ANY QUESTIONS CONTACT INFO:
JOANNA ABRANTES JABRANTES@MILFORDMA.GOV

The Y's Food Access Program works collectively with our community partners to help alleviate food insecurity.
We are proud to partner with the Milford Youth Center to provide a Mobile Food Pantry.

When: Tuesday, 5/14/24
Time: 4:30pm -6:00 pm
Where: Parking lot across from the Youth Center, food will be handed out at the truck!
The $Y$ will provide a grocery bag of non perishables to any household. There is no sign up or registration

For more information, contact us at foodaccess@hockymca.org or 508-643-5277
www.hockymca.org/food-access

# $\underbrace{\text { yourth }}$ <br> SpringWalking <br> Tuesdays and Thursdays at the MYC! 

11:30AM to 1:00PM (10-11:30AM on $4 / 16$ \& 4/18)

This is for Milford Residents only!
Please complete online Individual Use and Liability Form prior to entry with QR code.


Masks are now OPTIONAL; Rulings are subject to Change.

## 24 Pearl Street, Milford MA

Come walk laps as the weather gets cooler! Coffee and tea provided!
Please visit our Website and Social Media for the dates!
*Cancellation due to weather will be posted on our facebook, website, and email.

## \$5 Milford Residents

 \$8 Out of Town Participants
## BASKETBALL

 ADULT OPEN GYM
## MONDAYS 5/6, 5/13 \& 5/20 6:30PM - 8:30PM

Adult Open Gym is an 18+ program only (no children or spectators allowed)! Please note that there will be no instructors and/or lessons during these peograms and it's first come, first serve! Please bring your own equipment (nets will be provided). See website and social media for dates. Waiver must be completed prior to entry!


