



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
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Milford Youth Commission

In-Person Meeting

Date: November 1, 2022

Time: 6:15 pm

Location: Milford Youth Center - Conference Room, 2nd Floor
24 Pearl St., Milford, MA

Members Present: Brendan Rickert, Ariea Bryan, Sandra Caproni, Christine Crean, Stacy Darling, Darlene Dulude, Steve Sousa, Jason Vaz

Members Absent: Chuck Calagione, John Dulude

MYC Staff: Emily Stienstra, Jen Ward

Staff: Dale Michaud

Call to Order

At 6:21 pm, Chair Rickert called the meeting to order. Seconded by S. Caproni.

A.) Invitation to Speak

B.) New Business

1. Approve Meeting Minutes: 10/17/22

Motion: **B. Rickert moved to approve the meeting minutes of 10/17/22.**

Seconded: C. Crean

Roll Call Vote: A. Bryan, S. Caproni, C. Crean, S. Darling, D. Dulude, B. Rickert. None opposed.
J. Vaz abstained.

Motion Carries: **6-0-1**

2. Fund Balance as of 10/27//22: \$ 85,050.57.

Chair Rickert commended Jen Ward for a fantastic job at preserving the fund balance!

3. Signing of warrants:

- i. 22-16 Revolving Account for \$5,846.18

- ii. 23-18 Revolving Account for \$152.44

- iii. 22-17 Maintenance Account for \$85.04

Motion: **B. Rickert moved to approve signing the warrants: 22-16 Revolving Account for \$5,846.18; 23-18 Revolving Account for \$152.44; 22-17 Maintenance Account for \$85.04.**

Seconded: C. Crean

Roll Call Vote: A. Bryan, S. Caproni, C. Crean, S. Darling, D. Dulude, B. Rickert, J. Vaz. None opposed.

Motion Carries: **7-0**

4. Town Meeting 10/24 - Articles passed - thank you Brendan!

5. CraftRoots fundraiser: Tentatively confirmed Friday, September 15, 2023

At 6:27 pm, Steve Sousa entered the meeting.

Milford Youth Commission
Meeting Minutes

6. Program Coordinator Recommendation

- Members discussed the finalists after second interviews which included two Board members
- Members discussed full time hours, schedules, peak times, and vacations
- Members discussed teamwork and commitment beyond the workday
- Members discussed temporary backup for Program Coordinators
- Members discussed offering the Program Coordinator position to the runner-up in case the preferred candidate does not accept the position.
- Members discussed offering runner-up, Erik Bruder-Moore, the Health Coordinator position.
 - Part time < 19 hours to include a suggested schedule of 3 days per week, 3 hours daily at \$21.72 hourly could cost \$200 weekly. This is affordable.
 - Mr. Vaz felt the candidate wanted a full-time position.
 - The candidate's reply will be considered at the December MYC meeting.
- Concerns voiced included:
 - Candidate Joanna Abrantes will require a 35 hour work week during summer months
 - MYC discourages summer vacations. With advance planning, can accommodate reduced hours
 - Ms. Ward stipulated the week would be 40 hours when the afterschool program is in session.
 - Ms. Abrantes has worked at MYC for years, knows the kids and programs. She is invested.
 - Ms. Abrantes attends staff training including mental health awareness. She attends events.
 - Staff have complained about the time commitment beyond the workday. Why choose a staff person with reduced hours?
 - Ms. Abrantes demonstrates her commitment to MYC when staff are absent and provides assurance to the program. She is dedicated.
 - Give applicants the courtesy to know they were not selected as the final candidate.

Motion: **B. Rickert moved to appoint Joanna Abrantes immediately to the Program Coordinator position at a rate of \$25.93 per hour with the stipulation that her offer letter which expires Friday, November 4, clearly states her hourly expectation when the afterschool program is in session, then her hourly expectation outside of the afterschool program.**

Seconded: S. Caproni

Roll Call Vote: A. Bryan, S. Caproni, C. Crean, S. Darling, D. Dulude, B. Rickert, S. Sousa, J. Vaz.
None opposed.

Motion Carries: **8-0**

Motion: **B. Rickert moved to appoint Erik Bruder-Moore immediately to the Program Coordinator position at a rate of \$25.93/hour if Joanna Abrantes does not accept the position.**

Seconded: C. Crean

Roll Call Vote: A. Bryan, S. Caproni, C. Crean, S. Darling, D. Dulude, B. Rickert, S. Sousa, J. Vaz.
None opposed.

Motion Carries: **8-0**

C.) Directors Report:

1. After School Program: See after school calendar and fliers attached
2. Building Updates:
 - a. Renovation litigation:
 - i. Met with lawyer 8/11 agreed to fix lobby floor; Town provided quotes but need to go to bid; Tentative meeting on 10/28/22
 - ii. Will find out tomorrow when outside work will start

- b. Music/Multipurpose media Center- bid documents are ready and waiting on new Town Engineer whom Ms. Ward met and is now in contact with via email.
- c. HVAC project in progress – waiting on response to incorporate Health Foundation of Central Massachusetts Meeting grant for \$115,250.00
- d. Safety issues at crosswalk – messaged Police 8/10/22 & 10/19/22
 - Police Dept. provided detail for the Friday Halloween event. Their assistance was awesome.
 - The real issue is the need for Police detail over the summer when kids are frequently in danger of loss of life in the crosswalk due to erratic drivers who do not slow down at the crosswalk.

3. Donation/Grant Updates:

- a. See newsletter for monthly updates for misc. donations: <https://conta.cc/3SbCnTD>
- b. Goldfish Swim School: Milford lessons continue to third child
- c. TDA to start in December – \$3K donation
- d. DA Worcester Joe Early Drug Forfeiture Funds - \$10,000. Funds have been received! Thank you!
- e. Holiday Sponsorships:
 - i. United Way of Tri-Country – 60 youth
 - ii. Amazon – 40 youth
 - iii. GoldFish Swim School – Collection
 - iv. Misc. individuals

4. Halloween Event recap!

Staff and volunteers were amazing and contributed a TON of work. All Staff including Board members, John Dulude and Jay Vaz dedicated the last few weeks to get the haunted house ready. Also, Darlene Dulude and Sandi Caproni sold tickets. We had so many community vendors contribute to a successful event. Everyone did a great job! We are still cleaning up after the event and could use assistance.

5. Other Events:

- a. Sunday, October 30th – DoubleTree OctoberFest
Did anyone donate through the hotel? MYC paid Mattie and Sam to attend as Ms. Ward could only attend for 30 minutes. MYC hasn't received any monetary amounts from the hotel.
- b. Saturday, November 5th – Nutriforia Nutrition. 10% proceeds will come back to the Youth Center.
- c. Thanksgiving Event – Tuesday, November 22nd.
 - i. Ms. Abrantes spent the morning soliciting businesses to donate. Board members will do the turkeys. Businesses will contribute the sides and drinks.
- d. Santa Parade – Sunday, December 4th
 - Commitment to this event has not yet been decided. Members discussed the pros and cons of participating so soon after the Thanksgiving Event.
 - Having the kids walk requires supervision.
 - It was a ton of work to build a float and you have to get a truck to haul it.
 - The Polar Express train could be used again.
 - There are other commitments in December such as the sponsored gift event.

6. Rentals:

- a. Rental contract edits:
 - i. CORI needed for applicant – response from Town Counsel update
 - Counsel Moody suggested MYC require a CORI from an individual applicant.
 - If the applicant is a group/entity/organization, they would bear responsibility to run the CORI on their supervisors who would be working with the children.

Milford Youth Commission
Meeting Minutes

- MYC uses organizations such as baseball and sports clubs.
- Counsel Moody suggested MYC does not need to run CORIs on organizations who themselves are running CORIs.
- Ms. Darling suggested wording such as "it is incumbent on you, the organization, to have the CORI run on all persons involved in your programs".
- ii. NON-profit fee waiver included on rental rules and regulations
 - Mike Soares of New Human will hold an event fundraiser Saturday, November 19
 - They have asked for the gym rental fee to be waived.
 - They will be responsible for staffing and custodial service through the Town.
 - Three barbers will give away free haircuts from 9am - 1pm
 - They anticipate 75-125 people
 - They will also host 3 classes for all ages (yoga, body weight workout, basketball camp)
 - They will have vendors
 - They have the goal to raise \$15,000 in 2023 with 100% proceeds for MYC.
 - New Human runs fitness and wellbeing programming in our afterschool program
 - New Human owners are not Milford residents. They reside in Waltham and Hopedale.
 - New Human donated to MYC during second half of Covid-19 pandemic with a one-day free workout class. Also, they raised \$7,000 for MYC with a Go Fund Me page.
 - Members discussed New Human owners' commitment to MYC. They were recipients of services offered at MYC. They want to give back to the community.
- b. Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>

Motion: B. Rickert moved to waive the gym rental fee for the New Human event on November 19.
Seconded: S. Caproni
Roll Call Vote: A. Bryan, S. Caproni, C. Crean, S. Darling, D. Dulude, B. Rickert, S. Sousa, J. Vaz.
None opposed.
Motion Carries: 8-0

7. **Next Meeting:** Tuesday, December 13, 2022 @ 6:15
Board Members absent will include: Brendan Rickert, Steve Sousa, Jason Vaz.

Adjourn

Motion: B. Rickert moved to adjourn the meeting at 7:23 pm.
Seconded: C. Crean
Roll Call Vote: A. Bryan, S. Caproni, C. Crean, S. Darling, D. Dulude, B. Rickert, S. Sousa, J. Vaz.
None opposed.
Motion Carries: 8-0

Respectfully submitted,
Dale Michaud, Recording Secretary

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Brendan Rickert

Date