



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
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Milford Youth Commission

Virtual Meeting

Date: January 10, 2023

Time: 6:15pm

Members Present: Chuck Calagione, Sandra Caproni, Christine Crean, Stacy Darling, Brendan Rickert
Members Absent: Ariae Bryan, Darlene Dulude, John Dulude, Steve Sousa, Jason Vaz
MYC Staff Present: Emily Stienstra, Jen Ward
Staff: Dale Michaud

Call to Order

At 6:25 pm, Chair Rickert called the meeting to order and performed the roll call.

A. Invitation to Speak: None.

B. New Business

1. Approve Meeting Minutes: 12/13/22

Motion: C. Crean moved to approve the meeting minutes of 12/13/22.

Seconded: B. Rickert

Roll Call Vote: C. Calagione, yes; S. Caproni, yes; C. Crean, yes; S. Darling, yes; B. Rickert, yes. None opposed.

Motion Carries: 5-0

2. Fund Balance as of 12/31/22: \$75,971.43

- December is the biggest donation month. Ms. Stienstra is pulling in rentals.
- Members discussed a potential \$1,300,000 Community Development block grant application.
 - Are there needs for the Youth Center? Members will provide ideas.
 - A flashing light for the crosswalk
 - A park with additional parking spaces

3. Signing of warrants:

- i. 23-26 Revolving Account for \$419.50 - Mileage to secure Christmas gifts
- ii. 22-26 Maintenance Account for \$50.90 - Cell phone bill
- iii. 23-28 Revolving Account for \$91.13 - Mileage to secure Christmas gifts

4. Safety issues at crosswalk:

- i. Posts donated by YMCA
- ii. Purchased sign for the middle of the crosswalk
 - Members discussed adding a blinking light at the crosswalk.

A Milford student chose to do a Civics project on the Youth Center crosswalk. She is gathering statistics.

5. MYC Scholarship: See draft attached:

- Members discussed a more inclusive scholarship.
- Expand on last bullet "Award must be used for furthering education and/or training".
 - Suggested language will be provided.
- Extension of Lifeskills (not enough tradesmen)
- Do you have a Passion Project?
- The more doors we open for our students the more opportunities they have to be successful.
- Schools may have extra funding for this.
- Recipient will attend a party with the kids so they see the paths available to them.

Motion: **B. Rickert moved to add language to the Milford Youth Center (MYC) Scholarship application to include expanding the Milford Youth Scholarship Center (MYC) Scholarship Program to be inclusive of other post-high school programs or pursuits.**

Seconded: S. Caproni

Roll Call Vote: C. Calagione, yes; S. Caproni, yes; C. Crean, yes; S. Darling, yes;
B. Rickert, yes. None opposed.

Motion Carries: **5-0**

C. Directors Report:

1. After School Program:

- a. After School Calendar and additional program fliers attached
 - New Dance program started with part-time staff, Iliana, who is graduating from college with a dance background.
 - Schools asked her to do a read-a-thon. MYC may pay her as an extension of MYC.
 - Adult open gym is averaging 18-30 people with two MYC staff members.
- b. Attendance, dinner and snack numbers: December 2022
 - Averaging 120 youth daily at the beginning of January
- c. Lovin' Spoonfuls
 - 12-16 MYC families are participating
- d. YMCA Pop Up Pantry
 - Partnership with MYC with enough food for 75 families; no proof necessary

2. Building Updates:

- a. Renovation litigation:
 - i. Gym Floor relief cut to be done 12/26/22 but changed to 1/9/23
 - Contractors have not responded to communication efforts from Jay Vaz or shown up on scheduled work dates.
 - Ms. Ward will contact Brian to send a letter to contractors.
 - Ms. Ward to check with Carlos.

- ii. Waiting on agreement to do Lobby floor
 - After the Gym floor
- iii. Outside work to begin April 3, 2023
- b. Music/Multipurpose Media Center proposed dates:
 - i. January 18 - Completion of documents and submittal to Central Register
 - Documents from the Town Engineer to get project out to bid.
 - ii. January 25th Advertisement in Central Register
 - iii. February 1st Pre-bid conference
 - iv. February 8th Deadline for RFIs
 - v. February 15th Deadline for Issuance of Addenda
 - vi. February 22nd Bid Opening
 - vii. March 1st Award Contract
 - viii. April 3rd Start Construction
- The \$25,000 donation from Amazon is dedicated to this space.
- Members discussed how much they could comfortably spend for: electrical upgrades, media space, the large pipe to move up, soundproofing, sprinklers.
- The Youth Center is waiting on quotes.
- c. HVAC project in progress –Health Foundation of Central Massachusetts Meeting grant for \$115,250.00 – contract signed and scheduling
 - Project almost complete
 - Gas heaters are expected in 3 weeks.
- d. Parking lot across the street updates pending Select Board meeting 1/9/23

3. Donation/Grant Updates:

- a. See newsletter for monthly updates for misc. donations: <https://conta.cc/3Q5nS47>
- b. Holiday Sponsorships: 130 youth supported!
 - One NEW organization donated, **barbell_88**.
 - Two barberships (Lunas Place and Hard Knocks Barbership) raised funds.
 - MYC can keep items and raffle off at a later date to benefit MYC.
- c. \$5,000: Alavi + Braza, PC
 - End of year holiday donation
- d. \$2,500: Benjamin Moore
 - Always great to MYC!
- e. \$1,000: Catherine L. Coyne Charitable Foundation & Murray Law Office
 - Second year donation
- f. YouthWorks Grant
 - Career exploration with tiers

4. Other Events:

- a. YMCA Golf Tourney – Friday, May 5, 2023 (Cinco de Mayo)
 - i. Shining Rock Golf Course: 91 Clubhouse Ln, Northbridge, MA 01534
 - ii. 8:30 am start with lunch around two
 - iii. Current Committee: Jen Ward, Ken Rosa, Jim Downs (CEO), Pat Murphy (Association Director Community Engagement & Partnerships), Brendan Rickert and Christine Crean
 - iv. 1/5/23 Meeting Update
 - Secured 10 out of 22 foursomes at \$600 per foursome
 - Goal is to reach \$5,000
 - MYC function is to secure business sponsors to build new relationships.
 - Members discussed the tournament payment or donation mechanism.
 - Patrick will work on a Google drive.
 - Promote the event with a flyer.
 - Close MYC as the tournament will be held during afterschool programs.
 - v. Help from Youth Commission:
 - 1. Securing foursomes
 - 2. Sponsorships (t-signs)
 - 3. Raffles/Auction items
 - 4. Day of event help
 - vi. No After School program that Friday, 5/5?
 - Close MYC as the tournament will be held during afterschool programs.

5. Rentals: Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>

- January rentals every day, 4 mornings including MYC programs.
 - Total rental revenue thus far \$25,000
 - Expecting additional \$4,400 for February and March
 - Members discussed whether there are rental opportunities for Media Center.
 - Milford TV may have music needs.
 - Figure out limits of computers and software

6. Staff Training:

- a. Regulation and Relationships: Impact of Trauma, Technology, and Isolation – E. Stienstra
 - Ms. Stienstra attended this course taught by Kathy Orr, Executive Director of Peaceful Households. Training included trauma and its impact on on-line learning and how to incorporate being informed into social/emotional programs.
- b. Certificate in Supervision: Ms. Ward only but Ms. Stienstra in the future
 - Town is paying for the training.
 - i. Orientation Session: Tuesday, January 17, 9:00 – 11:30 am - weekly
 - ii. January 24 – March 14, 2023, 9:00 – 11:30am
 - iii. All-Day session: Saturday, March 4, 8:45am – 4:30pm ET — REQUIRED
- c. Self-Awareness and Adaptability (Virtual) – April 13, 2023 (All FT staff)

- All 3 MYC staff will take this course (Emily, Jen, Joanna).

7. Upcoming Meetings:

- Tuesday, February 7, 2023 @ 6:15
- Tuesday meetings for the foreseeable future

Adjourn

Motion: B. Rickert moved to adjourn the meeting at 7:24 pm.
Seconded: C. Crean
Roll Call Vote: C. Calagione, yes; S. Caproni, yes; C. Crean, yes; S. Darling, yes;
B. Rickert, yes. None opposed.
Motion Carries: 5-0

Respectfully submitted,
Dale Michaud, Recording Secretary

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

_____	_____
Name	Date

Documents used

- | | |
|--|---|
| ➤ Meeting Minutes 12/13/22 | ➤ Kid's Play flyer |
| ➤ Funds Report | ➤ Senior Walking flyer |
| ➤ MYC Scholarship application | ➤ Adult Open Gym flyer |
| ➤ After-School, Snack, Dinner Attendance | ➤ Flyer, Lovin' Spoonfuls Food Distribution |
| ➤ MYC January Calendar | ➤ YMCA Food Access Program flyer |
| ➤ Dance flyer | |