



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
MILFORD YOUTH COMMISSION  
24 Pearl St., Milford, MA 01757  
(508) 473-1756 Phone  
(508) 473-4388 FAX



**Milford Youth Commission**

In-person Meeting

**Date:** April 11, 2023

**Time:** 6:15pm

**Members Present:** Sandra Caproni, Chuck Calagione, Christine Crean, Stacy Darling, John Dulude, Brendan Rickert, Steve Sousa, Jason Vaz

**Members Absent:** Ariae Bryan, Darlene Dulude

**Staff Present:** Dale Michaud, Emily Stienstra, Jen Ward

**Call to Order**

At 6:22 pm, Chair Rickert called the meeting to order and performed the roll call.

**A. Invitation to Speak - None**

**B. New Business**

1. Approve Meeting Minutes: 3/22/23 attached

**Motion:** **S. Caproni moved to approve the meeting minutes of 3/22/23.**

**Seconded:** **B. Rickert**

**Roll Call Vote:** S. Caproni, yes; A. Calagione, abstained; C. Crean, abstained; S. Darling, yes; J. Dulude, yes; B. Rickert, yes; S. Sousa, abstained; J. Vaz, yes. None opposed.

**Motion Carries:** **5-0-3**

2. Fund Balance as of 4/4/23: \$ 83,338.44  
Balance may not reflect summer camp. We will have expenses once we book field trips.

3. Signing of warrants:

- i. 22-38 Maintenance Account for \$50.90 (cell phone)
- ii. 22-39 Maintenance Account for \$379.25 (clocks)
- iii. 22-40 Maintenance Account for \$662.54 (blinds)
- iv. 22-39 Electrical Allocation for \$9,070.75 (electrical upgrades)
- v. 22-40 Electrical Allocation for \$138.28 (Lowe's woodworking supplies)
- vi. 22-41 Revolving Account for \$350.50 (Crown Trophy, March Madness, one field trip)

**Motion:** **S. Caproni moved to approve signing the following warrants:**

22-38 Maintenance Account for \$50.90  
22-39 Maintenance Account for \$379.25  
22-40 Maintenance Account for \$662.54  
22-39 Electrical Allocation for \$9,070.75  
22-40 Electrical Allocation for \$138.28  
22-41 Revolving Account for \$350.50

**Seconded:**                **B. Rickert**

**Roll Call Vote:**        S. Caproni, yes; A. Calagione, yes; C. Crean, yes; S. Darling, yes;  
J. Dulude, yes; B. Rickert, yes; S. Sousa, yes; J. Vaz, yes. None opposed.

**Motion Carries:**      **8-0**

4. Goldfish Fundraiser Update: <https://milfordyouthcenter.org/2023/01/17/myc-golf-tournament/>

i. **Sponsors secured:**

1. Central One Federal Credit Union – Presenting sponsor for \$5,000!
2. Petro Home Services – Gold Lunch and Putting Contest sponsor for \$3,000!
3. Ayr Wellness – Party Package Sponsor for \$1,500!
4. Hillview Equipment Parts – Golf Cart Sponsor for \$1,000!
5. Plumb House Inc. – Beverage Sponsor for \$500!
6. Rockland Trust – Beverage Sponsor for \$500!
7. Hockomock Area YMCA – Hole in One Sponsor for \$300!
8. Signs Plus-Hole in One Sponsor for \$300!
9. Teacher’s Driving Academy – Hole in One Sponsor for \$300!
10. Milford Girls Softball League – Tee Sponsor for \$150!
11. BluSky Restoration Contractors – Tee Sponsor for \$150!
12. Honey Dew Donuts of Milford – Tee Sponsor for \$150!
13. Crystal Roots Energy Medicine – Tee Sponsor for \$150!
14. Central Tavern – Tee Sponsor for \$150!
15. Braza & Mancini Inc. – Tee Sponsor for \$150!
16. Middlesex Savings Bank – Tee Sponsor for \$150!
17. Milford Audiology – Tee Sponsor for \$150!
18. Tamagni Wealth Advisors – Tee Sponsor for \$150!
19. Accent Limousine – Tee Sponsor for \$150!
20. Nutriforia Nutrition – Tee Sponsor for \$150!
21. Morin’s Studio of Photography – Tee Sponsor for \$150!

- All sponsors have been secured as of April 10 (24 sponsors).
- New sponsor, Central One Federal Credit Union, will conduct financial literacy programs as well as participate in the golf tournament. Awesome connection!
- Thanks to the volunteers who phoned and visited local businesses.
- Other new sponsors include Honeydew and Milford Audiology.

5. **We have the following additional new sponsors:**

1. Hole in One Sponsor for \$300
  - Teacher's Driving Academy
  - Milford Softball
2. Tee sponsors for \$150 – unlimited
  - Imprint Graphics

- Joe Andruzzi of the New England Patriots will be playing.
- There will be 35 raffle prizes.
- Milford Youth Center hopes to make \$15,000 to \$20,000 from the event.

6. Town Meeting Warrant: Monday, May 22, 2023 - Town Hall or remotely
  - i. Music/Multipurpose Media Center- see attachment – can pass over if Brian Murray secures State earmark

**Motion:** S. Caproni moved to cap at \$90,000 the Music/Multipurpose Media Center.  
**Seconded:** S. Sousa  
**Roll Call Vote:** S. Caproni, yes; A. Calagione, yes; C. Crean, yes; S. Darling, yes; J. Dulude, yes; B. Rickert, yes; S. Sousa, yes; J. Vaz, yes. None opposed.  
**Motion Carries:** 8-0

7. Release Executive Session minutes and have the Commission vote to release them to the Public: 2/11/19 & 5/10/21
  - A request was made for Executive Session minutes from 2018 forward.

**Motion:** S. Caproni moved to Release the Executive Session minutes of 2/11/19 & 5/10/21 and have the Commission vote to release them to the Public.  
**Seconded:** C. Crean  
**Roll Call Vote:** S. Caproni, yes; A. Calagione, yes; C. Crean, yes; S. Darling, yes; J. Dulude, yes; B. Rickert, yes; S. Sousa, yes; J. Vaz, yes. None opposed.  
**Motion Carries:** 8-0

8. MYC Scholarship Grant Applications due 4/28; Awards Night 5/31; presented at end of year party
  - One application has been received from an applicant with no connection to MYC.
  - Ms. Stienstra will send an e-mail promotion to parents of MYC youth.
  - MYC staff can recommend youths.
  - All applications will be available for the next board meeting for a final vote.
  - Scholarship awards will be announced on Awards Night.
  - Students will receive scholarship letters and be recognized at the end-of-year party which will also promote future scholarship applications to MYC peers.

**C. Directors Report:**

1. After School Program:
  - a. After School Calendar and additional program fliers attached. New programs include:
    - Wayside's Art with iPads
    - The monthly Food Nutrition program began April 11.
    - The weekly Youth Council, a leadership and community service based groupMembers brainstormed ideas for an unforgettable MYC visual icon for use at events.
  - b. Attendance, dinner and snack numbers: March 2023 – see attachment
    - This is the largest attendance month due to March Madness.
    - Attendance, dinner and snacks averaged 115 kids per day in March.
  - c. School Incident and communication with schools 3/26/23 – vote to keep punishment consistent with schools

- Members discussed the successful real-life enactment of roles between the Youth Center and a School Principal as a student was suspended. Due to excellent communication, the student was not allowed to use the Youth Center until the suspension is resolved at school keeping everyone safe at the center.
- Members discussed that the Youth Center needs to know the level of risk.

**Motion:**                    **S. Caproni moved to have policies updated consistent with the school's policy.**

**Seconded:**                **C. Crean**

**Roll Call Vote:**         S. Caproni, yes; A. Calagione, yes; C. Crean, yes; S. Darling, yes;  
J. Dulude, yes; B. Rickert, yes; S. Sousa, yes; J. Vaz, yes. None opposed.

**Motion Carries:**        **8-0**

2. Summer Camp registration opened on April 1st!
    - a. Purchase a water jumpy and strong dolly
      - MYC rents a water jumpy for End of Year and End of Summer parties.
      - With the Fino Field pool closed this summer and lakes polluted last summer, MYC will be renting a water jumpy much more often.
      - At a cost of \$300-\$400 per rental, it is more economical to purchase one.
      - Staff will present quotes to MYC board at the next meeting.
    - b. 20+ registrations already!
      - The Fino Field pool will not open this summer.
      - Without Goldfish Swimming in Hopkinton, we've filled up the Monday slots:
        - Connect and Inspire Nutrition
        - Steam Coding by UMass Amherst
        - Safari, Drone Exploration with Milford Special Operations
  3. Building Updates:
    - a. Renovation litigation: Outside work started April 3, 2023
      - Chair Rickert thanked Jay Vaz for overseeing the work.
      - They tested for water infiltration by letting water run through hoses placed inside the building.
      - They neglected to place a receptacle inside the building to collect the water.
    - b. Music/Multipurpose Media Center – Bid results- see attachment
      - i. Lessen scope – budget?
        - Lessen the project scope, but the space would be inadequate.
      - ii. Request to State Rep. Brian Murray for earmark
        - MYC hoped the bid would be \$75,000; the lowest bid was \$135,000.
        - Ask State Rep, Brian Murray to earmark \$65,000 to make up the difference.
        - If MYC secures the State difference, we pass over Town Meeting Article.
      - iii. Town Meeting Warrant for difference
        - Milford Youth Center added an article to the Town Meeting Warrant.
- Members discussed which proceeds comprise the \$75,000 in MYC's account.

- c. HVAC project in progress –Health Foundation of Central Massachusetts Meeting grant for \$115,250.00 – midyear report emailed 3/31/23
  - They will send second grant installment.
  - We have cages to protect gas heaters.
  - Jay Vaz is overseeing the project so they fix what they damaged.
4. Donation/Grant Updates:
  - a. See newsletter for monthly updates for misc. donations: <https://conta.cc/3m0np8s>
  - b. YouthWorks Grant budget submitted:
    - i. Tier 2: \$16.25/hr: Goal 20 students – entry level placements
      - MYC will get \$200,000 for the summer; we will purchase ChromeBooks.
    - ii. Tier 3: \$17.50/hr: Goal 10 students returning and good career fit path
    - iii. Tier 4: \$18.75/hr: Goal 3-5 participants with potential further employment after summer

Promote that MYC has air conditioning to increase summer rentals.
5. Other Events/Programs:
  - a. Free Continuing Education and Networking Event. Milford Regional's "Opening Doors to Address Youth Mental Health; A Focus on Homebased Health Services" – 4/12/23 6-8 PM
    - MYC Staff, Emily Stienstra and Jen Ward will attend the event tomorrow.
  - b. 8th Annual Milford Beautification Day– April 22nd, 9-1 pm
    - MYC Staff, Joanne Abrantes, Emily Stienstra, Jen Ward and additional staff and kids from the Youth Council as well as parents, will meet at 9:00 am with equipment, coffee and donuts to start.
    - The Lions Clubs will conclude the event with hamburgers.
  - c. YMCA Golf Tourney – Friday, May 5, 2023 (Cinco de Mayo) – summer camp scholarships
    - Jen Ward will meet with Pat from the YMCA to make the packages.
    - Jen will award prizes for winners before her vacation.
    - Darlene and John Dulude will spray paint boxes for raffle prizes (either the golf event or the September event).
  - d. CraftRoots Fundraiser - Friday, September 15, 2023 – Free Afterschool programming
6. Rentals:
  - a. Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>
    - Emily Stienstra presented ideas for the Gym:
      - Hold at October event but advertise now before summer
      - Run volleyball and pickleball 3 days weekly
      - MYC will not provide lessons (participants have to know how to play)
      - \$5 Town residents; \$8 out of Town residents; \$3 per paddle, balls provided
    - Offer Adult Gym on Tuesday and Wednesday during the summer.
    - Boxing rental:

- MYC developed a rate structure
- They are looking to do a huge fundraiser with alcohol.
- They would need to present to the MYC Board then the Town for approval.
- b. Future ideas- create more opportunities with AC- ex. pickleballs
  - Promote that the MYC Gym is air conditioned.
- c. Milford Cheer

7. Vacations:

- a. Joanna: 4/14-4/15; 6/20-6/30    b. Jen: 4/18-4/21    a. Emily: 7/24-7/28

8. Upcoming Meeting: Tuesday, May 9, 2023 @ 6:15

State Representative, Brian Murray, read a proclamation from the House of Representatives on behalf of Sandra Caproni for 18 years of dedicated service to the young adults of the Milford community. She resigned from the Milford Youth Commission as her family will be moving out of state.

Paul Mazzuchelli of the Milford Select Board read a citation congratulating Ms. Caproni.

**Adjourn**

**Motion:**                    **S. Caproni moved to adjourn the meeting at 7:15 pm.**

**Seconded:**                B. Rickert

**Roll Call Vote:**         S. Caproni, yes; A. Calagione, yes; C. Crean, yes; S. Darling, yes;  
J. Dulude, yes; B. Rickert, yes; S. Sousa, yes; J. Vaz, yes. None opposed.

**Motion Carries:**        **8-0**

Respectfully submitted,  
Dale Michaud  
Recording Secretary

*The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.*

Name	Date
<b><u>Documents used</u></b>	
➤ MYC Agenda 4/11/23	➤ Nutrition Program Flyer
➤ MYC Meeting Minutes 3/22/23	➤ MYC Youth Council
➤ MYC Funds Report	➤ MYC Tutoring Services
➤ Golf Tournament Flyer 5/5/23	➤ Lovin' Spoonfuls Food Rescue Flyer
➤ After-School, Snack and Dinner Program	➤ Hockomock YMCA Mobile Food Pantry
➤ MYC April Calendar	➤ YouthWorks Summer Employment
➤ All Monthly Program Flyers	➤ Town Meeting Warrant