



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
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Location: Milford Youth Center - Conference Room, 2nd Floor

Date: May 9, 2023

Time: 6:15 pm

Members Present: Chair, Brendan Rickert; Vice-Chair, Stacy Darling; Chuck Calagione, Christine Crean, Darlene Dulude, John Dulude, Jason Vaz

Members by Phone: Ariea Bryan

Members Absent: Steve Sousa

Staff Present: Dale Michaud, Emily Stienstra, Jen Ward

Call to Order

At 6:20 pm, Chair Rickert called the meeting to order and performed the roll call.

A. Invitation to Speak - None

B. New Business

1. Approve Meeting Minutes: 4/11/23 attached

Motion: **C. Crean moved to approve the meeting minutes of 4/11/23.**

Seconded: **B. Rickert**

Vote: Unanimously approved

Motion Carries: **7-0**

2. Fund Balance as of 4/30/23: \$ 87,228.50

3. Signing of warrants:

- i. 22-43 Maintenance Account for \$50.90 - phone bill
- ii. 22-45 Maintenance Account for \$188.50 - Fish Works
- iii. 22-42 Revolving Account for \$481.39 - Abra-Cadabra for summer camp supplies. This expenditure was reversed as a donation was received for this amount.
- iv. 22-44 Revolving Account for \$396.50 - Imprint Graphics for shirts for the golf tournament; and insurance
- v. 22-42 Revolving Account for \$536.02 - Crown Trophy for brass doorknob for outgoing member, Sandra Caproni
- vi. 22-45 Revolving Account for \$280.02 - Signs for golf sponsorship, mileage

Motion: **B. Rickert moved to approve signing the following warrants:**

22-43 Maintenance Account for \$50.90	22-42 Revolving Account for \$536.02
22-45 Maintenance Account for \$188.50	22-45 Revolving Account for \$280.02
22-44 Revolving Account for \$396.50	

Seconded: **J. Dulude**

Vote: Unanimously approved

Motion Carries: **7-0**

At 6:36 pm, Ariae Bryan joined the meeting.

4. Golf Fundraiser Update: <https://milfordyouthcenter.org/2023/01/17/myc-golf-tournament/>

i. **Sponsors secured:**

1. Central One Federal Credit Union – Presenting sponsor for \$5K!
2. Petro Home Services – Gold Lunch and Putting Contest sponsor for \$3K!
3. Ayr Wellness – Cinco Party Package Sponsor for \$1.5K!
4. Hillview Equipment – Golf Cart Sponsor for \$1K!
5. Plumb House Inc. – Beverage Sponsor for \$500!
6. Rockland Trust – Beverage Sponsor for \$500!
7. Milford Girls Softball League – Hole in One Sponsor for \$300!
8. Hockomock Area YMCA – Hole in One Sponsor for \$300!
9. Signs Plus-Hole in One Sponsor for \$300!
10. Teacher’s Driving Academy – Hole in One Sponsor for \$300!
11. Frank’s Appliance – Hole in One Sponsor for \$300!
12. Milford Girls Softball League – Tee Sponsor for \$150!
13. BluSky Restoration Contractors – Tee Sponsor for \$150!
14. Honey Dew Donuts of Milford – Tee Sponsor for \$150!
15. Crystal Roots Energy Medicine – Tee Sponsor for \$150!
16. Central Tavern – Tee Sponsor for \$150!
17. Braza & Mancini Inc. – Tee Sponsor for \$150!
18. Middlesex Savings Bank – Tee Sponsor for \$150!
19. Milford Audiology – Tee Sponsor for \$150!
20. Tamagni Wealth Advisors – Tee Sponsor for \$150!
21. Accent Limousine – Tee Sponsor for \$150!
22. Nutriforia Nutrition – Tee Sponsor for \$150!
23. Morin’s Studio of Photography – Tee Sponsor for \$150!
24. Hockomock Area YMCA – Tee Sponsor for \$150!
25. Imprint Graphics, Inc. – Tee Sponsor for \$150!

J. Ward reported a preliminary net profit of \$19,076.69 after expenses. The final profit will be determined after reconciling with a report from the Town.

- D. Dulude was recognized for her tireless efforts the past two months to create raffle prizes.
- There were 47 raffle prizes and 8 auction items.
- The Golf Tournament date has been secured for next year as Friday, May 10, 2024.

CraftRoots Fundraiser, September 15:

- J. Dulude spraypainted boxes for the September fundraiser.
- Half the raffle prizes have been completed for September.
- Social media posts have been created to solicit gift basket donations.

Craft Brewers is under new ownership but still plans to partner with MYC in 2024.

C. Calagione reports that Drug Forfeiture Funds for the community are not expected in 2024.

5. MYC Scholarship/Grant Selection – see attachments

- \$500 scholarship will be awarded to each of two awardees
- Members read and discussed the applications and essay attachments.
- Some applicants had connections to the Youth Center; some did not.
- MYC scholarship materials stipulated recipient have connection to MYC
- School announcement of MYC scholarship did not state connection to MYC
- Stipulate in future years there must be connection to the Youth Center.
- E. Stienstra emailed senior students and parents to announce scholarship.
- Scholarship recipient awards will be announced at MYC end of year party.
- The **Sandi Caproni Good Citizen Award** will be presented on the last day of the back to school program.
- MYC staff recommended 3 award recipients.

Motion: B. Rickert moved to award one \$500 Milford Youth Center Grant Scholarship each to Ashlynn Ringo and Lauren Handley-Bucchino.
Seconded: S. Darling
Vote: Unanimously approved
Motion Carries: 8-0

Motion: B. Rickert moved to award \$500 to Guy Saintyl as a first-time *Sandy Caproni Good Citizen* award recognizing his loyalty to the Milford Youth Center program.
Seconded: J. Vaz
Vote: Unanimously approved
Motion Carries: 8-0

6. Policy

Members discussed revising the Code of Conduct Policy for youth participants to include conduct of parents, guardians or caretakers.

- Revise language to address a conflict resolution process and cooling off timeline.
- Members discussed how to apply the policy.
- Policy revision is effective immediately and will be sent home with MYC participants.

Members discussed formation of a Discipline Subcommittee of the MYC. Members will serve for a term of one year. The Vice-Chair will serve as back-up to the Chair.

Motion: B. Rickert moved to change the Milford Youth Center Code of Conduct to reflect changes as written in the document subject to clarification of the school policy regarding whether the MYC Discipline Subcommittee would need to wait until the date the school allows the student to return to school before allowing the student to return to the MYC program.

Seconded: J. Vaz

Vote: Unanimously approved

Motion Carries: 8-0

Motion: D. Dulude moved to nominate Brendan Rickert as Chair to the Discipline Subcommittee of the Milford Youth Commission effective immediately.

Seconded: C. Crean

Vote: Unanimously approved

Motion Carries: 8-0

Motion: B. Rickert moved to nominate Darlene Dulude as a general member to the Discipline Subcommittee of the Milford Youth Commission effective immediately.

Seconded: C. Crean

Vote: Unanimously approved

Motion Carries: 8-0

Motion: B. Rickert moved to nominate Christine Crean as a general member to the Discipline Subcommittee of the Milford Youth Commission effective immediately.

Seconded: D. Dulude

Vote: Unanimously approved

Motion Carries: 8-0

C. Directors Report:

Ms. Ward reports the Town approved the budget for the Youth Center and added the AmericaCorps position. There is no need to bring this forward to Town Meeting.

1. After School Program:

a. After School Calendar and additional program fliers attached

- New item - Fishing with Bob Gilmore
- Members will discuss the fashion show at a future meeting. Presently, Halloween and the Fashion Show are alternated annually.
- Central One Federal Credit Union expressed support for future Youth Center programming.

b. Attendance, dinner and snack numbers: April 2023 – see attachment

- c. School/MYC Incident and communication with schools 4/26/23
 - Communication between the Schools and MYC is working well.

2. Summer Camp registration open!

- d. Purchase a water jumpy and strong dolly – see options
 - Last summer local lakes were closed for swimming due to poor water quality
 - The Town Pool will also be closed this summer
 - MYC rented water slides 3 to 4 times last summer at \$400 each
 - Not renting a slide this summer, the slide would pay for itselfResearch was presented for 8 water slides listing pros and cons.

Members discussed combining this project with a new shed to accommodate the dolly/cart. Members discussed potential sponsors, using profits from the golf tournament, or the budget being careful to reserve funds for personnel positions that have already been advertised.

Motion: B. Rickert moved to allocate \$6,000 to purchase the Master Blaster water slide and the Master Mover dolly/cart.
Seconded: J. Dulude
Vote: Unanimously approved
Motion Carries: 8-0

- e. 40+ registrations already!

At 7:22 pm, Stacy Darling left the meeting.

- f. Recommendation for hire: Jason Darling – pending second recommendation
 - Members discussed interviews with Jason.

Motion: B. Rickert moved to hire Jason Darling pending receipt of a second recommendation.
Seconded: D. Dulude
Vote: Unanimously approved
Motion Carries: 8-0

At 7:26 pm, Stacy Darling re-entered the meeting.

3. Building Updates:

- g. Renovation litigation: Outside work completed – options by June

Members discussed extensive work that needs to be done to remedy water leaks:

- Staff met last week with Brian, Dick and team.

- Mold remediation report done several years ago includes water in music room underneath elevator
- Water test failed as water infiltrated the building in less than 45 minutes.
- A few versions of remedy packages were described to staff.
 - What are you willing to live with in terms of water coming into the building?
- The contract was for zero water coming into the building.
- The building leaked immediately after construction.
- There was no design to prevent water from infiltrating (no flashing).
- Members discussed suing the contractor for poor design.
- Members discussed creating an outside drainage system for groundwater.

Members discussed mold safety issues:

- A kitchen inspection was performed along with an adjacent bathroom.
 - The inspector said to cover the wall in the bathroom or do not use it.
 - A full report is due before June.
 - An HVAC system would help but need ventilation within the walls.
 - Members discussed whether there is a vapor barrier, plastic, or insulation.
- h. Music/Multipurpose Media Center –State Rep., Brian Murray, secured \$60,000 State earmark and, therefore, passed over Town Meeting article.

Good news! The \$60,000 from the State will go to the MYC budget. We won't need to bring it before Town Meeting.

- Members discussed next steps for the Music/Multipurpose Media Center
- Is there mold in the basement after a good rain?
- Waiting on Town Engineer or Brian.
- We hope to go with the lowest bidder and continue with the project.

4. Donation/Grant Updates:

- i. See newsletter for monthly updates for misc. donations: <https://conta.cc/42eRL6V>
- j. YouthWorks Grant:
 - i. Summer Budget: \$203,127.74
 - ii. School Year Budget: \$109,763.44
 - This would allow for 10 - 15 youth workers.
 - We have 10 partners - both Town departments and three businesses.
 - iii. Total: \$312,891.18
 - iv. Recommendations for hire:
 - 1. YouthWorks Tier 2: \$16.25/hr: 15 placements
 - a. Gio Johnson
 - b. Antoniyo Christiansen
 - c. Kylie Osnoe
 - d. Chad Osnoe

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- e. Abby Gately
 - f. Jasmin White
 - g. Kaylyn Strafello
 - h. Ki Axel Ramirez-Aleman
 - i. Maddie Rmsis
 - j. Kayla Casemiro
 - k. Jordyn Herpin Hernandez
 - l. Kally Mayancella Largo
 - m. Yasmine Martinez
 - n. Quinn Davis
2. YouthWorks Tier 3: \$17.50/hr: 10 placements
- a. Te'Vaughn Robinson
 - b. Dayanara Torres
 - c. Ingrid Barbosa
 - d. Brian Rmsis
 - e. Yael Lopez DeVictoria
 - f. Dustin Schultzberg
 - g. Cooper Schultzberg
3. YouthWorks Tier 4: \$18.75/hr: 5 placements
- a. Iliana Gonzales
 - b. Ciana Desena
 - c. Landon Johnson
 - d. Guymonley Saintyl
 - e. Nikko Cheschi (tentative)

Tiers are based on experience. Top tier candidates are graduating; this is their first year working. Tier 3 candidates are already working.

Motion: B. Rickert moved to hire all the people listed for YouthWorks Tiers 2,3,4.
Seconded: J. Dulude
Vote: Unanimously approved
Motion Carries: 8-0

5. Other Events/Programs:

- k. End of the Year Party: Friday, June 16, 2023
 - Scholarship awards will be presented.
- l. CraftRoots Fundraiser - Friday, September 15, 2023

6. Rentals:

- m. Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>
 - Link to current rentals
- n. Future ideas -
 - Create more opportunities with air conditioning (ex: pickleball)

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7. Vacations:
 - o. Emily: 7/24-7/28
8. Upcoming Meeting: Tuesday, June 13, 2023 @ 6:15

Adjourn

Motion: B. Rickert moved to adjourn the meeting at 8:27 pm.
Seconded: S. Darling
Vote: Unanimously approved
Motion Carries: 8-0

Respectfully submitted,
Dale Michaud
Recording Secretary

Talent Bank

Members discussed adding 2 or 4 more Board members to the Youth Commission for a total of 11 or 13 members. The State allows up to 21 members.

- Some felt it would create diversity and add fresh perspectives to have new members not connected to Town government, Town employment, or a Youth Commission Board member.
- Members discussed recommending the two persons actively demonstrating commitment to the Youth Center.
- There may be attendance issues gaining a quorum with 13 members.
- Members voted **out of order** for Youth Commission Board members as this was not on the Agenda.
- The voting was postponed to a future date when the Agenda is made available to the public 48 hours in advance of the meeting.

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

_____	_____
Name	Date

Documents Used

- | | |
|--------------------------------|--|
| ➤ MYC Agenda 5/9/23 | ➤ After-School, Snack and Dinner Program |
| ➤ MYC Meeting Minutes 4/11/23 | ➤ MYC May Calendar |
| ➤ MYC Funds Report | ➤ All Monthly Program Flyers |
| ➤ YouthWorks Summer Employment | ➤ Water slide and dolly research |