



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
(508) 473-4388 FAX



Location: Milford Youth Center - Conference Room, 2nd Floor

Date: June 13, 2023

Time: 6:15 pm

Members Present: Vice-Chair, Stacy Darling; Chuck Calagione, Christine Crean, Darlene Dulude, John Dulude, Jason Vaz

Members Absent: Ariea Bryan; Steve Sousa; Chair, Brendan Rickert

Staff Present: Dale Michaud, Emily Stienstra, Jen Ward

Call to Order

At 6:20 pm, C. Crean called the meeting to order and performed the roll call.

A. Invitation to Speak: Iliana Gonzales of AmeriCorps introduced the Youth Council consisting of Ilyana, Joyce, and Eleanor. Youth Council volunteers described their efforts.

- On Milford Beautification Day, they picked up trash and raked.
- They help created surprise gifts for graduating seniors.
- They gave cards to staff members including words of kindness.

Iliana's goal for the Youth Council is to offer kindness. They hope to become more involved in the community possibly with an animal shelter.

At 6:27 pm, Stacy Darling entered the meeting.

B. New Business

1. Approve Meeting Minutes: 5/9/23 & 5/16/23 attached

Motion: S. Darling moved to approve meeting minutes of 5/9/23.

Seconded: C. Crean

Vote: Unanimously approved

Motion Carries: 6-0

Motion: S. Darling moved to approve meeting minutes of 5/9/23.

Seconded: J. Dulude

Vote: S. Darling, aye; C. Calagione, aye; C. Crean, aye;
D. Dulude, aye; J. Dulude, aye; J. Vaz, abstained.

Motion Carries: 5-0-1

2. Fund Balance as of 5/31/23: \$ 75,968.45 - Updated as of June 12 to \$72,950.13.

Signing of warrants:

- i. 23-46 Revolving Account for \$11,895.45 - Golf tournament signs (can be reused), expenses for golfers and food, Imprint Graphics for golf towels, shirts

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- ii. 23-47 Maintenance Account for \$50.90 - Monthly cell phone bill
- iii. 23-47 Revolving Account for \$185.89 - Summer camp supplies, nutrition program expenses at Stop 'n Shop and WalMart
- iv. 23-47 Revolving Account for \$5,777.00 - Jumpy with storage cart
- v. 23-48 Revolving Account for \$2,463.22 - Mileage for full time staff, Canobie Lake Park trip (paid in advance), Summer camp trip
- vi. 23-50 Revolving Account for \$53.96 - Summer camp supplies, end of year gifts for graduating seniors

Motion: **S. Darling moved to approve signing the following warrants:**

23-46 Revolving Account for \$11,895.45	23-47 Revolving Account for \$5,777.00
23-47 Maintenance Account for \$50.90	23-48 Revolving Account for \$2,463.22
23-47 Revolving Account for \$185.89	23-50 Revolving Account for \$53.96

Seconded: **J. Dulude**

Vote: Unanimously approved

Motion Carries: **6-0**

- 3. Reorganization vote
This item was postponed to the next meeting.
- 4. Tentative dates for FY24 monthly meetings
Members agreed Tuesday is good but 6:30 pm rather than 6:15 pm for the summer.

C. Directors Report

- 1. After School Program:
 - a. After School Calendar and additional program fliers attached
 - Friday, End of the Year Celebration - Commission members are invited.
 - Ilina will have MYC members perform dance routines.
 - Weather permitting, there will be a water slide after the awards.
 - b. Attendance, dinner and snack numbers: May 2023 – see attachment
 - Average of 82 children daily
 - c. Lovin' Spoonfuls- 4,000 lbs. of food distributed between November 2022 - June 9th
 - The program has ended. The collaboration will begin in September.
- 2. Summer Camp registration due June 23rd
 - a. 70+ registrations already!
 - There will be a wait list. There have been 80-90 registrations as of 6/13.
 - MYC participants are consistent - the same 50-60 kids weekly.
 - b. Recommendation for hire: Lauren Flanagan – pending recommendations
 - J. Ward and E. Stienstra interviewed the candidate who is the final recommendation.

Motion: S. Darling moved to approve hiring Laura Flanagan for the summer program.
Seconded: D. Dulude
Vote: Unanimously approved
Motion Carries: 6-0

3. Building Updates:

- a. Renovation litigation: Outside work completed – options by June
 - The proposal to the Town is yet to be finished.
- b. Music/Multipurpose Media Center – State Rep. Brian Murray secured a \$60,000 State earmark and, therefore, passed over Town Meeting Article; secured in the House budget and now in the Conference Committee review stage
 - \$60,000 still needs to go through the Conference Committee by June 30

4. Donation/Grant Updates:

- a. See newsletter for monthly updates for misc. donations: <https://conta.cc/3WNpaUK>
- b. YouthWorks Grant:
 - i. Summer Budget: \$203,127.74
 - MYC received the State contract on 6/13.
 - ii. School Year Budget: \$109,763.44
 - iii. Total: \$312,891.18
 - iv. Recommendations for hire:
 - 1. YouthWorks Tier 2: \$16.25/hr: 15 placements
 - 2. YouthWorks Tier 3: \$17.50/hr: 10 placements
 - a. Brady Fisher
 - b. Ryan Pena
 - c. Jakhari Orr
 - 3. YouthWorks Tier 4: \$18.75/hr: 5 placements

Motion: S. Darling moved to approve hiring the students nominated above.
Seconded: C. Crean
Vote: Unanimously approved
Motion Carries: 6-0

E. Stienstra met with Central One Bank who would like to create a dice game to teach high schoolers how to budget life expenses.

5. Other Events/Programs:

- a. End of the Year Party: Friday, June 16, 2023:
 - i. Presentation of Scholarships/Grants @ 3:30-3:45 pm
 - ii. Water Slide
 - iii. Dance routine
 - iv. Snow Cone Machine & more
- b. CraftRoots Fundraiser - Friday, September 15, 2023

6. Rentals:

- a. Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>
 - \$45,000 in rental income and MYC programs for the end of the year
 - More than 20 individual renters.
 - In June, there is only one rental.
 - Next week will begin with pickleball, basketball, volleyball and Open Gym for the community for the summer. Use YouthWorks staff with no expense to MYC.
 - b. Summer Open Gym Flier – see attached
 - c. MassHire Job Fair request- see presentation attached
 - June 28, 10:00 am - 12:30 pm
 - E. Stienstra shared a .ppt presentation consisting of:
 - Free job training and jobseeker services at the fair.
- MassHire would like MYC to waive fees in lieu of their donation. They're giving MYC \$312,000. E. Stienstra shared 2022 Job Fair results. S. Darling asked for youth hiring data and suggested capturing businesses who rent from MYC for the job fair.

Motion: S. Darling moved to waive rental fees for MassHire.
Seconded: J. Dulude
Vote: Unanimously approved
Motion Carries: 6-0

7. Marketing & Communications Assistant posting?

- a. Grade 1, step 1 - \$23.11/hr
- b. Ideas:
 - i. Annual Report
 - ii. Sponsorship opportunities flier/pamphlet
 - iii. Website update

J. Ward summarized the job description. The assistant is needed to:

- Help with the annual report, sponsorship opportunities, and update the web site.
- The assistant could potentially help with the newsletter and social media.

It was noted that an annual report is included with the Whitinsville Community Center, annual donor appeal, sponsor events. Don't solicit the same businesses for every event.

- This item will be voted on at a future meeting.

8. Vacations:

- a. Joanna: 6/20-6/30
- b. Emily: 7/24-7/28

9. Upcoming Meeting: Tuesday, July 11, 2023 @ 6:30 pm

10. Can you Escape the MYC?!?!?

Three Commission members participated today.

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The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Respectfully submitted,

Dale Michaud
Recording Secretary

- J. Ward met with schools to help with buses. They will help with GoldFish swimming once per week. Jim Vendetti offered to drive a bus at no charge for the Hopkinton State Park weekly trip thus saving money for the MYC.
- E. Stienstra noted staff are keeping on the watch for potential fights.
- There was a bicycle accident with a car. J. Ward to coordinate a meeting between Chair Rickert and Police.
- There will be new Active Shooter training before the new school year. There is a lot of turnover. Adopt a policy similar to the schools. Magnet bookmark what to do. Put locks on the door. Use door stoppers from the inside to jam the door.
- Possibly incorporate the Active Shooter training into MYC policy.

<hr/> Name	<hr/> Date
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Documents Used

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| ➤ MYC Agenda 6/13/23 | ➤ After-School, Snack and Dinner Program |
| ➤ MYC Meeting Minutes 5/9/23, 5/16/23 | ➤ MYC June Calendar |
| ➤ MYC Funds Report | ➤ All Monthly Program Flyers |
| ➤ YouthWorks Summer Employment | ➤ MassHire Job Fair |