



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
(508) 473-4388 FAX



Location: Milford Youth Center - Conference Room, 2nd Floor

In-Person Regular Session

Date: August 8, 2023

Time: 6:30 pm

Members Present: Chair, Brendan Rickert, Vice-Chair, Stacy Darling; Chuck Calagione, Christine Crean, William Farrell, Gail Jussaume, Jason Vaz

Members on Phone: Jonathan Capece, Darlene Dulude, John Dulude

Members Absent: Ariea Bryan, Steve Sousa

Staff Present: Dale Michaud, Jen Ward

Call to Order

At 6:36 pm, Chair Rickert called the meeting to order and performed the roll call.

A. Invitation to Speak: None.

B. New Business

1. Approve Meeting Minutes: 7/11/23 attached

Motion: **B. Rickert moved to approve the minutes of 7/11/23 with a minor correction.**

Seconded: **C. Crean**

Roll Call Vote: B. Rickert, aye; J. Capece, aye; C. Crean, aye; D. Dulude, aye; J. Dulude, aye; W. Farrell, aye; G. Jussaume, aye; J. Vaz, aye. Unanimous.

Abstained: A. Calagione, S. Darling

Motion Carries: **8-0-2**

2. Fund Balance as of 7/31/23: \$ 82,426.17

3. Signing of warrants:

- i. 24-03 Revolving Account for \$123.15 - Feed 24 Camp Counselors during training.
- ii. 24-03 Maintenance Account for \$155.00 - Monthly fish tank maintenance
- iii. 24-04 Maintenance Account for \$34.14 - Reimburse Summer Camp deposits
- iv. 24-04 Revolving Account for \$2,668.35 - Spring water for offices and conference room, craft supplies, Water Wizz
- v. 24-05 Revolving Account for \$1,034.94 - WalMart expenses for programs, pay New Human Fitness instructors, Canobie Lake Park, Mendon Town Beach, Museum of Science tickets for 54 kids, 10 staff
- vi. 24-06 Revolving Account for \$254.88 - Staff mileage, Minuteman Press tickets, business cards for two staff

Motion: **B. Rickert moved to approve signing the following warrants:**

24-03 Revolving Account for \$123.15	24-03 Maintenance Account for \$155.00
24-04 Maintenance Account for \$34.14	24-04 Revolving Account for \$2,668.15
24-05 Revolving Account for \$1,034.94	24-06 Revolving Account for \$254.88

Seconded: **S. Darling**

Roll-Call Vote: Unanimous

Motion Carries: **10-0**

C. Director's Report:

1. Summer Camp:
 - a. 100 campers!
 - Campers went to Canobie Lake Park, Water Wizz, Kimball Farm, & Museum of Science
 - b. Milford Federal Bank Food Drive Collection!
 - The bank provided snacks for summer campers.
 - One member notes federal banks are required to donate to charity.
 - c. YMCA Mobile Food Pantry continues!
 - Monthly provides one bag of groceries which included PanMass leftovers
 - Members had a "Meet & Greet" with Congressman, Jake Auchincloss
2. After School Program:
 - a. Open House: Wednesday, August 30th from 4:00-6:00 pm
 - Encourage Milford community to attend, enjoy tours, meet MYC Board members!
 - b. September 5th - 1st Day!
 - c. We are hiring!
 - MYC hires kids from YouthWorks or 16 years or older from After School program
3. Building Updates:
 - a. Renovation:
 - Jay, Carlos, and Rick Villani attended the 8/2/23 Meeting
 - Proposals are on the table
 - Exploring remediation options and estimates on mock-up for southside of building
 - b. Music/Multipurpose Media Center - State Rep, Brian Murray secured \$60,000 State earmark, and passed over Town Meeting Article; secured in the House budget and now in the Conference Committee Review stage
 - State earmark must be redrafted and signed by the Governor but was not cut from the House budget.
 - A. Calagione said MYC can count on the Recovery money again next year.
4. Donation/Grant Updates:
 - a. See newsletter for monthly updates for misc. donations: <https://conta.cc/3Qmnb8K>
 - b. 60 backpacks to be distributed from UWTC United Way and YMCA
 - c. YouthWorks Program up and running
 - 27 youth at 12 locations helping out at the Senior Center for month of August!
 - The program has become well respected as a support by Town administration. They're asking for MYC staff when there are shortages at the Senior Center.
 - d. AmeriCorps position - Interviewed second applicant
 - Two positions for Front Desk coverage - one funded by MYC, one by the Town
 - New HR Director is interviewing candidates with MYC staff
 - Third person to be interviewed this week

- May start school year with two full time people
- Could start Youth Council earlier

Other Events/Programs:

- e. Nutriforia Nutrition Fundraiser for MYC raised \$220!
 - Nutriforia employs two MYC workers.
 - It's great to see the Milford Community come to support the MYC.
 - Every Wednesday, the team meets to agree on goals for success.
 - Businesses attending: Central One Credit Union, New Human, Milford Hospital
 - MYC hopes to partner with New Human on a grant next year.
 - Kids learn employability skills
- f. CraftRoots Fundraiser - Friday, September 15, 2023 from 6:00-9:00 pm
 - i. Ten \$30 tickets for each Board member/Staff to sell comes with free beer
 - A. Calgione to secure DogFish IPA beer
 - J. Ward to check on beer and baskets
 - Ticket sellers to return unsold tickets to J.Ward by Sept. 5
 - Drop off cash or check ticket proceeds to J.Ward
 - Direct ticket purchasers online to Paypal or check out as Guest using Unipay
 - ii. Raffle prizes and/or donation help - see draft letter and flier
 - Need more adult themed raffle prizes (lottery scratch tickets, gift cards, sports items, alcohol).
 - J.Ward will email raffle list to Board members.
 - iii. ZeroDrift will perform
 - iv. Paradise BBQ Food Truck offering food for purchase
 - v. Awardees?
 - Members discussed potential award recipients as well as the award ceremony to honor individuals, businesses and organizations that support the MYC.
 - Honor other funders: MassHire, Commonwealth Corp., Central One, Alavi & Braza, PC; Amazon
 - vi. Additional Food?
 - Edible Arrangements may do a platter
 - RailTrail offered pizza but they are not yet open (J.Ward to contact RailTrail)
 - Appetizers - Gene's Variety for mini pizza slices or Oliva's in lieu of RailTrail
 - J. Ward will bring platters to Board meeting (members include ingredient cards)
 - vii. Desserts by Board and/or order?
 - J. Ward will bring platters to Board meeting (members include ingredient cards)

Motion: C. Crean moved to award individual plaques to each of the Bonvino sisters, Maddy and Sam, and award other funders of YouthWorks.

Seconded: B. Rickert

Roll-Call Vote: Unanimous

Motion Carries: 10-0

A. Calagione requested to present an 8th grade Civics program at the next Board meeting.

5. Rentals:
 - a. Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>
Pickleball numbers are growing; a few people for volleyball; Staff are participating
 - i. Cheer starting up in September
 - ii. Milford Travel Basketball reached out
 - b. Summer Senior Walking on Mondays!
 - c. Summer Open Gym flier - will continue until rental season builds up!
6. Marketing & Communications Assistant - 30 applicants; offered 8 to send sample of work and to set up an interview
 - a. New HR Director and MYC staff selected 8 candidates - two withdrew applications
 - b. Interviews are ongoing this week
 - c. Members discussed candidate qualifications and urgency of hiring by September 1 to complete a pamphlet for Town Annual Report and funders' October budget cycles
7. Upcoming Meeting: Tuesday, September 5, 2023 @ 6:30 pm
8. Executive Session: Contract Negotiations

Motion: **B. Rickert moved to adjourn the regular session at 7:54 pm and enter into Executive Session** to consider the marketing and value of Town owned property/real estate/assets because the Chair determined that an open meeting may have a detrimental effect on the negotiating position of the public body: **Contract Negotiations.** Members will not return to the Regular Session prior to adjournment.

Seconded: **S. Darling**

Roll-Call Vote: Unanimous

Motion Carries: **10-0**

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Respectfully submitted,

Dale Michaud
Recording Secretary

Name

Date

Documents Used

- | | |
|--------------------------------|--|
| ➤ MYC Agenda 8/8/23 | ➤ After-School, Snack and Dinner Program |
| ➤ MYC Meeting Minutes 7/11/23 | ➤ MYC August Calendar |
| ➤ MYC Funds Report | ➤ All Monthly Program Flyers |
| ➤ YouthWorks Summer Employment | ➤ MassHire Job Fair |
| ➤ CraftRoots Raffle Ideas List | |