



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
(508) 473-1756 Phone
(508) 473-4388 FAX



Location: Virtual Meeting via Zoom

Date: August 16, 2023

Time: 6:30 pm

Members Present: Chair, Brendan Rickert; Chuck Calagione, Christine Crean, Darlene Dulude, John Dulude, William Farrell, Gail Jussaume, Jason Vaz

Members Absent: Ariea Bryan, John Capece, Stacy Darling, Steve Sousa, Christina Wiech

Staff Present: Andrew Diorio, Systems Administrator; Dale Michaud, Jen Ward

Call to Order

At 6:34 pm, Chair Rickert called the meeting to order and performed the roll call.

A. New Business

1. Review of applicants for Marketing and Communication Assistant

- Board members discussed resumes of qualified applicants.
- MYC Director reviewed notes shared from Human Resources Director and MYC Assistant Director from interviews and web sites for top two candidates.
- Members discussed: CORI and reference checks, compensation, candidate availability to add additional hours over 20 weekly hours, as well as monitoring of assigned work, and pre-approval of hours worked in excess of 20 weekly hours.
- MYC Director will follow-up with HR Director on probationary period versus Massachusetts at-will employment rule.
- Members agreed both candidates are very well qualified.

2. Recommendation and approval for Marketing and Communication Assistant

- MYC Director recommended Amari King as Marketing and Communication Assistant at Step 1.

Motion: **B. Rickert moved to recommend Amari King for the position of Marketing and Communication Assistant at Step 1.**

Seconded: **J. Dulude**

Roll Call Vote: B. Rickert, aye; A. Calagione, aye; C. Crean, aye; D. Dulude, aye; J. Dulude, aye; W. Farrell, aye; G. Jussaume, aye; J. Vaz, aye. Unanimous.

Motion Carries: **8-0**

Motion: **B. Rickert moved to adjourn the meeting at 6:45 pm.**

Seconded: **G. Jussaume**

Roll-Call Vote: Unanimous

Motion Carries: **8-0**

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Respectfully submitted,

Dale Michaud
Recording Secretary

Name

Date

Documents Used

- MYC Agenda 8/16/23
- Candidate Resumes