



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
24 Pearl St., Milford, MA 01757
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Milford Youth Commission NOTICE OF MEETING
In-Person Meeting

Date: February 15, 2022

Time: 6:15pm

Location: Milford Youth Center - Conference Room, 2nd Floor
24 Pearl St., Milford, MA 01757

Members Present: Steve Sousa, Brendan Rickert, Darlene Dulude, John Dulude, Ariea Bryan, Calagione, Stacy Darling, JayVaz, Sandy Caproni

MYC Employees Present: Jen Ward, Ian Mick

Motion by Steve Sousa to start the meeting, Brendan Rickert 2nd, all in favor, voice vote
unanimous 6:15pm

A.) New Business

Behavioral Issue

Steve Sousa- Behavioral issue from last week. Incident stemming from schools, youth member got into a verbal altercation with MYC staff. Taking actions in accordance with town attorney.

Jen Ward- Described the order of events of the behavioral incident, police called to the center to make a report, had to remove/ban the individual

Chuck Calagione- Is there any way we can have that communication with the schools?

Jen- That's what we're trying to establish with the schools

Sandy Caproni- Can we have mandatory consent?

Stacy Darling- Can we have on the form that students who have an issue with the schools are not allowed?

Jen- Both are possible

Jay Vaz- Kids will get suspended and just wind up here

Chuck- I don't want to have an ACLU lawyer showing up for discrimination but we need to protect other members.

Jen- Of course we need to protect everyone's privacy which is why we're working with the schools and town counsel office to find a solution. That meeting is taking place soon and we will report back the results of that meeting.

No Action taken.

Board of health update

Jen Ward reads the updated policy from the Board of health and the email response from her questions prior to the meeting.

Jen- Board is giving each staff member 3 tests each

Steve Sousa- Schools go to no mask on the 28th, board of health recommends following the CDC guidelines

Brendan Rickert- we need to be in-line with the schools

Stacy Darling- what do you want to do with the staff for masking?

Jen- I personally will mask to keep the program open

Stacy- how many students per day?

Jen/Ian- 110-180, mostly 120 average

Ariea Bryan- I have reservations but this makes the most sense to be in line with the schools

Steve Sousa motions to be in line with the schools mask policy Brendan Rickert seconds, all in favor VOICE VOTE

APPROVAL OF MEETING MINUTES 1/11/22

Steve Sousa Motions, Darlene Dulude seconds all in favor VOICE VOTE (Brendan Rickert and Chuck Calagione abstain)

Fund Balance as of 1/31/22: \$ 49,675.93

Signing of warrants:

22-29 Maintenance Account for \$60.30

22-30 Maintenance Account for \$50.90

22-31 Gift Account for \$521.40

Brendan Rickert motions, Ariea Bryan seconds, all in favor voice vote.

Annual MYC fundraiser event

Friday, 9/9/22 - Craftroots

Finance Meeting request for capital plans for 6 pm May 11

Jen Ward- We are applying for grants for the rest of the HVAC costs

Ad-Hoc Clerk applications and approval

Jen Ward- No applications as of today. Rate is \$2050- \$168 per month

Stacy Darling- Bundling this with the part-time marketing position might make it more appealing.

Sandy Caproni- That's a great idea, would there be any issues with multiple positions held?

Jen- I would have to look into that

Program Coordinator Posted:

Applications due 2/16/22

Will communicate via email dates and times for interviews

Personnel Board Meeting 2/9/21:

- i. Program Coordinator Position to have a range of step 1-5

- ii. New Position created: Marketing Assistant
Stacy Darling- Job description should say can be remote to widen the open the applicant pool

Steve Sousa motions, Sandy Caproni second- all in favor voice vote

- iii. Revise Current non-rate article two part-time positions:
 - 1. Milford Youth Center: Activities Supervisor PT
\$13.50 and Milford Youth Center: Activities Facilitator PT
\$13.50 –
Jen Ward- The two positions above are currently used for after school help and/or rentals. Do we consolidate or rename?
 - 2. Milford Youth Center Concession Equipment Monitor PT
\$13.50
Jen- we do not need this position anymore
 - 3. Milford Youth Center: Front Desk Monitor PT
\$13.50
Jen- This is an important position. In the past this position was not needed as much because we had a FT AmeriCorps member though a grant that helps with front desks help in the morning and the afternoon but without an AmeriCorps member this year, it has been very difficult to keep up with these tasks. Ideally, we would have someone in the morning and afternoon so two part-time staff in this position.
 - 4. Milford Youth Center: Health Coordinator PT
\$21.72 – currently posted
 - 5. Milford Youth Center: Program Coordinator PT
\$20.08 - we used this position for a State grant we received this summer to help oversee a program to oversee youth who were financially in need to get municipal jobs
 - 6. Milford Youth Center: Program Facilitator PT
\$13.50 –
Jen- this position is similar to the first two above – I think the three of these can either be consolidated or we create one for rentals and one for after school
 - 7. Milford Youth Center: Seasonal Camp Counselor
\$13.50 –
Jen- We do not need this position
 - 8. Milford Youth Center: Summer Camp Counselor
\$18.21
Jen it was at the \$13.50 rate, we do this every year for our 6-week summer camp program

Stacy Darling- Prioritizing the investment, the town needs to be in or out. Have to take the emotion out of it and have decisions driven by data. We should show them what other towns are doing

B.) Invitation to Speak

C.) Directors Report:

1. After School Program:
 - a. January enrollment: See attachment
 - b. February Programs: See attachment
 - c. March Madness Program: See attachment
 - d. Staffing: Part-Time staff hires: Lauren Handley-Bucchino
Brendan Rickert motions to hire pending CORI, Steve Sousa second, all in favor voice vote
2. Rentals/Other MYC Programs:
 - a. Online google calendar:
https://calendar.google.com/calendar/embed?src=milfordyouthcenter24%40gmail.com&ctz=America%2FNew_York
Ian Mick- Every day from now through March we are booked solid
3. Building Updates:
 - a. Looking to start design work for Dance Room: Emailed signed contract with architect
 - b. Snowguard's complete
 - c. HVAC – Design bid results due 1/28/22
4. Donations Updates:
 - a. See newsletter for monthly updates for misc. donations
 - b. \$6,400 CHNA 6 Grant for Social Emotional Learning Program/training
 - c. Ken Rosa - Henry Hunter Signed Football – suggestion to raffle off 100 tickets for \$20/each
 - d. \$550 donation from Nancy & Mike Ross
5. Other:
 - a. Staff:
 - i. Annual reviews in February

Steve Sousa motions to end, Darlene Dulude second, all in favor voice vote- 7:33pm