



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
MILFORD YOUTH COMMISSION  
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**Milford Youth Commission Minutes**  
**August 10, 2020**

**Members present via teleconference and roll call:** Ron Taylor, Jen Ward, John Dulude, Katie Covell, Darlene Dulude, Chuck Calagione, Ariea Bryan, Michelle Stokes, and Sandra Caproni.

**Members Absent:** Steve Sousa and Amy Tamagni

- Meeting called to order by Ron Taylor at 6:19 pm.
- Jen Ward read Governor Baker's Order Suspending Certain Provisions of the Open Meeting Law.
- Motion by Darlene Dulude to approve the minutes dated 7/13/2020, seconded by Chuck Calagione and all in favor via roll call- Ron Taylor, John Dulude, Ariea Bryan, Michelle Stokes, and Sandra Caproni.
- The Revolving Account balance as of 8/10/2020 is \$41,425.44, which includes approximately \$20,000 in Telethon funds.
- Discussion of the Program Coordinator's resignation.
- COVID-19 updates discussed: re-opening guidelines, building capacity, staffing, and COVID-19 emergency grant submitted to AmeriCorps for staffing funding to fill the open Program Coordinator's position.
- Jen Ward provided a detailed timeline of her follow-up and communications regarding the water damage to the building.
- Motion by Sandra Caproni to approve the Warrants previously signed, seconded by Ron Taylor and all in favor via roll call- Darlene Dulude, John Dulude, Michelle Stokes, Chuck Calagione, and Ariea Bryan. Warrants approved:
  - a. 21-04 Revolving: 2462-5785: \$30.03
  - b. 21-05 Maintenance: 542-5420: \$197.48
  - c. 21-07 Maintenance: 542-5420/5780: \$2,720.02
  - d. 21-07 Revolving: 2462-5785: \$15.64
  - e. 21-08 Revolving: 2462-5785: \$15.66

- Building updates discussed: AC project, gym floor, window warrantee, back fence, and snow guards.
- Events and programs in August were discussed.
- Fundraiser updates: CraftRoots “We Need Youth” extended through August, Annual Telethon rescheduled to 12/2/2020, and Virtual Fundraiser has two weeks left for bids and has raised \$3,000.
- Community Involvement:
  - i. Distributing food, toiletries & pet food donated by Amazon to community organizations
  - ii. Distributing 230 backpacks donated by United Way of Tri-County
  - iii. Virtual programs continue
  - iv. Assisting a former member with a request for help
- Staff vacations were reviewed.
- Thank you to all who have donated to the program in August. Please see the newsletter for the full list of donors.
- Motion by Ron Taylor to adjourn at 7:04 pm, seconded by Darlene Dulude and all in favor.

- **Next meeting September 2, 2020 at 6:15 pm.**