



TOWN OF MILFORD, MASSACHUSETTS
MILFORD YOUTH CENTER
MILFORD YOUTH COMMISSION
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Milford Youth Commission Minutes
February 4, 2021

Members present via teleconference and roll call: Jen Ward, Emily Barnes, John Dulude, Darlene Dulude, Ariea Bryan, Michelle Stokes, Brendan Rickert and Steve Sousa.

Members Absent: Amy Tamagni, Chuck Calagione, Sandra Caproni

- Meeting called to order by John Dulude at 6:15 pm.
- Jen Ward read Governor Baker's Order Suspending Certain Provisions of the Open Meeting Law.
- Jen Ward introduced Emily Barnes, new Assistant Director
- Meeting Minutes will be approved for 1/4/21 at March meeting
- The Revolving Account balance as of 1/31/21 is \$50,597.63, which includes approximately \$20,000 in Telethon funds.
- Jen Ward provided a detailed timeline of her follow-up and communications regarding the water damage to the building.
- Motion by John Dulude to approve the Warrants previously signed, seconded by Steve Sousa and all in favor via roll call- Darlene Dulude, Michelle Stokes, Brendan Rickert and Ariea Bryan. Warrants approved:
 - a. 21-29: Maintenance: \$214.49
 - b. 21-30: Revolving: \$28.05
 - c. 21-31: Maintenance: \$85.13
 - d. 21.-32: Maintenance: 83.20
- Motion by John Dulude to approve the recommendation to hire (pending CORI) Madeleine Poitras and Jillian Morin for parttime positions, seconded by Brendan Rickert and all-in favor via roll call- Darlene Dulude, Michelle Stokes, Steve Sousa and Ariea Bryan.
- Building updates discussed: Snow guards, HVAC Engineering, water damage, music/media center, one way around facility, parking lot across the street.

- Events and programs in February were discussed.
- Out of School Time program with YMCA discussed:
 - Program to go to bid after February
 - Current issues discussed:
 - Weather policy
 - Traffic policy
 - Professionalism
 - Maintenance
 - Staffing ratios/onsite coordinator in numbers
 - Not regularly communicating staffing exposures
 - Motion by Steve Sousa to add a rental fee of \$3,000 to bid for program, with ability to increase if increase in enrollment, seconded by John Dulude and all-in favor via roll call- Darlene Dulude, Michelle Stokes, Brendan Rickert and Ariea Bryan.
- Fundraiser updates:
 - New Human Fundraiser and GoFundMe
 - One Hope Wine
 - Annual March Fundraiser – Board discussed postponing until it is safer but to continue with annual awards section (Darlene also communicated wanting to do a separate award for the Ward Family)
- Summer camp update: Jen informed the board that she emailed the Board of Health to get recommendation and will follow up at next meeting with anymore updates
- Community Involvement and donation discussed. Thank you to all who have donated to the program in January/February. Please see the newsletter for the full list of donors.
- Rentals discussed: continuing strict guidelines
- Board to conduct annual reviews of fulltime staff
- Conflict of Interest and Ethics due to Town
- Resignation of Amy Tamagni (letter to be provided for next meeting and discussion of new chair
- Free testing sites for youth workers
- Motion by Brendan Rickert to adjourn at 7:19pm, seconded by John Dulude and all-in favor roll call- Darlene Dulude, Michelle Stokes, Steve Sousa and Ariea Bryan

• **Next meeting March 8, 2021 at 6:15 pm.**