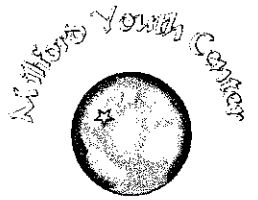


**TOWN OF MILFORD, MASSACHUSETTS  
MILFORD YOUTH CENTER  
MILFORD YOUTH COMMISSION  
24 Pearl St., Milford, MA 01757  
(508) 473-1756 Phone  
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**Milford Youth Commission Minutes  
January 9, 2012**

**Members Present:** Paul Seaver, Sidney De Jesus, Amy Tamagni, Susan Salamone, Fran Trafecante, Chuck Calagione, Steve Manguso and Sandra Caproni

**Members Absent:** Mike Walsh

- Meeting called to order.
- Motion by Steve to accept the December 12, 2012 minutes. This motion was seconded by Susan and unanimously approved.
- Discussion of the MYC audit. The auditor has met with most of the board members. It is not clear when this report will be presented.
- Amy reported that there is almost \$20,000 in the revolving account. She received the monthly reports from the town accountant on January 5th. She had the monthly reports reconciled with the town accountant for the month's end close on January 6th.
- Sidney provided an update on the program's financials. The program deposited \$1,800 in December for rentals and donations. He provided warrants in the amount of \$2,679.46 to pay for program bills, including the water bill, electric bill, and alarms, which were reviewed and signed by several Youth Commission members.
- Sidney reported that he has been contacted by the roller derby requesting to rent the gym 3 hours per week for the next 10 months. They will practice and provide their own flooring. Motion by Amy, seconded by Sandra, and approved by all, to allow the roller derby to rent the gym. They will be informed that the rental fee will be \$120.00 per hour, which could increase following our discussion of the rental rates at our next meeting.

- Members discussed the rental fee agreements. Sidney will prepare a rough draft of rental fees taking into account the square footage of the space used and the profit/nonprofit status of the organization. Steve will get the rental rate used by the high school to use as a comparison. Fran will contact the Marlborough Boys and Girls Club and area youth centers to look at their fee rates. We will also discuss ensuring that the rental fees take into account additional staff time required for supervision of the event. This information will be presented at the next meeting. Sidney will be keeping a separate folder on each organization renting the space. As it is a new year, Sidney will be renegotiating new rental agreements with everyone.
- Paul motions that the 3<sup>rd</sup> annual St. Patrick's Day fundraiser will be held on March 17, 2012. Motion seconded by Amy and unanimously approved. Sidney will be working on arranging the food, DJ, rentals, etc. He will update the board at our next meeting.
- We discussed other fundraising ideas. Chuck will be contacting the Mendon Public Schools to get new ideas based on their fundraising campaign. Sandra will follow up with Rep. John Fernandes to request the MYC receives a copy of the monthly grant announcements he had sent us in the past.
- Sidney reported that the program has been busy. He continues to rely on volunteers to cover shifts. The board acknowledged how well Sidney has been doing at the job.
- Next meeting Monday February 13, 2012.
- Motion to adjourn made by Amy and seconded by Sandra.

Respectfully Submitted,

Sandra Caproni

*Sandra Caproni*  
*Silvia DeJean*  
*Kevin Valamore*  
*Amy Amey*  
*W. K. Walsh*  
*Angela Stogin*  
*Jim Fess*