



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
MILFORD YOUTH COMMISSION  
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**Milford Youth Commission Minutes**  
**August 29, 2016**

**Members Present:** Jen Ward, Mike Walsh, Susan Salamone, Kristen Kibbee, Brenda Wheelock, Sandra Caproni, Amy Tamagni and Katie Covell

**Members Absent:** Fran Trafecante, Steve Manguso and Chuck Calagione

- Meeting called to order by Mike Walsh at 6:35 pm.
- Welcome to Jeff Niro, Finance Liaison.
- Motion by Amy Tamagni to approve the minutes dated August 1, 2016, seconded by Brenda Wheelock and all in favor.
- Jen Ward provided an update on her interviews for the position of Front Desk Monitor. She proposed offering the position to Angel Kaye-Rocha. Motion by Sandra Caproni to offer Angel Kay-Rocha the position of Front Desk Monitor, seconded by Amy Tamagni and all in favor.
- Jen Ward reported the estimated Revolving Account as of 08/29/2016 is \$54,003.50.
- Warrants for review and signatures.
- Jen Ward provided update on donations to the program.
- Motion by Mike Walsh to offer Christine Daddario the Program Coordinator position, seconded by Sandra Caproni and all in favor.
- Jen Ward provided an update on her hires for the other open positions: Victoria Williams the Activities Supervisor, Colin Rooney the Concession/Equipment Monitor, Maria Roccanti the Front Desk Monitor, Eldon Dunbar the Activities Facilitator and Chris Cicciu the Program Facilitator.
- Jen Ward reviewed the After School program set to open on August 29<sup>th</sup>.
- Motion by Chuck Calagione to adjourn at 7:35 pm, seconded by Steve Manguso and all in favor.
- **Next Board Meeting Monday October 3, 2016 at 6:30 pm at the Youth Center.**